

Riverside City College Academic Senate
September 11, 2023 • 3:00 - 5:00 PM • Hall of Fame

3:00 I. Call to Order – 3:00 pm

Moment of silence observed for 9/11 victims in U.S. and Chile.

Roll Call

Academic Senate Officers

President: Jo Scott-Coe
Vice President: Ajené Wilcoxson
Secretary-Treasurer: Micherri Wiggs

Department Senators

Applied Technology: Patrick Scullin
Art: Will Kim
Behavioral Science: Eddie Perez
Business Admin/IST: Skip Berry
Chemistry: Leo Truttmann
Communication Studies: Star Romero
Cosmetology: Peter Westbrook
Counseling: Sal Soto
Dance and Theatre: Todd Faux
School of Education & Teacher Preparation: Emily Philippsen
Economics/Geography/Political Science: Dariush Haghighat (not present)
English: Christine Sandoval (not present)
History/Philosophy/Humanities/Ethnic Studies: Daniel Borses
Kinesiology: Jim McCarron
Library: Sally Ellis
Life Sciences: Lisa Thompson-Eagle
Mathematics: Evan Enright
Music: Steve Mahpar
Nursing: Lee Nelson (not present)
Physical Science: James Cheney (not present)
World Languages: Araceli Calderón

Associate Faculty Senator

Lindsay Weiler (not present)

Ex-Officio Senators

Teaching and Learning LC: Greg Russell
ASC: Jacquie Lesch
EPOC: Ajené Wilcoxson (interim)
Government, Effectiveness, Mission, and Quality LC: Wendy McKeen
IE: Debbie Cazares (not present)
Resource Development and Administrative Services LC: Patrick Scullin
Student Access and Success LC: Vacant
Curriculum: Kelly Douglass
Parliamentarian: Sal Soto

RCCD Faculty Association

Mike Chavez

Administrative Representatives

College President: Claire Oliveros (not present)

VP Academic Affairs: Lynn Wright
VP Business Services: Danny Villanueva (not present)
VP Planning and Development: Kristine DiMemmo
VP Student Services: FeRita Carter (not present)

ASRCC Representative

Jennifer Shaw

Recorder of Minutes

Danielle Elizondo

Guests

Jim Elton, Kinesiology
Kim Shaw, Public Guest
Tammy Vanthul, Dean of Nursing
Amy Vermillion, Nursing

3:05 II. Approval of the Agenda – 3:01 pm

- M/S/C: (Perez/Borses) Approved by consent.

3:05 III. Approval of the Minutes – 3:02 pm

- August 28, 2023- M/S/C: (Philippesen/Westbrook) Minor typos were edited and minutes were approved by consent.

3:10 IV. Public Comments – 3:09 pm

- Kim Shaw- ASRCC student government representative suggested there should be more than one student voting member on Academic Senate.

3:20 V. Officer and Liaison Reports – 3:09 pm

A. Vice President-

- Results from senate strength assessment, with diagrams, that highlight the Academic Senate's diverse skillset.
- Encouraged Senators to continue to remind colleagues that we must have a positive accessibility score on Canvas (goal is 100%) Contact DE for assistance with accessibility. Generally, if any library provided documents are inaccessible, contact Sally Ellis.
- Dean of Equity-Feedback was received from the Student Equity Committee and the revised job description has been submitted to HR for approval of hiring an interim Dean of Equity and then full recruitment.
- VP Prioritization Q&A will be held 9/12 and 10/13 via Zoom. It is vital that faculty attend and then communicate with their Division representatives. Final half hour of Q&A will be devoted to faculty prioritization questions.
- RCCAS next meeting will be October 2nd due to Sept. Labor Day holiday.

B. Secretary-Treasurer-

- Reminder- Please let us know if your name card needs adjustment and if any of your department members info was wrong on challenge cards. We want to respect preferred names and update our databases.
- We received our first photo for collegiality challenge. Photos will be used during Spring FLEX. Keep them coming!

- Invites went out on 9/7 for Collegiality in Action Gathering. Feel free to bring a colleague if they want to attend on 9/20.
- Five to Thrive is now Senate Spotlight. RCC is scheduled to present at November Board meeting during the week of Thanksgiving. We have an agreement that won't allow us to trade or bump presentation days with NC and MVC. We are seeking folks who are willing to volunteer to present during a non-teaching week. Araceli Calderón may be open to presenting about the Student Parent Club.
- Seeking one or more Senators to attend Vision 2030 Townhall via zoom on 9/14 and report back to Senate.
- Reminder- as we move through the agenda, look at your 10+1 cards for each item. This is part of the ongoing orientation and applied practice of purview.
- President Scott-Coe will talk about our schedule for updating Senate bylaws later. A few thoughts regarding structure:
 - Trying to calibrate in terms of timing for presentations and discussions.
 - Timecards for our presenters.
 - Structure for discussion, being intentional about offering pros/cons, creating time to acknowledge the strengths about what we've heard and then offer ideas of improvement.
 - As we listen today, please try to jot notes using this kind of organization.

C. President-

- Bookstore vendor change is happening as scheduled but will not be presented to Board until October.
- The District Strategic Planning structure is still being reviewed due to some changes recently proposed by the Chancellor. This may delay recruitment for some committees while review continues at 9/15 DSPC meeting.
- RCC is working to renew marketing campaign- moving from pathways to people. You will hear more in depth from your departments, LC, Divisions, and RCCAS next month.
- Web Advisor is nearing "end of Life". Chris Blackmore says we should hear updates on next steps and training for one-year interim ERP in late September.
- AP 1410- (pg. 13 in accreditation report) In consultation with constituencies of the district, including Senate, the text has been amended to ensure that a regular cyclical review plan is in place over a 5-year cycle. Any district constituency can still submit a request for a new policy/procedure or change to any existing policy to the office of General Counsel for review and appropriate steps.
- Run, Hide, Fight video placement on Canvas shell may be up for our consideration in October meeting.
- We want to ensure proper faculty and Senate representation on the council for IETTC. Please bring department questions and concerns to Senate.
- Going into prioritization, think about collegiality and reality- especially when we have to raise questions and will not always agree. Go to the VP Q&A's on 9/12 and 10/13.

