RIVERSIDE JUNIOR COLLEGE

REGISTER

1929 - 1930

RIVERSIDE, CALIFORNIA
PUBLISHED BY THE JUNIOR COLLEGE
MARCH, 1930

Riverside City College Library
Riverside, California
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### 1930-1931 College Calendar

#### Autumn Quarter
- Sept. 18-20: Thursday-Saturday, 9-4... Registration of students.
- Sept. 22: Monday, 8:05...... Instruction begins.
- Oct. 11: Saturday...... Last day for removing conditions and incompletes incurred in Spring Quarter.
- Nov. 11: Tuesday...... Armistice Day: a holiday.
- Nov. 27-29: Thursday-Saturday...... Thanksgiving Recess.
- Dec. 16-18: Wednesday-Saturday...... Quarter Examinations.

Recess from December 13 (noon) to December 28, inclusive.

#### Winter Quarter
- Dec. 29: Monday, 9-4...... Registration of students.
- Dec. 30: Tuesday, 8:05...... Instruction begins.
- Jan. 1-3: Thursday-Saturday...... New Year's Recess.
- Jan. 17: Saturday, noon...... Last day for removing conditions and incompletes incurred in Autumn Quarter.
- March 18-21: Wednesday-Saturday...... Quarter Examinations.

Recess from March 21 (noon) to March 29, inclusive.

#### Spring Quarter
- March 30: Monday, 9-4...... Registration of students.
- March 31: Tuesday, 8:05...... Instruction begins.
- April 18: Saturday, noon...... Last day for removing conditions and incompletes incurred in Winter Quarter.
- May 20: Saturday...... Memorial Day: a holiday.
- June 12-17: Friday-Wednesday...... Final Examinations.
- June 17: Wednesday, 8 p.m...... Fourteenth Annual Commencement.
**DIRECTORY**

**ADMINISTRATION BUILDING:** (At right of Terracina archway)

- Director
- Registrar
- Dean of Women
- Secretary to the Director

**DEPARTMENTS OF INSTRUCTION:** (Rooms are numbered consecutively beginning at northeast corner)

**First Floor**
- College Book Store and Student Body Office: 100
- Latin and Greek: 101
- Mathematics, German: 102
- Physics and Surveying: 103-105
- Geology, Commerce: 107
- Botany: 108-110
- Bacteriology: 111
- Spanish: 118
- History, Economics: 116
- Music: 114 and Auditorium
- Psychology: 116
- Art: 120

**Second Floor**
- Chemistry: 201-204
- Philosophy, Sociology: 205
- Zoology, Physiology, Astronomy: 206, 207
- French: 210
- English: 208-210

**Basement**
- Mineralogy: 18
- Physics (photographic laboratory): 14

**Applied Arts Building:**
- Stenography and Typewriting: 225
- Dietetics: 230
- Clothing: 239
- Printing: Basement

**Mechanics Building:**
- Woodworking: 801
- Auto Mechanics: 305
- Machine Shop: 308
- Mechanical Drawing (upstairs): 310
OFFICERS OF ADMINISTRATION

THE BOARD OF EDUCATION

P. T. CARTER
A. S. COOPER
MRS. JOHN I. ESGATE
HAYDEN L. HEWS
MRS. B. K. MARVIN

OFFICERS OF THE BOARD

President: A. S. COOPER
Vice President: MRS. B. K. MARVIN
Clerk: MRS. JOHN I. ESGATE

SUPERINTENDENT OF CITY SCHOOLS

IRA C. LANDIS

EXECUTIVE OFFICERS

Director: ARTHUR G. PAUL
Registrar: ERNEST L. REA
Dean of Women: FRANCES M. FRASER
Librarian: AGNES B. COOPER
Secretary to the Director: MARY ANDERSON

EXECUTIVE COUNCIL

Director, Registrar, Dean of Women

FACULTY

ALLEN, THOMAS G. 4129 Eighth St. (1340-W)
English
A. B. (Cum Laude); A. M., L. H. M., St. Mary's College, California.
Graduate student, University of California, and American Academy
of Dramatic Arts. At Riverside Junior College since 1928.

ALLMAN, RICHARD M. 4855 Terracina Court (1059-W)
Art
A. B., University of California; A. M., University of California.
Graduate student, California School of Fine Arts, California School of
Arts and Crafts. At Riverside Junior College since 1929.

ANDERSON, ROBERT PATTON 2609 Carlton Place (1174-W)
English
A. B., Princeton University, Phi Beta Kappa; A. M., Princeton
University. At Riverside Junior College since 1916.

ASHBROOK, ROY W. 9225 Magnolia Ave. (9693-M)
Military Science and Tactics
Major, U. S. A. (retired). At Riverside Junior College since 1924.

BACON, CHARLES S. 3079 Prospect Ave. (2538-M)
Geology, Mineralogy, Physiography
B. S., University of Chicago; Sc. M., University of Chicago; Ph. D.,
University of Vienna, Austria. At Riverside Junior College since
1928.

BATES, WILLIAM S. 4180 Edgewood Place (3050)
Mechanical Drawing
At Riverside Junior College since 1924.

BLAIR, HOWARD H. 5621 Grand Ave. (959-R)
Physics, Coordinated Education
B. S., University of California, Sigma Xi; M. S., University of Calif-
ornia. At Riverside Junior College since 1920.

BOARDMAN, HARRY L. 4889 Terracina Court (1384)
Philosophy, Sociology
A. B., Colfax College; D. D., McMillanville (now Linfield) College;
A. M., University of California. At Riverside Junior College since
1920.
**FACULTY**

Cooper, Agnes B. 4424 Main St. Librarian A. B., University of Illinois, Phi Beta Kappa. At Riverside Junior College since May, 1927.


DuBose, Bertha J. 4510 Orange Grove Ave. (709-J) Bacteriology, Epidemiology A. B., University of California; A. M., University of California. Graduate student, University of California (Hooper Foundation), and Johns Hopkins University. At Riverside Junior College since 1927.

Fraser, Frances Maxwell 4570 Aurora Drive (1690) Dean of Women, Sociology A. B., Vassar College; A. M., Columbia University; diploma, Oxford University. At Riverside Junior College since 1923.

Fullenwider, Francis C. 4957 Arlington Ave. (8731-R-4) Commerce A. B., Wabash College. Graduate student, University of Southern California. At Riverside Junior College since 1927.

Huntley, Catharine S. 3670 Beechwood Place (2671-R) Physical Education A. B., University of Nevada; A. M., Columbia University. At Riverside Junior College since 1926.

Jager, Edmund C. 4462 Sixth St. Zoology, Astronomy B. S., Occidental College. Graduate student, University of California and University of Colorado. At Riverside Junior College since 1922.

Kothen, Dorothy Aldrich 4191 Ramona Drive (3150-W) Hygiene, Nursing A. B., Occidental College. Graduate of Pasadena Hospital, R. N. At Riverside Junior College since 1927.


Linn, George A. 3521 Castle Reagh Place (769) Mathematics B. S., University of Pennsylvania; A. M., Yale University; Ph. D., Yale University. Graduate student, Massachusetts Institute of Technology and University of California. At Riverside Junior College since 1923.

McAllister, Cecile 4774 Riverside Ave. (1059-M) Psychology A. B., University of Oregon; A. M., University of Oregon. Graduate student, University of California. At Riverside Junior College since 1927.

McCarty, Edward C. 3632 Ramona Drive (2795-J) Botany L.L.B., Jefferson School of Law; B. S., University of Montana; Ph. D., University of California, Sigma Xi. At Riverside Junior College since 1927.

McDermont, Earl Alexander 4487 Eighth St. (3945-M) History, Economics A. B., Occidental College; A. M., Columbia University. Graduate student, University of California and University of Montpellier, France. At Riverside Junior College since 1921.

Mackenzie, Maurice Russell 4479 Orange St. (3904-W) Economics, Political Science B. S., Harvard University. Graduate student, Harvard University. At Riverside Junior College 1924-25, and since 1926.


Meeker, Charles H. 4205 Lemon St. (1418-J) Educational and Mental Tests B. S., Hillsdale College; M. S., Hillsdale College. Graduate student, Stanford University and University of California. At Riverside Junior College since 1922.
FAUCULTY

MOORE, CHRISTIE 3641 Fifteenth St.  (1900-W)
Household Art and Science
B. S., Oregon State College. Graduate student, Teachers College, Columbia University. At Riverside Junior College since 1926.

MOORE, N. O. 4838 Howard Ave.  (1843-J)
Printing
A. B., Milton College. At Riverside Junior College since 1916.

NEUFELD, WILLIAM 4774 Riverside Ave.  (1059-M)
Physical Education
B. S., University of California. Graduate student, University of California and University of Oregon. At Riverside Junior College since 1927.

O'BRIEN, JAMES E. 2978 Mulberry St.  (3008-J)
Commerce
At Riverside Junior College since 1918.

O'NEILL, KATE NAVIN 4330 Lemon St.  (1183)
Spanish
A. B., University of California; A. M., University of California. Graduate student, University of Washington, Stanford University, Harvard University, and Universidad Nacional de Mexico. At Riverside Junior College since 1916.

PAUL, ARTHUR G. 1912 Pennsylvania Ave.  (1655-J)
Director
A. B., Occidental College, Phi Beta Kappa. Graduate student, University of California. At Riverside Junior College since 1917.

REA, ERNEST L. 3336 Mulberry St.  (2717-J)
Registrar, Greek and Latin
A. B., Stanford University, Phi Beta Kappa. Graduate student, Stanford University, Transylvania University, and University of California. At Riverside Junior College since 1916.

RICHARDS, JULIAN K. Box 231
French, German
A. B., Columbia University; A. M., Columbia University; Certificate d'Etudes Francaises, Universite de Grenoble. Graduate student, University of Chicago, Baylor University, and Stanford University. At Riverside Junior College since 1922.

Scott, James Coleman 4306 Lime St.
English
A. B., University of California. Graduate student, University of California and Stanford University. At Riverside Junior College since 1926.

Sopher, H. Norman 4287 Lime St.  (2251)
Director of Music
Pupil of George Barlow Penny, Castellanos-Varillat, Mlle. Boitelle, Charles Norman Granville, and John Smallman. At Riverside Junior College since 1925.

Test, Charles Darwin 4486 Sixth St.  (3073-J)
Chemistry
B. M. E., Purdue University; A. C., Purdue University. Graduate student, University of Chicago, Colorado School of Mines, University of Wisconsin, Konigliche Bergakademie (Freiburg, Saxony), Technische Hochschule (Berlin). At Riverside Junior College since 1924.

