

## **Riverside City College Academic Senate**

December 5, 2022 • 3:00 - 5:00 PM • Zoom / Hall of Fame

### **3:00 I. Call to Order – 3:01 pm**

#### **Roll Call**

##### ***Academic Senate Officers***

President: Mark Sellick

Vice President: Kevin Mayse, Music

Secretary-Treasurer: Mary Legner

##### ***Department Senators***

Applied Technology: Paul O'Connell

Art: Jeff Soto

Behavioral Science: Marc Wolpoff

Business Admin/IST: Mark Lehr (not present)

Chemistry: Stacie Eldridge

Communication Studies: Cliff Ruth

Cosmetology: Peter Westbrook (not present)

Counseling: Scott Brown/Sal Soto

Dance and Theatre: Jodi Julian (not present)

Early Childhood Education: Emily Philippsen (not present)

Economics/Geography/Political Science: Kendralyn Webber

English: Christine Sandoval

History/Philosophy/Humanities/Ethnic Studies: Daniel Borses (not present)

Kinesiology: Jim McCarron (not present)

Library: Sally Ellis

Life Sciences: Lisa Thompson-Eagle (not present)

Mathematics: Evan Enright

Nursing: Lee Nelson (not present)

Physical Science: James Cheney

World Languages: Rosemarie Sarkis

##### ***Associate Faculty Senator***

Lindsay Weiler

##### ***Ex-Officio Senators***

EPOC: Vacant

ASC: Jacquie Lesch (not present)

Teaching and Learning LC: Star Taylor

Student Access and Success LC: Carolyn Rosales

Resource Development and Administrative Services LC: Tucker Amidon (not present)

Government, Effectiveness, Mission, and Quality LC: Wendy McKeen

Curriculum: Kelly Douglass

##### ***RCCD Faculty Association***

Rhonda Taube (not present)

##### ***Administrative Representatives***

College President: FeRita Carter

VP Academic Affairs: Lynn Wright

VP Business Services: Vacant

VP Planning and Development: Kristine DiMemmo

VP Student Services: FeRita Carter

##### ***ASRCC Representative***

ASRCC President Elisabeth Etchell

***Recorder of Minutes***

Jessica McDermott

**3:05 II. Approval of the Agenda – 3:01 pm**

- Accepted by consent.

**3:05 III. Approval of the Minutes from November 7 – 3:01 pm**

- Accepted by consent.

**3:10 IV. Public Comments – 3:02 pm**

- No comments.

**3:20 V. Officer and Liaison Reports – 3:03 pm**

A. President-

- The District Strategic Planning Council passed the District Strategic Planning Council document. Modifications to some of the substructures should be done in the spring. This will be brought back for vote and ratification in the spring. The Emergency Conditions Recovery Plan was also passed.
- The Distinguished Faculty Lecturer will be conducted how it was in the past with the home college hosting a reception and a lecture from the DFL at the two other colleges. This is how it will be done this year. Before the end of the academic year, this will be voted on and formalized.
- BP 5200 changes have been accepted at district level. There wasn't time to take this to the locals then back to the district in time to submit along with the Emergency Recovery Plan. One condition of the plan's acceptance requires budgetary reserves.
- The Global Learning and Study Abroad Committee needs an RCC representative added to the committee. In March, ASRCC will have an election to select the representative.
- The Director of Governmental Relations search committee decided candidates didn't meet qualifications, so they are continuing with the search process.
- Faculty and staff were only told a day or two in advance to view the RCC President job description. President Sellick wants to improve this process in the future and will send out results to Senators once they become available.
- Interviews for the Interim VP of Business Services will be scheduled soon.
- RCC's January board presentation for strategic planning will set precedence to accompany statistics with on the ground initiatives. President Sellick thanked Dean McEwen for being open to this modification. RCC success stories will also be shared during this presentation.
- President Sellick received feedback on his role of the senate presentation. He will make the suggested modifications before presenting this to the board in January.
- The provisions of Assembly Bill 361 and the emergency order will be rescinded on Feb. 28, 2023. This means RCCAS will be meeting in-person again in the Hall of Fame starting with the first spring meeting in March. The legislation does allow for just cause to miss meetings. Senators with concerns can talk with President Sellick. General Counsel Dobbins will be presenting on this in January, and President Sellick will link this for Senators

to review. Standing committees of the Senate will all be required to meet in-person. Leadership Councils and department meetings don't have to be held in-person.

B. Vice President- no report.

C. Secretary Treasurer-

- At the last District Senate Meeting emeriti status and what it entails was discussed as well as the possibility of updating BP 2000 to clarify what honors are given to those given this status. A workgroup will be charged to look at BP 2000 to update the emeriti section.

D. RCCD Faculty Association- no report.

E. College President-

- RCC is at 81.6% of its winter enrollment targets and 53.3% of its spring targets for enrollment; these are still increasing. By 2023-24, the Chancellor would like to see 2019 numbers to not jeopardize funding base. The Chancellor also asked us to start looking at faculty efficiencies, and enrollment management. His focus for 2023 will be scaling up and clarifying guided pathways.
- Thomas Cruz-Soto was selected to be considered for the position of interim VP of Student Services. The board will hopefully approve this in December or January if it's pushed back.
- Among other activities, RCC's football team won their third consecutive Southern California Championship.
- President Carter thanked faculty for all of their work and wished them a happy holiday season.
- President Sellick commented on the need for the Chancellor to allow specialists in our departments, our chairs, our VP of Academic Affairs, and our college president to make decisions regarding offerings about modalities because these people are best positioned to make these decisions and this prevents the reoccurrence of past interventions that affected our ability to serve students and meet targets. President Carter noted that the Chancellor has mentioned that he would like to hold discussions with key academic leadership to discuss points like these.
- Faculty are encouraged to work with their department chairs and deans if they have concerns about scheduling as this is dictated by department.

