Riverside City College Academic Senate

Agenda

Monday, 12 February 2024 • 3:00 - 5:00 PM Meeting Location: The RCC Hall of Fame Room YouTube link for viewing:

https://www.youtube.com/channel/UC9tCDF4RDXCqzrUS0QfO09A/featured

3:00	I.	Call to Order
3:05	II.	Approval of the Agenda
3:05	III.	Approval of the Minutes: Dec. 4, 2023
3:10	IV.	Public Comments
3:20	V.	Officer and Liaison Reports
		A. President
		B. Vice President
		C. Secretary Treasurer
		D. RCCD Faculty Association
		E. College President
		F. ASRCC Representative
3:40	VI.	Committee or Council Updates and Reports
		 A. Curriculum Committee faculty co-chair and Standards Committee member Kelly Douglass will provide an update regarding curriculum processes/timelines, along with recent Standards updates and deadlines from the State Chancellor's memo (information and discussion)
		B. CMAC Committee member and librarian Sally Ellis will provide clarifications for faculty about how to distinguish course materials abbreviations: ZTC, LTC, and OER (information and discussion)
		C. Rebeccah Goldware, RCCD Vice Chancellor, Institutional Advancement and Economic Development, and Laurie McQuay-Peninger, Executive Director, Grants & Sponsored Programs, will provide an overview and update from the district Grants and Sponsored Programs office (information and discussion)
4:15	VII.	Ongoing Business
		A. President Scott-Coe or designee will provide an overview of important items requiring RCCAS attention in SP24 and facilitate a discussion for agenda planning (discussion)
4:30	VIII.	New Business
		A. Riverside Assessment Committee faculty co-chairs Jude Whitton and Denise Kruizenga-Muro will report on collaborations across the district to develop a process for assessing and revising the language of GE outcomes, now known as ILOs (information and action)
		B. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates for the
		following: (action)
		a. Faculty Co-Chair for SAS
		 Ratification of Scott Herrick to continue as representative on District Enrollment Management Committee through (until end of SP24)
4:45	IX.	Open Hearing
4:55	Χ.	Learn, Share, Do
5.00	XI.	Adiourn

Title 5 §53200 and RCCD Board Policy 2005 Academic Senate "10+1" Purview Areas

1. Curriculum, including establishing prerequisites and placing courses within disciplines* 2. Degree and certificate requirements* 3. Grading policies* 4. Educational program development* 5. Standards or policies regarding student preparation and success* 6. District and college governance structures, as related to faculty roles* 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports** 8. Policies for faculty professional development activities* 9. Processes for program review** 10. Processes for institutional planning and budget development** 11. Other academic and professional matters as mutually agreed upon between the governing board and the Academic Senate**
* The RCCD Board of Trustees relies primarily on the recommendations of the Academic Senate

**The RCCD Board of Trustees relies on recommendations that are the result of mutual agreement between the Trustees and the Academic Senate

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Academic Senate will swiftly provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039.

Riverside City College Academic Senate

December 4, 2023 • 3:00 - 5:00 PM • Hall of Fame

3:00 I. Call to Order at 3:00 pm, quorum met

Roll Call

Academic Senate Officers President: Jo Scott-Coe Vice President: Ajené Wilcoxson Secretary-Treasurer: Micherri Wiggs

Department Senators

Applied Technology: Patrick Scullin Art: Will Kim Behavioral Science: Eddie Perez Business Admin/IST: Skip Berry Chemistry: Leo Truttmann Communication Studies: Star Romero (not present) Cosmetology: Peter Westbrook (not present) Counseling: Sal Soto Dance and Theatre: Todd Faux (not present) School of Education & Teacher Preparation: Emily Philippsen Economics/Geography/Political Science: Dariush Haghighat (not present) English: Christine Sandoval History/Philosophy/Humanities/Ethnic Studies: Daniel Borses Kinesiology: Jim McCarron Library: Sally Ellis Life Sciences: Lisa Thompson-Eagle Mathematics: Evan Enright Music: Steve Mahpar (not present) Nursing: Lee Nelson Physical Science: James Cheney World Languages: Araceli Calderón Associate Faculty Senator Lindsay Weiler