Twogood, Archie J. 4800 Somerset Drive  (1180-R)
Engineering, Coordination
B. S., University of California. Graduate student, General Electric Company, Schenectady, and University of California. At Riverside Junior College since 1922.

Wheeler, Ruth 4211 Walnut St.  (2066)
Superintendent of Nurses
A. B., University of Michigan; A. M., University of Michigan. Graduate student, Columbia University, Vassar College Nurses Training Camp, Bellevue Hospital Training School for Nurses. At Riverside Junior College since April, 1927.

Wigley, William C. 4376 Fifth St.  (3176-M)
Woodworking
At Riverside Junior College since 1916.

Wilson, Hiram Edwin 3465 Third St.
Physical Education
At Riverside Junior College since 1919.
After a popular agitation lasting over two years, the Riverside Junior College was established in 1916, and began its fall term on September 25 with a freshman class of more than fifty students. Circumstances were particularly favorable to the development of a junior college at Riverside. The Polytechnic High School had been recently built, and its thoroughly modern plant offered ample room for additional classes. Laboratories and shops had been provided with equipment worthy of a college. But more important than classrooms and laboratories was the presence of an able faculty, many of whose members were experienced in college teaching.

In October, 1921, the Riverside Junior College District was formed under the provisions of the Junior College Act passed by the State Legislature that year. By this law the Junior College acquired a corporate existence entirely distinct from the high school, with its own governing board and its own system of finance providing increased state aid. It thus became part of a state-wide system of regional junior colleges designed to popularize education in cooperation with the State University and under the advisory supervision of the State Board of Education.

The formation of the district suggested the advisability of erecting a separate group of buildings for the use of the Junior College; and the rapid growth of the High School, demanding the exclusive use of its plant, made segregation imperative. Accordingly, property was purchased on Terracina Drive and Riverside Avenue as a site for the new campus. The buildings which stood on the site were used as temporary quarters, but their inadequacy only emphasized the immediate need of a plant of distinctively college character. To satisfy this need, bonds were voted on May 10, 1922, and again on January 18, 1927, which have given the Junior College its present physical plant on a separate campus, with its own library and laboratories, and its own faculty.

The general management and control of the Junior College is vested in a Board of Education numbering five, who are chosen by popular vote and hold office for four years.

The Junior College has a twofold aim and function:
(1) to provide standard college courses corresponding to lower division university courses which will enable students who wish to continue their studies elsewhere to transfer without loss of time or credit. As an integral part of the state system of education, the Junior College aims specifically to satisfy the requirements of the University of California for admission to its upper division. Fulfilling the requirements of the University of California for the junior certificate is tantamount to fulfilling the requirements of most standard colleges and universities;
(2) to provide courses fundamentally of college grade and character but not designed specifically to prepare for upper division work in a senior college or university.

The Riverside Junior College is operated on the quarter plan. The academic year is divided into autumn, winter, and spring quarters of twelve weeks each. The summer quarter is omitted.
In the adjustment of credits of students transferring from or to institutions operating on the semester plan, nine quarter units for the year are equivalent to six semester units for the year.

**LOCATION, BUILDINGS, AND EQUIPMENT**

The Junior College occupies a site at the junction of Terracina Drive and Riverside Avenue. It is in the midst of one of Riverside's newest and most beautiful residence sections, about a mile from the business district. Those who take the Arlington (Magnolia Avenue) car should get off at Terracina Drive and walk one block east.

The buildings of the Junior College, like those of the universities of mediaeval Europe, are grouped about a cloistered courtyard. In style they represent the best period of the Italian Renaissance. The gray walls of reinforced concrete find a pleasing contrast in the red-tile roofing reminiscent of Spanish missions.

**LIBRARY**

The library with its reading room, stacks, and work room occupies commodious quarters on the northern side of the court. The reading room, which is equipped with Library Bureau furniture, has seating accommodations for eighty students. The number of bound volumes is in excess of five thousand, while approximately one hundred periodicals and newspapers are regularly received. The annual budget for books and magazines ranges from $3000.00 to $5000.00. The amount expended in 1928-1929 for new books (not including expenditures for magazines and binding) was $3300.00. The librarian, who devotes full time to the work, is a university graduate with extensive professional experience. A full time assistant is also employed.

**LABORATORIES**

Laboratories devoted solely to junior college work are maintained in physics, chemistry, zoology, botany, bacteriology, and geology. The value of apparatus and instruments in the several departments is as follows: physics, $5000.00; chemistry, $7500.00; zoology, $2500.00; botany, $2500.00; bacteriology, $2500.00; geology, $2000.00.

**OTHER EQUIPMENT**

The departments of astronomy, music, art, mechanical drawing, domestic science, and shop work are supplied with equipment adequate to their needs. A Steinway grand piano and a Victor Radio Electrola are part of the property of the music department.

**GYMNASIUM**

The gymnasium is located in the arroyo below the mesa on which the academic buildings stand. It is of reinforced concrete. The main hall with a floor space of 85 x 106 is flanked by galleries which will accommodate 1600 spectators. In the wings beneath these galleries are the shower and locker rooms. The south wing, reserved for women, has 140 individual dressing booths. Auxiliary rooms for special exercises are also provided, as well as individual offices for the department staff. Adjacent to the gymnasium are the athletic grounds, with two football fields, two hockey fields, a baseball diamond, a quarter-mile track and 220 straight-away, six tennis courts, two basketball courts, and four volley ball courts.
FINANCIAL STATEMENT FOR 1928-1929

Assessed valuation, Junior College District..............$24,629,170.00
Junior College District tax rate........................................... .99

Balance, July 1, 1928..............................................$819,717.18

Receipts:
State Junior College fund..................................................824,000.00
Junior College District tax...........................................91,816.40
Other receipts.............................................................14,077.14

Total receipts...........................................................$1,050,210.72

Expenditures:
Salaries.................................................................80,040.54
Library (exclusive of salaries)......................................3,839.09
Other expenditures...................................................19,295.10

Total expenditures.....................................................$102,205.54

Capital outlay............................................................39,608.06

Total, all expenditures..............................................$141,813.60

Balance, July 1, 1929..................................................$7,677.12

150,210.72

ADMISSION TO THE COLLEGE

ADMISSION TO FRESHMAN STANDING

A graduate of a California high school may enter the Riverside Junior College upon presentation of proper credentials. Applicants from secondary schools outside of California are required to meet the same standards as applicants who enter from secondary schools in California. Candidates who are unable to present satisfactory school certificates and who desire to qualify for full admission may be admitted to the freshman class by passing examinations in the preparatory subjects constituting a standard high school course.

CLASSIFICATION OF FRESHMEN

Freshmen are classified as belonging to one of the following four groups:

Group I comprises those who present for matriculation recommendations sufficient to admit them to the University of California as freshmen.

Group II comprises those who present for matriculation not less than ten high school units of recommending grade, eight of which have been earned in the senior high school, chosen from the following subjects:

- English
- Foreign Language
- History
- Mathematics
- Science

Note: If English or a foreign language is offered for entrance a minimum of two consecutive years of recommending grade is required.
ADMISSION TO THE COLLEGE

Group III comprises those who present less than ten units of recommending grade chosen from the subjects mentioned under Group II.

Group IV comprises those who choose to enroll in terminal or vocational courses.

ADMISSION TO ADVANCED STANDING

Students from institutions of collegiate rank may be given advanced standing in the Riverside Junior College upon the presentation and approval of transcripts from such institutions.

ADMISSION TO SPECIAL STANDING

Special students are those who are not graduates of a high school, or who wish to enroll for less than ten units. Persons applying for admission to special standing must secure the approval of the Registrar before proceeding with matriculation.

MATRICULATION

REGISTRATION

The opening day of each college quarter is Registration Day. Students registering one day late will be assessed $1.00, more than one day late $2.00. Those entering one week late must secure the approval of each instructor in whose class they desire to be enrolled before proceeding with matriculation.

For each academic year, the following general fees are charged, and are payable in whatever quarter the student enters first registers. General fees are not refunded in case of withdrawal.

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Body</td>
<td>$9.00</td>
</tr>
<tr>
<td>Class: Freshman or Sophomore</td>
<td>$1.00</td>
</tr>
<tr>
<td>Physical Education</td>
<td>$5.00</td>
</tr>
<tr>
<td>Cottage fee: (Women)</td>
<td>$1.50</td>
</tr>
</tbody>
</table>

In the following courses, the fees listed are payable each quarter:

<table>
<thead>
<tr>
<th>Description</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Anatomy of Vertebrates</td>
<td>$2.00</td>
</tr>
<tr>
<td>Foods</td>
<td>$2.00</td>
</tr>
<tr>
<td>Astronomy</td>
<td>$1.00</td>
</tr>
<tr>
<td>Geology</td>
<td>$2.00</td>
</tr>
<tr>
<td>Bacteriology</td>
<td>$5.00</td>
</tr>
<tr>
<td>Greek &amp; syllabus fee</td>
<td>$1.00</td>
</tr>
<tr>
<td>Botany</td>
<td>$1.00</td>
</tr>
<tr>
<td>Human Body</td>
<td>$1.00</td>
</tr>
<tr>
<td>Chemistry</td>
<td>$5.00</td>
</tr>
<tr>
<td>Physical Geography</td>
<td>$1.00</td>
</tr>
<tr>
<td>Clothing</td>
<td>$0.50</td>
</tr>
<tr>
<td>Physics</td>
<td>$2.00</td>
</tr>
<tr>
<td>Dietetics</td>
<td>$1.00</td>
</tr>
<tr>
<td>Secretarial Training</td>
<td>$1.00</td>
</tr>
<tr>
<td>Electricity</td>
<td>$1.00</td>
</tr>
<tr>
<td>Typewriting</td>
<td>$1.00</td>
</tr>
<tr>
<td>Entomology</td>
<td>$2.00</td>
</tr>
<tr>
<td>Zoology</td>
<td>$2.00</td>
</tr>
</tbody>
</table>

No course fee will be refunded if the course is dropped after the third week of any college quarter.

A breakage deposit of $5.00 is required in each laboratory course in chemistry, physics, and bacteriology. At the end of the year, whatever balance is left after breakage costs are deducted is refunded.
Matriculation will be regarded as completed only when all fees and deposits are paid. Failure to make full payment subjects the student to the penalty imposed for late registration. All fees are payable at the administration office.

When matriculation is complete, a registration card is issued to the student. This must be presented to the instructor in charge for admission to any and all classes. The registration card also serves as a certificate of membership in the Associated Student Body, admitting the bearer to all student activities at the Riverside Junior College, and giving him a year's subscription to the college paper.

A regular student whose record at the close of any quarter shows him to be passing in less than ten units is placed on probation. If he fails to pass in ten units of work a second time, he is considered ineligible to register.

