

RIVERSIDE CITY COLLEGE

2015 CLERY REPORT



Based on 2012-2014 Summary Data

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President's Message

I am pleased to introduce the Annual Campus Security Policy and campus Crime Statistics Act Report for the 2015 Calendar year for Riverside City College (RCC). This report complies with the Jeanne Clery Disclosure of Campus Policy and Campus Crime Statistics Act ("Clery Act") for the previous three years. Crimes are reported that occurred on campus; in certain off-campus buildings or property owned or controlled by RCC; and on public property within or immediately adjacent to and accessible from College property.

This report also includes institutional policies on campus security policies concerning alcohol and drug use, crime prevention, the reporting of crimes and other matters. In addition, it is part of our ongoing effort to inform you of the safety programs and services available and the steps you can take to maintain your safety and the security of others.

The safety and well-being of our students, faculty, staff, and visitors are our foremost concern. The best protections against campus crime are: an effective law enforcement presence; an aware, informed, alert campus community; and a commitment to reporting suspicious activities and using common sense when carrying out daily activities.

Riverside City College works diligently to reduce risks and the potential for crime. However, despite our best efforts, crimes may occur. Safety and security is a shared responsibility, and we expect all current and prospective community members to contribute to the safety and security of our campus.

The full text of this report is available online at www.rcc.edu. This report is prepared in cooperation with the Riverside Community College District Police Department, District Human Resources, Vice President of Student Services, Vice President of Administrative Services, and the District Public information Office. These entities provide updated information on their educational efforts and programs to comply with the Act.

If you have any questions or suggestions concerning this publication, please contact the Riverside Community District Police department at (951) 222-8171.

Best Regards,

A handwritten signature in black ink, appearing to read "Wolde-Ab Isaac". The signature is written in a cursive, flowing style.

Wolde-Ab Isaac, Ph.D.
President

CRIME STATISTICS

The following crime statistics for Riverside City College have been compiled by the Riverside Community College District (RCCD) Police Department, in conjunction with local law enforcement agencies surrounding the campus. Campus crime, arrest and referral statistics include those reported to the Riverside Community College District Police Department, campus security authorities, and local law enforcement agencies.

RCCD has certain mandatory crime reporting obligations under state law. The Child Abuse Neglect and Reporting Act (“CANRA,” Penal Code section 11164 et seq.) requires employees to report known or suspected instances of child abuse or neglect to law enforcement by health care practitioners (such as employees or contractors in the Student Health Center) when they provide medical services to a person they know or reasonably suspect is suffering from wounds inflicted by a firearm or are result of assaultive or abusive conduct.

Campus/Location	Homicide, Negligent						Homicide, Non Negligent						Sex Offense, Forcible						Sex Offense, Non Forcible					
	Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus		
	Year	12	13	14	12	13	14	12	13	14	12	13	14	12	13	14	12	13	14	12	13	14	12	13
Riverside	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0	2
Rubidoux Annex	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Office Spruce (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0	0	0	0	0	0	0	0	0
Culinary Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RCCDSO (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Distance Education (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
University/Market Prop (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
The Center for Social Justice & Civil Liberties	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Campus/Location	Hate Crimes						Motor Vehicle Theft						Arson						Burglary					
	Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus		
	Year	12	13	14	12	13	14	12	13	14	12	13	14	12	13	14	12	13	14	12	13	14	12	13
Riverside	0	0	0	0	0	0	0	0	1	4	4	6	0	0	0	0	0	0	0	0	0	6	6	5
Rubidoux Annex	0	0	0	0	0	0	0	0	2	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0
District Office Spruce (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Culinary Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RCCDSO (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Distance Education (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
University/Market Prop (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
The Center for Social Justice & Civil Liberties	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

	Robbery, Armed						Robbery, Strong-Arm						Aggravated Assault					
Campus/Location	Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus		
Year	12	13	14	12	13	14	12	13	14	12	13	14	12	13	14	12	13	14
Riverside	0	0	0	0	0	0	0	0	0	2	1	0	0	1	0	0	0	0
Rubidoux Annex	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Office Spruce (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Culinary Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RCCDSO (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Distance Education (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
University/Market Prop (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
The Center for Social Justice & Civil Liberties	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

