

Riverside City College Academic Senate
November 3, 2025 • 3:00 - 5:00 PM • Hall of Fame

3:00 I. Call to Order at 3:00 pm, quorum met

Roll Call

Academic Senate Officers (Term ending 2026)

President: Jo Scott-Coe

Vice President: Star Taylor

Secretary-Treasurer: Megan Bottoms

Associate Faculty Senator (Term ending 2026)

Lindsay Weiler

Department Senators (Term ending 2026)

Art: Will Kim

Chemistry: Leo Truttmann

Cosmetology: Rebecca Kessler

Counseling: Sal Soto

Dance and Theatre: Jason Buuck

Economics/Geography/Political Science: Sean Pries

Kinesiology: Jim Elton

Nursing Education: Lee Nelson-3:02pm

Physical Science: Aaron Sappenfield

School of Education & Teacher Preparation: Kayla Henry

Department Senators (Term ending 2027)

Applied Technology: Patrick Scullin

Behavioral Science: Eddie Perez

Business, Law & CIS: Skip Berry

Communication Studies: Lucretia Rose

English: Christine Sandoval

History/Philosophy/Humanities/Ethnic Studies: Daniel Borses

Library & Learning Resources: Sally Ellis

Life Sciences: Gregory Russell

Mathematics: Mary Legner

Music: Steve Mahpar

World Languages: Huda Aljord

Ex-Officio Senators

TLLC: Lashonda Carter

ASC: Jacquie Lesch

EPOC: Wendy McKeen

GEMQLC: Virginia White

RDASLC: Patrick Scullin

SAS LC: Melissa Harman

Curriculum: Kelly Douglass
Parliamentarian: Sal Soto

RCCD Faculty Association Araceli Calderon

Administrative Representatives

College President: Eric Bishop (Interim)
VP Academic Affairs: Lynn Wright
VP Business Services: Kristine DiMemmo
VP Planning and Development: Kristi Woods (Interim)
VP Student Services: FeRita Carter

ASRCC Representative

Latiesha Williams

Recorder of Minutes

Sydney Minter

Guests

Natalie Vazquez, Professional Development Coordinator
S. Welsh, Student of RCC, Volunteer, and College Corps

Shari Yates, CTE Dean

Audrey Holod, English & Faculty Development PD/FD

Monique Greene, Counseling and FD/PD

3:0 II. Approval of the Agenda

M/S/C: (Taylor/Berry) unanimous

3:0 III. Approval of the Minutes

M/S/C: (Borses/Russell) October 6th unanimous
(October 20th tabled Until Nov.17th)

3:0 IV. Public Comments

- Happy week 11 from VP Taylor: Be sweet take a treat

3:0 V. Liaison Reports

A. RCCD Faculty Association

- The Deputy Chancellor Candidate Star Rivera Lacey accepted the position, and she will be ratified today, November 3rd, at the Board of Trustees meeting.
- Faculty, please don't proceed with completing Cybersecurity training until FA reaches an agreement with district.

- Nine instructional designers were hired at district.
- Contract negotiations: Both teams will meet on Friday, November 7th, and a survey has been sent to department chairs. Please encourage your department chairs to fill it out.
- The part-time MOU for healthcare expires in December, and the Faculty Association is working on a new one. Chris Blackmore will be the acting Vice Chancellor of Ed Services, and no further information has been given on when that will take effect.
- The Distance Education MOU will sunset on June 30th, 2026. The MOU states that full-time faculty will get 16 hours of FLEX credit, and part-time faculty will receive a flat rate of \$750 for completing certification.
- Our Faculty Association hopes to see you at the Faculty Mixer on Thursday, Nov. 6th. If you have not RSVP'd, there is still time.

B. College President or designee

- The faculty hiring list for next year has been finalized; President is working with PLT to approve and move these positions forward.
- Our electric car chargers are scheduled to be turned on this month
- President Bishop is hosting a holiday luncheon on December 12th from 12-2pm. Be on the lookout for more details on the luncheon.
- President Bishop would like us all to work together to increase full-time enrollments to accelerate degree completion.
- Let's continue to work on the standard of care. More news is forthcoming about implementation.