A special student taking less than ten units in any given quarter must pass in every unit or be ineligible to register in the quarter following.

PROGRAM REQUIREMENTS AND RESTRICTIONS

Military training or physical education is required of all students. Choice should be indicated on the program card. Modified courses are provided for those who normally would be exempt from exercise because of physical disability.

No one may enroll for less than 10 units or more than 18 units (including physical education or military training) without special permission from the Registrar. Students are cautioned against enrolling for more work than they can reasonably carry.

Freshmen in Group I or II are given full liberty in their choice of subjects except that they must conform to the general program requirements.

Freshmen in Group III are limited to 16 units, of which the following 13 are required:

- English 3 units
- Natural Science 3 units
- Social Science 3 units
- Fine Arts 3 units
- Physical Education 1 unit

Students in Group III who do not present high school recommendations in two consecutive years of English are also required to take English Course in Subject A (3 units). Those who present such recommendations are exempt from English Course in Subject A, and may elect a three unit course in any department for which they present high school recommendations.

Any student who has received a mark of failure or condition at the end of any quarter is restricted to 16 units (including physical education or military training) the following quarter. A student who has received a mark of incomplete may, if he removes the incomplete within the first week of the following quarter, register for 18 units, but if he does not remove the incomplete within the first week, he is restricted to 16 units. (This privilege is not extended to freshmen in Group III).

A maximum of three weeks is granted for the removal of conditions and incompletes. The student who desires to remove a condition or incomplete must attend as an auditor the course or courses in which he has received a mark of condition or incomplete, unless he wishes to accept the mark as a failure. After the close of the third week unre-}

Any case of doubt as to whether a particular course is open to him, a student should secure the written approval of the instructor concerned before filling his program. Forms for this purpose may be obtained at the office.
MATRICULATION

PROGRAM CHANGES

Students' programs may be changed at any time within the first week of any quarter; that is, a course or courses may be dropped, or others added, provided that all changes are submitted to and sanctioned by the Registrar within the week specified.

During the second or third week of any quarter, a course or courses may be dropped as provided in paragraph 1, Program Changes, but no course may be added without the written approval of the instructor whose class the student desires to enter. Adding a new course during the second or third week entails the payment of a late registration fee of $1.00.

At the end of the third week programs are to be regarded as fixed, and no laboratory fees will be refunded thereafter. Request for any change in program after the third week must be made by written petition which will be granted only for extraordinary reasons. Adding a new course after the third week entails the payment of $2.00 as a late registration fee.

During the last four weeks of any quarter, no course or courses may be officially removed from a student's program. A course discontinued for any cause within the last four weeks remains upon the program card, the student receiving at the end of the quarter whatever grade the work and circumstances warrant: failure, condition, or incomplete.

Practically all courses given in the Junior College are continuing courses and should be taken for the full year. A few courses may be begun the second or third quarter.

GRADING SYSTEM

GRADES

Reports on the work of all registered students are issued at the close of each quarter. The following grade marks are used:

A, excellent; B, good; C, fair; D, barely passed; E, conditioned; F, failed; Inc., incomplete.

[Note: "C may be called the BASIC GRADE, the average grade of the great majority of students, the reward for work satisfactorily performed, implying nothing more discreditable than a lack of real distinction. B and A, on the other hand, are marks of real distinction." Scholarship Grades Circular, University of California, September 27, 1928.]

E, conditioned, denotes that the work has been unsatisfactory, and that an examination must be taken to remove the condition. Only one examination to remove a condition may be given. A fee of one dollar for each examination is required, a receipt for which from the Junior College office must be presented to the instructor prior to the examination. The time of examination may be set by appointment with the instructor.

Inc., incomplete, denotes absence from an examination or failure to perform some of the allotted tasks in a given course, such as the writing of assigned themes, or the submission of notes. An incomplete may also be given for frequent and unwarranted absence from class. If an examination must be taken to remove an incomplete, the same terms apply as in the removal of a condition. See preceding paragraph.

A condition or incomplete incurred in any quarter must be removed within the first three weeks of the subsequent quarter, or be recorded as a failure.
GRADING SYSTEM

Removal of a condition automatically raises the grade to D. No higher mark may be given.
Removal of an incomplete establishes whatever grade is warranted.
F, failed, necessitates a repetition of the course, if credit is to be received.

GRADE POINTS

On the basis of scholarship grades, grade points are awarded as follows:

- A, 3 points per unit
- B, 2 points per unit
- C, 1 point per unit
- D, no points per unit
- E and F, minus 1 point per unit

The attention of students (particularly those who plan to continue their education at a senior college or university) is called to the fact that “the practical significance of scholarship grades is largely determined by their use in connection with grade points.” To qualify for full junior standing at the University of California, the student must have acquired in the junior college at least sixty semester units of acceptable college work (not more than sixty-four are accepted by the University of California) and at least as many grade points as time units; that is, he must attain an average of C for all courses taken in a junior college or he will not be admitted to the University.

ABSENCES

Students are expected to attend every session of every course in which they are enrolled. Absences are reflected in the grades given. For the possible effect of absences on quarter or final grades, see page 25, paragraph 5.

HONORS AND AWARDS

THE HONOR SOCIETY

The Riverside Junior College Honor Society was organized in February, 1921. Its purpose, as set forth in its constitution, is “the promotion of scholarship among the students” by affording public recognition to those who achieve academic distinction.

This society enrolls as associate members residents of Riverside who are members of honorary academic and scientific societies; and each year it receives as active members those students of the Junior College who have consistently maintained for five quarters the highest standard of scholarship.

The following graduates of the class of 1929 have been elected to membership:

- John Cochran
- Thomas L. North
- Paul Pequegnat
- Harold Stocking
- Eliot Swan

KIWANIS SCHOLARSHIP AWARD

1929 Award

- Mildred Beymer, 1927
- John Gabbert, 1929
- John Ohmen, 1928
- Helen Perry, 1927

THE DONALD A. PORTEOUS FUND

PHI RHO PI

National Honorary Forensic Society, Kappa Chapter

- Clifford Cherry
- John Cochran
- John Gabbert
- David Klure
- Thomas L. North
- Judson Waugh
- F. C. Fullenwider, Coach
HONORS AND AWARDS

THE H. S. REED PRIZE

The H. S. Reed prize is offered annually to the student who through scholarship and general interest in laboratory work shows special ability in the biological sciences.

No Award, 1929

THE RIVERSIDE MORTGAGE COMPANY PRIZE

Beginning with 1928-1929, the Riverside Mortgage Company will offer a prize annually to the student showing special proficiency in the field of economics.

1929 Award: Thomas L. North

THE JUNIOR LIONS CUP

The Junior Lions cup is awarded annually to the two students, one man and one woman, who are adjudged to have rendered the most valuable service to the college during the year.

1929 Award: John Gabbert, Edna Bailey

GENERAL REGULATIONS

COLLEGE RESIDENCE

There are no dormitories maintained by the Junior College. Lists of rooms and boarding places approved by the college authorities are kept on file at the administration office. Women not living at home must reside at places approved by the Dean of Women.

DISCIPLINE

It is assumed that students attending the Junior College have a serious purpose, and that they will maintain a worthy standard of conduct. Offenses against good behavior or academic duty will be judged in the light of the attendant circumstances, and such action taken as seems necessary.

USE OF LIBRARY

The library is open on week days from 8 till 4, except on Saturdays, when it is open from 8 till 12. General reference works and periodicals, which for convenience are placed in the reading room, do not circulate and may not be taken from the library. Books reserved for collateral reading may be taken out at 3 p. m., and must be returned by 9 the next morning. (When taken out on Friday afternoon they may be kept till Monday morning). Books not reserved for class use may be taken out for a period of two weeks. Fines for one-day books kept overtime are five cents an hour and for two-week books five cents a day. All books must be returned and fines paid before quarter term records are officially recognized.
GRADUATION AND TRANSFER

CERTIFICATE OF COMPLETION

A certificate of completion will be granted to a student properly accredited for entrance from high school who complete ninety-six quarter (64 semester) units of college work, including the requirement in physical education.

OFFICIAL TRANSCRIPT

Students desiring to continue their studies at some other college or university should make formal application at the administration office for an official transcript of their Junior College record. Such transcript will be forwarded direct to the institution which the student desires to attend.

Students in Group I (see Classification of Freshmen, page 19) may transfer to other institutions at any time. Students in Group II or III may transfer only after having satisfied the requirements for advanced standing at the institution which they desire to attend. (See also Grading System, page 26).

For the convenience of students expecting to continue beyond the Junior College, the lower division requirements of the College of Letters and Science in the University of California are given herewith:

(a) Subject A.*
   Military Science and Tactics.†
   Physical Education.

(b) Foreign language. At least fifteen units in not more than two languages. Each year of high school work in a foreign language will be counted in satisfaction of 3 units of this requirement. Courses given in English by a foreign language department will not be accepted in fulfillment of this requirement.

(c) Mathematics. Elementary Algebra and Geometry. Instruction in these subjects is not given in the fall or spring sessions of the University.

(d) Natural Science. At least 12 units chosen from the following list:
   High School Physics (3a)* 3 units (1 high school credit).
   High School Chemistry (3b)* 3 units (1 high school credit).
   Astronomy
   Geology
   Bacteriology* Physics*
   Botany* Zoology*
   Chemistry*

   The student must include in the courses taken in satisfaction of the requirement in natural science at least one course in laboratory science. Any of the courses marked with an asterisk in the above list will be accepted in fulfillment of this requirement. Courses with but one unit of laboratory science are not accepted as fulfilling this requirement and are not marked above unless they have as prerequisite a course that also requires one unit of laboratory work.

(e) Additional. A year-course (of at least 6 semester units) in each of three of the following groups:
   (1) English, public speaking.
   (2) Foreign language (addition to b). This may be satisfied in whole or in part in the high school, provided the language be Latin.
   (3) Mathematics: plane trigonometry, plane analytic geometry, introduction to calculus. This may be satisfied partly in the high school.

*Students who elect English 1 in a junior college and receive at least a C grade are exempt from the examination in Subject A.
†Junior College students who enter the University of California with junior standing are exempt from the Military Science and Tactics requirement.
GRADUATION AND TRANSFER


(5) Philosophy.

The work offered in satisfaction of requirement (e) must consist of subjects of college grade, except as otherwise provided.

For the requirements of the Colleges of Agriculture, Commerce, Architecture, etc. in the University of California, the student should consult the special bulletins published by the University in the interest of these colleges.

Students who expect to continue beyond the Junior College should provide themselves with catalogs of the institutions to which they expect to go, and should confer with the Registrar or faculty advisers before arranging their courses of study.