	Liquor Law Violations						Drug Law Violations						Illegal Weapons Possession					
Campus/Location	Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus		
Year	12	13	14	12	13	14	12	13	14	12	13	14	12	13	14	12	13	14
Riverside	0	0	0	3	1	0	0	0	1	7	2	0	0	0	0	0	0	0
Rubidoux Annex	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
District Office Spruce (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Culinary Academy	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
RCCDSO (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Distance Education (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
University/Market Prop (NC)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
The Center for Social Justice & Civil Liberties	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Campus/Location	VAWA ~ Domestic Violence						VAWA ~ Dating Violence						VAWA ~ Stalking					
	Public Prop			On Campus			Public Prop			On Campus			Public Prop			On Campus		
Year	12	13	14	12	13	14	12	13	14	12	13	14	12	13	14	12	13	14
Riverside	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0
Rubidoux Annex	-	-	1	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0
District Office Spruce (NC)	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0
Culinary Academy	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0
RCCDSO (NC)	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0
Distance Education (NC)	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0
University/Market Prop (NC)	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0
The Center for Social Justice & Civil Liberties	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0	-	-	0



NOTE:

1. NC denotes a District property not used for the purposes of instruction.

The tables distinguish crimes committed on campus from those on public property. Public property is defined as the reasonably contiguous geographical area around the College/center or around a building the District controls and uses for educational purposes (e.g., thoroughfares, streets, parks, restaurants and public parking facilities).

TIMELY WARNING POLICY

When a crime is reported to the District Police on campus and/or the campus administration that, in the judgment of the College President, the Vice President, Business Services or the Duty Administrator creates a serious or ongoing threat, a campus-wide “timely warning” will be issued.

The warning will be issued through the following college notification systems to students, faculty and staff:

- **College Emergency Notification System** - Text messages, emails and phone calls will be made by RCCD’s Emergency Notification System. More information can be found in Board Policy 3505 on the RCCD website at: www.rccd.edu/administration/board/Pages/BoardPolicies.aspx
- **Website News post or Message** - The college intranet will post messages on all computer screens throughout the campus warning of any imminent danger.
- **Signage** - Placed in areas of high traffic and closed entrances or buildings.
- **Other areas** - To be coordinated with the District Police and other campus departments.

Anyone with information warranting a timely warning should contact the District Police Department by phone at (951) 222-8171 or in person at the Police Office located in Lovekin 1-3.

GUN-FREE CAMPUS

Board Policy 3530 on the RCCD website at:
www.rccd.edu/administration/board/Pages/BoardPolicies.aspx

HOW TO REPORT A CRIME

To report a crime, please contact the District Police Department at (951) 222-8171 blue emergency telephones located in certain areas of the campus (See Appendix A-campus map). To use the emergency phones simple press the button on the front of the phone box to be connected to the Police Department Dispatch.

You may also report crime to the campus officials on the following page that is designated as Campus Security Authorities:

POSITION	NAME	PHONE	LOCATION
President	Wolde-Ab Isaac	(951) 222-8155	Administration Building
Vice President, Academic Services, (Acting)	Virginia Mc-Kee-Leone	(951) 222-8250	Administration Building
Vice President, Business Services	Mazie L. Brewington	(951) 222-8307	Administration Building
Vice President, Student Services, (Interim)	Cecilia Alvarado	(951) 222-8122	Bradshaw Building
Dean, Enrollment Services	Dawn Valencia	(951) 222-8649	Caesar Chavez Building
Dean of Instruction	Fabienne Chauderlot	(951) 222-8038	Digital Library
Director, Athletics (Interim)	James Woolridge	(951) 222-8420	Wheelock Gymnasium
Director, Health Services	Deborah Croan	(951) 222-8048	Bradshaw Building

Employees who are listed above as “Campus Security Authorities” understand that it’s their obligation to forward reports of crime promptly to the District Police Department.

RCCD does not have procedures allowing victims or witnesses to report crimes on a voluntary, confidential basis for inclusion in the annual disclosure of crime statistics.

Police reports are considered public records under state law, and reports of crime cannot be held in complete confidence. However, victims of sexual violence may request to law enforcement that their names not become a matter of public record (Penal Code section 293).

SECURITY AND ACCESS TO CAMPUS FACILITIES

No visitor on campus shall attend a college activity limited to college personnel without prior approval of the college president or his/her authorized representative. Any visitor on campus may attend a college event which is authorized as open to the public per Board Policy 3501 on the RCCD website at: www.rccd.edu/administration/board/Pages/BoardPolicies.aspx

College premises shall not be used later than 11:00 p.m. except upon special permission from the college president or designee.

