RCC
RIVERSIDE CITY COLLEGE

DISTANCE ED COMMITTEE
October 16, 2020
10:00am – 11:30am
via Zoom Meeting.

Minutes

1. Call meeting to order. Meeting called to order at 10:00 a.m. Attending: Claudia Castro (active visitor Counseling); Kenneth Cramm (STEM) Elena Kobzeva (LHSS), Charlie Richard (Fine/performing arts), Janet Lehr (CTE), John Adkins (co-chair), Lupe Delgadillo (CLAS). Mary Fehn (Nursing). DJ Hawkins (active visitor District), Brian Brautigam (active visitor DRC), Caresse Boulter (active visitor Student Gov't)

2. Approval of the Agenda. Approval of the agenda by all in attendance.

3. Approval of the Minutes from September. Approval of the September minutes without objection

4. Voting procedures for our committee as a Senate subcommittee. Clarified last month's discussion. While attending our meeting is open to all, only Division representatives are voting members of the committee based on Senate by-laws. See yellow highlight in para. #1.

5. Need to tie up loose ends, close open items. Our committee must take action to make thoughtful recommendations to the Senate in a timely manner. COVID-19 is a reason for some delays, but we are a

distance education committee, and we can use the tools of the same to close open items.

6. Consortium Membership: Do we recommend? We have strong reasons to recommend to the Senate our membership in the Consortium. The group offers us CCCCO approved best practices and guidelines. The same may supply instructors with a selection of methods of instruction and can help guide the IOI process. We must remember that membership is for normal DE schedules that will happen soon. Shared Senate's reaction to the Consortium from a May 2017 meeting. At that time, the Consortium as a pilot had many strongly worded directives that turn off the notion of joining. After three years, these directives, while stating the same goals, are worded in a softer voice. Committee suggest that the topic of the CVC-OEI be part of the next Senate's agenda.

7. DE Plan goals. Conversation centered on the reality of the goals of our plan. Goal I is about accessibility. The District supplies ALLY as a tool to measure accessibility. However, this tool is not made to ensure a level of 100%. Math and Music courses, and surely others, contain many concepts that are not easily made accessible. As with any tool, there are ways to misuse it and cause a false score. It is unlikely, outside of an IOI, that a full inspection of a course will ever happen. A Discipline could make a sample course that is 100% accessibility and share it. Is there a function map to inform all about the process toward 100% accessibility? Maybe the District can help. Information about the consequences of not providing accessible courses must be stressed to our faculty. For Goal II, currently have access to BI Power to glean data. For Goal III, is this goal facing conflict with equity concerns across the campus. CTE uses a Windows ® platform and must insist students have the technology for their courses. Invited members to review the goals for possible

update. Time for the meeting was running out, so we moved on to the next topics.

8. IOI process. Our committee was left out of the recent LOA generated. Faculty now may add outsiders to their course using several categories. The number of options invite and has caused confusion across the campus. Review of documents and other conversations show that only the TA option should be used for the IOI process. This will be shared with the District Dean.

9. Collaboration with MVC and NCC for shared best practices. We are in favor of collaborating with our sister colleges once MVC handles their responses to accreditation concerns.

10. No request for accreditation advice/help required. Informed committee of email from VP Farrar stating that no help was required from our committee

11. DE Training reports. Late start classes for October are ready for activation by faculty. Staff will increase the Q&A time slots to provide more one on one help. Canvas Certification as a requirement to teach online is on hold through COVID19. Could be a great time to ensure the certificate process accomplished what it is designed to do

12. Other issues. None.

Adjournment at 11:40 am