COPY OF RECORD

Students wishing a copy of their Junior College academic record may obtain it by making formal application at the administration office.

COURSES OF INSTRUCTION

ART

2. Form. ALLMAN
Acquisition of a plastic vocabulary through the study of plant and animal forms. Drawing and modeling of memory images. Three two-hour laboratory periods weekly. 
Two units, each quarter.

3. Form and Color. ALLMAN
Continuation of Art 2 with addition of color theory and practice. Three two-hour laboratory periods weekly. Prerequisite: Art 2.
Two units, each quarter.

4. Principles of Graphic Representation. ALLMAN
Light, shade, and perspective. A fundamental study of the technique of drawing, theory, and application. One lecture weekly.
One unit, each quarter.

7. Sketching and Composition. ALLMAN
Art anatomy and figure drawing. One unit, each quarter.

13. Pen and Ink. ALLMAN
Technique and rendering of textures as applied to architectural and general subjects. One unit, each quarter.

19. General History and Appreciation of Art. ALLMAN
Historical background of art, and study of essential formal elements which underlie the theory and practice of the arts. Lectures, reading, term paper. Three units, each quarter.

20. Special Study for Advanced Undergraduates. ALLMAN
Students registering in this course must have the permission of the instructor. One or two units, each quarter.
### COURSES OF INSTRUCTION

#### ASTRONOMY

**1. General Astronomy.**

A study of the fundamental facts and laws of astronomy and of the instruments and methods of research. Textbook study is supplemented by lectures illustrated by lantern slides, visits to astronomical observatories, and studies of the constellations and various celestial objects with the telescope. The treatment is non-mathematical.

Two units, each quarter.

#### BACTERIOLOGY

**1. General Bacteriology.**

A course in general bacteriology, including the history of bacteriology, microorganisms in their relation to disease, immunology, and the biochemical activities of bacteria.

The laboratory exercises deal with bacteriological technique, media making, isolation and identification of microorganisms, as well as with standard methods employed in water and milk analyses. Two lectures and two laboratory periods weekly.

Four units, each quarter.

**10. Advanced Bacteriology.**

A continuation of general bacteriology. The course involves studies of certain anaerobes and pathogenic organisms. Problem work stressed. Blood and urine analyses. One lecture and two laboratory periods weekly. Prerequisite: Bacteriology 1.

Three units, each quarter.

#### BOTANY

**1. General Botany.**

An introductory course, involving a comprehensive study of the plant kingdom from the point of view of structure, function, and genetic relationships; also, a study of the flowering plants. Two lectures and two laboratory periods weekly.

Four units, each quarter.

**10. Plant Physiology.**

An introduction to the study of plant activities, including absorption and translocation of materials, carbon assimilation, growth, and reproduction. The ecological point of view in plant physiology is also considered. The course is essential to upper division work in the biological sciences, forestry, and the several branches of agriculture.

Two lectures and two laboratory periods weekly. Prerequisite: Botany 1 and Chemistry 1.

Four units, winter and spring quarters.

**11. Classification of Flowering Plants.**

A study of the characters and relationships of the principal families and genera of the flowering plants. Two laboratory periods weekly. Prerequisite: Botany 1.

Two to four units, winter and spring quarters.

#### CHEMISTRY

**1. General Chemistry.**

A course in general chemistry, followed by a course in qualitative analysis. Three lectures and two laboratory periods weekly. Prerequisite: any two of the three high school subjects, chemistry, physics, trigonometry; or high school chemistry with a grade of 1 or 2.

Five units, each quarter.

**10. Quantitative Chemical Analysis.**

A course in quantitative chemical analysis designed to give the students the underlying principles of the subject and to acquaint them with the commercial methods of analysis. Two lectures and two laboratory periods weekly. Prerequisite: Chemistry 1.

Four units, each quarter.

**12. Organic Chemistry.**

An introductory study of the carbon compounds. The laboratory work is designed to familiarize the student with the preparation, properties, and reactions of typical organic compounds. Two lectures and one laboratory period weekly. Prerequisite: Chemistry 1.

Three units, each quarter.

#### COMMERCE

**Accounting.**

An introductory course designed to give students intending to enter commercial pursuits a knowledge of the fundamental principles of accounting. The practical rather than the theoretic aspect of the subject is emphasized. The latter half of the year is devoted to present day accounting procedure. The use of columnar books, business papers, voucher systems, departmental and comparative financial
statements, and cash and bank records is presented in a way intended
to reveal the importance of the accounting system and its utilization
by business executives. One lecture and two laboratory periods weekly.

Three units, each quarter.

Business Organization.  FULLENWIDER
An analysis of the various forms of business organization with special
attention to the corporation—its formation, financing, and operation
under California law. The course also includes brief studies of manage-
ment, wages, purchasing, selling, traffic, credit, banking, and account-
ing. Lectures by representative business men. First eighteen weeks.

Four and one-half quarter units.

Marketing.  FULLENWIDER
An intensive study of distribution, marketing functions, wastes and
inefficiencies; types of distributors; cooperative marketing groups in
California. Last eighteen weeks.

Four and one-half quarter units.

Commercial Law.  FULLENWIDER
Embraces such principles of law as are essential to business men.
Textbook and cases are studied, with special reference to the California
Civil Code. The course includes contracts, agency, partnerships, cor-
porations, negotiable instruments, bailments, suretyship, and bank-
ruptcy. Not open to freshmen.

Two units, each quarter.

Salesmanship.  FULLENWIDER
An intensive study of the personality and training of the salesman,
buying motives, finding prospects and securing interviews, the sales-
talk in detail, answering objections, closing the sales, sales policies
and the problems of the sales manager. Not open to freshmen. First
eighteen weeks.

Three quarter units.

Advertising.  FULLENWIDER
Fundamental principles of advertising. Problems of space, type, en-
graving, copy, media. Practice in writing copy. Not open to freshmen.
Last eighteen weeks.

Three quarter units.

Principles of Real Estate.  FULLENWIDER
Covers all work of real estate business: sales, brokerage, management,
and ownership. Title examinations and transfers. Not open to fresh-
men.

Two units, fall quarter.

Retail Merchandising.  FULLENWIDER
Details of organization profits and expenses. Stock control. Policies
in retail advertising, merchandising, and selling. Not open to freshmen.

Two units, winter quarter.

Investments.  FULLENWIDER
Forms of investment securities. Tests of investments. Stocks, bonds,
mortgages. Reading the financial page. Not open to freshmen.

Two units, spring quarter.

Stenography.  O'BRIEN
The principles of Gregg shorthand, supplemented by the reading of
shorthand plates and speed practice; dictation and transcription of
miscellaneous business correspondence. Includes a course in secretarial
training and office practice. Three two-hour periods weekly.

Two units, each quarter.

Typewriting.  O'BRIEN
Regular course in typewriting. For those who do not expect to follow
typewriting as a profession the course will be modified. Five periods
weekly.

One unit, each quarter.

DRAWING

GENERAL STATEMENT

Three units of credit, representing nine hours of classroom work,
are the maximum allowed in drawing during any quarter.

1. Mechanical Drawing.  BATES
Instrumental practice and use; general preliminaries; establishing stand-
ards and various symbols; solution of practical geometrical problems
and construction; elements of projection drawing, orthographic, iso-
metric, and auxiliary projections. Standard lettering is rigidly insisted
upon; and the student must qualify both in neatness and in rapidity;
the Gothic alphabet is given preference.
COURSES OF INSTRUCTION

2. Advanced Mechanical Drawing. BATE
Drawing of standard machine parts and conventions selected from standard handbooks on machinery. Machine vocabulary and correct forms of presentation and tabulation, with final machine assembly drawings and tracings preparatory to blue prints. Designing in structural steel and concrete electrical drafting, and the mechanics of aeronautics will be given if desired.

3. Free-Hand Drawing. BATE
Sketching and rendering in pencil. Objects, scenes, and original design. Four and a half hours each week.
One unit, each quarter.

10. Architectural Drawing. BAT
In the course of architecture the student is given an opportunity to develop pencil sketching and reproduction leading up to a working knowledge of the typical classical orders in architecture. These follow the conventional standards in practice in making architectural drawings, with some instruction concerning commercial signs and equipment used in building construction. The above preparation is given previously to producing working drawings of a residence. The set of plans is to meet given requirements and local restrictions and must be thoroughly practical, with practical ideas incorporated. A minimum of three units a quarter is advised for students electing this course. Prerequisite: Drawing 1 or its equivalent.

10. Descriptive Geometry. TWOGOOD
The fundamental principles of descriptive geometry and their application to engineering problems. One-hour conference and one three-hour period for drawing each week. Open to regular and cooperative students. Prerequisite: geometrical drawing and a working knowledge of analytical geometry.
Two units, each quarter.

ECONOMICS

1. Principles of Economics. MACKENZIE
A study of the principles of economics, including such fundamental theories as those of value, rent, wages, and profits; with a consideration of the problems of society which arise from existing methods of production and distribution of wealth, such as railways, public ownership, combinations and trusts, socialism, and taxation. Limited to sophomores.
Three units, each quarter.

10. Economic History of Europe. McDermont
A course covering an industrial and commercial survey of Europe from the eleventh century to the present time. Special emphasis will be placed upon English developments.
Four and one-half units, either half of the year.

11. Economic History of the United States. MACKENZIE
The course covers the efforts and institutions by which the American people have appreciated and used the resources of their country. Its purpose is to explain, historically, the present economic organizations of the nation.
Four and one-half units, either half of the year.

ENGINEERING

Work in engineering is arranged primarily for students in the Cooperative Course, since those preparing for an engineering career usually desire to obtain the valuable industrial experience which constitutes the laboratory part of this course. However, other students are permitted to take work in engineering, carrying two subjects for alternate periods throughout the year; for example, studying engineering calculation the first six weeks and electricity the next. Cooperative and other students begin in the third period where they stopped at the end of the first.

1. Plane Surveying. TWOGOOD
Principles, field practice, calculations, and mapping. Two one-hour conferences and two three-hour periods of field and mapping weekly. Open to regular and cooperative students. Prerequisite: plane trigonometry.
Four units, each quarter.

3. Elementary Electrical Engineering. BLISS, TWOGOOD
Circuits; wiring calculations; principles of direct current generators and motors; operation and testing of machines; automobile starting and lighting systems; design and construction of electro magnets; electrolysis and batteries; telephone circuits and instruments; principles of alternating generators; choke coils; transformers; single phase and polyphase currents; condensers and their use in a. c. circuits; d. c. and a. c. meters; a. c. motors. One-hour conference and five laboratory exercises weekly. Section B.
Three units, each quarter.
COURSES OF INSTRUCTION

ENGINEERING CALCULATION

Primarily for cooperative students, but open to others for six weeks in each quarter.

