



## RIVERSIDE CITY COLLEGE SCHOOL OF NURSING



### Vocational Nursing (VN) Information Sheet

#### General Information

#### Program Approving & Accreditation Agencies

The Vocational Nursing (VN) program is approved by the Board of Vocational Nursing and Psychiatric Technicians (BVNPT) and is accredited by the Accreditation Commission for Education in Nursing (ACEN), Inc.

#### Contact information for Approving & Accreditation Agencies

Agency	Address	Phone Number
<a href="#">BVNPT</a>	2535 Capitol Oaks Drive, Suite 205 Sacramento, CA 95833	(916) 263-7800
<a href="#">ACEN</a>	3390 Peachtree Road, NE, Suite 1400 Atlanta, GA 30326	(404) 975-5000

#### Degree and Certificate Options

- Applicants who have met all RCC general education requirements are eligible to earn an *Associate of Science degree in Vocational Nursing (VN)* upon completion of the VN program and general education courses.
- Applicants who have not met all RCC general education requirements are eligible to earn a *Certificate of Achievement* upon completion of the VN program.

#### Program Overview

The VN Program requires 12 months of full-time study, excluding the completion of prerequisite courses.

The VN program graduate is eligible to take the National Council Licensure Examination (NCLEX-PN) for licensure as a Vocational Nurse in the State of California.

#### Enrollment

Each Fall semester up to 70 candidates are accepted into the program. Those applicants who are not accepted must reapply the following year. There is no wait list.

For more information and a listing of Pre-Nursing Workshops, contact us at (951) 222-8407 or on the [Health-Related Sciences Engagement Center](#) Canvas course. You may also contact RCC Counseling at (951) 222-8440.

#### Application to the School of Nursing

Students applying to the School of Nursing (SON) must have all eligibility and prerequisite requirements completed or in progress at the time of application.

The applicant is responsible for ensuring that **ALL** official up-to-date transcripts and other necessary documentation have been received by Riverside City College at the time of application.

- Admission will be denied to an applicant who earned a grade of “C-” or less in a Vocational Nursing Program at another college.
- Foreign transcripts must have a Detailed Evaluation and be submitted by the application deadline. Information can be obtained from the Counseling Office.
- Students must have applied to RCC prior to applying to the VN Program.
- Meeting the minimum requirements of the program does not guarantee admission into the program.

### **Application Filing Period**

- **SPRING SEMESTER** - Application filing period between the first business day of February to the first business day of March.
- **PETITIONING STUDENTS:** (Students applying to repeat a course or for transfer): Year round

Applications may be obtained at the Nursing [RCC Nursing Program Website](#) during the application filing periods. Applications are submitted electronically through the link provided. Please verify the current application filing period dates on the Nursing website or contact the School of Nursing at (951) 222-8407.

### **Requirements for Eligibility and Prerequisite Courses:**

1. Complete an RCC application on CCCApply and be eligible to attend RCC.
2. Graduation from an accredited high school or equivalent (G.E.D., High School Proficiency Examination, associate or bachelor's degree). Official up-to-date transcripts required.
3. A cumulative grade point average of at least a 2.0 ("C") in all college course work attempted.
4. Be at least 17 years of age (Section 2866a, VN Nursing Practice Act).
5. **Prerequisite Courses [Term 1] (11 units):**
  - BIO 45 OR BIO 50A AND BIO 50B
  - Nursing 55A and Nursing 55B
  - Psychology 9
6. A valid and current **California C.N.A Certificate.**
  - An active, unrestricted CNA certificate is required at the time of application for all VN program applicants.
  - Students admitted to the VN program must maintain and keep their CNA certificate active and verifiable throughout the program.
  - Please see the *RCC Nursing Assistant Training Program Information Sheet* for information.
  - A list with all C.N.A. programs in the state is available from the [California Department of Public Health](#).

Meeting the minimum eligibility criteria for the program does not guarantee admission to the program.

### **Anatomy and Physiology Requirement**

RCC encourages students to complete the entire series of Anatomy and Physiology at one school. This is due to the concern of possible missing components in curriculum when completed at separate colleges.

Nursing applicants that have taken Anatomy and Physiology at two separate colleges are required to receive approval for these courses by requesting a *Request for Equivalencies and Substitutions* form from the Counseling or Evaluations departments.

### **Selection Procedure**

Available enrollment spaces are selected by rank order (highest points) based on points earned on the multicriteria factors and through random selection (see *Vocational Nursing Program Point System*). RCC reserves the right to designate a certain number of spaces for contract agreements and/or to meet grant-designated outcomes.

For specific information regarding the SON selection criteria, please see the *SON Enrollment Committee Policy and Procedure Manual*. If a student is not offered a space in the program, a new application is necessary in the next application period. The School of Nursing has no wait list.