RCCD employs the Riverside Community College District Police Department on a full time basis, to provide law enforcement support and emergency response to the colleges. The college maintains its premises and security by continuous patrol by the District Police Department. All facilities are secured through locking mechanisms which are either hard key or card key enabled. The campus has established a policy which identifies those individuals who are authorized to be issued hard keys and also established the access allowed by key card entry. Access identification is authorized on a “needed access” basis as submitted by a Department Chair, Dean or Vice President and approved by the Vice President, Business Services or the college President. All facilities are secured during non-business hours and access after business hours is authorized on an approved basis or through the District Police Department. RCCD security is also assisted by a video camera system which records activity in the vicinity of the cameras. The camera system is managed by the District Risk Management Office.

CAMPUS LAW ENFORCEMENT

Authority of the Riverside Community College District Police Department

RCCD Police provide law enforcement services to all RCCD properties and colleges. RCCD Police has authority to apprehend and arrest individuals involved in illegal activity on all District owned properties and areas within the immediate vicinities of District owned properties. District Police Officers are peace officers as defined in Penal Code section 830.32 and have peace officer powers throughout the State of California.

Crimes occurring on campus are investigated by the District Police Department. Prosecution of criminal offenses, both felonies and misdemeanors; occur at the Riverside Superior Court (for violations of state law) or the United States District Court, Southern District of California (for violations of federal law). District Police Department personnel work as appropriate with local, state and federal law enforcement agencies, and have access to national crime databases.

The District Police Department maintains a daily crime log of criminal incidents and alleged criminal incidents which are reported to the District Police Department. This log can be viewed by the public during normal business hours and can be found at the police office located in Lovekin Portables 1-3.

Accurate and Prompt Reporting of Crimes to Law Enforcement

To ensure the safety of everyone on campus, RCCD Police encourages the accurate and prompt reporting of crimes to the District Police Department at (951) 222-8171 Police Office located in Lovekin 1-3.

Professional Counselors

A professional counselor whose official responsibilities include mental health counseling to members of the community and who is functioning within the scope of his/her license or certification is exempt from disclosing reported offenses to law enforcement, unless there is a legal obligation to disclose. Personal information from counseling records will not be revealed unless disclosure is required by law. However, counselors may encourage victims to make reports to law enforcement.

PROGRAMS REGARDING SECURITY PROCEDURES AND PRACTICES

RCCD maintains a 24/7 security and safety presence on the campus. The District Police Department proactively patrols the campus and engages individual's involved in suspicious or criminal activity. The District Police Department assists students and visitors with safety information and directions to locations and events. Besides patrol and prevention, the District Police department also educates the campus on personal crime prevention and safety.

In addition to the District Police Department the campus relies on allied agencies for additional response and support as needed. Emergency services for fire and first aid response are generally provided by the local Fire Departments.

PROGRAMS REGARDING PREVENTION OF CRIME

The District Police Department provides safety and security information as well as information about crimes, crime reporting and general personal safety. Brochures are available in the RCCD police office (Lovekin 1-3) relating to sexual assault, community policing, terrorist attacks, protecting privacy, child abuse, and hazardous materials.

The District Police Department has a list of safety tips for students and parents that will help prevent problems on campus. Those safety tips are:

- RCC has Blue Emergency phones located in certain areas around campus. Know where these are. (See Appendix A-campus map)
- Have a safety buddy, someone you can call for a ride or help, and create a code word or phrase that means “Come help me out of this” or “I’m in trouble.”
- If you are on campus at night and feel uncomfortable walking to your car or the bus station please call the District Police Department at (951) 222-8171 and ask for the escort services to accompany you to your campus destination.
- If you are walking to your vehicle alone (day or night) make sure you have your keys ready when you get to the car. Do not delay in getting into the car and locking the doors for safety
- Always be aware of our surroundings and any suspicious activity in your area. If you are concerned call the District Police Departments at (951) 222-8171 or use a blue Emergency phone.
- Before going to a party, tell a friend where you’re going and when you’ll be back. Let them know if your plans change.
- Take turns being a designated driver or sober companion. You could save someone’s life.
- If a party gets out of hand, leave!
- Never, ever leave your drink alone or with someone you don’t know. Date rape drugs are easy to use and men are just as vulnerable as women.
- Don’t take drinks or anything else from strangers, even food.
- Don’t ride with drunk or drugged drivers.
- Don’t offer rides to people you don’t know.
- Trust your instinct!

And here’s what parents can do:

- Ask the college administrators about campus alcohol policies.
- Talk to your kids about the legal penalties for underage drinking.
- Discuss the possible consequences of drinking, including date rape, violence, and school interference.
- Know your child’s roommate and living arrangements.
- Call your son or daughter frequently

The District Police Department provides an escort service available during operating hours (24/7) to accompany students to their cars or bus stops on the campus periphery. Anyone may report a crime or other suspicious activity anonymously to the District Police Department.

