

**Riverside City College Academic Senate**  
May 1, 2023 • 3:00 - 5:00 PM • Zoom / Hall of Fame

**3:00 I. Call to Order – 3:02 pm**

**Roll Call**

***Academic Senate Officers***

President: Mark Sellick  
Vice President: Kevin Mayse, Music  
Secretary-Treasurer: Mary Legner

***Department Senators***

Applied Technology: Paul O'Connell (not present)  
Art: Will Kim  
Behavioral Science: Carol Farrar  
Business Admin/IST: Mark Lehr  
Chemistry: Stacie Eldridge  
Communication Studies: Cliff Ruth  
Cosmetology: Peter Westbrook (not present)  
Counseling: Scott Brown/Sal Soto  
Dance and Theatre: Todd Faux  
Early Childhood Education: Emily Philippsen  
Economics/Geography/Political Science: Kendralyn Webber (not present)  
English: Christine Sandoval  
History/Philosophy/Humanities/Ethnic Studies: Daniel Borses  
Kinesiology & Athletics: Dennis Rogers  
Library: Sally Ellis  
Life Sciences: Lisa Thompson-Eagle  
Mathematics: Evan Enright  
Nursing: Lee Nelson (not present)  
Physical Science: James Cheney  
World Languages: Rosemarie Sarkis

***Associate Faculty Senator***

Lindsay Weiler

***Ex-Officio Senators***

Teaching and Learning LC: Greg Russell (not present)  
ASC: Jacquie Lesch (not present)  
EPOC: Vacant  
Government, Effectiveness, Mission, and Quality LC: Wendy McKeen (not present)  
IE: Debbie Cazares (not present)  
Resource Development and Administrative Services LC: Patrick Scullin  
Student Success and Equity LC: Carolyn Rosales  
Curriculum: Kelly Douglass  
Parliamentarian: Sal Soto

***RCCD Faculty Association***

Rhonda Taube

***Administrative Representatives***

College President: FeRita Carter  
VP Academic Affairs: Lynn Wright  
VP Business Services: Vacant  
VP Planning and Development: Kristine DiMemmo  
VP Student Services: FeRita Carter

**ASRCC Representative**  
ASRCC Jake England

**Recorder of Minutes**  
Jessica McDermott (not present- minutes taken via recording)

**3:05 II. Approval of the Agenda – 3:02 pm**

- Motion to amend agenda to add a 7B update on how to notify students about modality, M/S/C: Soto/Legner, accepted by consent.

**3:05 III. Approval of the Minutes from March 20, April 3, April 17 – 3:04 pm**

- Motion to accept the March 20 minutes, M/S/C: Borses/Weiler, accepted by consent.
- Motion to accept the April 3 minutes, M/S/C: Farrar/Sarkis, accepted by consent.
- Motion to accept the April 17 minutes, M/S/C: Sarkis/Borses, accepted by consent.
  - Update to minutes to correct ballet to ballot.

**3:10 IV. Public Comments – 3:08 pm**

- No comments.

**3:25 V. Officer and Liaison Reports – 3:08 pm**

A. President-

- District Academic Senate continued work on updating the remaining 3,000 BPs/APs; BP 2105 passed.
- RCCAS President Sellick has begun reaching out to faculty who will be given emeriti status at the May District Academic Senate meeting. Difficult to reach those faculty who no longer use their RCCD email address; these faculty may be updated via mail.
- ASCCC Plenary final resolutions should have been received by Senators today; these should be taken back to departments/disciplines to update them on changes. Some people had a difficult time with the voting system used at the Plenary, which caused some issues.

B. Vice President- no report.

C. Secretary Treasurer- no report.

D. RCCD Faculty Association-

- Tomorrow is the board meeting and on the agenda is the sunshine for our proposal for the golden handshake. This will be voted on at the following board meeting.
- Faculty who want to share concerns or comments about the shelter in place order that happened are encouraged to take them to the next board meeting. You can share under public comments or as part of Chancellor's report on the event.
- FA Executive members attended the Community College Association Spring Conference and elections took place for CCA. Candidates the FA endorsed were not elected. This may open up discussion on possibly decertifying.
- FA Board voted unanimously to supply drinks at graduation.

E. College President-

- Commencement will be held on Friday, June 9. There will be three ceremonies.
- Students should RSVP by May 10. Please share this with students.
- RCC's Veteran Program earned Military Friendly School designation and was given gold award status.
- RCC is one of the state's leaders in apprenticeship that leads to high wage employment. We have the largest automotive apprenticeship program in the state of California.

F. ASRCC Representative-

- Elections were held last week, and we have a new President and VP who will start the day after commencement.
- May 15-18 ASRCC will be hearing from clubs and organizations to set budgets for next academic year.

**3:55 VI. Council and Curriculum Reports – 3:24 pm**

A. Curriculum and Academic Standards (Douglass or designee)

- 10 attendees are planning to go to Curriculum Institute this summer.
- Queried Curriculum Committee to ask about 3-year term vs. current 2-year term for Curriculum Reps, and many expressed support for longer terms. Could make terms longer or serve more than one term. At RCC, we don't have separate curriculum bylaws like sister colleges, so will be looking forward to participating in bylaw revisions for the curriculum section in the future.
- Sept. 29 is final curriculum launch date for the Fall.

B. Teaching and Learning LC (Russell or designee)

- Courtney Carter came to meeting to discuss pathways and the institute core.

C. Student Access and Success LC (Rosales or designee)

- Araceli Calderon updated SAS about the Student Parents club and checked out the lactation pod in the Library. Student parents also have priority registration.
- Brandon Owashi told SAS about the Equity Minded Learning Institute.
- SAS is still discussing safety concerns and comments about the April 18<sup>th</sup> shelter in place event.
- AAPI and Pride events will be coming up.