### **Transcript Requirements**

Transcripts are *Official* when they are sent directly to RCC from the sending institution or are hand-delivered by the student in a sealed envelope from the sending institution. Copies of transcripts/diplomas are not accepted.

Transcripts are *Up-to-Date* when they are received by RCC no more than 90 days after the sending institution issued them, as verified by the date that the institution stamps on the transcript.

If you need to request an official copy of your transcripts from other colleges previously attended, please visit the [Parchment](#) website. A transcript Request form is available in the Transfer Career Center. Transcripts that are not official and not *Up-to-Date* will be returned to the student and will lower priority status if the official transcript is not

submitted by the deadline. Please be aware that your transcripts will be purged after one year if you have never been enrolled at RCC, or if you have not been an RCC student for four years.

**Additional General Education Requirements (for Associate Degree in Vocational Nursing only) (17-19 units)**

The following general education courses are not required for admission to the VN program; rather, they are required for the completion of the ADN (VN) degree. Most students complete these requirements before entering the ADN (RN) program due to the rigorous course load. The courses listed below are not required to earn a Certificate of Achievement.

Completed	General Education Coursework	Units
	English Composition, Oral Communication, and Critical Thinking: <ul style="list-style-type: none"> <li>English: ENGL C1000/C1000H (formerly ENG-1A) <b>AND</b></li> <li>Communication: COMM C1000/C1000H (formerly COM-1/1H) <b>OR</b> COMM-9/9H</li> </ul>	7
	Mathematical Concepts and Quantitative Reasoning: <ul style="list-style-type: none"> <li>Statistics: STAT C1000/C1000H (formerly MAT-12/12H) <b>OR</b> PSYC/SOC-48</li> </ul>	4
	Arts and Humanities: <ul style="list-style-type: none"> <li>See <i>RCC College Catalog</i>*</li> </ul>	3-5
	Social and Behavioral Sciences: (fulfilled by required program prerequisites)	**
	**Natural Sciences: (fulfilled by required program prerequisites)	***
	Ethnic Studies: <ul style="list-style-type: none"> <li>Ethnic Studies: ETS-1, 3, 7, 8, 13, 14, 15, 21, 23, 44 <b>OR</b></li> <li>History: HIS-14, 15, 44 <b>OR</b></li> <li>Philosophy: PHI-14 <b>OR</b></li> <li>Political Science: POL-21, 23</li> </ul>	3
<b>TOTAL</b>		17-19

\*Please see the *RCC College Catalog* for the most current information.

\*\* Counted in required program prerequisite units.

\*\*\* If BIO-50A are completed at RCC/Riverside Community College District (RCCD), students must also complete the associated course prerequisites (BIO-1/1H)

NOTE: A grade of “C” or better is required in all general education courses used to fulfill requirements for the Associate Degree in Nursing.

**Nursing Coursework Requirements (49.5 units)**

Semester	Nursing Coursework	Units
Fall	Nursing 42: Introductory Concepts of Vocational Nursing – Fundamentals & Mental Health	13
	Nursing 42A: Nursing Learning Laboratory	0.5
Winter	Nursing 43: Intermediate Concepts of Vocational Nursing – Maternity & Pediatrics	5.5
Spring	Nursing 44: Intermediate Concepts of Vocational Nursing – Medical/Surgical	13
	Nursing 44A: Nursing Learning Laboratory	0.5
Summer	Nursing 45: Advanced Concepts of Vocational Nursing – Medical/Surgical	6
<b>TOTAL</b>		38.5
Prerequisites (Term 1)		11
General Education (optional)		17-19
<b>PROGRAM TOTAL</b>		66.5-68.5

A minimum grade of “C” (75%) in each course is required to progress in the VN Program

**Technology Requirements**

Students must have access to an Apple iPad that supports iOS 24 or above. Students do have the option to participate in the SON iPad Loaner program if they are unable to purchase an iPad, as funding is available. A desktop or laptop computer (Windows or macOS) is optional. Students must have Wi-Fi capability and reliable broadband internet. Upon admission, students will be provided with program-specific digital platforms that will need to be either accessed or purchased. Please see the *Technology Requirement* policy in the *SON Enrollment Committee Policy and Procedure Manual* or *VN Student Handbook* for detailed information.

### **Recommended Electives During Program**

It is highly recommended that all nursing students enroll in a Nursing Learning Lab (B and/or C course) each semester. These electives provide opportunities for additional self-paced practice and mastery of nursing skills. Instructional guidance and computer assisted materials which support semester student learning outcomes are also available.