MONITORING OF CRIMINAL ACTIVITIES OFF-CAMPUS

RCCD does not have recognized off-campus locations of student organizations, such as off-campus housing facilities, and does not engage in monitoring of student criminal activity off-campus. However, students engaging in criminal activities off-campus, in conjunction with college-sponsored activities, may be subject to disciplinary action by RCCD.

POLICY REGARDING POSSESSION, USE, AND SALE OF ALCOHOLIC BEVERAGES AND ILLICIT DRUGS

RCCD is committed to drug-free and alcohol-free campuses. Students and employees are prohibited from unlawfully possessing, using or distributing illicit drugs and alcohol on District premises, in District vehicles, or as part of any activity of the District or colleges of the District.

RCCD Board Policy prohibits the following:

Penalties

Federal and state laws regarding alcohol and illicit drugs allow for fines and/ or imprisonment. Other legal problems include the loss of one's driver's license and limitations of career choices. A summary of federal penalties for drug related offenses is available at:

www.dea.gov/druginfo/ftp3.shtml

The federal Controlled Substances Act is available at:

www.deadiversion.usdoj.gov/21cfr/21usc/index.html

In addition to criminal prosecution, violators are also subject to disciplinary action by RCCD. Student discipline actions may include the following: warning, reprimand, disciplinary probation, suspension, and/or expulsion.

Health Risks

Health risks associated with the abuse of controlled substances include malnutrition, damage to various organs, hangovers, blackouts, general fatigue, impaired learning, dependency, disability and death. Both drugs and alcohol may be damaging to the development of an unborn fetus. Personal problems include diminished self-esteem, depression, alienation from reality, and suicide. Social problems include alienation from and abuse of family members, chronic conflict with authority, and loss of friends, academic standing, and/or co- and extra-curricular opportunities. A description of various drugs and their effects is available at:

www.justice.gov/dea/druginfo/factsheets.shtml

Drug and Alcohol Prevention Programs

RCCD uses referral services for Drug and Alcohol prevention and treatment programs. Please refer to the RCCD Student Health webpage on the RCCD website at:

www.rccd.edu/services/health/Pages/Addiction.aspx

Resources for Counseling, Treatment and Rehabilitation

The following counseling, treatment, and rehabilitation resources are available for the treatment of alcohol and drug dependence and abuse.

- National Council on Alcoholism and Drug Dependence
www.ncadd.org
(800) NCA-CALL
- Cocaine Anonymous
www.ca.org
310-559-5833
- California Department of Alcohol and Drug Programs
www.dhcs.ca.gov
(800) 879-272
- Narcotics Anonymous
www.na.org
(800) 863-2962
- Alcoholics Anonymous
www.aa.org
(800) 923-8722
- Families Anonymous
www.familiesanonymous.org
(800) 736-9805

SEXUAL ASSAULT POLICY

The District's complete sexual assault policy, 3540 is available on the RCCD website at: www.rccd.edu/administration/board/Pages/BoardPolicies.aspx

Educational Programs

RCCD provides the following educational programs through its CARE program to promote the awareness of rape, acquaintance rape, and other forcible and non-forcible sex offenses.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets, security alert posters, displays, videos, and articles and advertisements in college and student publications.

When time is of the essence, information is released to the college community through security alerts on Blackboard as well as through loudspeakers and other communication methods.

Who to Contact

If you are the victim of sexual assault on campus, you should immediately contact the District Police Department.

RCCD strongly encourages timely reporting of sexual assaults, so that evidence may be collected and preserved. Campus law enforcement and the Campus Violence Response Team can ensure that immediate medical attention is provided, assure the victim that confidentiality will be maintained (unless the victim otherwise consents), inform the victim of legal and disciplinary options, and provide the victim with appropriate referrals.

Within 24 hours of being notified of a sexual assault, campus law enforcement shall, with the consent of the alleged victim, notify the College President of the sexual assault and victim's name per board policy.