5. Engineering Calculation. Slide rule computation, introduction to mathematical analysis, elementary differentiation and integration, applications to engineering problems. Three hours weekly.

One and one-half units, each cooperative period.


One and one-half units, each cooperative period.

ENGLISH

Course in Subject A. A twelve weeks’ course to enable students to write English without gross errors in the mechanics of composition. Required of all students who do not qualify for English 1.

Three units, any quarter. (Not transferable)

1. Composition. A general study of the chief forms of composition, oral and written, with outside reading and written reports. Constant theme writing and individual conferences.

Three units, each quarter.

7. Contemporary English and American Literature. A study of contemporary English and American literature, dealing with the three main fields: books, periodicals, plays. The first division of the course involves the presentation and discussion of books, writers, literary tendencies, and underlying principles of literary forms. The second division presents the historical development of American periodicals and a close study of certain representative magazines and newspapers. The third division considers the development of dramatic literature and contemporary drama. The purpose of the entire course is to interest the student in the best literary work of his own time and to give him a sound basis of discriminating enjoyment. Lectures, collateral readings, oral and written reports, and class discussions.

Open to students who have completed or are taking English 1. Not given in 1930-1931.

Two units, each quarter.

10. English Literature. An historical survey of the entire course of English literature, its leading periods, movements, and masterpieces. Lectures, recitations, collateral reading, and written reports on special topics.

Three units, each quarter.

11. Advanced Composition. Studies in descriptive and narrative writing, with special reference to the technique of the short story, autumn and winter quarters. Expository writing, with relation both to the literary essay and to the preparation of extended papers and reports, spring quarter. Literary models are studied and the constant writing of themes required. Open to a limited number of students who have passed English 1 or its equivalent.

Three units, each quarter.

12. Public Speaking. A study of the principles and practice of oral discourse. Voice culture, the use of words, the building of the speech, exposition, argumentation, and debating are among the topics covered. Constant practice in the preparation and delivery of speeches, for criticism in class, is required. Prerequisite: English 1 or its equivalent.

Three units, each quarter.

14. Play Production. A study of the educational possibilities of amateur dramatics; principles of dramatic interpretation and characterization; laboratory work in stagecraft, managing, and directing. As a part of the course numerous one-act plays are presented by the class in the workshop theater. The third quarter is featured by the public presentation of a three-act play under student direction.

Two units, each quarter.

FRENCH

1. Elementary French. Stress is laid on accurate pronunciation and the essentials of grammar. Three easy French texts are read, which form the basis for careful translation, conversation, and composition work.

Four units, each quarter.
COURSES OF INSTRUCTION

2. Intermediate French. Richards
Further study of grammar, especially syntax, composition, reading of modern French novels and plays, with oral and written exercises based on them; dictation and memorizing of prose and verse; outside reading. Prerequisite: two years of high school French or French 1.
Four units, each quarter.

10. Advanced French. Richards
Study of the works of the most important authors of the nineteenth century. Outside reading and written reports in French. Advanced French composition and conversation. Prerequisite: French 2 or four years of high school French.
Three units, each quarter.

GEOGRAPHY
1. Elements of Physical Geography. Bacon
A study of the earth's surface and the relations of air and water to it (autumn and winter quarters). Natural regions of North America (spring quarter). Two lectures and one laboratory period weekly.
Three units, each quarter.

GEOLOGICAL SCIENCES
GEOLoGY
1. General Geology. Bacon
a. Geologic Processes: physiographic processes and a study of common rocks and minerals.
b. Historical Geology: origin of the earth and the development of life, contiguous with sedimentation to close of Paleozoic.
c. Historical Geology: later history of the earth up to the present. Three lectures and one laboratory period weekly. Four half-day field trips, including one Saturday trip, each quarter. Prerequisite: high school chemistry or physics.
Four units, each quarter.

2. Paleontology. Bacon
A systematic study of fossil invertebrates, stressing the evolutionary phases. Two lectures and one laboratory period weekly. Prerequisite: high school biology or Geology 1.
Three units, winter and spring quarters.

MINERALOGY
1. Mineralogy. Bacon
c. Determinative Mineralogy: identification of minerals by their physical and chemical properties. Two lectures and one laboratory period weekly. Prerequisite: high school chemistry or physics, or Geology 1.
Three units, each quarter.

GERMAN
1. Elementary German. Richards
A course for beginners. Grammar and prose composition. Special training in pronunciation and simple conversational exercises. Reading of about four hundred pages of easy German selected from the stories of Heyse, Storm, Gerstacker, Fulda, and Baumbach. Conversational exercises and oral composition based on texts read.
Five units, each quarter.

2. Intermediate German. Richards
Reading of selected masterpieces of contemporary German writers. Continued study of grammar, composition, and conversation in German.
Three units, each quarter.

GREEK
1. Elementary Greek. Rea
An introduction to essential forms and syntax through Attic prose, varied with occasional reading in the New Testament during the third quarter.
Five units, each quarter.

2. Greek Life and Thought. Rea
A lecture-recitation course dealing with Greek ideals and achievements in art, literature, philosophy, religion, government, education, and science. The aim of the course is to interpret modern civilization in the light of its Greek inheritance, and to stress those things that are of permanent worth for the life of the twentieth century. Assigned readings and reports. No knowledge of Greek required.
Two units, each quarter.
COURSES OF INSTRUCTION

   Plato: the Apology and selections from other dialogues. Homer: the Iliad or Odyssey (selected books). Prerequisite: Greek 1.
   Three units, each quarter.

11. Advanced Composition.
   Systematic review of Greek syntax.
   One unit, each quarter.

HISTORY

   A study of the development of modern Europe, with particular reference to the rise of nationalities and the establishment of colonies. In addition to a study of the political happenings of the period, careful consideration is given to the social and economic developments.
   Three units, each quarter.

   A course developing the European background of American civilization, the colonial establishments, colonial rivalries of European states, the founding of the American nations, the occupation of the continents, the international relations of the western nations, and special reference to the history of California. Not open to freshmen.
   Three units, each quarter.

Greek Life and Thought.
(See department of Greek).

HOUSEHOLD ART

1. Clothing.
   A course in which the basic principles of sewing technique are applied to garment construction. Commercial patterns are altered or adapted as necessary. The selection, purchase, and care of clothing is stressed.
   One lecture-recitation and two laboratory periods weekly. Open to regular and cooperative students.
   Three units, each quarter.

2. The House.
   A study of room arrangement; principles of house decoration; selection and care of furnishings, furniture, and equipment; business related to the household. Open to regular and cooperative students. Three hours weekly in recitation-lecture or field trips. (This course will be offered if eight or more students elect it).
   One unit, each quarter.

COURSES OF INSTRUCTION

HOUSEHOLD SCIENCE

J. Foods.
   A study of food in its relation to health. A study of food costs. The principles of nutrition and cookery applied in the planning and preparation of meals. Two lectures and one laboratory period weekly. Open to regular and cooperative students.
   Three units, each quarter.

15. General Nutrition and Dietotherapy.
   The course is given in two units. The first unit, requiring two quarters, is a study of food in its relation to life and health and the principles underlying simple cookery. In the second unit, diet in special disease conditions, the fundamental principles of nutrition and cookery are applied to the dietary treatment of the more common special diseases. Two lecture-recitations and one laboratory period weekly. Alternate cooperative periods. Required of all nurses in the first year.
   One and one-half units, each quarter.

HYGIENE

1. Personal Hygiene.
   General consideration of normal physical and mental well-being and means of acquiring and maintaining both.
   Two units, each quarter.

2. Elementary Epidemiology.
   Each communicable disease is considered with reference to its etiology, history, control, prevention, and prevalence.
   Three units, each quarter.

LATIN

A. Elementary Latin and Caesar.
   An introductory study, equivalent to the first two years of high school Latin.
   Four units, each quarter.

CD. Cicero and Vergil.
   Selected orations of Cicero, and the Aeneid of Vergil. Open to students who have had two years of high school Latin.
   Four units, each quarter.
## COURSES OF INSTRUCTION

### 2. Cicero, Horace, Pliny.
The De Senectute of Cicero, the Odes and Epodes of Horace, and the Letters of Pliny. Open to students who have had three years of high school Latin.
- Three units, each quarter.

### 3. Prose Composition.
Practice in writing Latin prose narrative. Supplementary to Latin 1 and intended primarily for those who expect to teach Latin.
- One unit, each quarter.

### 10. Livy, Horace, Tacitus, Catullus.
The History of Livy, the Satires and Epistles of Horace, the Agricola and Germania of Tacitus, and the Poems of Catullus. Open to those who have completed course 2.
- Three units, each quarter.

### 11. Latin Prose Composition.
Exercises in advanced prose writing. Open to those who have completed course 3.
- One unit, each quarter.

### MATHEMATICS

<table>
<thead>
<tr>
<th>Course</th>
<th>Description</th>
<th>Prerequisite</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. Mathematics for beginners.</td>
<td>Arithmetic, elementary algebra, and plane geometry.</td>
<td></td>
<td>Three units, each quarter.</td>
</tr>
<tr>
<td>CD. Mathematics.</td>
<td>Intermediate algebra, plane trigonometry, and advanced algebra.</td>
<td>Mathematics A, or two years of high school mathematics of recommending grade.</td>
<td>Three units, each quarter.</td>
</tr>
<tr>
<td>2. Mathematics of Finance.</td>
<td>A course comprising the studies of interest and discount, annuities, debts and sinking funds, investments, depreciation and capitalization, cost, and life annuities and life insurance.</td>
<td>Mathematics CD or 8, or their equivalents.</td>
<td>Second eighteen weeks. Four and one-half quarter units.</td>
</tr>
<tr>
<td>3A. Analytic Geometry.</td>
<td>Prerequisite: four years of high school mathematics of recommending grade, or mathematics 8.</td>
<td></td>
<td>Second eighteen weeks. Four and one-half quarter units.</td>
</tr>
<tr>
<td>3B-4A. Elementary Calculus.</td>
<td>Differentiation, simple integration, solid analytic geometry, and partial differentiation with applications.</td>
<td>Mathematics 3A.</td>
<td>Nine quarter units.</td>
</tr>
<tr>
<td>4B. Advanced Calculus.</td>
<td>Multiple integration with applications, infinite series, and elementary differential equations.</td>
<td>Mathematics 3B and 4A.</td>
<td>Second eighteen weeks. Four and one-half quarter units.</td>
</tr>
</tbody>
</table>

### MILITARY SCIENCE AND TACTICS—R. O. T. C.
An act of Congress passed in June, 1916, provided for military training in certain educational institutions in the United States. This was an enlargement of the Morrill Act of 1863, which requires that a course of military training be given at all state colleges which are receiving federal aid. The government furnishes a competent corps of instructors and all uniforms and equipment necessary for students.