### **Expenses (per year)**

- Students pay Health Services (\$50), parking (\$150), Student Services Fees (\$10) and tuition (\$46) per unit each semester. The cost is approximately \$2,750 for 12 months.
- Students furnish their own uniforms. The cost is approximately \$250.
- The costs of nursing books, supply bag, iPad, testing platform and other required learning resources are approximately \$2,000.
- Physical examination/lab work costs are approximately \$98 - \$600.
- Background checks/CPR costs approximately \$220.
- It is recommended that students carry personal health and accident insurance including hospitalization. Policies are available to college students at reasonable rates. The college provides liability insurance at no cost to the student.
- Students are required to purchase standardized testing package with a live NCLEX Review for use during the program. Estimated cost is \$1,345.00.

When planning expenses, students should be aware they may have to limit their hours of employment due to extensive VN Program requirements. Scholarships and grants are available to those students who qualify.

### **Other Requirements**

#### **Health Exam and CPR Certification**

Students will be admitted to the program pending submission of a CPR card (American Heart Association BLS Healthcare Provider Course) valid for 2 years, and a completed health examination form with clearance permitting unrestricted functional activities essential to nursing practice in accordance with the American with Disabilities Act (1990). Health Exam and CPR Certification are not required at the time of application.

#### **Background Check and Drug Screen**

All new and readmitting students are required to demonstrate a clear background check and drug screen prior to enrollment in the VN program. See the *Background Check/Drug Screen* policy in the *SON Enrollment Committee Policy and Procedure Manual* for further details. The background check requires that students be able to provide a valid social security number Individual Taxpayer Identification (ITIN) number. The process for obtaining the background check is available in the School of Nursing office.

#### **California Board of Vocational Nursing and Psychiatric Technicians: Substantial Relationship Criteria: (BVNPT 16 CCR 2521)**

An applicant with a criminal conviction is permitted to apply for licensure, and to take the licensure examination if they meet all the education and experience requirements. The final determination on the application with a criminal conviction is made only after the applicant takes and passes the licensure examination. By permitting an applicant to take the licensing examination, the Board does not waive its right to deny licensure based on convictions once an applicant passes the exam. The board will not tell people if they will be approved or not, as each decision is based on the specific facts and circumstances of the case. Any student having questions regarding his/her eligibility for licensure should contact:

Enforcement Coordinator  
Board of Vocational Nursing and Psychiatric Technicians  
2535 Capitol Oaks Drive, Suite 205  
Sacramento, CA 95833  
(916) 263-7800

**Disclosure of Social Security Number/ Individual Taxpayer Identification (ITIN) Number**

Disclosure of one's social security number or ITIN is mandatory for licensure. Failure to disclose your social security number or ITIN number, will prevent your application for initial licensure or renewal to not be processed.

**Fingerprint Requirement**

Applicants for licensure are required to be fingerprinted for purposes of conducting a criminal history record check. The fingerprints remain on file with the California Department of Justice, and that agency provides reports to the Board of any future convictions on an ongoing basis. (Authority: Section 144, Business and Professions Code).

*The Riverside Community College District Board of Trustees has adopted policies and procedures and has endorsed practices, which provide for the district and its employees and students to comply with all the applicable laws relating to prohibition of discrimination based on gender, age, race, color, national origin, religion, disability or sexual orientation.*

## RCC School of Nursing - Vocational Nursing (VN) Program Multicriteria Point System

- Applications are available during the filing period online at [RCC School of Nursing Website](#).
- All college and high school transcripts must be on file in the Admissions & Records Department at the time of application.
- Selection for the VN program is competitive, with a varying percentage of spaces going to fully qualified applicants with the highest points and a varying percentage filled by random selection of qualified applicants. A total of 100 points is possible.

*According to article 78263.1, under chapter 2 of part 48 of Division 7 of Title 3 of the Education Code, a community college allied health program that elects to use a multicriteria screening process to evaluate applicants shall apply those measures in accordance with all the following:*

