

RIVERSIDE COMMUNITY COLLEGE
IMPROVEMENT OF INSTRUCTION AND TENURE REVIEW

COMMITTEE REPORT

Faculty Member: <<Name>>

Semester/Year: <<List>>

Department/Program: <<List>>

TENURE TRACK			
<input type="checkbox"/> 1st Year	<input type="checkbox"/> 2nd Year	<input type="checkbox"/> 3rd Year	<input type="checkbox"/> 4th Year

In accordance with Article XI, Improvement of Instruction and Tenure Review, of the contract between the Riverside Community College District and the Riverside Community College Chapter CCA/CTA/NEA, the committee members reviewed written administrative and peer reviews from classroom visitations, student surveys of all classes (or alternative instruments for non-teaching faculty), syllabi, evidence of subject-matter proficiency, established tentative professional growth goals, adherence to course outline of record; timeliness and accuracy of census reports, positive attendance, grade rosters and other reports for which he/she is responsible, participation in assessment of student learning outcomes and/or programs, fulfillment of flex-time obligations, fulfillment of institutional service as outlined in Article X, Section H, and the self-reflective narrative of institutional service. The outcome is as follows:

Recommendation:

<<Academic Administrator's Name>>
Chair/Administrator

- Satisfactory
- Need For Improvement
- Non-renewal of Contract

<<Name>>
Member

- Satisfactory
- Need For Improvement
- Non-renewal of Contract

<<Name>>
Member

- Satisfactory
- Need For Improvement
- Non-renewal of Contract

<<Name>>
Member

- Satisfactory
- Need For Improvement
- Non-renewal of Contract

<<Name>>

Department Chair or designee

- Satisfactory
- Need For Improvement
- Non-renewal of Contract

In the event that a majority of the committee determines that there is a “need for improvement,” the committee will write a plan for improvement with specific and measurable goals for the Contract Faculty member within 10 working days. This “need for improvement plan” shall begin in the Spring semester following the semester in which the “need for improvement” rating is received. During the normal evaluation cycle the following Fall semester, the committee will review the need for improvement plan with the Contract Faculty member and determine if improvement was achieved. This plan shall become part of the tenure review and evaluation record.

Improvement plan attached

I have received a copy of this evaluation, and I understand that I have the right to respond in writing to any documents placed in the tenure review and evaluation record.

Faculty Member

Date: _____