The primary object of Reserve Officers' Training Corps is to qualify college students for commissions in the Officers' Reserve Corps; a corps from which the country would be able to obtain officers in the subordinate grades in case of emergency. Enrollment in the R. O. T. C. does not obligate students to enter the Officers' Reserve Corps; it simply qualifies them for a commission if they so desire. Members of the R. O. T. C. are not subject to call for strike duty or any service in the army, and are in no sense soldiers.

Graduates of junior colleges who have satisfactorily completed two years work in the R. O. T. C. unit may, upon entering an institution maintaining a senior R. O. T. C. unit, enroll in the advanced course in Military Science and Tactics. If admitted to the advanced course, they will receive from the government, in addition to their uniforms, approximately $15.00 a month for the full two years.
1. Military Training: Theoretical. ASHBROOK, M.
Three one-hour periods weekly to cover musketry, map reading, marches, engineering, minor aero-dynamics, rifle marksmanship, military roads, and military bridges.

Two units, each quarter.

MUSIC

3. Music History and Appreciation. LEITZELL
Lectures on the history of music of all nations, tracing the development of all the music forms from ancient times to the present; biographies of famous composers and their relation to the progress of the musical art. Frequent musical illustrations, assigned readings, and term paper. The course is non-technical.

Three units, each quarter.

4. Elementary Harmony. LEITZELL
Study of scales, intervals, the primary triads, dominant seventh and ninth chords, and all non-chordal tones; harmonization of melodies; special ear drill on intervals, chords, and melody dictation; simple four part dictation based on the three primary harmonies. Emphasis is placed on the rhythmic principles governing melody harmonization. Throughout the entire course harmony and ear-training are closely correlated.

Three units, each quarter.

10. Advanced Harmony. LEITZELL
Review of the primary harmonies; study of the secondary harmonies; harmonization of melodies employing all the diatonic harmonies; modulation to nearly related keys by common chord; study of the augmented sixth chord; extensive keyboard drill; harmonic dictation; analysis of compositions of simple binary and ternary forms; occasional original work. Prerequisite: Music 4 or equivalent.

Three units, each quarter.

12. Composition. LEITZELL
This course presents further work in advanced harmony, including modulations to remote keys by common chord and common tone; study of chromatically altered chords; extensive keyboard drill, including a review of the harmony text; analysis of standard compositions; original work includes compositions in the binary and ternary, song with trio, and the rondo forms. Prerequisite: Music 10.

Three units, each quarter.

APPLIED MUSIC

Glee Clubs. SPOHR
There are two glee clubs, one for men and one for women, each of which meets twice a week. One a week the two organizations combine for mixed chorus singing. Students are accepted as members of the glee clubs only upon the recommendation of the Director of Music. This recommendation is based upon the degree of ability shown in proficiency tests.

One unit, each quarter.

Orchestra. HILVERKUS
The student orchestra meets for a two-hour practice once a week throughout the year.

One unit, each quarter.

Piano I. LEITZELL
A beginning course designed especially for students who want to learn something of the principles of piano playing. The work is conducted in classes. Two hours weekly.

One unit, each quarter.

Piano II. LEITZELL
Development of technique, musical tone production, taste and expression, and a reliable musical memory. Prerequisite: Piano I. Two hours weekly.

One unit, each quarter.

Sight Singing. SPOHR
A course intended for students who wish to improve their reading ability in music. Chorus and glee club students should consider sight singing work as a prerequisite. Two periods weekly.

One-half unit, each quarter.

Voice I. SPOHR
A class in voice culture, conducted for beginners. The elements of vocal technique, diction, and interpretation are presented in proper sequence, emphasis being placed upon tone production as the essential. Two hours weekly.

One unit, each quarter.

Voice II. SPOHR
Tone production, diction, reading, and expression are stressed. Two hours weekly. Prerequisite: Voice I.

One unit, each quarter.
COURSES OF INSTRUCTION

NURSING

5. History of Nursing.
   KOERTH
   A brief survey of the important events in nursing history, with emphasis on the more recent developments in nursing education. One lecture weekly.
   One-half unit, each quarter.

15. Fields of Nursing and Professional Problems.
   KOERTH
   A survey of the opportunities in different fields of nursing, with advanced study of nursing organizations and nursing problems. Given in part by outside lecturers. One hour weekly. Not open to freshmen.
   One-half unit, each quarter.

ORIENTATION

1. An Introductory Course in Psychology.
   MCALISTER
   A course in the most economical method of studying. The first quarter presents tests and measurements which are designed to enable the student to compare his ability with that of other college students. The second quarter deals with the psychology of study, presenting to the student what modern science has discovered along these lines. The third quarter considers vocational possibilities.
   Two lectures weekly.
   Two units, each quarter.

2. An Introductory Course in Natural Science.
   BACON, JAEGER, MCCARTY
   A survey of the leading facts and principles of the correlated sciences of geology, botany, and zoology, with special reference to their application to daily life. The student is introduced to the procedure of laboratory through laboratory problems. Two lectures and one laboratory period weekly.
   Three units, each quarter.

PHILOSOPHY

1. Logic and Related Subjects.
   BOARDMAN
   The nature of thought, deduction, induction, systems of knowledge, statistical method, criteria of truth. Open only to fully recommended students.
   Three units, each quarter.

   BOARDMAN
   Outlines of the Greek, mediaeval, and modern periods. Not open to freshmen.
   Three units, each quarter.

PHYSICAL EDUCATION

The purposes of the physical education courses are: first, to correct faulty posture and physical irregularities; second, to develop healthy bodies; and third, to teach the individual to conserve his or her health through regular physical exercise. The work in these courses comprises postural training, corrective exercises, folk dances and games for women, and instruction in games and athletics. All men who are not taking Military Training are required to take Physical Education.

General Physical Education for Women.
   HUNTLEY
   Body building calisthenics, gymnastic and folk dances, gymnastic games, group and team competition in volley ball, basketball, tennis, baseball, and athletic events best adapted to women. Two hours weekly.
   One unit, each quarter.

General Physical Education for Men.
   NEUFELD
   Men in this course are grouped according to ability and given instruction and supervision in organized competition in soccer, playground ball, basketball, baseball, volleyball, and track and field athletics. Two hours weekly.
   One unit, each quarter.

Athletics.
   NEUFELD
   Men who can pass the required physical examination may select athletics in place of physical education. The object of the course will be the developing of representative athletic teams. Those enrolled in this course will be under the instruction of the college athletic coaches and trainers.
   One unit, each quarter.

PHYSICS

1. Physics.
   BLISS, TWOGOOD
   Mechanics, properties of matter, and heat. Primarily for engineering students, who should plan to take Physics 10 in the second year. Three one-hour conferences and one laboratory period weekly.
   Four units, each quarter.

2. Physics.
   BLISS, TWOGOOD
   General physics, including properties of matter, mechanics, heat, light, sound, electricity, and magnetism. For all except engineering students. Three one-hour conferences and one laboratory period weekly.
   Four units, each quarter.
COURSES OF INSTRUCTION

3. Physics. BLISS, T. WOGO
Physics of the home. The applications of mechanics, heat, sound, light, and electricity to the problems met in household work. Three one-hour conferences and one laboratory period weekly.
Four units, each quarter.

10. Physics. BLISS, T. WOGO
Magnetism, electricity, inanimate motion, sound, and light. Primarily for engineering students and presented as a continuation of Physics 1. Two one-hour conferences and one laboratory period weekly.
Three units, each quarter.

POLITICAL SCIENCE

1. A Study in Comparative Government. MACKEN
(a) A consideration of the fundamental attributes of government, its origin, its form, and the functions of electorate and parties. (b) The government and parties of Great Britain and her self-governing dominions, France, Belgium, and Italy. (c) The governments of Switzerland, Germany, Russia, Japan, and the United States.
Three units, each quarter.

PSYCHOLOGY

1. General Psychology. McAlister
A general introduction to a scientific study of mental processes and activities, including reactions and reaction tendencies, instinct, emotion, feeling, sensation, attention, perception, memory, imagination, habit formation, the laws of association, reasoning, will, and personality. Not open to freshmen.
Three units, each quarter.

20. Abnormal Psychology. McAlister
A course covering the various forms of mental derangements and disorders, their symptoms, causes, and treatment. Primarily for nurses, but may be taken by any student who has had the prerequisite Psychology 1.
One and one-half units, each quarter.

SHOP

Students wishing to enroll in shop courses should confer with the department instructor concerning the number of units desired and the hours available. Three units of credit, representing nine hours of work, are the maximum allowed in a department of shop work for one quarter.

SOCIOLGY

1. Social Institutions. Boardman
The intellectual background of modern society. Emphasis on ethical concepts and the idea of progress. Open to freshmen.
Three units, each quarter.

10. Elements of Sociology. Boardman
A scientific study of human society; its elements in nature and man; the building of the social life through communication, custom and change, conflict and cooperation; social institutions, including the family, the economic order, the state, education, and morals; and the principles of social control. Open only to sophomores.
Three units, each quarter.

15. Social Case Work. Fraser
A study of maladjustments to environments with special reference to physical defects, poverty, and retardation. Prerequisite: Psychology 1.
One and one-half units, each quarter.

SPANISH

1. Elementary Spanish. O'Neill
The essentials of Spanish grammar with careful drill on pronunciation, reading, and writing; dictating and memorizing; translation of short stories and plays, with conversation based on Spanish texts. Collateral reading, with discussions in Spanish by the class.
Four units, each quarter.

2. Intermediate Spanish. O'Neill
Advanced grammar, syntax, memorizing, and conversation; composition and reading of about 1000 pages of modern novels, plays, and short stories. Collateral readings, with reports in Spanish. The composition work is supplemented by dictation relative to Spanish speaking countries. Prerequisite: two years high school Spanish or Spanish 1.
Four units, each quarter.

COURSES OF INSTRUCTION
COURSES OF INSTRUCTION

10. Advanced Spanish. O’NEILL
The modern and contemporary Spanish novel and drama (novel, 1930-1931; drama, 1931-1932). Selections from the work of important novelists and dramatists are read and discussed in class and as collateral work with reports in Spanish. History of the development of the Spanish novel and drama. Advanced theme writing based upon selections read. One period each week devoted exclusively to review of grammar, composition, and conversational practice to coincide with the work of Spanish 50a and 50b in the University of California. Prerequisite: four years of high school Spanish or Spanish 2.

Two units, each quarter.

