

Riverside City College Academic Senate
September 21, 2020 • 3:00 - 5:00 PM / Zoom

3:00 I. **Call to Order – 3:03 pm**

3:00 II. **Roll Call – sign-in**

Officers:

President: Mark Sellick

Vice President: Kevin Mayse

Secretary-Treasurer: Mary Legner

Department Senators:

Applied Technology: Paul O'Connell

Art: Will Kim

Behavioral Science: Marc Wolpoff

Business Admin/IST: Mark Lehr

Chemistry: Stacie Eldridge

Communication Studies: Cliff Ruth

Cosmetology: Peter Westbrook

Counseling: Sal Soto/Scott Brown

Dance/Theatre: Jodi Julian

Early Childhood Education: Emily Phillipsen

Econ/Geo/Pol Sci: James Hayes

English: Jan Andres

His/Hum/Phil: Kirsten Gerdes

Kinesiology: Jim McCarron

Library: Linda Braiman

Life Sciences: Lisa Thompson-Eagle

Mathematics: Evan Enright

Music: Kevin Mayse

Nursing: Lee Nelson

Physical Science: James Cheney

World Languages: Rosemary Sarkis

Associate Faculty Representative: Not determined

Ex-Officio Senators:

EPOC: Paul O'Connell

ASC: Hayley Ashby

TLLC: Not determined

GEMQ: Not determined

RDAS: Tucker Amidon (Not Present)

SAS: Eddie Perez (Not Present)

Curriculum: Kelly Douglass

Faculty Association: Rhonda Taube

ASRCC (Student Representative): Caresse Boulter

Recorder of Minutes: Jess McDermott

Guests:

Professor Monique Greene, Counseling

Professor Kenneth Cramm, Math

Dean Kristine DiMemmo, CTE

President Gregory Anderson

VP Carol Farrar, Academic Affairs

Jacqueline Lesch, Digital Library

Professor Micherri Wiggs, Communications

Scott Brown, DSPS Counselor/LD Specialist

Interim Dean Torria Davis, DE

3:05 III. Open Hearing – 3:04 pm

Motion to begin open hearing

M/S/C: O'Connell/Mayse

- Accessibility issues on Canvas still occurring with score dropping and changing when courses are copied. FA President Taube reassured that FA has been pressing Chancellor office to hire positions for DE support. If available, those with issues can come to FA meeting tomorrow from 1-3 pm to bring up this issue there. Accessibility Coordinator position that hasn't been hired yet was designed to help with these types of issues.
- Life Sciences Faculty want online best practices to be shared with students. These faculty believe students are unsure of how online environment works. They want RCCAS to provide training of some kind for students. RCCAS President Sellick

suggested that resources on this be listed in Canvas. Also, Quest for Success offered in the Commons may assist with this issue. FA President Taube confirmed that even in an online environment, students must be held to student code of conduct. Can report this if there are issues. Professor Micherri Wiggs cautioned faculty to consider if rude or violating expectations in some way they don't like, but agrees that shared best practices would be good.

- The Library now offers curbside service for library book requests and pick up.

3:20 **IV. Approval of the Agenda- 3:24 pm**

- **Accepted by consent**

3:20 **V. Approval of the minutes: June 1 and August 31**

- A conversation will be held offline to discuss the minutes. Send thoughts to RCCAS President Sellick. Opinion of President Sellick is to err on the side of more summarizing/condensing.
- **Minutes approved by consent**

3:25 **VI. Officer and Liaison Reports- 3:25 pm**

A. President

- Updates from the CCC Academic Senate include: Senators interested in attending the Fall Plenary should email President Sellick. The anti-racist pedagogy and curriculum paper will be finalized soon. Title V language is being considered as the CSUs now have an Ethnic Studies requirement for graduation. Also, a resolution for opposing legislated curriculum, resolution for equitable transfer, and a resolution that encourages PT Faculty participation, particularly in governance. RCCAS needs to fill a PT Faculty Senator position.
- Local board updates include: Proposition XVI, which would reintroduce considerations of race connected to affirmative action passed.

B. Vice President

- No report.

C. Secretary-Treasurer

- No report.

D. RCCD Faculty Association

- One week left of open enrollment to make changes.
- FA created a task force to look at IOI practices for faculty. It became an MOU, and it was approved by district, but the Chancellor needs to approve before it can be shared. IOIs must be conducted as if in

person. Ask that technology use be discussed, but it should not be used for a needs improvement as didn't choose to be online. FA looking at adding anti-racist language to contract.

- District is out of compliance with MOU signed last spring because DE positions are still not in place.
- Please look at paychecks. Getting reports that not paid for additional work over summer. RCCAS President Sellick asked that this process be discussed offline. President Anderson said that Adobe Sign has been instituted for assistants with payroll to track pay more closely, which means these forms will all be electronic now.

E. College President

- Reminded of need for action around anti-racist work and fully implementing GP framework in the spirit of equity. We must define what GP framework actually means and administration must be explicit in how work is increasing equity and racial justice. We need actionable items. Bring other events around this work to President Anderson's attention, so it can be encouraged and attendance funded.
- Groups of faculty will be invited to PLT meetings. Will begin with small groups and will bring staff as well. Want to bring guests with much more open forum approach going forward. Administration is focused on finding ways to support students to increase success in online classes.
- FA President Taube shared that art history is attempting to de-colonize courses, but there is specified western art requirement. Senator Douglass said she will take idea to District Curriculum Committee to discuss with articulation officers. Can raise this at the next meeting. Douglass reminded Taube that the content has to match, but you can add on top of what is required to address this issue by discussing it more fully with students.

F. ASRCC Representative

- Caresse Boulter- Just here to observe today, but it is reassuring to hear what is being discussed here today in regard to anti-racist work.