C. ASRCC Representative

- The ASRCC Team will be attending the SSCCC Advocacy Conference at the Riverside Convention Center, December 5-7th. They will be taking 14 students to this event to help enhance their leadership, public-speaking, and legislative advocacy.

VI. Committee or Council Updates

A. Faculty Development co-chairs, Dr. Monique Greene and Dr. Audrey Holod or designees, will provide an update about committee projects and planning (information + discussion)

- This fall, we hired nearly 30 new faculty members. To support their transition, we are working to implement a robust onboarding system, bringing faculty together twice a month to ensure they feel welcomed and supported. Assessment results from participating faculty have been very positive. New faculty members appreciate the opportunity to connect and build camaraderie with colleagues.
- One layer of onboarding is with monthly in-person workshops for new faculty led by Dr. Greene and Dr. Lorena Newson. These structured

sessions address student-centered teaching, culturally responsive practices, and equity in assessment, with a focus on supporting men of color.

- The second layer is through community of practice sessions organized by Dr. Holod, with faculty in five different groups, each one led by two experienced facilitators. These informal, hour-long Zoom meetings foster mentorship and community.
- Last week, we recognized five outstanding associate faculty members who will be presented to the Board of Trustees on November 18.
- All the forms on the Faculty Development website have been updated, and our agenda is now posted there as well.
- Learning funds for faculty are limited and available on a first-come, first-served basis. If you are interested in attending conferences or workshops, please complete and submit the form. The Faculty Development Committee reviews submissions monthly.
- At our meeting tomorrow, November 4, we will discuss Title V updates related to FLEX. Additional discussion will take place at the Academic Senate.
- The Committee will begin planning for spring FLEX, and Dr. Greene will send an email with a call for proposals. Please submit requests 30 to 45 days before the proposed event to allow time for approval by the Faculty Development Committee.

VII. Ongoing Business

- A.** Senate leadership will facilitate a review of local RCCD BP 2005 as pertains to Academic Senate 10 + 1 purview and academic and professional matters (information and discussion)
 - Within Board Policy 2005, items #1 - #6 identify areas in which the Board of Trustees “relies primarily” on faculty judgment and recommendations and where the Board must come to “mutual agreement” with faculty.
 - Item 6, which addresses professional development policies, relates specifically to our Faculty Development Committee. Other standing committees of academic senate also connect directly to the #1-6 “rely primarily” purview.
- B.** President Scott-Coe or designee will share the CCC Guidance Memo on college FLEX (information)
 - As we discussed last month, the language about professional development in CA Title 5 has changed, but these changes do not affect faculty purview within Faculty Development.
 - FLEX overall is the broad umbrella, as defined by the updated language, including professional development for administration, faculty, classified, and students. The Faculty Development Committee remains duly charged to plan and approve professional development for faculty.

- The goal is more intentionally informed professional development for everyone. We all have a shared responsibility to participate in trainings that can support equity and access to reach our college goals.

C. VP Taylor and Secretary Treasurer Bottoms or designees will introduce the updated ASCCC Resolutions packet for sharing with departments in preparation for Fall Plenary Nov. 6-8 (information and discussion)

- a. The Voting and discussion on resolutions will be conducted Saturday, November 8. Some resolutions we are keeping an eye on:
 - i. Resolution 103.1 opposes the use of online test proctoring, but does not oppose online learning.
 - ii. Resolution 105.2 F25, which advocates for flexible attendance and participation policies for at-risk students at California community colleges who are sheltering in place due to concerns about ICE.
 - iii. Resolution 105.05 addresses Faculty Counselors and Student Education Plans. It emphasizes the importance of retaining the human element in counseling rather than replacing counselors with automation or AI.
 - iv. Resolution 102.04 supports integrating AI literacy into general education and workforce development. The goal is to proactively shape the use of this emerging technology.
 - v. Resolution 110.01 encourages the development of protocols to support faculty who experience threats of workplace violence, both on campus and on social media.
 - vi. Resolution 114 concerns consultation with the Chancellor's Office to ensure transparency in technology procurement processes at the state level.
 - vii. Resolution 106.1F25 advocates for the role of faculty voices in dual enrollment.
- b. Several resolutions related to curriculum considerations, including those that touch on articulation agreements and the centralized use of Canvas Commons across the community college system.
- c. Several CalGETC resolutions address articulation approvals, which counseling faculty should review. These can be found in the 102 series.
- d. If you are interested in any workshops, please submit your suggestions by Wednesday.

