

Riverside City College Academic Senate

May 13, 2024 • 3:00 - 5:00 PM • Hall of Fame

3:00 I. Call to Order at 3:00 pm, quorum met

Roll Call

Academic Senate Officers

President: Jo Scott-Coe

Vice President: Ajené Wilcoxson

Secretary-Treasurer: Micherri Wiggs

Department Senators

Applied Technology: Patrick Scullin

Art: Will Kim

Behavioral Sciences: Eddie Perez (arrived 3:04pm)

Business, Law, & CIS: Skip Berry

Chemistry: Leo Truttman (departed 4:20pm)

Communication Studies: Star Romero

Cosmetology: Peter Westbrook (not present)

Counseling: Sal Soto

Dance and Theatre: Jodi Julian (not present)

School of Education & Teacher Preparation: Emily Philippsen (not present)

Economics/Geography/Political Science: Kendralyn Webber (arrived 3:14pm)

English & Media Studies: Christine Sandoval

History/Philosophy/Humanities/Ethnic Studies: Daniel Borses (not present)

Kinesiology: Dennis Rogers (not present)

Library & Learning Resources: Sally Ellis

Life Sciences: Lisa Thompson-Eagle

Mathematics: Evan Enright

Music: Steve Mahpar

Nursing: Lee Nelson (not present)

Physical Science: James Cheney

World Languages: Araceli Calderón

Associate Faculty Senator

Lindsay Weiler

Ex-Officio Senators

Teaching and Learning LC: Greg Russell

ASC: Jacquie Lesch

EPOC: Ajené Wilcoxson (interim)

Government, Effectiveness, Mission, and Quality LC: Wendy McKeen

Resource Development and Administrative Services LC: Patrick Scullin

Student Access and Success LC: Vacant

Curriculum: Kelly Douglass (not present)

Parliamentarian: Sal Soto

RCCD Faculty Association

Mike Chavez

Administrative Representatives

College President: Claire Oliveros
VP Academic Affairs: Lynn Wright
VP Business Services: Vacant
VP Planning and Development: Kristine DiMemmo
VP Student Services: FeRita Carter

ASRCC Representative

Jennifer Shaw

Recorder of Minutes

Elena Santa Cruz

Guests

Heather Smith, Life Sciences & Distance Education & CMAC
Virginia White, Life Sciences & Program Review
Jim Elton, Kinesiology
Vice Chancellor, RCCD Vice Chancellor of Institutional Advancement &
Economic Development: Rebeccah Goldware
Executive Director, RCCD External Relations & Strategic Communication: Chris
Clark

3:00 II. Approval of the Agenda

- M/S/C: (Sandoval/Weiler) Approved by consensus

3:00 III. Approval of the Minutes – April 22, 2024

- M/S/C: Soto/Sandoval to approve (two abstentions) 4/22/24 minutes, including corrections provided by Sally Ellis related to language about specific library safety issues

3:02 IV. Public Comments

- Public comments guidelines shared
- No public comments

3:06 V. Liaison Reports

A. RCCD Faculty Association-

- Mike Chavez shares that the survey link to ratify the faculty collective bargaining agreement is scheduled to go out tomorrow and will remain open for 2 weeks, closing May 27.
- Active participation is needed to show unity in numbers. RCCD CTA is recognized statewide for membership numbers.

B. College President

- Claire Oliveros asks that we give each other grace and flexibility.
- Kudos to all involved in commencement planning, record numbers (855 at last count) of student graduates have RSVPed.
- Thanks for all you do to help students reach success.

C. ASRCC Representative-

- Elections are over, 11 new senators were elected.
- \$4 RTA fee may be passed on to students; previously it had been covered in different ways.