Ex-Officio Senators

Teaching and Learning LC: Greg Russell ASC: Jacquie Lesch (not present) EPOC: Ajené Wilcoxson (interim) Government, Effectiveness, Mission, and Quality LC: Wendy McKeen Resource Development and Administrative Services LC: Patrick Scullin Student Access and Success LC: Vacant Curriculum: Kelly Douglass Parliamentarian: Sal Soto

RCCD Faculty Association Mike Chavez

Administrative Representatives

College President: Claire Oliveros (not present) VP Academic Affairs: Lynn Wright VP Business Services: Vacant VP Planning and Development: Kristine DiMemmo VP Student Services: FeRita Carter

ASRCC Representative Jennifer Shaw (not present)

Recorder of Minutes

Elena Santa Cruz

Guests Jim Elton Kristi DiMemmo

- 3:00 II. Approval of the Agenda
 - M/S/C: (Sandoval/Borses) Approved by consensus

3:01 III. Approval of the Minutes

- November 6, 2023- M/S/C: (Borses/Weiler) Approved by consensus
- November 13, 2023- M/S/C: (Soto/Berry) Approved by consensus

3:02 IV. Public Comments

- Public comments guidelines shared
- No public comment.

3:03 V. Officer and Liaison Reports

- A. President-
 - Request made to have update about bookstore transition on District Strategic Planning agenda for later this week.
 - Senators are encouraged to email questions or concerns to President Scott-Coe
 - Attended joint RCCD-UCR celebration for the Student Housing Project last Monday evening. Chancellor Wilcox and Chancellor Isaac recognized those who helped design and envision this project, which is the first UC-CC collaboration of its kind in the state. The goal is to open this project by Fall 2025. It will be a 1500 bed facility with 326 units available to RCC students at an affordable rate.
 - At district academic senate this month, the senate presidents discussed the need to review our equivalency processes and procedures in the context of the ASCCC position paper from 2020. We will be bringing BP 6210[A] and the ASCCC paper to the chairs' committee in early spring for feedback and input about processes in place, what is working, what challenges we encounter, etc. With the significant volume of faculty turnover and hiring (both FT and PT) on the horizon across three colleges in the coming academic year, we need to be proactive about ensuring our robust processes maintain the highest standards, also including considerations of transparency and timeliness. The senates will discuss next spring if there are next steps, and how to proceed.
 - Local senates should be receiving an IETTC update very early in Spring 2024. It will be important for us all to operate from the same information, so that I can

track and represent RCCAS senate concerns, if and when they arise, at the district level.

- The "Five to Thrive" BOT presentations have been renamed "Senate Spotlight." RCC will be up to present in February, after some various schedule issues in Fall 2023. RCC Student Parent Club will be presenting this round. Much appreciated, Professor and Senator Araceli Calderon.
- I want to thank everyone this term for the support and patience you have given me, as a brand new academic senate president, alongside this amazing team of colleagues, Ajené and Micherri. We have made steady but significant steps this semester together, and I appreciate all that each of you contribute in service to you're the senate, your departments, and your students.
- B. Vice President-
 - Spring FLEX session will be on equity, please come.
 - Thankful and honored to have the privilege to make a difference on the campus in this position.
- C. Secretary-Treasurer-
 - Honored to serve the faculty and students of RCC in a different way this past semester. Thank you for entrusting us to lead and being patient with our imperfections as we learn and adapt.
- D. RCCD Faculty Association-
 - Chancellor has agreed to roll over contract for the next 3 years. No reopeners, no changes.
 - Will have some MOUs and some updates, but mostly the same contract.
- E. College President-
 - College President is away. VPAA Wright reports that RCC will be hiring 6 new full-time faculty.
 - New strategic planning newsletter has been released, some notable awards for Tonya Huff and Tony Musumba. RCC Nursing have achieved 100% NCLEX pass rate.
 - March 14 15, 2023 RCC will host a regional dual enrollment/rising scholar convening.
 - Enrollment is up WIN 92%, exceeding WIN19 & WIN 23, Spring at 64%, ahead of where we were at SPR19.
- F. ASRCC Representative-
 - No report, no representative present.