D. RCCD Faculty Association-

- Mike Chavez explained he was one of the original parties responsible for the idea of an inland trade technical center. He is now on the oversight committee for

IETTC (Inland Empire Trade Technical Center). The center is meant to be an engine for existing and future jobs.

- District has broken ground for IETTC in Jurupa Valley.
- There is an official MOU signed stating who is supposed to be at the table to share thoughts about IETTC. The MOU is not being honored by the District and they have hired consultants.

E. College President Oliveros-

- VPAA Lynn Wright provides a brief update on behalf of the College President.
- We are still doing well with enrollment even with the expected drop of about 400 students since last meeting.
- 160 sections don't have census in.
- We are at 103.4% FTES target.
- District is at 99.9 % FTES.
- Accessibility/Ally scores- Divisions are above 80%, 90%, and 95% but we are audited on individual courses so faculty attention and vigilance is needed. RCCD Dean of DE, Shawna Bushell will assign someone to support if needed.

F. ASRCC Representative-

- Club Rush on Terracina Drive 9/12-9/14- Free food provided for students.
- Students will be voting for a new RCCD representative on 9/19 and 9/20.
- Low rider car show on 9/21-Free hotdogs for students.
- Halloween Town- 10/27
- Student Senate will be voting on a proposed \$10,000 funding limit for student clubs, organizations, and athletics on 9/12.
- Voting for new co-chairs in financing committees on 9/12.

3:40 VI. Committee or Council Updates and Reports – 3:58 pm

A. RCC Curriculum Chair Kelly Douglass provided an update about AB111 (information)

- First official meeting for the academic year is scheduled for 9/12.
- AB1111- common course numbering is not going as planned due to a delay in guidance coming from the state.
- Local level plan for implementation is not doable at this time due to missing information from the state.
- We were told we would receive guidance from the state in Summer 23 however no guidance was given.
- Original plan included a 9/13 course launch date with a planned freeze from 9/30-12/31.
- Now, there is no freeze planned and we are set for a 9/29 normal cutoff date for Summer 2024 catalog launch.
- At a Public Task Force Meeting it was announced they are finalizing process details and info should be available in December.
- The goal is to have infrastructure in place by 7/1/24. The multiyear and multi-tier process will begin after this.
- More details to come.

B. Overview about processes, timelines, and key elements of Honors student contracts (information)

- Postponed but senate president clarified there are no prohibitions on associate faculty working with students on an honors contract .

4:00 VII. New Business – 4:09 pm

- A. President Scott-Coe provided an update about the RCCAS bylaws, review schedule, and planning (information)
- Bylaws will open on 10/2 for first read and consideration of possible updates.
- B. Overview of proposed new disciplines: Healthcare Ancillaries (HCA) and Public Health Science (PHS)- Amy Vermillion (action item)
- Vermillion presented a slideshow on behalf of RCC School of Nursing for conceptual approval by Senate to continue and finish the work on two proposed disciplines.
 - HCA- certificate and/or AA within Anesthesia Technology.
 - PHS- ADT (pathway) in Health.
 - Motion to have nursing discipline continue with the process of creating the new discipline of Healthcare Ancillaries M/S/C: (McCarron/Westbrook) passed unanimous.
 - Motion to have nursing discipline continue with the process of creating an ADT in Public Health Science M/S/C: (McCarron/Romero) passed unanimous.
- C. Accreditation Chair Jaqueline Lesch provided an overview presentation of the RCC Midterm Accreditation Report (first read)
- Full midterm report is available to view.
 - Final report is due 3/15/24.
 - District is looking at revising the formatting of the current report.

Motion to extend the meeting by 10 minutes M/S/C: (Romero/Borses) passed unanimous.

- Conversation ensued as Senators discussed the following items to preserve on the report:
 - Job placement rates
 - Shout outs to assessment committee work
 - Equity audit- DiMemmo to add new language to the narrative related to aspirational goals and Covid impacts
- D. Ratification of new and ongoing appointments- President Scott-Coe
- a) Faculty Co-Chair for SAS- Remains vacant
 - b) District Safety and Security Committee representative- Remains vacant

4:45 VIII. Open Hearing – 4:38 pm

- Borses- FSA process is opaque, perhaps Senate should review the ASCCC position paper as a future agenda item.
- McKeen- issues with self-enrollment canvas shells (lab sections). Students can self-enroll and drop themselves causing major issues. Scott-Coe suggests faculty take this issue to DLC as a starting point.

4:55 IX. Learn, Share, Do – 4:59 pm

- Listen for news about AB1111 from curriculum reps
- Share with colleagues:
 - All materials needing to be to be accessible, including positive accessibility scores in Canvas
 - Attend VP Q&A sessions
 - Collegiality challenge and Mixers
 - Submit census rosters
 - Club Rush is happening this week

- Sept 29th is the launch date for curriculum to make next year's catalog
- Dean of Equity is moving through hiring process (interim)
- Share two new disciplines coming aboard in Nursing
- Health FSA an option for faculty to teach in new nursing discipline
- Midterm report- Contact Lesch or DiMemmo with questions or comments
- Council and committee vacancies

5:00 X. Adjourn– 5:10 pm

- Motion to adjourn M/S/C: (Berry/Thompson-Eagle)

Glossary:

M/S/C = Motion Seconded and Carried