



**RCCD BUENOS AIRES PROGRAM**  
**IN PARTNERSHIP WITH CAPA INTERNATIONAL EDUCATION**  
**PROGRAM APPLICATION**  
**Spring 2018**

(Please note: once you have been confirmed on the program, you will be sent a link to a detailed online application)

**APPLICANT INFORMATION**

Name:

Date of birth:

Gender:

Phone:

Current address:

City:

State:

ZIP Code:

Email:

Will you be using financial aid to help cover your program costs? Circle one: Yes or No

Do you plan on taking the group flight? Circle one: Yes or No

**EMERGENCY CONTACT**

Emergency Contact name:

Address:

Phone:

City:

State:

ZIP Code:

Relationship:

Email:

**SIGNATURES**

I authorize the verification of the information provided on this form and agree to the terms and conditions of the attached CAPA payment agreement and CAPA release forms. I also understand that upon acceptance on the program I will be emailed a link to fill out a more detailed online program application that will need to be completed to confirm my spot on the program.

Signature of applicant:

Date:

To apply for this program please return this application form along with a \$300 deposit made out to CAPA International Education to the International Education Office in Technology B, Room 203, Riverside Community College.

For more information about this program please contact:  
 Michael Haley, Program Director, International Education (951) 222-8160  
 Email: [Michael.haley@rcc.edu](mailto:Michael.haley@rcc.edu) or [Alexis.brucks@rcc.edu](mailto:Alexis.brucks@rcc.edu)



## Cancellation Penalties and Financial Commitment

### Understanding Cancellation Penalties

Because of the nature of our study abroad programs, we begin making payments for services on your behalf as soon as you enroll in one of our programs. We have established the following cancellation penalties outlined below in accordance with the penalties we would incur from our overseas partners should you cancel from a program. Please note that you may incur additional cancellation penalties from your Home Institution - and that the amounts outline below only account for the penalties that you would incur on behalf of CAPA International Education:

- \* If you withdraw from a program between 70 days and 60 days before the start of the program, you will incur the following cancellation penalties: \$250
  
- \* If you withdraw from a program between 59 days and 46 days before the start of the program, you will incur the following cancellation penalties: 25% of the program fees plus \$250
  
- \* If you withdraw from a program between 45 and 22 days before the start of the program, you will incur the following cancellation penalties: 50% of the program fees plus \$250
  
- \* If you withdraw from a program from 21 days before the start of the program onward, you will incur the following cancellation penalties: 100% of the program fees.

Should you withdraw from your selected study abroad program, CAPA International Education will bill your home institution for the cost of the cancellation penalties described above. Your home institution will pass these fees on to you, and as noted above may charge additional fees as a result of your withdrawal. Be sure to reference your home institution's cancellation policies for additional details.

*I have read and understand the cancellation penalties and financial commitment outlined above*

Applicant Signature:	Date:
----------------------	-------