3:51 VI. Committee or Council Updates and Reports

- A. TLLC faculty co-chair Gregory Russell will provide a council update (information + discussion)
 - Meetings are over for the semester. TL has begun the review of its subcommittees and its mission statement.
 - The council voted and approved a new mission statement and reestablished the Enrollment Management Committee as a subcommittee. Committee structure will go to EPOC then Senate next semester.
 - TL has discussed AI and has formed a work group to review as directed by senate. They will come up with questions to send to the "street team" to ask

students how they are using AI. Please reach out to Melissa Harman if you are interested in joining the work group.

- B. RDAS faculty co-chair Patrick Scullin will provide a council update (information + discussion)
 - Business, Law & Computer building remodel is going well. Building should be up and ready for classes in the Fall.
 - AV/technology classroom replacement should be done very soon.
 - Laptop loan program going well, unable to collect a few outstanding laptops. Hotspot program has been discontinued.
 - New marketing campaign is out, next steps will be to increase student feedback.
 - TSS restructure going on, management positions are moving to the district and classified professionals are on campus but reporting to district supervisors.
 - Number of concerns about safety and security on campus including both physical and cyber-security.
 - M/S/C Sandoval/Berry to extend discussion for 2 minutes.
 - In regards to laptops, return any you are not using to Bill Manges, in regards to doors, electronic locking doors are being looked at in order to address the best solutions for safety.
- C. GEMQ faculty co-chair Wendy McKeen will provide a council update (information + discussion)
 - Revising mission/vision/values. Will revisit 'Tiger Values' in the Spring.
 - Proposal for the Diversity, Equity, Inclusion and Access committee by using Norco's structure. Having a hard time recruiting students for leadership committees. It was sent to EPOC and have to address some of their concerns.
 - Targeted emails were sent to leadership members to vote in prioritization resulting in highest percentage of members voting 97%.
 - Workgroup has been created to address safety and instructional needs Safety and Resource group to identify which items are necessary due to safety or basic instructional needs that shouldn't be on program review.
 - Program review and process timelines has been created, will be coming to you to review.
 - M/S/C to extend report time by 2 minutes. Scullin/Perez
 - Proposal sent to leadership for Faculty chair replacement process.
 - Leadership Faculty chairs have met to write a job description of the faculty LC chair.
 - M/S/C to extend report time by 2 minutes. Wiggs/Berry
 - There are many groups looking at similar concerns and we should make sure that they are not overlapping and work duplicated.
- D. Curriculum committee faculty co-chair Kelly Douglass will provide highlights of curriculum business for F23 (information and discussion)
 - Committee at RCC has had a busy Fall. Committee went through annual training and spent some time discussing AB1111 delays.
 - Continued discussing equity minded curriculum resources

- 350 proposals reviewed, plus minor modifications.
- Curriculum Standards Committee meets regularly to review district-wide or Title V changes recommend to senate to approve, then back to CC to implement.
- Revising policy and guidelines
- Recommended a revised
- CAL GETC goes into effect 24/25
 - M/S/C to extend discussion by 5 minutes Berry/ Calderón
- In Anthology, there may be some changes that will need to be bargained because technology does not drive curriculum.
- Changes have been made that were required by Title V.