Resources for Victim of Sexual Assault On-Campus

District Police Department	(951)222-8171
Crisis Intervention Team	(951) 222-8151
Student Health Center	(951) 222-8151
Office of Student Life/Student Services	(951) 222-8570

Resources for Victim of Sexual Assault Off-Campus

Riverside Area Rape Crisis Center	(951) 686-7273	www.rarcc.org
The Center Against Sexual Assault	(866) 373-8300	www.smedelstein.com
Rape and Battering Hotlines	(800) 339-7233	www.alternativestody.org
Violence Hotline	(800) 799-SAFE	N/A
National Sexual Assault Hotline	(800) 656-HOPE	N/A

Changes to Academic Situation

RCC will comply with a victim's request for an academic situation change following an alleged sex offense, if such changes are reasonably available. For example, RCC may, consistent with Board policy, provide the option of taking "withdrawal" or "incomplete" grades.

Student Discipline for Sex Offenses

If the alleged perpetrator is a student, he/she may also be disciplined by the college for violating the District's Code of Conduct. Procedures for campus disciplinary actions are available in RCCD Board Policy 3540.

www.rccd.edu/administration/board/Pages/BoardPolicies.aspx

The accused and accuser may have others present during a campus disciplinary hearing, with the exception of representation counsel per RCCD Board Policy 5520 at:

www.rccd.edu/administration/board/Pages/BoardPolicies.aspx

Both alleged perpetrator and alleged victim shall be informed of the status and result of any student disciplinary proceedings (RCCD).

Possible sanctions following a disciplinary hearing include, but not are limited to, suspension or expulsion from all of the District's colleges. These are separate penalties that what may be imposed by a criminal or civil court.

INFORMATION REGARDING SEX OFFENDERS

Registered sex offenders must register with campus law enforcement within five working days of commencing enrollment or employment at RCCD (Penal code section 290).

Information regarding registered sex offenders may be obtained at the California Department of Justice, Office of Attorney General's "Megan's Law" website, at: www.meganslaw.ca.gov/

VIOLENCE AGAINST WOMEN ACT (VAWA)

Riverside City College (RCC) is committed to providing a safe learning and working environment. In compliance with federal laws, policies and procedures have been adopted to raise awareness, prevent, and respond to incidents of sexual assault, domestic violence, dating violence, and stalking involving members of the campus community. These guidelines apply to all students, faculty, staff, contractors and visitors.

Reporting an Incident

If a student, employee or visitor has been the victim of a sexual assault, domestic violence, dating violence, or stalking, they should immediately call the Riverside City College Police Department at 951-222-8171. In the case of an emergency or ongoing threat please get to a safe location and call 911 or the local law enforcement agency.

Students, employees or visitors may also report incidents to:

Georgina Villasenor, RCCD Human Resources Analyst, (951) 328-3725.

These offices will assist any victim of sexual assault, domestic violence, dating violence, and stalking in notifying law enforcement, including local police.

RCC BEHAVIOR INTERVENTION TEAM (BIRT)

BIRT serves as a central network focused on prevention and early intervention in college situations involving students experiencing serious distress or engaging in harmful or disruptive behaviors. The Team develops strategies for and provides consultations to the college community when concerns arise regarding student behavior or when their behavior is destructive, disruptive or threatening. This Team will regularly assess these situations in the college community and will recommend actions in accordance with existing college policies. Additionally, the team will follow a program of continuing education of members and will review and recommend improvements to the student code of conduct when warranted. For more information please go to: www.rcc.edu/facultydev/birt/Pages/Birt-Home.aspx

EMERGENCY RESPONSE AND EVACUATION PROCEDURES

RCCD will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health and safety of students and employees occurring on the campus. Such notification will be made during such emergencies as outbreaks, extreme weather conditions, earthquakes, gas leaks, terrorist incidents, armed intruders, bomb threats, civil unrest, explosions, chemical or hazardous waste spills, etc.

To report an emergency, please contact the District Police Department at (951) 222-8171 or use one of the blue emergency phones on the Campus.

Notification Procedures

In the event of a campus emergency, where it is necessary to notify students and staff of impending danger or critical information Riverside Community College District has developed a protocol to engage as many students and staff as possible, in the shortest amount of time. All current technology and communication modes will be used to distribute information as quickly as possible. Coordination with the President's Office, the campus Police Department office, district personnel and Public Relations needs to be immediate and ongoing.

Communications checklist for critical information is listed on the Timely Warning Policy on Page 2.

RCCD will, without delay, and taking into account the safety of the community, determine the content of the notification will, in the professional judgement of the responsible authorities, compromise efforts to assist a victim or to contain, respond, otherwise mitigate the emergency.

The entire campus community will be notified when there is a potential that a very large segment of RCCD is threatened. The President's Office, the RCCD Police Department's Office, District Personnel, and Public Relations will reassess the situation to determine whether additional notifications or updates need to be made.