D. RCCAS will affirm Dec. 8 meeting date to be conducted to complete end-of-semester business (action)

- In this meeting to address only final/concluding business, we anticipate an update on IETTC, a facilities and safety report, and (hopefully) more information about electric vehicles charging stations.

M/S/C: (Legner/Weiler) unanimous to hold December 8th meeting

VIII. New Business

- A.** RCC President Bishop and RCCAS leadership will share a brief progress update about the ad hoc IETTC work group (information)
- The team has identified approximately 25 possible programs. Of these, the team has identified several that would have specific program needs for any architect to consider when planning for design.
 - The RCC facilities master plan has come into play. Although the district has submitted campus building proposals, delays in state approvals have disrupted the original timeline.
 - The ad-hoc workgroup has discussed entry-level salary data for programs with available market information and has identified potential job/hiring areas with the largest markets. Further analysis is still required. The 25 programs discussed so far range from HVAC and heavy-duty mechanics to healthcare.
 - When the time comes, potential courses within programs will be prioritized for phased implementation.
 - At the last meeting, the workgroup was tasked with identifying subject matter experts and is now gathering input from those disciplines. The workgroup is also assessing any specific requirements among identified programs that would influence building design.
 - The IETTC site is located across the freeway from the Rubidoux drive-in. Additionally, a former church site/property (now called “Avalon”), has been identified to be given to RCC.
- B.** President Scott-Coe will provide an overview of updates to the District Academic Senate bylaws (first read)
- The district academic senate made several high-level adjustments for clarity and approval. Any additional issues identified will be noted for review in the next cycle.
 - To provide historical context, the bylaws predate the separation of the three colleges. District Academic Senate (DAS) currently consists of only 3 members (the three college senate presidents). This configuration has meant a quorum of 2, which creates complications under the Brown Act. Instead of reducing the district academic senate to an advisory body, the DAS will be expanded to seven members. With this expansion, the new quorum will be four.
 - Other updates included adding the new senate-appointed district equivalency committee as well as standard rules for public comments.
 - Minor corrections and adjustments have been made to the bylaws, including updates related to Title 5. Overall, DAS is working to finalize these updates by next semester.

- C. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates for the following committees or councils (action)
- a. DSSC Committee vacancies and re-appointments coming soon
 - o There are some vacancies popping up and so we will review those who are serving and that might want to continue serving. District committee meetings have identified the issue that the years of term, not just the duration, should be included on rosters, etc. to make tracking more efficient.

IX. Officer Reports

A. Vice President

- Welcome again to Week 11.
- Thank you to everyone who contributed to the Outstanding Associate Faculty Awards and the recognition of our part-time faculty.
- Thank you, Dr. Bishop, for sending your approval letter regarding faculty prioritization results to EPOC and the Academic Senate last week.
- The VP prioritization Q&A/discussion meeting will be held on Friday, November 7, from 12:00 to 1:00 p.m. via Zoom.
- Please remind your students that winter and spring registration is approaching. Priority registration has already begun, so encourage them to check their registration dates on Web Advisor or EDUNAV.
- For faculty teaching online, please make resources more accessible by embedding videos directly in Canvas, as some students experience browser restrictions, especially those who may be justice-system impacted.