4:12 VII. Ongoing Business

- A. Interim faculty co-chair of EPOC (Educational Program Oversight Committee) Ajené Wilcoxson will conduct a vote on the strategic planning prioritization timeline draft (action)
 - GEMQ Faculty Chair McKeen presents the first draft of the strategic planning prioritization timeline for a vote and facilitates discussion.
 - M/S/C Berry/Nelson move to approve the draft calendar. Approved unanimously.
- B. President Scott-Coe, along with Secretary Treasurer Wiggs and Part Time Senator Lindsay Weiler, will provide an overview of highlights and outcomes at the ASCCC Plenary on Nov. 18 (information + discussion)
 - Annual Plenary in Fall held over Thanksgiving break; Spring will be close to spring break.
 - 4 resolutions were approved by acclimation update CCC Apply to update lifelong learners, waiver of transcript fees for current or formerly incarcerated students, prioritization of sexual harassment and sexual discrimination training and instituting zero cost textbook pathways.
 - Al and academic freedom is being discussed and language will come to us from the state, also discussion about BA in CC up to 15 programs per district can be proposed each cycle. Total BA's are not to exceed 25% of AA degrees and must demonstrate labor need and not duplicate UC/CSU degrees
 - State senate leadership is well informed and trying to help all of us properly and effectively navigate legislative demands. Let's lean into the knowledge that our state senate leadership has.
 - Senator Lindsay Weiler shared that it was good to see resolutions addressing the value of part time faculty contributions and participation among the state resolutions.

4:24 VIII. New Business

- President Scott-Coe will lead the senate in a discussion of the draft RCCD Educational Master Plan 2023-2048 document to record initial RCCAS feedback and questions (first read)
 - First read (in packet) of RCCD Education Master Plan 2023-2048
 - Will review again in the Spring. Please review for concepts, ideas and questions by December 15th.

- Note: If the senate needs more than 2 reads, it can be brought back for more discussion.
- B. Ratification of new and ongoing appointments: President Scott-Coe or designee will present candidates for the following: (action)
 - Faculty Co-Chair for SAS
 - Will stay empty
 - Extension of interim faculty co-chair of EPOC (until end of SP24)
 - M/S/C to extend interim faculty co-chair Wilcoxson for EPOC by Perez/Weiler
 - LC have 0.2 release time and EPOC has 0.4 release
 - DSPC designee for District Sustainability and Climate Action Committee
 - M/S/C to appoint Tonya Huff to be Senate representative, Thompson-Eagle/Berry
 - DSPC representative for Professional Development Subcommittee
 - M/S/C to ratify Melissa Harman as the representative, Nelson/Perez
 - DSPC representative for Employee Well-Being Subcommittee
 - M/S/C to ratify Star Taylor as the representative, Weiler/Sandoval
 - Alternative faculty representative for RDAS (temporary SP24)
 - M/S/C to appoint Kevin Mayse as alternate for Richard on RDAS, Nelson/Kim

4:57 IX. Open Hearing

- M/S/C Motion to extend for 5 minutes Borses/McCarron
- Borses- request from Star Romero to read statement regarding changes to the RCCD GE, requesting additional time to revisit proposal.
- Ellis door count: 135,204 walk-ins at the library this semester. Waitlist for student laptops is currently open. Winter hours are 8am to 6pm.
- McCarron courses will be slashed since Kinesiology courses will no longer be required to transfer. RCCD needs to look at what LBCCD and other colleges have done in hiring head coaches as directors; adjunct instructors teach the course while the full-time faculty are directors of each sport. With Kinesiology no longer required, the department will need all your support.
- M/S/C Motion to extend meeting time by 10 minutes, Wiggs/Ellis
- Wilcoxson timeline for 2025 strategic plan will be launched in Winter, Thank you to curriculum faculty co-chair Kelly Douglass for what you are doing during so much change.
- Calderon Riv-all sent, please promote student parent event tomorrow.
- Wiggs Communication Studies will also be hit by the CALGETC changes. Now, oral communication is a CSU requirement where students had to pick 1 of 3 courses to meet oral communication requirement. With CalGetc, Public Speaking (COM 1) will be a required course for all students transferring to UC or CSU system. Similar to Kinesiology, we will be greatly affected. But this is an opportune time to decide on what we will do with retirements.

• McCarron – shared recent kinesiology victories and championships.