G. Dean Torria Davis

- Encouraged to hear discussion here around anti-racist work. Doing a series on culturally responsive framework and will be integrating into other DE topics related to teaching online. Would love to partner with those working on these issues.

3:55 VII. **Council and Curriculum Reports 3:57 pm**

A. Curriculum Committee (Douglass or designee)

- In regard to Equity and anti-racist pedagogy, working on improving SLO language. District meets Oct. 6 and will go over this. One of reps asked for more training and discussion on PD issues. Compiled list of resources for committees. CID will be working on anti-racism and culturally relevant curriculum want to embed into transfer model and CID descriptors. At the very least stop being barrier.

- The Committee is already working on addressing the new Ethnic studies requirement and a potential formation of an Ethnic Studies discipline. Have classes that count already but motivated faculty want to make more visible and do more with it.
 - This Friday is the launch deadline. Anything folks want in next year catalogue as well as proposals must be sent Friday, Sept. 25. Emergency only proposals have more time and due Oct. 23.
- B. Accreditation Steering Committee (Ashby or designee)
- Senator Ashby- Accreditation survey updates shared. Many were pleased with the amount of collaboration and leadership. Going forward, several comments on more engagement, clearer direction, timeline, and early district office participation.
 - For future cycles, this is here to stay. Need to continually be vigilant about and clear about roles, expectations, timelines, and records. Right now, working on follow up report specifically on compliance. Dr. Farrar working on brochure on follow up report.
- C. Guided Pathways Committee (Greene or designee)
- Dean DiMemmo- Launched Student Hub in Canvas. Students can click on it and get direct support. In process of expanding it. We put together a tentative student support plan that walks students through entire journey at RCC. It still needs approval from a variety of areas.
 - Dr. Greene- Conversations around GP framework is connected to practices already in progress. GP Committee discussed what faculty need to know about student experience, and this includes needing to know about resources and how to refer and how working with Dean and coordinators to connect them. We have an early alert system that not many use, so working on closing loop on this. This is an opportunity to be innovative and use technology we already have to reach them. Also need to address advising in departments and connect them early on to career resources to contextualize what we provide to them.

4:25. VIII. New Business 4:31 pm

- A. Strategic Planning Prioritization Discussion (O'Connell/DiMemmo) EPOC Chair Paul O'Connell and VP of Planning and Development Kristi DiMemmo will give a primer on the upcoming prioritization.
- Senator O'Connell- Some updates and changes this year include: 10/23 there will be an open VP session for questions regarding the plan and a Teams site to ask questions. On 10/27 surveys will be sent to LC members. Please fulfill obligation as LC member and take part in this. 10/30 Joint prioritization meetings will be held. 11/9 prioritization will be in EPOC and we will forward letter by 11/13. Then an official letter from President will be sent out. Trying to have open dialogue and questions answered before survey goes out to encourage understanding and participation from faculty this year. O'Connell will send out timeline via email. VP Mayse will ask chairs to agendaize this for their meetings.

- Regarding participation, President Sellick concluded that institutional service of 5 hours a week ultimately falls on administration to see if faculty are living up to this contractual obligation.
- B. Distance Education Messaging Discussion - action item (Sellick) The RCCAS will discuss proposed language for DE courses that will be offered during Winter 2021 and Spring 2021.

- Two language options were proposed: online or regular meetings, which should be clearer than what was listed before.

Motion to discuss and accept the language listed

M/S/C: Mayse/Nelson

- This information will be in the teaching legend at the bottom of each page, and if Chairs have already rolled out schedule, IDS should change coding, so shouldn't be more work for them. The occasional meeting option is up to the faculty member and how they communicate this to their students.

Motion to extend to 5:10 pm

M/S/C: Eldridge/Ruth

Accepted as consent

- Reason created this regular meetings option is in the event that we return to campus, students can plan and know dates and times. But couldn't change an online or hybrid class to face-to-face.
- Senator Cramm asked about the phrase no waiver, and RCCAS President Sellick said he believes it means they can't submit a waiver w/o instructor approval, but he will make sure this is correct.
- There was concern about what dates/times to send to Chairs in regard to occasional and regular meeting times. VP Mayse answered that yes, only times meeting synchronously with students should be listed in the schedule, so if only meeting Monday but M/W schedule, should only say Monday to your Dept. Chair. Senator Douglass shared the middle position of having class synchronous once a week but also recording it and allowing students to watch it if they can't come. But it needs to be published and clear that this is the case. RCCAS President Sellick reminded Senators that some instructors will not meet regularly, but some will, and the need for the schedule to be built this way is to meet pedagogical standards. Students will need a waiver to overlap courses.
- A continued discussion about the difference between an occasional and regular meeting time clarified that the occasional meeting time is meant to alert students that this won't be a regular, scheduled meeting time but may need to hold it in the case of test taking. Again, RCCAS President Sellick stressed that this decision to hold regular or occasional meeting times is up the pedagogical imperatives of the discipline and department.

Motion to extend time

M/S/C: Thompson-Eagle/Ruth

- Senator Ruth proposes to amend the no waiver out of both regular and occasional.

Motion to amend language to remove no waiver under regular and occasional

M/S/C: Sarkis/Ruth

VOTE:18 yes / 2 no (Gerdes/Andres)

- Return to main motion, with these changes, do we accept this language and approve?

Favor of perfected made motion

VOTE: 18 yes / 2 No (Gerdes/Andres)

- President Sellick and Senator Sarkis will stay after to discuss rules regarding requiring video while students take tests online.

5:00 IX. **Adjourn 5:24 pm**

M/S/C: Ruth/Thompson-Eagle

DRAFT