F. ASRCC Representative-

- ASRCC continues to plan for next year's activities.

### **3:50 VI. Council and Curriculum Reports – 3:29 pm**

A. Curriculum Committee (Douglass or designee)

- Douglass gave an overview of AB 1111 that will renumber most courses and AB 928 that will create a unified transfer Gen Ed plan. AB 1111 goes into effect fall 2024 and AB 928 goes into effect fall 2025 but the work impact of both will begin fall 2023. Guidance on these bills has not been received yet. Both bills will be sent out with the minutes for senators to review. This item will be discussed again in the spring.

B. Teaching and Learning LC (Taylor or designee)

- Heather Smith went over certification for DE at the Teaching and Learning LC's last meeting. Faculty will have a whole year to recertify and there is a list of who will need to do this. Faculty will need to recertify starting March

2023-24, and they will be required to report 6 hours to recertify. Student retention and illnesses students may be facing right now was also discussed.

- Dr. Wright is still waiting for criteria details on DE recertification before faculty are notified and able to start this recertification process. She has a list of those who have been certified.
- Dr. Tia McNair will be keynote speaker at spring FLEX.

C. Student Access and Success LC (Rosales or designee)

- Reviewed prioritization and how to improve for the next cycle at last meeting as well as a discussion with Araceli Calderon on how to support student parents such as installing changing tables in bathrooms or providing other resources for when they're on campus.
- The need for a night supervisor/dean was discussed as an ongoing issue. President Sellick will make sure this is brought to the FA for discussion at their next meeting.

D. Resource Development and Administrative Services LC (Scullin or designee)

- The Tech Committee presented updates to current Technology Plan that expires in 2024. They updated language, service desk, and AB standards. Committee reviewed and approved updates. Next, this would go to ARDAS, EPOC, then RCCAS.
- Marketing is still working on a new branding system.
- The District Marketing Committee are making a riv-all policy that we'll need to align with. The district wants us to have a policy on our distribution lists as well.
- The Affordable Housing Project proposal is moving forward to submission to the state for application for the grant.
- Tomorrow there will be interviews for the new Inland Empire Technical Trade College Architect proposals.

E. GEMQ LC (McKeen or designee)

- Discussed prioritization process and what to put in survey for LC council members. GEMQ plans to work on strategic planning report card to make it more readable.
- For those completing program review, there are new features available to make it easier.
- Dean McEwen and the Program Review Committee have drop-in sessions and a retreat scheduled if you'd like to receive release time to attend and learn about program review, so you can assist your department chair with this process.

**4:15 VII. New Business – 4:28 pm**

A. Ratification of RCC Prioritization Process – action item (Sellick or designee) RCCAS President Mark Sellick or designee will bring the approved college and faculty hiring prioritizations to the RCCAS for ratification

- Reviewed letter sent to President Carter about prioritization process. Sellick and Soto thanked Deans and faculty involved in this process.
- Motion to accept prioritization process as followed by the Strategic Planning Leadership Councils in Fall 2022, M/S/C: Soto/Sarkis, 15 yes, 0 no, 0 abstentions, motion passes.

B. Land Acknowledgment Statement – action item (Keene, Greathouse, or designees) Professors Bryan Keene and Laura Greathouse, or their designees, will lead a consideration of the RCC Land Acknowledgment Statement

- Keene read the completed RCC land acknowledgment statement and reviewed the

- document with senators.
  - Motion to accept the RCC land acknowledgement statement, M/S/C: Eldridge/Weiler, 14 yes, 0 no, 0 abstention, motion passes.
  - President Sellick thanked Keene and Greathouse for their work on this. He will take the statement to the trustees tomorrow and give a formal presentation to the board on this in the near future.
- C. Explanation of changes to BP 5200 – information item (Brown or designee) VC Aaron Brown or designee will explain the recent changes to BP 5200 – which were approved by the RCCD Academic Senate – that were made for the Emergency Conditions Allowance
- If senators have questions they'd like to discuss further about BP 5200 at a future meeting, they can contact President Sellick.
- D. Consideration of Department Leadership Committee (DLC) Bylaws – action item (Sell or designee) DLC Chair Kathleen Sell will lead the RCCAS in considering the updated bylaws for the DLC
- Motion to accept updated bylaws of the DLC, 14 yes, 0 no, 0 abstentions, motion passes.
- E. Enrollment Management Planning Update – information item (Mayse or designee) RCCAS VP Kevin Mayse or his designee will provide the RCCAS with an update on enrollment management and detail next steps for our local committee
- President Sellick noted that RCCAS looks forward to taking action on an updated plan in the future.

**4:50 VIII. Open Hearing – 4:47 pm**

- The door count at the library since 8/20/22 was 104,724 walk ins. The library started their new program this semester that allows for digitizing their reserve collection. As of two days ago, 520 titles had been digitized and there were 12,447 views of these materials, which may be higher as screenshotting doesn't count.
- If faculty are using a book not available via remote access, email Sally Ellis, so she can make the book available to students remotely, if possible. The library can only provide a digitized version for every physical copy that they have. If using an OER, send that link to Sally Ellis to catalogue in the library catalogue.
- EVERFI emails being sent to faculty are credible. Faculty are obligated to complete these required sexual harassment trainings by Dec. 23, 2022.
- Keene will make small adjustments to the land acknowledgement statement, so administrators are included as signatories for the statement before President Sellick takes it to the Board of Trustees.

**5:00 IV. Adjourn – 4:57 pm**

- Motion to Adjourn, M/S/C: Legner/Eldridge