3:10 VI. Committee or Council Updates

- A. Accreditation faculty co-chair Jacqueline Lesch will share highlights from the ACCJC accreditation kickoff, including information about rubrics, timeline, and reporting instructions (information)
- Self-study is not to cause anxiety but to reflect on success
 - ACCJC has changed standards, reducing from 127 standards for multi college districts down to only 30.
 - Standards are realistic and have limits rather than asking for long responses
 - Timeline has begun; ISER is due to ACCJC August 2026 with a response expected in Fall 2026. ACCJC visit expected Spring 2027.
- B. PRaP co-chairs Dr. Ginger White and Dean Wendy McEwen, along with GEMQ faculty co-chair Wendy McKeen, will introduce the draft of guiding questions for RCC's five-year comprehensive program review (information)
- The next Program Review cycle is the comprehensive 5-year plan
 - Idea is to center being a Hispanic Serving Institution (HSI) and assess where we are in being student ready.
 - Looking for feedback program review prompts, based on Gina Garcia's servingness model. The questions have been distributed through departments, so keep reminding. Send feedback to Wendy McEwen and/or Ginger White by August 1st, ideally.
- C. DE and CMAC faculty chair Heather Smith will provide an update about DE issues at the college and share reminders about ZTC grant opportunities and OER for instruction (information)
- ZTC Pathway for CSUGE Plan B is now complete
 - Cal OER Conference is virtual, more info will be sent by Heather this week. Cost is \$25.
 - Pre-COVID, 5% of course offerings were online; since COVID, 50+% offerings are online. Yet, there has been no change for the committee structure or the budget. How should DE move forward? District budget for DE is the same pre & post COVID. Need to have a senate discussion on where DE needs to be moving towards. Should DE remain an advisory council or should it become an actual committee of the senate?
 - Senators would like to see data on what canvas tools are being used and their costs.

3:20 VII. Ongoing Business

- A. RCCAS Vice President Ajené Wilcoxson will lead the senate in a discussion and vote on GEMQ's recommendations for the 2024-25 Program Review and Planning (PRaP) timeline and proposed council faculty co-chair election process under specific circumstances (action)
- Prioritization process was shared with senators in agenda packet. M/S/C (Truttmann/Cheney) to approve the prioritization process as presented with the anticipated adjustment to date of the November 11 meeting as TBD due to Veteran's Day holiday (unanimous)
 - Senators reviewed options to replace faculty LC chairs. M/S/C (Thompson/Weiler) to approve option 1 (unanimous) for faculty co-chair election process in the event that no seated member of the council is able to serve. Option 1 is "One additional person past the number of seats allocated can sit on

the council. The faculty chair becomes a non-voting member until divisional reelection occurs as recommended by EPOC & GEMQ.”

B. Secretary Treasurer Wiggs will lead the senate in a second discussion and possible vote on TLLC’s recommendation for the RCC Enrollment Management committee (EMC) structure (second read + possible action)

- M/S/F (Soto/Ellis) to approve the committee structure as presented. Amended motion included language about elected faculty members (unanimous)
 - i. Discussion regarding how members will be appointed and TL has unanimously agreed that should be elected within DLC.
 - ii. M/S/C (Soto/Romero) to amend original motion to include how representatives will be chosen with recommendation they be determined by DLC (1 nay)
 - iii. Discussion regarding election process and mode for the committee members being selected.
- M/S/C (Romero/Perez) to approve TLLC taking the proposed committee structure to DLC for input before bringing it back to Senate for the June meeting (unanimous)

C. President Scott-Coe will provide a brief overview of Spring 2024 Plenary, including highlights of the approved ASCCC paper on part time faculty and participatory governance (information)

- 2024 Spring Plenary resolutions provided to senators as part of agenda packet
- Legislation and advocacy reviewed including the proposed CA First Generation College Celebration Day on Friday, November 8, 2024.
- Senator Weiler shared some background on the ASCCC paper about part time faculty participation, which was approved at Spring Plenary. See pages 31 – 47 of the paper related to part-time faculty responsibilities.
- Page 44-45 of the paper includes questions for local academic senates that can be taken up possibly in EPOC and subcommittees. The questions fit into specific categories of participatory governance, and also recognize the nuances related to local collective bargaining agreements.

D. VP of Business Services Kristi DiMemmo will share an update on the College Budget Allocation Model (BAM) Project (discussion)

- In the agenda packet is the original proposal shared earlier this year, and a slightly updated BAM was passed out during the meeting.
- This is not the district BAM conversation, this is for RCC only and the goal is to implement the District BAM at the colleges with an emphasis on fairness, equity, and transparency.
- Core values of the BAM include student success, equity, inclusive excellence, learning & teaching, fiscal prudence, data-informed, compassion, innovation, and social justice.
- Senators are asked to review this material and share within their divisions and bring feedback to be shared at the June RCCAS, possibly for a vote.