Emergency Response General Procedures

The emergency response policies and procedures for the following incidents are on the RCCD website per Board Policy 3505: www.rccd.edu/administration/board/Pages/BoardPolicies.aspx, and a hard copy is maintained in most administrative offices:

- | | |
|--|----------------------------------|
| A. Fire | G. Flooding/ Water Damage |
| B. Earthquake | H. Bomb threat |
| C. Serious Accident/ Injury | I. Utility Failure/ Power Outage |
| D. Crime in Progress/ Civil Disturbance | J. Verbal or Written Threats |
| E. Evacuation of Persons with Disabilities | K. Severe Wind |
| F. Chemicals Spills/ Fires | |

Testing of Procedures

RCCD conducts both announced and unannounced tests of its emergency response and evacuation procedures. District Risk Management and the RCCD Police Department will monitor all announced tests of its emergency response and evacuation procedures.

RCCD publicizes its emergency response and evacuation procedures by

1. The posting of emergency response and evacuation procedures on the RCCD website
2. Providing emergency information in our School Catalog
3. Providing other emergency notifications and procedures through the college's emergency notification system

RCCD will document each test by recording a description of the test, the date the test was held, the time the test started and ended, and whether the test was announced or unannounced. Copies of test documentation are available from the District Risk Management Office.

RIVERSIDE CITY COLLEGE COMMUNITY EMERGENCY RESPONSE TEAM (CERT)

WHAT IS CERT?

CERT was established in 1985 by the Los Angeles Fire Department. After the Whittier Narrows Earthquake it was realized citizens must be trained to respond and sustain their survival after a major disaster.

Following a major disaster, first responders who provide fire and medical services will not be able to meet the demand for these services. Factors such as number of victims, communication failures and road blockages will prevent people from accessing emergency services they have come to expect at a moment's notice through 911. People will have to rely on each other for help in order to meet their immediate life-saving and life sustaining needs.



One also expects that under these kinds of conditions, family members, fellow employees and neighbors will spontaneously try to help each other. This was the case following the Mexico City earthquake where untrained, spontaneous volunteers saved 800 people. However, 100 people lost their lives while attempting to save others. This is a high price to pay and is preventable through training.

If we can predict that emergency services will not meet immediate needs following a major disaster, especially if there is no warning as in an earthquake and people will spontaneously volunteer, what can the government do to prepare citizens for this eventuality?

First, present citizens with the facts about what to expect following a major disaster in terms of immediate services. Second, give the message about their responsibility for mitigation and preparedness. Third, train them in needed lifesaving skills with emphasis on decision making skills, rescuer safety and doing the greatest good for the greatest number. Lastly, organize teams so that they are an extension of first responder services offering immediate help to victims until professional services arrive.



The CERT Program provides two training options. Option one is a 20 hour training course that includes: Disaster Preparedness, Fire Safety and Utility Controls, Disaster Medical Operations, Light Search and Rescue Operations, CERT Organization, Disaster Psychology, Terrorism and CERT, and Disaster Simulation. Option two is a 24 hour training program that adds 4 hours of Red Cross, CPR and AED certification.

Currently RCC has three CERT Program Managers/CERT Train-the-Trainers and 23 certified CERT members. The goal of the RCC CERT Program is to have all Faculty, Administrators

and Staff CERT trained. With up to 17,800 students on campus at anytime we will need 250-300 CERT members to respond to the emergency needs of our students, faculty and staff. Local fire officials have told our CERT members RCC must be prepared to sustain itself for at least 3 days or more after a major disaster. This is the predicted response time before we will see any professional first responders. Disaster Preparedness, CERT Training should be the highest of priority when it comes to personal safety and College preparedness.

To receive program and training information regarding CERT, please contact one of the program managers listed below:



CERT PROGRAM MANAGERS

Henry Bravo	(951) 222-8513	henry.bravo@rcc.edu
Terry Welker	(951) 222-8654	terry.welker@rcc.edu
Joy Wells	9951) 222-8375	joy.wells@rcc.edu

CLERY ACT DEFINITIONS

Campus Geography

On-Campus: Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including any building or property that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes.

Non-Campus Building or Property: Any building or property owned or controlled by a student organization that is officially recognized by the institution; or any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property: All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

Crime Definitions for Reportable Crimes

Murder/Non-Negligent Manslaughter: The willful (non-negligent) killing of one human being by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

Sex Offenses-Forcible: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent.

