



# UC APPLICATION CHEAT SHEET

<https://apply.universityofcalifornia.edu/my-application>

**Fall:** Oct 1st - Nov 30th

**Spring:** July 1st - 31st

## Questions?

Visit the Transfer Center

✉: [TransferCenter@rcc.edu](mailto:TransferCenter@rcc.edu)

☎: (951) 222-8000 ext. 4250

Location: 2nd Floor of the Charles A. Kane Building

**Disclaimer:** This Cheat Sheet aims to assist students with the UC online application process. It does not replace the advisement of a counselor nor university admissions office resources

Last Revised: 11/7/2023

## Create an Account

### Email Address

- **Email Address:** Use an email you check regularly
- **UC TAP:** If you have a TAP account, your application email must match your UC TAP email address

### Selecting Term & Level

- **Term:** Most campuses and majors are open for the fall term only
- **Level:** Select "Transfer or applicable response"

## About You

### Citizenship & Residency

- **Citizenship:** Select the applicable response.
- Undocumented students or DACA students are recommended to select "No Selection"

### SSN OR ITIN

- **SSN & ITIN:** This is used to match your application to your FAFSA. Make sure to accurately report
- **NOTE:** If you do not have a valid SSN, SSN for work purposes, or ITIN, leave this blank.

### California Residency

- This appears for certain applicants based on citizenship status. They determine if you will be considered resident or non-resident for admission purposed only. (which is **separate** from determining residency for tuition purposes)

### Demographics

- **Optional:** does not affect your chances of admission and is for statistical purposes only

### Background

- These questions ask for more information about your background to provide the UC with a better understanding of your home environment and if you are eligible for programs or scholarships.

### Your Household

- If you want to be considered for a fee waiver you must report your family size and income.

### Parent Information

- Most applicants have the option to add information for 2 parents. Parent information you choose to provide is up to you and your unique situation

## Academic History

### UC Transfer Admission Planner

- If you entered your academic information into the UC TAP, you can import it by using your TAP ID and email address

### Last High School Attended

- You will need to provide the dates of attendance for the last high school attended

### Colleges

- List all colleges/universities attended.
- If you are earning an ADT, enter the information here along with ADT major

### College Courses & Grades

- You will need to enter all courses and grades for each term as they appear on your transcripts

### Grade Codes

- **CR:** Credit
- **NC:** No Credit
- **PS:** Pass
- **NP:** No Pass
- **AR:** Academic Renewal
- **WI:** Withdraw
- **IP:** In Progress
- **PL:** Planned

### Minimum Requirements

- **Entry-Level Writing Requirements:** If you scored a 3 or higher in AP English (Language or Literature) OR you earned a "C" or better in transferable English worth 3-semester units, select "Yes."
- **IGETC:** If you will be IGETC certified, select "Yes." IGETC should be completed by the end of the spring term prior to fall enrollment at UC.

### Additional Information

- Indicate if you have been on academic probation, have followed a Transfer Pathway, know your California State Student ID Number (**optional**), or have additional comments
- Use the **additional comments box** to provide information about: declining grades, course selection issues, caps in education, repeated courses, courses taken in special programs, etc.

## Test Scores

### AP Exams

- Certain scores on specific AP & IB exams can meet portions of the IGETC not satisfied with coursework. AP scores of 3 or higher or IB scores of 30 and above will receive credit towards UC undergraduate degree.

### TOFL/IEFLTS Exams

- If your college/university coursework was not conducted in English OR you are not a native English-speaker, you are required to submit TOEFL or IELTS results.

## Activities & Awards

### Add Activities & Awards

- The UC is interested in how you spend time outside of class. Activities do not need to be through organized, school-sponsored programs
  - include community activities, volunteer/paid employment, caring for children/eldercare, research projects, etc.
- Focus primarily on post-high school activities
- Information submitted is subject to verification

## Scholarships & Awards

### Scholarships

- Select any and all scholarship categories that apply to you

### Support Programs

- If you are interested in the Educational Opportunity Program (EOP), check the box and provide a brief statement about why you are interested in the program

## Personal Insight Questions

### Personal Insight Questions

- There is 1 required question, and you must answer 3 out of 7 additional questions.
- Each response is limited to 350 words
- Select questions that are most relevant to you

## Review & Submit

### Review

- If you have remaining items to complete, you see a "To Do" next to that section
- It is recommended to visit the RCC Transfer Center during designated drop-in times to have a staff member review your application to submission

## Submit

### Academic Review

- This page gives you a chance to make sure your academic information is accurate

### State of Legal Residence

- These questions are optional. Answering them does not affect your chances of admission
- If answered, the information may be used for initial determination of whether you qualify for resident or nonresident tuition

### Sign & Release

- Review and check release authorizations
- Electronically sign and date the application to verify accuracy and knowledge that you are the author of the PIQs
- **Statement of Integrity:** This affirms that all information in the application is accurate. If information is withheld or falsified such as as grades or enrollment in another institution, the application is subject to cancellation

### Payment

- Review campus selections and application fees. After you've paid or selected a payment method, you will see a confirmation page indicating that your application has been submitted
- Review the page regarding post-submission steps

### After You Apply

- Universities will contact you via email with further instructions
- **Apply for your degree** during your last semester

## Additional Resources



### Transfer Application Guide Handbook



### Dates and Deadlines



### Scan for tips on filling out PIQs

Note: check the RCC transfer center website for PIQ assistance/workshops



### Contact UC Admissions



### Visit the Transfer Center Website for more information

### What do I need to fill out the application?

- **Unofficial Transcripts from all schools attended**
  - Have printed copies on hand if possible
- **Test Scores**, if applicable
- **Your Social Security number**, if you have one
- **Your citizenship status**
- **A method of payment**, if applicable
- **Annual income**
  - Your parents' income if you are dependent
  - OR Your income if you are independent