4:05 VIII. New Business

A. President Scott-Coe or designee will facilitate a discussion about how Improvement of Instruction (IOI) processes have impacts on areas of Senate 10 + 1 purview (discussion)

- In Spring 2024, the accurate schedule of PT Improvement of Instruction (IOI) was sent very late in the semester (week 11) with significant inaccuracies and limited time to correct errors and coordinate observations in good faith. How does

having a timely and accurate IOI process impact faculty ability to do our jobs as part of the 10 + 1?

- i. Impact on program innovations for students (such as dual enrollment and fast track courses): CCAP courses end on May 24th, and other courses were only 8 or 10 weeks; lists arrived after the course ended or with very little time to coordinate an observation.
 - ii. Missing part time evaluations could prevent faculty from teaching in future semesters and affect their rehire rights.
 - iii. Who is supposed to be keeping track of official personnel lists? HRER should.
 - iv. Impacted schedules could affect shared governance committee participation.
 - v. Limits student support without student evaluations of effective course instruction.
 - vi. Cascading impacts on course scheduling/programs and teaching assignments (TAs) from one semester to the next.
 - vii. HRER is displacing responsibilities onto dept. chairs.
 - viii. Distance education evaluations (modality considerations) affect students' preparation and success.
 - ix. PT faculty teach at multiple colleges even within our district so consistency of process matters.
 - x. Brand new department chairs rely on accurate personnel timelines and lists from HRER.
 - xi. Lack of compassion for PT faculty who teach RCC curriculum. Also undermines inclusivity and mentorship.
 - xii. A recommendation was made about needing more comprehensive follow up/follow-through from human resources. Example #1: If there are no IOIs to be conducted, department chairs need to be notified directly so there is no confusion. Example #2: When an IOI is processed, department chairs need to be notified by human resources that materials have been received and when. (There have been occasions where someone who was evaluated in the spring was on "the list" again in the fall due to record keeping being incomplete.)
- B. VPBS Kristi DiMemmo and President Scott-Coe will report to the senate an overview about the RFP process and timelines for the RCCD Safety and Security Audit vendor (information)
- RFP was for an assessment of college campuses regarding to safety and security to comply with SB553.
 - Potential vendors were asked to submit bids; eight bid submissions were received and three vendors were invited to present to the reviewing committee. One vendor was selected and will be submitted to the Board of Trustees for approval at the May 21 board meeting. More information will be forthcoming once approved by the board.
 - Once board approves, electronic surveys will be sent to all college constituencies for feedback related to the project.
 - Concerns were raised about the surveys being sent over the summer when fewer faculty and students are available. VP DiMemmo is aware of this issue and anticipates that surveys can be staggered into Aug/Sept.

- C. Vice Chancellor Rebecca Goldware will provide an update about RCCD External Relations & Strategic Communications (information)
- There are multiple levels of the department – government relations, public affairs and marketing & creative services.
 - Government Relations is Lashé Rodriguez, who came to the last senate meeting.
 - Chris Clark explained that Marketing and Creative services is creating mailers that are going out about the general awareness and help in prioritizing the colleges' needs.
 - Another campaign on the unique programs at each college has also gone out to the community to direct them to their local CC. Also includes videos from students and local employers.
 - Questions should be sent to Chris at Chris.Clark@rccd.edu
 - Emergency notifications are sent through the college public affairs officers.
- D. Ratification of new and ongoing appointments and election results: President Scott-Coe or designee will present candidates for the following committees or councils (action)
- Faculty Co-Chair for SAS
 - i. A way forward has been identified
 - District Committees: Enrollment Management (DEMC), Kirsten Gerdes has volunteered; Advancement & Partnership (2), Institutional Partnerships Sub-Committee, and Alternate Resources Sub-Committee; Global Learning & Study Abroad
 - i. Ratifications will take place in June.
 - Common Course Numbering (CCN) faculty discipline representatives for June convenings
 - i. Communication – Star Romero or Joanie Gibbons-Anderson
 - ii. Psychology – Mark Wolpoff
 - iii. American Government – Kendralyn Webber
 - iv. English 1A/1B – still working on this