- a. **Forcible Rape** – carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
- b. **Forcible Sodomy** – oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.
- c. **Sexual Assault With An Object** – use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity..
- d. **Forcible Fondling** – touching of the private parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will or, not forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

Sex offenses-Non Forcible: Unlawful, non-forcible sexual intercourse (limited to incest and statutory rape).

- a. **Incest** –non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- b. **Statutory Rape** – non-forcible sexual intercourse with a person who is under the age of consent.

Robbery: Taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated Assault: Unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. Usually accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

Burglary: Unlawful entry of a structure to commit a felony or a theft.

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. There are three classes of motor vehicles: (1) autos, (2) trucks and buses, (3) and other vehicles.

Larceny Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.

Arson: Any willful or malicious burning or attempt to burn with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, or personal property of another, etc.

Vandalism: To willfully or maliciously destroy, injure, or deface any public or private property, real or personal, without the consent of the owner or person having custody or control by cutting, tearing, breaking, marking, painting, drawing, covering with filth, or any other such means as may be specified by local law.

Liquor Law Violations: The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influence and drunkenness.

Drug Abuse Violations: The violation of laws prohibiting the production, distribution, and/or use of certain controlled substances and the equipment or devices utilized in the preparation and/or use. The unlawful cultivation, manufacture, distribution, sale, purchase, use, possession, transportation, or the importation of any controlled drug or narcotic substance. Arrests for violations of state and local laws, specifically those relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs.

Weapon Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or deadly weapons.

Violence Against Women Act (VAWA) Definitions

Domestic Violence

- (1) A felony or misdemeanor crime of violence committed-
 - a. By a current or former spouse or intimate partner or the victim;
 - b. By a person with whom the victim shares a child or common;
 - c. By a person who is cohabitating with or has cohabitated with the victim a spouse or intimate partner;
 - d. By a person similarly situated to a spouse of a victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
 - e. By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
- (2) For the purpose of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Dating Violence

- (1) Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
- (2) The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- (3) For the purposes of this definition-
 - a. Dating violence includes, but is not limited to, sexual or physical abuse or threat of such abuse.
 - b. Dating violence does not include acts covered under the definition of domestic violence.
 - c. For the purpose of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Stalking

- (1) Means a course of conduct directed at a specific person that would cause a reasonable person to fear for her, his, or others' safety, or to suffer substantial emotional distress.
- (2) For the purpose of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Hate Crime Definitions for Reportable Crimes

Hate Crime: A criminal offense committed against a person, property, or society, which is motivated, in whole or part, by the offender's bias against a race, religion, disability, sexual orientation, or ethnicity/national origin: also known as a bias crime.

Larceny-Theft: The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. (Note: Constructive possession is defined by Black's Law Dictionary, 6th ed. As "where one does not have physical custody or possession, but is in a position to exercise dominion or control over a thing.")

- a. **Pocket-picking:** The theft of articles from another person's physical possession by stealth where the victim usually does not become immediately aware of the theft.
- b. **Purse-Snatching:** The grabbing or snatching of a purse, handbag, etc., from the physical possession of another person.
- c. **Shoplifting:** The theft, by someone other than an employee of the victim, of goods or merchandise exposed for sale.
- d. **Theft From Building:** A theft from within a building which is either open to the general public or where the offender has legal access.
- e. **Theft From Coin Operated Machine or Device:** A theft from a machine or device which is operated or activated by the use of coins.
- f. **Theft From Motor Vehicle: (Except "Theft of Motor Vehicle Parts or Accessories");** the theft of articles from a motor vehicle, whether locked or unlocked.
- g. **Theft of Motor Vehicle Parts or Accessories:** the theft of any part or accessory affixed to the interior or exterior of a motor vehicle in a manner which would make the item an attachment of the vehicle, or necessary for its operation.
- h. **All Other Larceny:** all thefts which do not fit any of the definitions of the specific subcategories of larceny/ theft listed above.

Source: Uniform Crime Reporting Handbook, 2004; U.S. Department of Justice

Simple Assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction/Damage/Vandalism of Property (Except "Arson"): To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Source: Hate Crime Data Collection Guidelines, October 1999; U.S. Department of Justice

Fire Safety Definitions

Cause of Fire: The factor or factors that give rise to a fire. The casual factor may be, but not limited to, the result of an intentional or unintentional action, mechanical failure, or act of nature.

Fire: Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.

Fire Drill: A supervised practice of a mandatory evacuation of a building for a fire.

Fire-related Injury: Any instance in which a person is injured as a result of a fire, including an injury sustained from natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire. The term person may include students, faculty, staff, visitors, firefighters or other individuals.