ZOOLOGY

1. General Zoology. JAEG
A study of the structure, classification, and the life histories of animals. Lectures, discussions, and field trips. The principal animal types are studied in the laboratory. Three lectures and two laboratory periods weekly.

Five units, each quarter.

2. Entomology. JAEG
An introduction to the common insects, their structure and development, with preliminary studies in classification. Laboratory work with occasional lectures and conferences. Open to all students, but those desiring to enroll in the course should first consult the instructor.

Two units, each quarter.

5. Human Body. FARIS, JAE
An introductory course in anatomy and physiology designed to acquaint the students with the structure of the human organism and the laws governing its functions. Lectures, demonstrations, and dissection. Two lectures and one laboratory period weekly. Required of students of nursing. Open to regular and cooperative students.

Three units, each quarter.

10. Comparative Anatomy of Vertebrates. JAEG
An introduction to vertebrate morphology, development, and classification. The osteology, myology, and nervous system of the cat studied in detail. Designed particularly for those who plan to major in zoology and for pre-medical and pre-dental students. One lecture and two laboratory periods weekly. Prerequisites: Zoology 1 or Botany 1.

Three units, each quarter.

COOPERATIVE EDUCATION

Riverside Junior College offers a special type of education for the professions of Engineering, Nursing, Library Work, Architecture, etc., on the “Cooperative Plan” made famous by such institutions as Antioch College, University of Cincinnati, and Massachusetts Institute of Technology. It involves symmetrical development along a number of different lines—intellectual, practical, social, and aesthetic, and requires close coordination between the school and a number of leading organizations of Southern California, including the Southern Sierras Power Company, the Riverside Community Hospital, the Riverside Public Library, the Edison Electric Appliance Company, and the Riverside Portland Cement Company. Preparation for leadership in several professional fields is made available for a limited number of students selected on the basis of character, ambition, and ability above the average.

TECHNICAL EXPERIENCE

Experience is fully as important as any other factor in education, and the “Cooperative Plan” is unique in providing experience in as large a measure as classroom instruction. Each student spends in technical work, under the supervision of the College, every alternate six weeks throughout the year. The employment is arranged by coordinators on the college staff, who assign students to specific positions and arrange with the cooperating employers to change the work at intervals to give the widest possible experience. Starting at the bottom the student works up to positions of responsibility, during the cooperative course,
and finishes as a semi-professional worker or as a recommended entrant to a larger institution, where he takes the last part of a university course.

A particular advantage of this arrangement lies in the opportunity to start at the bottom of the professional ladder at the early age of high school graduation rather than postponing the fundamental work until after several years of theoretical instruction.

It has often been remarked that university graduates find great difficulty in adjusting themselves to employment, but cooperating employers comment very enthusiastically upon the interest, zeal, and initiative displayed by the cooperative worker. After the course is completed, the student is often given the option of remaining permanently in the organization within which he has trained or of returning to it after completing two or more years of work at the university.

LENGTH OF COURSE

Due to the fact that the cooperative student spends alternate periods acquiring technical experience, the usual first-year academic work is ordinarily completed in two years. At the end of that time some students transfer to regular status, entering the sophomore class either at the Junior College or at some other institution. However, with the opportunities for study during the working periods, a large proportion finish the Junior College program with three years entirely on the cooperative basis. Then in total of five years several of the students have had a year and a half of experience in architecture or engineering and a full college course with a degree from the California Institute of Technology or the University of California.

On the other hand, many prefer to remain for four years in the cooperative course to make the most of the opportunity for technical work under exceptionally advantageous conditions.

INSTRUCTION AT THE COLLEGE

At the Junior College the program is organized to make the best use of the system. Courses are arranged in special subjects to consolidate past experience and prepare for the greater responsibility to follow, such as work in bacteriology and anatomy for nurses, and surveying and electricity for engineers. Cooperative students are able to grasp and retain this instruction more readily on account of their background of experience, and their interest is heightened by the knowledge that the learning is to be of practical use in the near future. In particular, all cooperative students are required to take a course known as "Orientation" in which reports are made to the group on each one's work and discussions are held in regard to many points connected with holding a job, meeting the public, handling men, the management of production and the interrelations of different industries and professions. Leaders in all lines have shown themselves willing to talk with the students on such subjects, and an address by some speaker from outside the college is a regular feature of this course once a week.

Among the special courses given for cooperative students at the Junior College are those in Music Appreciation, English, and Design and Art Appreciation. These courses encourage and heighten the enjoyment of art in various forms.

Many outings are arranged to promote aesthetic appreciation of nature and art. Holiday and vacation trips to the Colorado desert, the Torrey Pines Reserve, and the Southern California mountains are organized every year with this end in view.

INSPECTION TRIPS

For broadening the contacts with the professional and commercial life of the community, the cooperative students devote every third Saturday during the college periods to
making trips of inspection to all parts of Southern California, The Scripps Biological Institution at La Jolla, the Golden State Silk Manufacturing Company at Hermosa Beach, the steam plant of the Southern Sierras Power Company at San Bernardino, the United States Tropical Experiment Station at Indio, the Douglas Airplane Factory at Santa Monica, the Pasadena Community Playhouse, the hydro-electric plants of the Edison Company at Redlands, the refinery of the Union Oil Company at Wilmington, the observatory of the Carnegie Institution on Mount Wilson, Bullock's Department Store in Los Angeles, the plant of the Southern California Gas Company at Colton, the factory of the Edison Electric Appliance Company at Ontario, the Exchange Lemon Products Company at Corona, and many other institutions of great interest have been visited on the trips, which are made in automobile stages chartered for the occasion. Competent guides are furnished by the organizations visited and several coordinators always accompany the excursions to make sure that the greatest educational value is derived from them.

THE STUDENTS' CLUB

An organization known as "The Coop" was created by the students in 1922, the first year the course was given in Riverside. This club holds dinner meetings every six weeks, usually in Riverside, San Bernardino, or Los Angeles, and invites as its guests the leading engineers, educators, and executives of Southern California. Among those who have addressed "The Coop" since its foundation have been chemists, industrial managers, bank presidents, university professors, engineers, a superintendent of schools, a treasurer of a large corporation, the mayor of a city, a librarian, the president of a woman's club, the manager of a department store, the president of a contracting firm, the superintendent of a hospital, the manager of an industrial plant, the president of the State Board of Education. Each meeting is planned and carried through entirely by the students, who take turns in acting as chairman of the dinner. Through these and other social activities cooperative students find opportunity to develop useful abilities otherwise often neglected.

"COOP" CLUB OFFICERS

1928-1929
President—JOHN BRISTOW
Vice President—ELWOOD GLAZIER
Secretary—MILDRED ZELLER
Treasurer—HAROLD WILLIAMS
Social Chairman—STANLEY CARLSON
MARY BROTHERTON
1929-1930
President—EARL JOHNS
Vice President—MILDRED ZELLER
Secretary-Treasurer—ZONA CUNNINGHAM
Social Chairman—ERNA HANSON
ROSALIND BAILEY

COOPERATING EMPLOYERS

Among the employers cooperating with the Junior College is G. Stanley Wilson, architect, in whose office the students draw plans, write specifications, meet the public, and attend to minor supervision of building construction as well as to the handling of many details of collections and finance. In the Riverside Library the students work in all departments in succession, repair, desk, county, catalog, juvenile, reference, etc., and take the summer course of the Library School; to date three students have become librarians in other places as a result of the training. With the
Cooperative Education

Southern Sierras Power Company the work includes oiling, firing, supervising, and turbine operating at the steam plant, and construction of power stations and transmission lines. The Community Hospital cooperates in an intensive course giving practical experience in all branches of nursing, with the assistance of the Riverside County Clinic, the Hollywood Children's Hospital and the Scripps Metabolic Clinic of La Jolla. Graduates earn both the degree of R. N. and the Junior College diploma in three years. Other employers, such as the Riverside Branch of the Olga Stebb School of Piano, where cooperative students serve as music teachers, the Community Settlement Association, the City Electric Department, the Riverside Portland Cement Company, the Santa Ana Sugar Company, and the Edison Electric Appliance Company give equally interesting and valuable experience along technical lines. Several other important organizations such as the United States Forest Service, the Riverside Daily Press, the Glenwood Mission Inn, and the State Highway Commission have offered employment on the cooperative plan for properly qualified students.

Requirements for Admission

Admission to the Cooperative Course must be limited to those who are qualified to make the best use of the opportunity. Cooperating employers have received in the past intelligent and consistent service from student employees above the average in industry, interest, and initiative, and they have a right to expect the standard to be maintained. The course is designed primarily for the development of leaders, and applicants are required to give evidence of above average performance throughout the high school course. Selection of cooperative students, then, is based on superior ability in scholarship and in practical work, with due attention to character and personality.

Enrollment

No tuition is charged at the Junior College, but a "Coordination Fee" is paid annually by cooperative students to cover transportation on inspection trips and certain other special expenses. The fee is $20.00 if paid after June 15th, but it is reduced to $15.00 if paid on or before that date. Applications received before June 1st are acted upon by the Department of Cooperative Education in time to settle the arrangements by June 15th. If is best to complete the enrollment before the vacation period; it is then possible to arrange for cooperative employment most conveniently for both the student and the employer.

Applications received later can not be acted upon by the department until mid-September, and then working conditions are much more difficult to adjust.

Each application must be accompanied by a filing fee of $1.00, which is retained in the coordination fund whether the application is accepted or rejected. The remainder of the coordination fee ($14.00 or $19.00 as the case may be) must be paid in full before the student is registered in the Junior College, or put to work in cooperative employment. These fees are not refunded if the student withdraws from the course.

Riverside School for Nurses

The School of Nursing of the Riverside Community Hospital was founded in 1902, its object being to educate young women to become thoroughly competent in the practice and theory of nursing. In 1924 an affiliation was effected with the Riverside Junior College whereby a student may complete all of her requirements for state registration and at the same time qualify for graduation from the Junior College at the end of the three years combined course.
The work of the course is varied and interesting. It has the advantage of teaching by the laboratory method. Practice and theory are so interrelated that the interest of the student is constantly stimulated and enthusiasm is sustained. The student nurse is given the opportunity of making social contacts in the college, and thus the isolation experienced by many students in training is obviated. For the girl who desires a college education as well as nurse's training, and feels that she must be almost self-supporting while doing it, the affiliated course offers particular advantages.

The Riverside Community Hospital has at present eighty beds, caring for surgical, medical, and obstetrical patients. The building is new and the equipment up to date. In addition to the training received at the Riverside Hospital, the student receives three months training at the Children's Hospital, Los Angeles, and six weeks in the metabolic clinic at La Jolla.