Criteria	Maximum Points Possible for the Category	Point Distribution																		
<p><b>Prerequisite GPA:</b></p> <p>PSYC-9, BIO-45, NVN-55A &amp; NVN-55B OR PSYC-9, BIO-50A, BIO-50B, NVN-55A &amp; NVN-55B</p> <p><i>Biology Course Requirement Notice: BIO-50A and BIO-50B satisfy the BIO-45 requirement for the VN program. However, BIO-45 does not meet the prerequisite for the ADN (RN) program. Students planning to enter the ADN program after VN should take BIO-50A and BIO-50B to meet both program requirements.</i></p>	40 points	<table> <tr><td>GPA = 4.0</td><td>40 points</td></tr> <tr><td>GPA = 3.5</td><td>35 points</td></tr> <tr><td>GPA = 3.0</td><td>30 points</td></tr> <tr><td>GPA = 2.5</td><td>25 points</td></tr> <tr><td>GPA = 2.4</td><td>20 points</td></tr> <tr><td>GPA = 2.3</td><td>15 points</td></tr> <tr><td>GPA = 2.2</td><td>10 points</td></tr> <tr><td>GPA = 2.1</td><td>5 points</td></tr> <tr><td>GPA = 2.0</td><td>Not Eligible</td></tr> </table>	GPA = 4.0	40 points	GPA = 3.5	35 points	GPA = 3.0	30 points	GPA = 2.5	25 points	GPA = 2.4	20 points	GPA = 2.3	15 points	GPA = 2.2	10 points	GPA = 2.1	5 points	GPA = 2.0	Not Eligible
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<ul style="list-style-type: none"> <li>○ ENGL-C1000/C1000H (formerly ENG-1A)</li> <li>○ COMM-C1000/C1000H (formerly COM-1) OR COMM-9</li> <li>○ STAT C1000/C1000H (formerly MAT-12/12H) OR PSYC/SOC-48</li> <li>○ Arts and Humanities: (see <i>RCC College Catalog</i>)</li> <li>○ SOC-1 OR ANT-2</li> <li>○ Ethnic Studies: (see <i>RCC College Catalog</i>)</li> </ul>	30 points	<p>Support Courses are not required to get into the program but are used to earn extra points (maximum of 30 points for Support Courses).</p> <p>Points will be awarded for only one course/general education requirement</p> <p><i>5 points for A * 3 points for B * 1 point for C * 0 points for D/F</i></p> <p>Advanced Placement Exam (AP) Credit (based on official AP exam scores)</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th style="text-align: center;">AP Exam Score</th> <th style="text-align: center;">Equivalent Grade</th> <th style="text-align: center;">Points Awarded</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">4-5</td> <td style="text-align: center;">A</td> <td style="text-align: center;">5 points</td> </tr> <tr> <td style="text-align: center;">3</td> <td style="text-align: center;">B</td> <td style="text-align: center;">3 points</td> </tr> <tr> <td style="text-align: center;">2 or below</td> <td style="text-align: center;">No credit</td> <td style="text-align: center;">0 points</td> </tr> </tbody> </table>	AP Exam Score	Equivalent Grade	Points Awarded	4-5	A	5 points	3	B	3 points	2 or below	No credit	0 points						
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Criteria	Maximum Points Possible for the Category	Point Distribution
Academic degrees or diplomas, or relevant certificates and experience held by applicant from U.S. regionally accredited program(s).	16 points	Associate or bachelor's or master's degree = 5 points  Professional Certification (see <i>Approved Professional Certification List</i> ) = 7 points  Other Allied Health Professions (see <i>Approved Other Allied Health Professions List</i> ) = 4 points
Veteran or active duty	4 points	Four points for veterans who are active or discharged in good standing. Proof will be verified through the Veterans Services
Life experiences or special circumstances of an applicant, including but not limited to the following: a. Disability* b. Low family income (eligibility for financial aid, Promise, EOPS, CalWorks)* c. First generation of family to attend college d. Need to work during prerequisite courses e. Disadvantages - social or educational environment f. Difficult personal and family situations or circumstances g. Active Affinity Engagement Center participant* h. Guardian Scholar* i. Spouse of active-duty military or veteran* j. Refugee*	8 points	One point for each applicable life experience or special circumstance.  <b>*Requires documentation upon application (see application).</b>
Proficiency or advanced level course- work in languages other than English. Credit for languages other than English shall be received for languages that are identified by the Chancellor's Office.	2 points	Two points total for language proficiency.  Languages include, but are not limited to, any of the following languages: American Sign Language; Arabic; Chinese, including its various dialects; Farsi; Russian; Spanish; Tagalog; the various languages of the Indian subcontinent and Southeast Asia; the various languages of the African continent
<b>Total</b>		<b>/100 points</b>

**Approved Professional Licensure/Professional Certifications/Other Allied Health Professions List**

**Professional Certifications (7 Points)**

- Emergency Medical Technician
- Pharmacy Technician
- Anesthesia Technician
- Radiology Technician
- Surgical Technician
- Certified Surgical Technologist (CST)
- Certified Hemodialysis Technician
- Acupuncturist

- Registered Dental Assistant

**Other Allied Health Professions (4 Points)**

- Patient Care Assistant
- CMA Courses/Medical Assistant Program
- Home Health Aide
- Acute Care Course
- Telemetry Technician
- Electrocardiogram Technician
- Cardiac Monitor Technician
- Phlebotomy Technician
- Massage Therapist
- Documented Medical Military Experience

**Conditions for using Certifications/Licenses**

- All certifications/licenses must be current and in good standing to receive points
- All other Licenses/Certifications/Allied Health Professions not listed above will be reviewed by the Enrollment Committee.