

FY 2024/2025 Request for Funds

Please fill out this form **COMPLETELY** as it will determine your allocation amount. Be certain to research the expenses you are listing to ensure accuracy. For additional forms please email studentactivities@rcc.edu.

Please fill out a separate form for every single budget line request.

Event/Program/Season: _____ Date (s) _____

Primary Event Location _____

Is this expense: _____ Event Type (check all that apply): _____

Anticipated attendance or student participation/rostered :

Brief Overview and Purpose of event:

What is the expected outcome of this event (be specific):

Is this a ticketed event? _____ If yes, how much are tickets? _____

If there are tickets, are students who have paid students services fees free to your event?

Description of expenses (please be specific.)

_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____
_____	\$ _____	_____	\$ _____

EXPENSE TOTAL: \$ _____ \$

Will the club/organization/team/entity be contributing funds, if so, how much: \$

Total Requested from ASRCC for this event: \$

REQUEST FORMS WILL NOT BE ACCEPTED AFTER REQUEST DEADLINE. ALL NON-FUNDED REQUESTS WILL NEED TO BE SUBMITTED SENATE IN AUGUST 2024

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