5:00 X. Learn, Share, Do

- Faculty contract will be rolled 3 years
- Enrollment Management is being rebooted
- Strategic Planning calendar has been approved
- Ed Master Plan draft feedback is due 12/15 directly or send to President Jo Scott-Coe
- Laptop waitlist is open for Winter
- 6 full time faculty positions were approved for RCC, awaiting president final approval to start hiring.

5:02 XI. Adjourn

- 5:15 pm
- M/S/C: (Borses/Perez)

Glossary:

M/S/C = Motion Seconded and Carried

Zero Textbook Cost Resources (ZTC)



Not all ZTC are OER, but all OER are ZTC

ZTC Wheel by Ame Maloney is licensed <u>CC BY</u> and was adapted by Sally Ellis under CC BY.

Open Educational Resources (OER)



Open Educational Resources must be openly licensed (usually by Creative Commons, but not always) in such a way that any user has the ability to do 5 things with it, without asking permission.

5 Keys to Being Open



"5 Keys to Open Textbooks" by GW Libraries is licensed under the CC BY and was adapted by Sally Ellis and is licensed by CC BY.

Which Library eResources?

ZTC & LTC Do RCC Library Materials Qualify?



Streaming Media

Yes! Our streaming video databases provide simultaneous access to every student in a class.



Database Articles

Yes again! Linking to articles or any other database material is also unlimited in simultaneous access.



eBooks

It depends. Our titles carry varying licenses. We're happy to help figure it out.

Digitized Books

No, unfortunately. These books are limited to 1 user at a time, per print version we have, which is usually 1–5.

Ask A Librarian @ library.rcc.edu



If you want to use library materials, please check with a librarian to ensure that the available formats qualify for ZTC or LTC.

"Definitions of ZTC & OER" by Sally Ellis is licensed by CC BY.

Definitions of ZTC and OER

FIRST SLIDE: ZERO TEXTBOOK COST RESOURCES (ZTC)

ZTC Wheel shows a dollar sign slashed through the middle and ZTC below it. From that center, there are bubbles all linked to the center and to each other. The bubbles read: "Openly Available Resources;" "Student Created Materials;" Open Educational Resources;" Teacher Created Materials;" "Some College Library eResources;" Public Domain."

Something to remember: Not all ZTC are OER, but all OER are ZTC

Attribution: ZTC Wheel by Ame Maloney and is licensed CC BY and was adapted by Sally Ellis as CC BY.

SECOND SLIDE: OPEN EDUCATIONAL RESOURCES (OER)

Shows a smaller version of the wheel from the first slide, with a line going from Open Educational Resources to the title Open Educational Resources (OER).

Open Educational Resources must be openly licensed (usually by Creative Commons, but not always) in such a way that any user has the ability to do 5 things with it, without asking permission:

The 5 Keys to Open Textbooks graphic has been renamed to 5 Keys to Being Open and uses key imagery to describe 5 components to OER. Reuse: Users are able to use open content in a variety of ways suitable to learning. Revise: Ability to adjust, modify, improve, and alter content; Remix: collaborate with others by combining original or revised content; Redistribute: Share the original or your re-worked version with others; Retain: Keep and make your own copies of the content.

Attribution: "5 Keys to Open Textbooks" by GW Libraries is licensed under the CC BY and was adapted by Sally Ellis and is licensed by CC BY.

THIRD SLIDE: WHICH LIBRARY ERESOURCES?

Same ZTC Wheel from first slide with an arrow now pointing from the "Some College Library eResources" bubble to a graphic outlining the various Library eResources and whether they qualify for ZTC OR LTC Status"

ZTC & LTC

DO RCC LIBRARY MATERIALS QUALIFY?

Streaming Media

Yes! Our streaming video databases provide simultaneous access to every student in a class.

Database Articles

Yes again! Linking to articles or any other database material is also unlimited in simultaneous access.

eBooks

It depends. Our titles carry varying licenses. We're happy to help figure it out.

Digitized Books

No, unfortunately. These books are limited to 1 user at a time, per print version we have, which is usually 1-5.

