Minutes
RCCDFA/CCA/CTA/NEA
November 13, 2018
RCC, DL 404

<table>
<thead>
<tr>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Rhonda Taube (Faculty Assoc Pres)</td>
<td>Monica Gutierrez (NC Rep)</td>
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<td>Shari Yates (Secretary)</td>
<td>Fabian Biancardi (MV VP)</td>
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<td>Asatar Bair (Treasurer)</td>
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<td>Garth Schultz (Riv FT Rep)</td>
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<td>Dariush Haghighat (Riv VP)</td>
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<td>Peter Boelman (NC VP)</td>
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<td>Jeff Rhyne (MV FT Rep)</td>
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<td>Emily Philippsen (Riv PT Rep)</td>
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<td>Ervin Slavick (MV PT Rep)</td>
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<td>Diana Campuzano (NC PT Rep)</td>
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<td>Peggy Campo (Dist Acad Senate)</td>
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<td>RCC Faculty Guests</td>
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1) Call to Order 1:00pm

2) Motion (Schultz/Rhyne): To approve with amendments. Unanimously approved.

3) **President Report—Rhonda Taube**

4) The Executive Board in conjunction with the district will be holding a reception for RCC Interim President (and former interim chancellor and college president at NC and MVC), Irv Hendrick on December 7th at the district board room. More information will be coming.

5) Rhonda is waiting to hear back from HR regarding a faculty investigation. There are upcoming interviews on Thursday and Friday with two faculty members. We have requested more information regarding the investigation. Rhonda was told that once the complaint has been made, then HR must follow through. We have asked for the specific law that states that requirement.

6) Dariush, Peter, Fabian, and Rhonda are serving on the course capacity task force. They have overarching principles that is guiding the task force.

7) Many concerned faculty have reached out to Rhonda regarding raising course caps. It is not a forgone conclusion that course caps will be raised, but the decision about course caps should be made for pedagogical reasons and not determined by room
size. The taskforce has been formed to oversee four phases:

a) Phase One- Looking at the historical course cap information.
b) Phase Two- Develop the process
c) Phase Three- Implement the process for revision of course caps
d) Phase Four- Consider other issues critical to institutional effectiveness, such as enrollment management practices and reassigned time.

8) Rhonda is serving on a small districtwide subcommittee of the Academic Senate reviewing Administrative policies (AP) and Board policies (BP) involving Professional Growth and Sabbatical Leave (PGSL).

9) Rhonda will bring back more information from the subcommittee, specifically regarding sabbatical leaves. If necessary, we can modify our contract regarding sabbatical leaves to make the process more straightforward and easier to follow. We will await a recommendation from the subcommittee via the District Academic Senate.

10) The Board of Trustee meeting is tonight. Two new deans are on the board report to be hired at RCC.

11) **Moreno Valley College**—no report.

12) **Riverside City College**—

13) **Dariush Haghighat.** The new RCC president is on the board report to be approved tonight. He has signed the contract. All the RCC stakeholders support him.

14) Norco College President Reece sent an email reviewing the election results. Some of the elections are not yet decided. Some concerns were raised about the public show of support for candidates that might not win and concerned that some candidates might have taken offence.

15) Dariush and Rhonda have received “white flag” messages for the Faculty Association to work with Brian Hawley who ran against Jose Alcala for Area 4. The Faculty Association endorsed Jose Alcala. We take it very seriously when politicians call themselves “educator” to get elected.

16) Dariush and Rhonda are still negotiating about the permanent bollards at RCC campus.

17) Dariush received a phone call asking if a faculty member can be evaluated for his/her Improvement of Instruction (IOI) during winter intersession. We are not going to make an exception for the IOI process. It is the responsibility of the administration to ensure that the faculty member is evaluated during the semester, not during an
intersession.

18) **Garth Schultz.** Faculty were concerned about the RAVE notification for the “All Clear” message. Why didn’t we get notified that there was an incident before the “all clear” notification? Faculty that were on campus were unnerved seeing so many police with guns drawn; they would have stayed in classrooms/library during the crisis. An email was sent to Michael Simmons but there was no response.

19) **Emily Philippsen.** Emily sent an email to Gabriela Estrada Toro regarding the extremely confusing process for part time faculty to submit a time card for Canvas training. The MOU that was negotiated will be ending in December, so time is of the essence. If applications are sent in late, the faculty should be paid since the process is so confusing. Hopefully there will be a reply soon.

20) **Norco College.**

21) **Peter Boelman.** Is it okay if an IOI committee meets ten minutes before the faculty member evaluated attends the meeting? Nope, the language in contract says the committee cannot meet in advance as it needs to keep the entire process transparent.

22) Can student surveys be sent electronically? Yes. If one is concerned, password protected pdfs could be used. It’s best to see all documents before the final IOI committee meets but must have discussed at the scope and process meeting.

23) **Secretary: Shari Yates.** Preference was discussed.

24) **Treasurer: Asatar Bair.** No report.

25) **District Academic Senate:** No report.

26) **Open Hearing.** None.

27) **California Community College Association (CCA).** No report

28) Closed Session. Four items discussed.

29) Adjourned 3:00 pm.