All student nurses when ill are cared for in the hospital without charge, and are treated by one of the staff physicians. Time lost through illness must be made up by prolonging the course.

**REQUIREMENTS**

1. Applicant must be between the ages of 18 and 35 years.
2. Recommendations as to character and general ability must be submitted.
3. A certificate of physical health (blank furnished by the hospital) must be presented. The student must have been vaccinated within two years of date of entrance.
4. A full high school course, or its equivalent in experience and education; the course should preferably include Algebra, Biology, Chemistry, and Home Economics.
5. The student must be accepted by the Junior College before enrollment is completed with the Hospital.

**GENERAL PLAN**

Those desiring the course should plan to enter the hospital near the end of August, four weeks before the date fixed by the Junior College for its opening. At the end of this four weeks' period, the students are divided into two groups, A and B. Group A reports to the college for six weeks' work and group B remains for hospital duty for the same length of time. At the end of this period, the groups exchange places. This is done three times during the year, so that eighteen weeks a year are spent at the college, and thirty-two weeks at the hospital. While at college, the student spends no time in the hospital wards except at her own request.

All school vacations are spent on duty at the hospital except for a two weeks vacation granted yearly. Any time off, taken in addition to this, must be made up.

**EXPENSES**

1. The student furnishes her own uniforms. Details concerning the making of the uniforms will be furnished upon request by the hospital.
2. The student should allow about $50.00 a year for books and college fees. There is no tuition charge, but coordination and laboratory fees are required as for other cooperative students.
3. The student receives board and room and a laundry allowance during the entire course.

**HOME MAKING AND HOTEL MANAGEMENT**

Hotel and cafeteria management are new professions open to women, and with the cooperation of the leading organizations in Riverside the Junior College has arranged to give training along these lines. The course is of value, also, to girls looking forward to managing homes of their own and it is to be emphasized that the great majority of women
ultimately take over such a responsibility, whether or not they carry on also a gainful occupation. All girls who, in any capacity or in any degree, are to share the activities of home making should have training in home economics.

The cooperative course gives this education and also leads to many interesting vocations for women such as that of tea room manager, dress designer, budget adviser, hotel manager, caterer, dietitian, college dormitory assistant, director of women's club, welfare worker, laundry manager, landscape gardener, etc. Properly qualified girls will be taken into the staffs of the Glenwood Mission Inn and Mapes Riverside Cafeteria, and given all-round experience in all departments. Supplementary work with other employers will be available when found advisable for the best training.

APPLICATION FOR ENROLLMENT
RIVERSIDE JUNIOR COLLEGE
COOPERATIVE COURSE

Name
Address
Your age: years and months. Telephone
Father's name and occupation
For what profession do you wish to prepare?
Date of high school graduation Where
Recommended credits

List below the jobs you have held

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<thead>
<tr>
<th>Job</th>
<th>Date Begun</th>
<th>Finished</th>
<th>Employer</th>
<th>His address</th>
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Are you willing to make experience rather than pay your chief consideration in connection with employment?

References: (Names and addresses of three persons, not your relatives or teachers, who know your ability).

I understand that a course combining experience with college work requires activities in addition to those of the usual program, and I agree to keep my Saturdays at the disposal of the Coordinators if I am accepted in the Cooperative Department.

Recognizing that inspection and other trips constitute an important part of the Cooperative Course of Riverside Junior College and that transportation is furnished without profit, I hereby waive all rights of indemnity for accidents which may occur during said trips.

Student

Approved

Parent or guardian

$15.00 registration fee payable before June 15.
$1.00 of this fee payable on application.
STUDENT ACTIVITIES

ORGANIZATIONS

ASSOCIATED STUDENT BODY. The Associated Student Body is the official organization of the students of Riverside Junior College. The management of its affairs is vested in an executive board consisting of the following officers who are elected annually: President, Vice President, Secretary, Treasurer, Debating Manager, Men's Athletic Manager, Women's Athletic Manager, Editor Arroyo, Editor Tequesquite, Social Chairman, and Yell Leader. Official acts of the executive board are subject to review by the Director.

ASSOCIATED STUDENT BODY OFFICERS 1929-1930

President—RALPH HUGHES
Vice President—MARGARET MAXWELL
Secretary—GERTRUDE DOHR
Treasurer—BRUCE OWEN
Debating Manager—DAVID KLUKE
Men's Athletic Manager—EMERSON DYER
Women's Athletic Manager—DOROTHY BARBER
Editor Arroyo—CLAYTON THOMAS
Editor Tequesquite—ALMA DOHR
Social Chairman—ELBERT MARSH
Yell Leader—JOSEPH W. SEITZ

ASSOCIATED WOMEN STUDENTS. The organization known as the Associated Women Students considers and promotes the special interests of the women students of the college.

President—JANE GABBERT
Vice President—FRANCES THOMPSON
Secretary—RUTH ROTH
Athletic Representative—DOROTHY BARBER
Treasurer—MARJORY MURPHY
Social Chairman—VIRGINIA HANCOCK

OTHER ORGANIZATIONS. In addition to the Associated Student Body and the Associated Women Students, the following organizations are maintained at the college:

Y. M. C. A.
Y. W. C. A.
JUNIOR LIONS CLUB
LETTERMAN'S CLUB
WOMEN'S ATHLETIC ASSOCIATION

PUBLICATIONS

TEQUESQUIETE. The Tequesquite is the Junior College annual. Its editor and business manager are elected by the Associated Student Body.

ARROYO. The Arroyo, which is published weekly, contains current news of campus and college activities. Its editors and manager are chosen by the Associated Student Body.

DEBATING

The Junior College is a member of the Southern California Junior College Debating Conference. The conference holds two sets of debates each year, the winning teams in each set meeting in a dual debate for the championship. Riverside is joined with Chaffey, Pomona, Citrus, San Bernardino, Santa Monica, and Pasadena.

DRAMATICS

The Black Masque is the organization devoted to the interests of dramatic art. Membership is limited to students who have participated in college dramatics or who have had a major part in a high school play.

MUSIC

Musical activities are given a large place in the life of the college. Instrumental music is represented by an orchestra; choral music by the men's glee club, the women's glee club,
STUDENT ACTIVITIES

and the assembly choir. These organizations participate in assembly and commencement programs and in the annual operetta.

Opportunity is also given those who are specially interested in choral music to affiliate either with the Cantadores Club (for men) or with the Madrigal Club (for women). These are community organizations sponsored by the College.

ATHLETICS

The Junior College is a member of the Southern California Junior College Conference. Competition in intercollegiate athletics is under the supervision of the Conference. Football, baseball, basketball, and track are recognized as major sports; tennis, cross-country, golf, and swimming as minor sports. Suitable trophies are awarded in all of these sports to championship teams.

Riverside Junior College is also a member of the Southern California Women's Athletic Association of Junior Colleges. Basketball, volleyball, indoor baseball, hockey, and tennis constitute the program of intercollegiate sports. Three Junior College Play Days are scheduled each year.

ELIGIBILITY

To be eligible to hold any Student Body office or to represent the College in any intercollegiate activity, a student must be passing in at least twelve units of work. In addition, all except freshmen enrolled in their first quarter must have passed in at least twelve units of work in their last previous quarter or semester. No student shall represent his institution in any athletic activity who registers later than three weeks after the first day of instruction in the quarter or semester in which he desires to compete.

GRADUATES, CLASS OF 1929

Betty Burrell Atkinson
Edna Bailey
Raymond Barnum
A. Harry Bliss
Roy Briggs
John Bristow
Clifford Cherry
John Walter Clarke
John Cochran
Edith Coffin
Donald Collins
Clarence Cree
Howard Crise
Sutton Crofts
Dale Cunnison
Dorothy Derby
Clifford Dudley
Virgil A. Fink
Esther Franzen
John Gordon Gabbert
Wilton Gerhardt
Onetia Gladden
Garr Gibson
Florence Guly
Alec Hammond
Barbara Joy Hammond
Robert J. Hartwell
Florence Hill
Philip Hutton
Dorothy Johns
Thelma Kent
John James Kovel
Bertha Lenn
William Linfest
Fanny Evangeline Low
Kenneth Maxwell
Mabel Rose Miller
Bernice Newton
Thomas L. North
Joseph O'Connor
Fred Oldendorf, Jr.
William Pakle
Emily Patterson
Florence June Patton
Paul Pequegnat
Arthur William Powers
Marjory Pringle
Richard Raynor
Alfie Reed
Delmar F. Reed
Joseph Rinaudo, Jr.
Marion Small
Cecil Stalder
Harold Stocking
Eliot Swan
Eugene Tucker
Gordon Burnell Vance
Judson Waugh
Chester L. Wilson
Elise Wilson
Margaret E. Wilson
Emma Zeilor
**STUDENT REGISTER**

For Autumn and Winter Quarters (1929-1930)

Name: single alphabetized list without regard to class.

Status: (1) first year student  
(2) second year student  
(3) third year student  
(Sp.) special student  
(C) cooperative student

A superior figure after Sp. or C indicates first year, second year, etc.

Home residence: represents high school from which student transferred unless otherwise stated.

<table>
<thead>
<tr>
<th>NAME</th>
<th>HOME RESIDENCE</th>
<th>COLLEGE ADDRESS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Abbott, Norman</td>
<td>Riverside</td>
<td>2933 Seventh Street</td>
</tr>
<tr>
<td>Adams, Jane</td>
<td>Riverside</td>
<td>4220 Lemon Street</td>
</tr>
<tr>
<td>Adams, John</td>
<td>Riverside</td>
<td>4810 Riverside Drive</td>
</tr>
<tr>
<td>Adams, Lloyd Bell</td>
<td>Riverside</td>
<td>3382 Linwood Place</td>
</tr>
<tr>
<td>Allbright, Vivienne</td>
<td>Riverside</td>
<td>3679 Larchwood Place</td>
</tr>
<tr>
<td>Alchin, Bernetta Grace</td>
<td>Riverside</td>
<td>3408 Eucalyptus Avenue</td>
</tr>
<tr>
<td>Allen, Helen</td>
<td>Riverside</td>
<td>3920 Rosewood Place</td>
</tr>
<tr>
<td>Allen, Raymond</td>
<td>Riverside</td>
<td>9225 Magnolia Avenue</td>
</tr>
<tr>
<td>Anderson, Eunice</td>
<td>Riverside</td>
<td>4696 Limite Place</td>
</tr>
<tr>
<td>Arviso, Alfred</td>
<td>Riverside</td>
<td>4494 Randini Avenue</td>
</tr>
<tr>
<td>Ashbrook, Mary</td>
<td>Riverside</td>
<td>P.O. Box 36, Arlington</td>
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