Ask A Librarian @ library.rcc.edu











The language of this ILO currently reads as follows:

Students will be able to demonstrate higher order thinking skills about issues, problems, and explanations for which multiple solutions are possible. Students will be able to explore problems and, where possible, solve them. Students will be able to develop, test, and evaluate them. Students will be able to construct rival hypotheses. Students will be able to construct sound arguments and evaluate the arguments of others.

4



5



6

Our Request
A motion to approve from this body to take our proposed process to the District Academic Senate.
Once we do, here is a brief overview of the process.



Questions

9

Proposed Process for Updating Existing ILOs

Determination of Charge

Process for Changing ILOs (institutional learning outcomes or general education learning outcomes).

- An individual or small group at a college within the district determines that one or more ILOs need to be revised. This group drafts revision(s) and brings their revision(s) to the assessment coordinator on their home college campus.
- Assessment coordinators from all three colleges meet to determine if a revision is needed.
 - The need for revision is shared with District Academic Senate and District Curriculum Committee.
 - The need for revision is then shared with the Curriculum Committee chairs and the Academic Senate Presidents at all three colleges.
- Consult resources as needed, including but not limited to RCCD's Mission, Vision, and Values, RCCD colleges' Strategic Plans, Degree Qualifications Profile, examples from other institutions, and scholarly articles.

Temporary Workgroup Composition

- With the approval of District Academic Senate, a temporary workgroup is formed (not a new committee), whose sole charge is to revise the ILO. The goal of forming the working group is to represent key stakeholders. To meet that aim, group membership may include:
 - Assessment committee chairs from Moreno Valley, Norco, and Riverside City Colleges, or designees;
 - Curriculum chairs from Moreno Valley, Norco, and Riverside City Colleges, or designees; and
 - One student each from the Associated Students at Moreno Valley, Norco, and Riverside City Colleges.
- Workgroup should meet at least monthly to draft ILOs and discuss the changes.
- The workgroup shall solicit feedback from college constituencies for a time designated by the workgroup members. After this allotted time, workgroup members will make revisions and present to District Academic Senate.

Workgroup Charge and Term Limit

- Workgroup's charge should expire at the end of one full year from the date at which the workgroup was formed.
 - The workgroup's work ends when the determined ILOs have been revised and are formally recommended to the District Academic Senate.
 - If additional time is needed, the committee should vote to recommend extending the work of the workgroup. This recommendation would be shared with the District Academic Senate, which would decide if the group's work would continue.
- Develop a page housed somewhere on the District's website to chart the workgroup's progress and make it transparent to all stakeholders.
 - Minutes will record the workgroup's progress and will be posted to this website.
- Guiding questions of the workgroup's work:
 - Does the revised GE SLO reflect feedback from constituents?
 - Is the revised GE SLO written in clear language?
 - Is the revised GE SLO measurable?
- At the end of the process, the workgroup will write up a report that may include recommendations and suggestions.

Implementation of Changes

- Once the District Academic Senate accepts the changes and the BOT has approved them, the Curriculum Committee and Technical Review needs to be informed so the changes can be made to ILOs in CurriQunet META.
- Upon adoption of the new GE SLOs, the colleges' assessment committees will develop an assessment plan to enable the colleges to assess the GE SLOs.
- Academic and co-curricular programs will not be asked to revise current program-level learning outcomes or to conduct additional assessments beyond current practice.
 - They will, however, be asked to provide information about which ILOs are addressed in their program-level learning outcomes and to continue providing assessment reports as per the current annual and five-year program review processes.
- The colleges' Assessment Committees will develop procedures for communicating the new ILOs to the campus communities.
 - The Assessment Committees will also make recommendations for resources and professional development that may be needed to fully adopt and assess the new GE SLOs.

- This can happen via a Flex workshop, attendance at various meetings like the Academic Senate, DLC, etc.
- Disciplines should review the courses that are mapped to the ILOs and make any changes to the mapping based on the revisions that have occurred. Flex workshops can be offered to assist discipline faculty with this task.