

Riverside City College
Teaching & Learning Leadership Council
March 27, 2023 | Meeting Minutes

Faculty Chair: Gregory Russell
Administrative Co-Chair: Lynn Wright, VPAA
Classified Co-Chair: Daniel Gregory
Student Co-Chair: Jake England

- I. Call to Order - 3:00pm
- II. Approval of Agenda, approved by consensus
- III. Approval of Minutes: November 2022
 - i. M/S, Woods/Timme
 - ii. Approved by consensus
- IV. Intro of new chairs
 - a. No new chairs to introduce
- V. Quick check in
 - a. Committee members check in and share
- VI. Committee Reports
 - i. Faculty Development - Designing fall flex around equity and teaching, would like to hear from faculty on how we can best serve - fourth pillar ensure learning
 - b. Curriculum Committee –guest – Kelly Douglass
 - i. September 30 is the hard deadline for curriculum
 - ii. Waiting on final guidance on CALGETC and common numbering
 - c. Strategic Enrollment Management
 - i. Updates to the SEM plan are being taken through approvals
 - d. Distance Education
 - i. DE renewal is still being discussed and we are awaiting a response
 - ii. Once VP Wright notifies faculty about DE renewal, the deadline will be one year out
 - e. Guided Pathways—Update on work done at CAGP 2.0 Institute #4 held last week
 - i. Designing fall flex around equity and teaching, would like to hear from faculty on how we can best serve - fourth pillar ensure learning
 - ii. Book discussion group continues to meet, looking forward to having ideas to share with the college community
 - iii. Many best practices about onboarding, student interactions, and equity will be worked on this semester
 - iv. At the last meeting, Courtney Carter was elected as the Faculty Guided Pathways coordinator

Mission Statement: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

- f. Department Leadership Council
 - i. DLC retreat will be held this Thursday from 12:50-3:50 in Hall of Fame
 - ii. Course taking patterns discussion, at this time we are offering 58% FTF/hybrid & 42% online/asynchronous
- g. Integrated Academic Support
 - i. No report
- h. Equity
 - i. Very little to report regarding the Student Equity Committee. We have not met yet this semester. We are currently adjusting to Dr. Moore's recently announced and pending resignation.
 - ii. The SEC co-chairs are currently planning an open session for this Wednesday to discuss the proposals for reorganizing the committee. We then plan to meet on April 7th for our first formal meeting with all members.
 - i. OER (Open Education Resources)
 - i. Faculty mentors for each division have been selected. They are currently being processed so that each division will have a faculty mentor to explore OER and learn about free/low cost resources.
 - ii. Heather will be sending out the names of the mentors for the divisions.

VII. New Business

- a. Interim Faculty co-chair voting – Gregory Russell was elected by the faculty members of TLLC
 - i. 8 faculty members voted by secret ballot – 7 votes for G Russell, 1 abstention.
- b. Discussion of topics/actions for next meeting
 - i. How many have sat with Brandon Owashi regarding your department's equity? Could we invite him to a TLLC meeting to discuss date driven equity?
 - ii. What can we do to address the groups having the most need? How do faculty use the data to make the most improvements to those who need it most?
 - iii. Data shows there are many engagements with students from classified professionals. These interactions happen before students even enter the classroom.
 - iv. Classified professionals need to be included in the conversations. Classified professionals are also educators at the community college.
 - v. How to stay aware of how the data can be used to make the biggest impact. There is much to learn from the classified professionals.

VIII. Open Forum

- a. Student Co-chair Jake England – ASRCC will be holding Easter Egg hunt in the quad; ASRCC is also holding senate elections soon, applications are open now and available to all students, especially those looking for leadership opportunities.
- b. There is a need to educate students more on student fees and what the fees are used for. Many don't know that there are students that must be paid from their financial aid.

IX. Adjournment – The next meeting is scheduled for Monday, April 24, 2023.

DRAFT