



Riverside City College Curriculum Committee Minutes

Curriculum website: <https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/index.html>

May 9, 2023 • 3-5 pm • Hall of Fame / Zoom for guests

1. Call to Order at 3:06pm

Voting Committee Members Present	Committee Members Absent
Juan Ahumada , <i>Communication Studies Dept. Rep. (21-23; 23-25)</i>	Parissa Clark , <i>Economics/Geography/Political Science</i>
Madeline Bettencourt , <i>Cosmetology Dept. Rep. (21-23; 23-25)</i>	Mark Haines , <i>Dance and Theater Dept. Rep. (22-24)</i>
Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep. (22-24)</i>	Shannon Hammock , <i>Library/Learning Resources</i>
Ellen Drinkwater , <i>Articulation Officer</i>	Robert Jew , <i>Art Dept. Rep. (21-23)</i>
Bobbie Grey , <i>Chemistry Dept. Rep. (21-23)</i>	Tammy Kearns , <i>English & Media Studies Dept. Rep.</i>
Scott Hernández , <i>Applied Technology Dept. Rep. (22-24)</i>	Amber Lappin , <i>Early Childhood Education Dept. Rep.</i>
Ryan Joseph , <i>Life Sciences Dept. Rep. (22-24)</i>	
DyanSue Kovacs , <i>World Languages Dept. Rep. (22-24)</i>	
Clara Lowden , <i>Kinesiology/Athletics Dept. Rep. (21-23; 23-25)</i>	
Karyn Magno , <i>Counseling Dept. Rep. (21-23)</i>	
Valerie Merrill , <i>Mathematics Dept. Rep. (22-24)</i>	
Doris Namala , <i>History/Humanities/Philosophy/Ethnic Studies Dept. Rep. (22-24)</i>	
Aaron Sappenfield , <i>Physical Sciences Dept. Rep. (21-23)</i> <small>Next rep confirmed: Brock Russell</small>	
Steven Schmidt , <i>Music Dept. Rep. (21-23); Technical Review Com Chair</i>	
Amy Vermillion , <i>Nursing Education Dept. Rep. (21-23; 23-25)</i>	
Kweku Williams , <i>Behavioral Science / Psychology Dept. Rep. (22-24)</i>	
Non-Voting Committee Members	
David Caloca , <i>ASRCC Student Representative</i>	
Kelly Douglass , <i>Faculty Chair**, Curriculum Committee (22-24); English</i>	
Cassandra Greene , <i>RCC Curriculum Instructional Support Coordinator</i>	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-Chair of CC</i>	
Liaisons/Admin/Staff/Guests	
Jennifer Corr , <i>Business Admin/Info Sys Tech faculty member (via Zoom)</i>	
Jeanine Gardner , <i>Admissions and Records (via Zoom)</i>	
Mia Timme , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>	

2. Approval of the Agenda: 1st Hernandez; 2nd Lowden; Approved by consensus

3. Approval of Minutes from April 25, 2023: 1st Hernandez; 2nd Merrill; Approved by consensus

4. Action Items

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villaseñor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

- a. **Spreadsheet technical approvals: NONE**
- b. **Curriculum proposals (see below)**

5. Reports

- a. Curriculum Chair – Kelly Douglass: No Report
- b. Articulation Officer – Ellen Drinkwater: No Report
- c. Instructional Programs Support Coordinator – Casandra Greene: No Report
- d. Tech Review Chair – Steven Schmidt: No Report
- e. VPAA – Lynn Wright
 - i. Happy Teacher Appreciation Week
 - ii. Return to topic raised in a previous RCC Curriculum Committee meeting: Students not knowing about Hybrid courses and how they meet or not being able to see or identify clearly the modality of the courses they are enrolling in. Noted a lack of consistency in how info is communicated in EduNav, Web Advisor, and schedule pdf. Steps taken to address:
 - 1. Email and text went to students about the definitions of modality to help clarify
 - 2. Encouragement to all faculty and staff working with students to remind students to look as they are registering for courses
 - 3. Consider putting a notation on canvas shells once it opens up
 - 4. Big change: addition of graphic clarifying the info to the RCC webpage where schedule of classes is. Discussion of further clarifications that could be made including suggestion for the “online” column to move the explanatory text at bottom of the cell to the top with a heading that indicates ONLINE. Creates three categories: Online, online with REG MEET, and online with OCC MEET.
- f. ASRCC Representative – David Caloca
 - i. Grad fest: May 25, 12-3 – selling student cap/gown, BBQ chicken lunch, and live music
 - ii. Tiger Pride event today went well; thank you to the RCC Cheer team for participation
 - iii. Budget hearings next week
 - iv. ASRCC Banquet Friday
- g. Equity-Minded Curriculum
 - i. Community of Practice through English – alternative student assignments
 - 1. Had attendees from many different disciplines/divisions
 - 2. If anyone is interested in the assignment sample, please reach out to Kelly

3. Students were able to make a critical thinking argument about literature without having to write an essay.
 - ii. Bobbie part of grant to attend Equity & Diversity for Disabled students in higher Ed in Oregon
 1. How to provide teaching tools when teaching students with various challenges, including neuro-diversity.
 2. Will provide a FLEX presentation in the fall to report out
 3. Discussion ensued about interest in and need for this expanded set of resources for faculty to support students; much support extended to Bobbie for her participation and willingness to share out upon return. Discussion and sharing of some personal stories from faculty attesting to the need for and value of these additional tools and supports.
 6. Curriculum Policy & Procedure
 - a. AB1111 – We await guidance from the state chancellor’s office
 - b. If your term is up, please make sure your department holds elections; we are still waiting to hear about the next curriculum rep term from departments currently represented by Reps. Clark, Grey, Jew, Magno, and Schmidt.
 7. Public Comment: None
 8. Open Forum topic: registering for Curriculum institute
 - a. Everyone needs to register themselves using the Concur system and uploading a download of the agenda as a pdf
 - b. Use budget line that is already set up in concur for you (Goal starts with 6). Someone in finance will backfill with a transfer at the end.
 9. Next Meeting: May 23
 10. Meeting adjourned at 3:42pm
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Action Items

Motion to approve all DE proposals: 1st Lowden; 2nd Hernandez; Approved unanimously
(Note: Representative Williams arrived after action item vote.)

Curriculum Proposals: Distance Education

		<u>College</u>	<u>Action</u>
ALR 2DE	Strategic Reading	NR	
CIS 70ADE	Foundations of Data Science	MNR	
EDU 1DE	Introduction to Elementary Classroom Teaching	MR	
ENG 4DE	Writing Tutor Training	MNR	
MAT 70ADE	Foundations of Data Science	MNR	

Information Item: Program Modification

ADT	POL	Political Science	N
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Attachments:

- April 25, 2023 minutes

TIGER PRIDE VALUES

Tradition and Innovation: We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

Integrity and Transparency: We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

Growth and Continual Learning: We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

Equity-Mindedness: We promote social justice and equity.

Responsiveness: We respond to the needs of our students and communities through engagement and collaboration.

Student-Centeredness: We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.