4:35 IX. RCCAS Officer Reports

A. President Jo Scott Coe

- Attended memorial for student last week. ASRCC did a wonderful job organizing, and family members attended. Notification was received by social media on a short timeline, not sure how others were informed.
- Mental Health awareness month is May. President Scott-Coe attended the "Know the signs workshop this month and recommends for all to attend when it is available next time. Actionable steps are possible for all community members to address suicidal ideation.
- Constituency input requested on safety and security audit needed to make change. More details at next meeting – June 3, 2024.
- Way forward to review and update equivalency procedures will be discussed at District Academic Senate on May 20th.
- The 2024-25 schedule for local and district senate meetings will be brought to senate at the June 3rd meeting.
- Administrative Assistant position is on schedule to be filled in July.
- Common Course Numbering is a cause for senate attention. Vigilance is needed around content beyond just common number and stem. For discipline

representatives, please monitor emails from Kelly Douglass in curriculum for considerations to keep in mind at the convenings as well as in the surveys. Please watch and bring up any concerns on how this will affect your students and discipline.

- Attended the Undoc-Ally training last week – 6-7% of all Californians are undocumented and only 10% of those students enroll in higher education. We have to be more informed and more aware as faculty. Until the next training is available, you can reach out to Al Weyant-Forbes about resources through college email or through undocu@rcc.edu

B. Vice President Wilcoxson

- Sent out invitation to kick-off for the 5-year plan.

C. Secretary-Treasurer Micherri Wiggs

- Reminder to communicate to chairs and deans that election results need to be sent by May 28th for June 3rd ratification.
- Final senate collegiality mixer for this year is Wednesday, May 15, 2024 from 4-6pm. Please attend if you have not attended a mixer this year. Please bring a colleague as well.
- Reminder, this summer is ASRCC Leadership Institute – Senators Romero and Ellis are planning to attend. Space for one more attendee exists if we work quickly.
- Distinguished Faculty Lecture with Norco's Professor Melissa Bader will be on our campus next week, Tuesday May 21, so please attend. Also, next year it is RCC's turn so please think about great candidates.

4:50 X. Open Hearing

- AAPI final speaker is tomorrow – he is a former Pixar employee. Information sent by email – 3pm. All are welcome.
- Wednesday, June 5th – Quad 144 – 3pm is the 18th annual RCC animation showcase
- Concern expressed that the safety and security audit is happening during the summer yet most students are not on campus during the summer.
- Keep eyes on new and long-overdue legislation – AB2901: The Pregnancy Leave for Educators Act.
- First annual design, print media showcase will allow students to display their work in an open house style with prospective employers.
- Faculty expressed serious concern about a long delay in much-needed hiring process due to lack of response from HRER.

4:55 XI. Learn, Share, Do

- Encourage vote on the contact roll over and emphasize the importance of voting.
- Start speaking to colleagues about the Institutional Self Evaluation Report (ISER) that is due next year so we can all participate in this important assessment.
- Bring the PRaP prompts to your departments and send feedback to Wendy McEwan and/or Ginger White by August 1.
- Share adopted spring plenary resolutions with special attention and thought to pages 31-47.
- Share BAM proposal. What is missing there that needs to be considered? Send feedback to Dr. DiMemmo.

- Let faculty know to watch for requests for their feedback during summer about Safety and Security.
- Consider attending next available trainings: “Know the Signs” + “Undocu-Ally”
- Urge all faculty to attend the Strategic Planning Kickoff event Friday, May 17
- Attend and bring a colleague to the final academic senate collegiality mixer on Wednesday, 5/15.

5:00 XII. Adjourn at 4:57 pm

- M/S/C: (Romero/Thompson-Eagle), motion carried
- Next meeting is Monday, June 3, 2024

Glossary:

M/S/C = Motioned, Seconded and Carried

M/S/F = Motioned, Seconded and Failed

Minutes approved on June 3, 2024

APPROVED