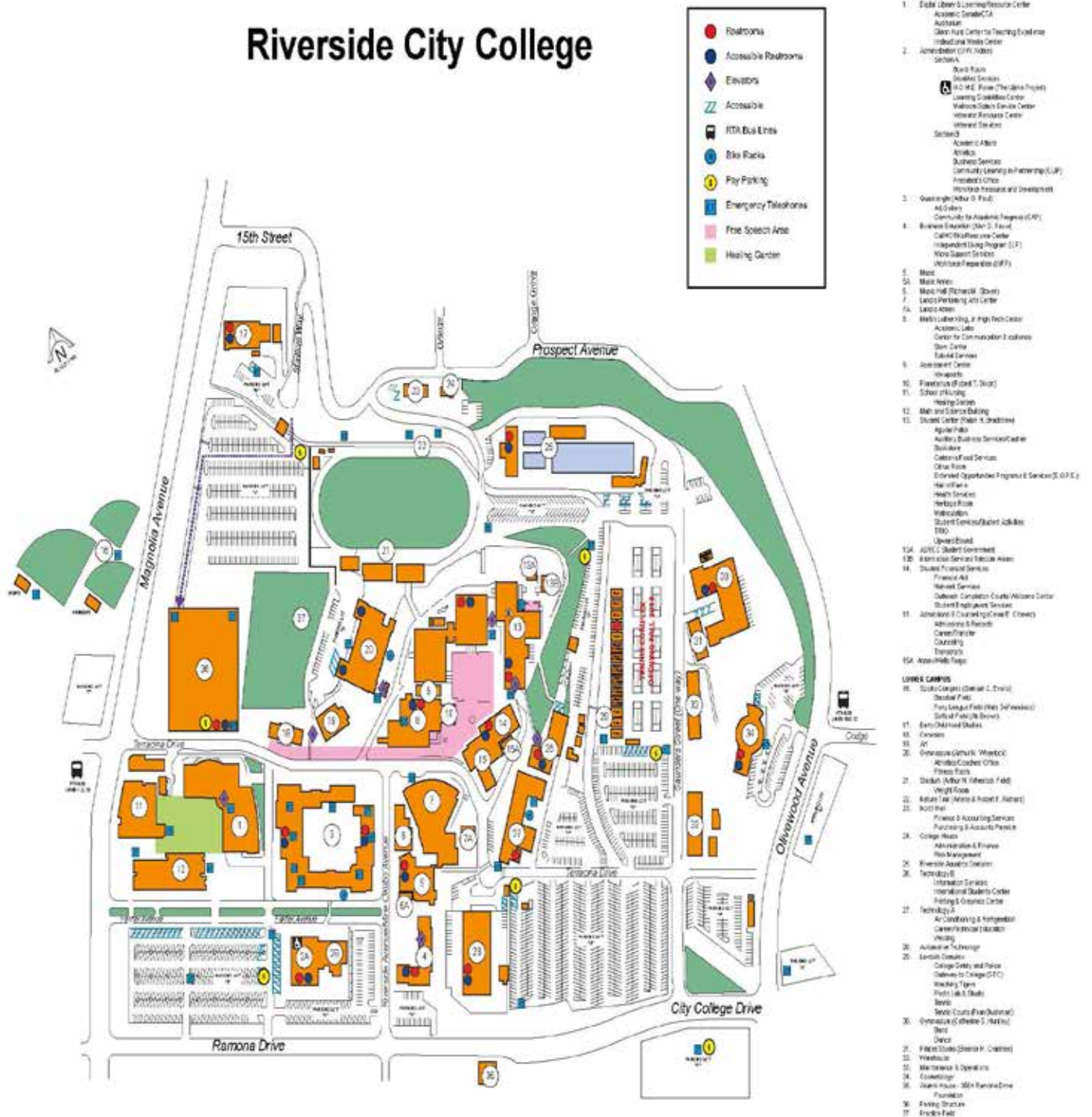
Fire-related Death: Any instance in which a person:

- (1) is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in fire control, attempting rescue, or escaping from the dangers of a fire; or
- (2) dies within one year of injuries sustained as a result of the fire

Fire Safety System: Any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This system includes sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of fire.

Value of Property Damage: The estimated value of the loss of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul: however, it does not include indirect loss, such as business interruption.

Riverside City College



Appendix A



An institutional report in compliance with the Jeanne Clery Disclosure of Campus Security Policy and campus Statistics and the 2008 Higher Education Opportunity Act.