

RCC DISTANCE EDUCATION COMMITTEE

MINUTES

18 OCT 2024

10:00 – 11:00 am

CIS-A-117

Zoom Meeting

<https://rccd-edu.zoom.us/j/83624023135?pwd=zBIQTo5yjdHDnCPqa91SgNAEtWmbtr.1>

Attended (in person): Janet Lehr, John Adkins, Mary Fehn, James Rocillo, Elena Kobzeva-Herzog

Attended (via Zoom): Joanie Gibbons-Anderson, Rakel Larson, Sally Ellis, Heather Smith, Susan Sefried, Sunny Sui, Tina Stavropoulos,

1. Call to Order 10:01 AM

2. Approval of Agenda: Mary 1st, Elena 2nd, unanimously approved

- please send Heather the date when you are ending your term on the DE committee
- John brought a guest, Pablo

3. 1003 Move to accept minutes Janet 1st, John 2nd, unanimously approved

4. Goals – remain in advisory role on issues that relate to Teaching and Learning committees

ACTION ITEM: Mental Health Shell in Canvas Mental health canvas shell – Heather will check on the development of the page.

Role: Advisor to the Senate – According to the Brown act – DE is not a standing committee of the Senate; we are advisory meeting and can meet on zoom. Janet prefers to meet in person, some members have agreed that flexibility to attend via zoom is a nice option.

When asked Senate to define DE committee's role – The Senate said that they are going to review the Bylaws and get back to us.

Heather proposed revising the DE committee Bylaws and giving them to the Senate for review. Heather will send out the Senate Bylaws of DE section

The ongoing larger goal is to focus on reviewing DE initiatives and advising on DE Canvas shell notifications.

RCC DEC GOALS:

- I. Review District and College DE initiatives, provide feedback, and approve.
- II. Bring forward CVC-OEI approval request to Faculty Senate. - Accomplished
- III. Update DE webpage as needed

Goal (overall) Communication: to

Report to the Teaching and Learning committee
Senate
Staff
Faculty
Students

DE information sheet developed that we could pass on to our department.

Start the structure of the communication piece to address DE initiatives and provide recommendations to support or not support DE initiatives. If we do not support, the “expert” opinions can address what the negative consequences of the DE initiative.

5. Senate would like DE to come up with a definition for HYFLEX

Give us something to start with...

Two modalities contractual issue?

Falls under DE – prep like an online class, teaching with technology and recording the class. Flexible for students and faculty. Not just using HYFLEX equipment there is instructional design and language/syllabus. Does the faculty need to be present? Yes, faculty member is present, but it can be done with the instructor remote due to illness or needs. Contractually it needs to be present 0.4 load. Teaching in two modes but considered one course.

Per John definition: “A class that functions in three modalities face-to-face, synchronous online, and asynchronous online.” Per Joanni “Faculty is present in the classroom, but the student can complete the class in any or all of the three modalities.”

Janet will send out information from her department.

Should we ask the students to enroll in the class by selecting strict modality or fluid flexibility?

Should the instructor be required to be present in the classroom?

Faculty state that instructional preparation is more involved with a HYFLEX course.

6. POCR Update – defer report

Noted: RCCD District DE was not present because of the union cease and desist.
Heather will attend the next Senate meeting Nov 4th

7. Adjourned at 11:03 am

RCC DEC GOALS:

- I. Review District and College DE initiatives, provide feedback, and approve.
- II. Bring forward CVC-OEI approval request to Faculty Senate. - Accomplished
- III. Update DE webpage as needed