STOP!

BEFORE YOU CAN REGISTER:

You MUST make sure that you have:
1. Applied to RCC for Fall 2020
2. Completed and returned the approval form
3. Successfully logged into your MyPortal Account
Step 1:

UPDATE YOUR PERSONAL PROFILE

Each semester you will be asked to update your Personal Information. You will be asked to agree to the code of conduct, and to update your address, phone number, etc.
Step 2:

SELECT REGISTER AND DROP CLASSES

This can be found under the "Registration" Tab
Step 3:

SELECT EXPRESS REGISTRATION

You will register through the MyPortal system. Since we already know the section numbers for each class, select "Express Registration"
Step 4:

**ENTER SECTION # AND TERM**

Find the section number of the specific courses you want to take, and input them, along with the term (Fall 2020) into this screen and select submit.

*For section numbers, please contact your school counseling team.*
Step 5:

UNDER ACTION SELECT REGISTER

Once you have confirmed that this is the correct course, select "Register" and "Submit". This will register you for that class.
Stuff you should know for CCAP

FALL 2020 CLASSES BEGIN AUGUST 24TH.
If you have a Monday/Wednesday class you will begin on Monday August 24th.
If you have Tuesday/Thursday class you will begin Tuesday August 25th.

YOUR CLASSES ARE ONLINE.
Go to our Distance Education website to learn more about logging in and navigating our online world.
The link for Distance Education is [HERE](#).

YOUR TEXTBOOKS ARE COVERED.
Your school district will send you more information about how to pick up the textbooks for the classes.

CHECK YOUR RCCD EMAILS!
Professors and RCC will be sending important information through your RCCD student email. Make it a priority to check your RCCD emails regularly.
Need Help?

RCC OUTREACH IS HERE!

For help with the application, logging into MyPortal, or registration please contact

OUTREACH@RCC.EDU