B. Secretary-Treasurer

- If you are interested in any resolutions or workshops at Plenary, please inform our team.
- It's week 11 of the semester, so hold tight and recharge where you can, take a break where you can, and honor yourselves.
- There has been an update regarding SNAP benefits, and partial benefits will be distributed soon. Many students and staff are affected. An email containing information on available support resources was sent. The food pantry has extra hours and is giving out bags. Our RCC Resource Center and ASRCC Resource Center have snacks available. If you know of any free food events here on campus, please direct your students to those locations.
- Secretary-Treasurer Bottoms has encouraged our clubs to donate food wherever they can. For big events with food, please consider bringing the leftovers to the library.

- VP Taylor and Secretary-Treasurer Bottoms are drafting an AI resolution and an emerging technologies resolution, so please let them know if you are interested.

C. President

- Thanks Thank you to Amanda Brown, Cliff Ruth, and Scott Herrick for co-facilitating discussions on enrollment management last week—the general themes were hiring and scheduling concerns.
- President Scott-Coe attended another meeting regarding implementation of DE certification. As you know, equivalency options have been expanded.
- Please watch for an email regarding peer reviewer SPR opportunities. Up to 15 hours of compensation will be available for reviewers who are selected.
- The summer workgroup has expanded its focus to include DE certification. One goal is to set a 16-hour maximum to ensure the certification process remains efficient.
- President Scott-Coe attended the Professional Growth & Sabbatical Leave meeting on Tuesday, November 4. They had questions about their status as a standing committee of the Academic Senate and about compliance with the Brown Act. The committee is also working on an update for AP6160A.
- The Independent Study AP is being updated, and the Faculty Association is finalizing items related to compensation and load.
- The District Academic Senate has authorized a small cross-district workgroup to address the Guidance Memo on “burden free” materials. If you are interested in participating, especially if you are involved with CMAC/OER and accessible materials, please email Jo.
- The District Facilities Committee meeting focused on a big discussion and clarifying questions about the charging stations. Process is slowly moving but requires update to BP/APs, so stay tuned. Gas vouchers were available to support student transportation, and some comparable support may be a possibility for EV charging. More to come.
- Dr. DiMemmo will give an update on facilities-related issues at the Senate meeting on December 8. She is also willing to provide an update on the security audit.

- Please watch for emails from RCCAS leadership about Resolutions at Fall Plenary, as we often need specific discipline/program input and recommendations.

X. Open Hearing

- Many campus issues stem from long-term neglect and deferred maintenance on campus. To address this, we need a comprehensive maintenance plan that ensures ongoing construction, upkeep, and long-term care of our facilities.
- A friendly reminder about the First Generation Mixer on Wednesday, November 5th, from 12pm-2pm in CIS 114.
- Please keep your fellow associate faculty colleagues in mind, as many face food insecurities. If you know of off-campus options, please share that information. Please continue to embrace, encourage, and reach out to associate faculty in your departments.
- Senator Ellis regrets that her words at the last meeting caused confusion and left the impression that she was criticizing the chair, the members, the efforts, or the results of the CMAC committee. She is a proud member of the committee and is proud of her fellow members' passion and desire to make college accessible to all.
- Be on the lookout for a memo about a workgroup SPR opportunity over the winter related to our accreditation ISER. Vice President Lynn Wright will be consulting with Academic Senate leaders to assist with recruitment.

XI. Learn, Share, Do

- It is week 11!
- The car charging stations should be up and running soon
- A Canvas shell is being developed for new faculty
- Look through the resolutions for Plenary and contact Senate leadership with your concerns.
- Embed videos in Canvas for accessibility purposes.
- Share BP 2005 (about 10+1 and faculty purview) with your departments.
- FLEX is professional development for all college constitutencies.
- Keep an eye out for updates on Spring FLEX
- President's Holiday luncheon December 12th 12-2
- Faculty Association Mixer Thursday, November 6th
- First Generation Mixer, Wednesday, November 5th
- Remind students about registering for the winter and spring terms

XII. Adjourn at 4:33

M/S/C: (Nelson/Borses) unanimous