D. Resource Development and Administrative Services LC (Scullin or designee)

- The Fine Digital and Media open house a couple weeks ago was a great success with 200 visitors.
- Low-tech solutions for the locking mechanisms on four buildings on campus could be the lock blocks, but other low-tech solutions like barricading or other things can be done in a standard building or an electronically locked building.
- Also discussed the need for an integrated alarm system across campus, including a PA system. Very clear that we need augmentation to address the need for a consistent locking procedure for all buildings on campus. It was also suggested that we participate in drills in the fall. Hope to have a comprehensive plan rolled out quickly.
- Senators discussed concerns about April 18 shelter in place event.
- FA President Taube said the District has a Safety Operations Manual that is 750 pages long, so there are policies and procedures; need to ensure these are known and followed. There are also active shooter trainings offered for faculty to attend.
- Senators can let departments know that departmental level, site specific trainings for your area/space are also available.
- There is a PowerPoint included in the board book about the events of April 18<sup>th</sup> that FA President Taube encouraged everyone to review.
- Faculty encouraged to share comments on the April 18<sup>th</sup> events at the Board of Trustees meeting tomorrow evening. You can make comments via Zoom but must reach out to District Office to be admitted via Zoom.

E. GEMQ LC (McEwen or designee)

- Not present.

**4:20 VII. Ongoing Business – 4:01 pm**

- A. Consideration of remaining 3000 series Board Policies (BPs) and Administrative Procedures (APs) – action item (Sellick or designee)

The RCCAS will consider the remaining 3000 series BPs and APs

- Issues raised about BP 3030 related to student services fees. It was clarified that student services fees aren't listed under BP 3030 because students can request a waiver to not pay this fee, so it is optional. If students don't pay the fee, they will not be able to attend certain ASRCC events that require a student ID/fees. Tuition must be paid before the student services fee can be paid, which can cause issues if financial aid is slow.
  - Because student services money goes into one pot that is distributed to all student clubs, advisors were emailed, so they could see who hasn't paid yet and let students know to do this.
  - BP 3500 14B – would like to see unauthorized use of AI mentioned as well. Also mentioned the possibility of adding in/defining self-plagiarism in 14A, which will be further discussed.
  - BP 3500 14F – Sandoval will send RCCAS President Sellick a note about the possibility of adding email listserv information or student ID numbers here as well.
  - Secretary/Treasurer Legner noted that in math and sciences they've dealt with years/decades of difficulty in determining plagiarism in student work and feels for faculty dealing with issues of AI.
  - BP 3500 27-28 – RCCAS President Sellick will seek clarification on use of skateboards/scooters and differentiation from use of bicycles on roads.
  - BP 3900 – seeking definition of a "competitive" bid. RCCAS President Sellick will seek further clarification.
  - Motion to postpone consideration of BP 3500 pursuant to further clarification, M/S/C: Sandoval/Eldridge, motion passes unanimously.
  - Motion to accept BPs 3020-3900, excluding BP 3500, M/S/C: O'Connell/Weiler, motion passes unanimously.
- B. Update on modality communication with students (VP Wright or designee)
- Propose that an email and text message be sent to students regarding the nature of the modalities and potentially a video will also be created and emailed as well.
  - Suggestion to add a note on the rcc.edu website telling students how to read the course schedule as priority registration is happening now. VP Wright will work with VP DiMemmo and Soto to clarify this note.
  - RCCAS President Sellick suggested moving forward a plan be developed to more effectively reach out to students and work with ASRCC to do this.
  - Sandoval will send out what English Department constructed on modalities for students for dissemination to the Senate.

**4:30 VIII. New Business – 4:47 pm**

- A. Consideration of versions of AP 2101 – first read (Douglass or designee)  
Curriculum Chair Kelly Douglass will lead the RCCAS through a first read of AP 2101 version 1 and version 2 which address independent study

- Douglass asked that BP 210 be considered at next meeting. RCCAS President Sellick will send this out to Senators.

- Option 1 is similar to an honors contract. Option 2 has a contract still, but the student doesn't have to be currently enrolled in the course but needs to have completed at least one course in the discipline.
  - Senators discussed whether the requirement of at least one course should be done within RCCD or not. Change will be added to say course was "successfully completed" vs. taken.
  - Will change "professor" to "instructor" in document.
  - Motion to extend meeting by 5 minutes, M/S/C: Farrar/Borses, motion passes.
  - These suggestions will be discussed and presented again on May 15.
- B. Ratification of Senate executive elections – action item (Mayse or designee)  
 VP Kevin Mayse will present the results of the 2022-23 RCCAS executive elections for ratification
- Thanked Lehr for setting up online voting. 120 votes were cast.
  - Motion to ratify Senate election results (President Jo Scott-Coe; Vice President Don "Ajene" Wilcoxson; Secretary Micherri Wiggs), M/S/C: Mayse/Legner, motion passes unanimously.

**4:50 IX. Open Hearing – 5:02 pm**

- Weiler – Strides made for Part-time representation and now have Part-time faculty representation on ASCCC Board. RCCAS President Sellick will agendaize this for the next meeting.
- Kim – The opening reception for the annual art/art history student honors exhibition will be this Thursday at 6 pm. The art will be up for a month.
- Next Monday will be screening of Kim's sabbatical film at 7 pm in the Library auditorium.
- Douglass – Gallery of student work and chance to discuss different kinds of student assessment will be held on Thursday from 12-2 pm in Quad 111.

**5:00 X. Adjourn – 5:05 pm**

- Motion to Adjourn, M/S/C: Philippsen/Weiler