

**STUDENT LOAN APPLICATION**  
**For Academic Purposes Only**  
**Account #710-000-00000-94875-9551 ASRCC**

|  |  |
|--|--|
| Name: _____  | Student ID #: _____  |
| Home College: _____<br><small>(Must be Riverside City College)</small> | If approved: ___ please mail check ___ check to be picked up   |
| Address: _____   | Daytime Phone: _____<br>RCC email: _____ @student.rccd.edu   |
| City, State, Zip: _____  | Have you had a prior loan?      If yes, has it been repaid?<br><input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No |

|  |                                      |
|--|--------------------------------------|
| I hereby apply for a student loan of :<br>\$ _____<br><small>\$200 in Fall /Spring      \$100 in Summer/Winter</small> | The purpose of the loan is:<br>_____ |
|--|--------------------------------------|

Employer or source of income: \_\_\_\_\_

|                             |                               |                                 |                         |
|-----------------------------|-------------------------------|---------------------------------|-------------------------|
| Weekly earnings<br>\$ _____ | Cash Aid/CALWORKS<br>\$ _____ | Monthly GI benefits<br>\$ _____ | Other _____<br>\$ _____ |
|-----------------------------|-------------------------------|---------------------------------|-------------------------|

Single     Married    If married, spouses employer \_\_\_\_\_  
Spouses weekly income \$ \_\_\_\_\_

If you are under 18 please provide parent or guardian's name, address and phone number:  
\_\_\_\_\_

**PROMISSARY NOTE**

In accordance with the following schedule, I promise to pay to the Loan Fund of Riverside City College \$ \_\_\_\_\_ for value received and without interest. Payments will be made at the Cashier's window at the Auxiliary Business Services office in the Charles A. Kane building. I have read the procedures on the back of this form and I agree to all the terms and conditions. I can make up to two payments, which will be paid on the following dates:

\_\_\_\_\_ \$ \_\_\_\_\_      \_\_\_\_\_ \$ \_\_\_\_\_  
*1st payment due date      Amount                      2nd and final payment due date      Amount*

**Loan must be fully repaid no later than two weeks prior to the last day of the semester. I do fully understand that I may not be eligible for another loan for 60 days from the date of this loan provided it is paid. I also understand that if I default on repayment, a hold will be put on my records preventing registration and transcripts.**

Student's Signature \_\_\_\_\_

\* Read and initial all fields on the back or the loan will not be processed \*

**FOR OFFICE USE ONLY**

|  |                                       |                        |  |
|--|---------------------------------------|------------------------|--|
| Date: _____  | <input type="checkbox"/> SS fees paid | GPA _____              | <input type="checkbox"/> Approve <input type="checkbox"/> Deny |
| 1 <sup>st</sup> Semester _____                           | <input type="checkbox"/> SS fees paid | Units Attempted _____  | Reason for denial: _____                                       |
| 2 <sup>nd</sup> Semester _____                           | <input type="checkbox"/> SS fees paid | Units Completed _____  | _____  |
| 3 <sup>rd</sup> Semester _____                           | <input type="checkbox"/> SS fees paid | Current Units _____    | _____  |
|  |                                       | Acct Holds Y ___ N ___ | Student Activities Clerk Signature _____ Date _____            |
| X<br>_____<br>Dean of Student Life/ Designee's Signature | _____<br>Date                         |                        | Check # _____<br>Date Processed _____                          |

## Loan Procedures

Read all qualifications, initial next to each number, and sign the bottom. Once application has been completed and signed, please email to: [studentactivities@rcc.edu](mailto:studentactivities@rcc.edu).

Initial

- \_\_\_\_\_ 1. **If you do not repay the loan on the date you specified you will have a hold placed on your records which will stop your ability to register for classes, receive transcripts, and you will no longer be eligible for future emergency loans.** Further delay in payment will result in collections through your State taxes. Once your loan is in default it can only be repaid in cash, in person. No checks will be accepted.
  
- \_\_\_\_\_ 2. The ASRCC will loan money only on an emergency basis. This loan is for academic purposes only.
  
- \_\_\_\_\_ 3. Maximum amount allowed is \$200 in the fall and spring semesters, \$100 in the summer and winter sessions.
  
- \_\_\_\_\_ 4. You must complete all fields of the form in order for your application to be accepted.
  
- \_\_\_\_\_ 5. **You must have paid your Student Services Fee for the current and previous two semesters. You are automatically ineligible if you waived your fees in any of the three semesters.** Note: Financial Aid does not pay this fee.
  
- \_\_\_\_\_ 6. Loans are processed when funds become available. Funding is available only when previous loans have been paid back. It is important to repay your loan as soon as possible in order to make funds available for other students.
  
- \_\_\_\_\_ 7. The amount requested and repayment date(s) are subject to change dependent upon the review of the loan application by the Dean of Student Services.
  
- \_\_\_\_\_ 8. If approved, your loan will take approximately five to ten business days to process. After this time you may go to the College Cashier's window located in the Charles A. Kane building to pick up your check. This is also where you will repay the loan.
  
- \_\_\_\_\_ 9. This is not a lending institution and is not intended for repeated use. You may be refused at any time.

If you do not meet all of these requirements do not turn in this application as your loan will not be processed and will be denied.

I have read and understand all of the terms and conditions of the loan.

\_\_\_\_\_  
**Student's Signature**

\_\_\_\_\_  
**Date**

*Please email completed application to: [studentactivities@rcc.edu](mailto:studentactivities@rcc.edu)*