



## Curriculum Committee Agenda

<https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/resources.html>

September 23, 2025 • 2:30-4:30 pm • Hall of Fame

Zoom link for 2025-2026 public attendees: <https://rccd-edu.zoom.us/j/84509114251?pwd=vbRhaHTaCtObtbCVNdLM2PWTICCV8S.1>

1. **Call to Order**
2. **Approval of the Agenda**  
*The agenda will be reviewed, discussed, and considered for approval.*
3. **Approval of Minutes: September 9, 2025**  
*The minutes will be reviewed, discussed, and considered for approval.*
4. **Public comment**  
*Public comment period provided for members of the public; Curriculum Committee Chair may limit comment period by a vote of the committee.*
5. **Action Items:** See curriculum proposals below
6. **Reports**
  - a. Curriculum Chair – Kelly Douglass
    - i. Info item about GESLO Revision
    - ii. Curricunet FSA clean up (Carry over from last week; moved to reports for timeliness)
  - b. Articulation Officer – Nicole Banerjee
  - c. Curriculum Coordinator – Casandra Greene (Bryan Medina for Casandra Greene 9/23)
  - d. Tech Review Chair – Steven Schmidt
  - e. Academic Standards – Brock Russell
  - f. VPAA – Lynn Wright
  - g. ASRCC Representative – *TBD*
  - h. SAAM Unit/Hour Change Updates and Ideas
    - i. Quick points there was no time for last week
    - ii. Request from Disciplines for a Modified Calendar
  - i. Equity-Minded Curriculum
    - i. 24-25 report and 20-25 compilation
    - ii. Explanation of report and committee contributions

**Riverside City College MISSION:** Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

**VISION:** Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

*Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: [georgina.villasenor-lee@rccd.edu](mailto:georgina.villasenor-lee@rccd.edu) or Lorraine Jones: [lorraine.jones@rccd.edu](mailto:lorraine.jones@rccd.edu).*

7. Curriculum Policy & Procedure:

- a. Minutes Requirements Reference Sheet
- b. Reports from Curriculum Institute 2025

8. Open Forum

*Discussion forum provided for members of the committee to clarify points on agenda items or request an item be added to a future agenda..*

9. Next Meeting: October 14, 2025

**Action Items:**

1. Technical/Proofreading edits from shared spreadsheet – *please list ONLY items that are technical/grammar edits and require NO discussion to fix; if there is any question about the item, don't list here; please save for discussion.*
2. Course Deletions: pg. 2-3
3. Course Major Modifications: pg. 3
4. Course Reactivations: pg. 3
5. Distance Education: pg. 3
6. New Courses: pg. 3
7. State/Locally Approved Certificate/Degree Modifications: pg. 4

**Information Items: Course Minor Modifications for RCC: pg. 5-9**

**Information Items: All Information and Action Items for MVC and NC: pr. 9-10**

1. Course Exclusions
2. New Courses
3. State/Locally Approved Certificate/Degree Modifications

**Attachments:**

- Draft Minutes – September 9, 2025
- SAAM tool
- SAAM Affected Courses List
- Scheduling Calculator
- 2024-25 Equity-Minded Curriculum
- Minutes Requirements Reference Sheet

**Action Items:**

- Technical Corrections on Spreadsheet [https://docs.google.com/spreadsheets/d/1egOnWLuOsuJ-3EH78ILS\\_MaELvZSlr5jXLVequ6np64/edit#gid=2018103253](https://docs.google.com/spreadsheets/d/1egOnWLuOsuJ-3EH78ILS_MaELvZSlr5jXLVequ6np64/edit#gid=2018103253)  
See “Proposal Review Spreadsheet”

Course	Long Title	Rationale	Campus
<b>Course Deletions</b>			
CAT-36A	Legal Office Procedures I	<i>Removal for program discontinuance.</i>	R
CAT-36ADE	Legal Office Procedures I	<i>program deletion pending</i>	R
CAT-36B	Legal Office Procedures II	<i>Program deletion</i>	R
CAT-37	Legal Terminology	<i>Two-year CTE review - program and course deletion.</i>	R

CAT-38	Legal Word Processing and Forms	<i>program and course discontinuance</i>	R
THE-200	Theatre Arts Work Experience	<i>Deactivating course.</i>	MNR

### Course Major Modifications

CAT-53	Keyboarding Fundamentals	<i>Two-year CTE review of content and course materials.</i>	MR
ENGL-C1003	Critical Thinking and Writing through Literature	<i>Course has been updated to incorporate CCN template required language. Minimal additional changes were made to preserve existing articulations and C-ID approvals. The few changes made were to address redundancy.</i>	MNR
ENGL-C1003H	Critical Thinking and Writing Through Literature - Honors	<i>Course has been updated to incorporate CCN template required language. Minimal additional changes were made to preserve existing articulations and C-ID approvals. The few changes made were to address redundancy.</i>	MNR
KIN-14	Athletic and Fitness Organization and Administration	<i>Update Course materials, update SLOs, update course content</i>	R
KIN-4	Nutrition	<i>Update course materials, Update course objectives, Update course content</i>	MNR
KIN-V21	Volleyball, Varsity, Women	<i>Making adjustments to pass/no pass, update course materials</i>	R
MAG-62	Introduction to Hotel Management	<i>Updating for C-ID approval</i>	R

### Course Reactivation

ADM-200	Applied Digital Media Work Experience	<i>ADM-200, along with ADM-70, create capstone experiences for students who are finishing their graphic design or graphic communication degree/certificate.</i>	R
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### Distance Education Proposal

JOU-1DE	Introduction to Journalism	<i>Held at RCC CC September 9 to request more detailed info (for example, language in addendum doesn't address how SLOs will be met in online format)</i>	MR
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### New Course Proposals

ESL-820	Medical Terminology 1 for English Language Learners	<i>This non-credit course is part of a non-credit ESL certificate designed to prepare English Language Learners to enter healthcare fields. This course offers an accessible entry-point for students leading to the preliminary course on a healthcare pathway by</i>	MNR
ESL-821	Medical Terminology II for English Language Learners	<i>This course is intended as the second of two non-credit ESL courses leading students to other preliminary healthcare content courses.</i>	MNR

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**Program Modifications - ADT**

MAT	Mathematics 2.0	<i>Due to an updated version of the TMC (Transfer Model Curriculum) template available, this is an update to the ADT in Mathematics program to the most current version template.</i>	R
PHY	Physics 2.0	<i>Changes to the Physics ADT to match the new Transfer Model Curriculum. Under the new TMC, Physics is a high-unit major, and students are permitted to transfer up to 66 units. This allows for the addition of required math courses and a computer science cou</i>	R

## Information Items - RCC Minor Modifications

ADM-2C	Ethics and Legalities for Graphic Designers	<i>Textbook update.</i>	MR
AUB-51	Automotive Non-Structural Collision Repair and Estimating	<i>Course reviewed, no modifications needed at this time.</i>	R
AUB-52	Automotive Refinishing and Paint	<i>Course reviewed, no modifications needed at this time.</i>	R
AUB-54	Automotive Structural Collision Repair and Frame	<i>Course reviewed, no modifications needed at this time.</i>	R
AUB-55	Automotive Advanced Refinishing and Custom Paint	<i>Course reviewed, no modifications needed at this time.</i>	R
AUB-56	Automotive Technology for the Automotive Collision Specialist	<i>Course reviewed, no modifications needed at this time.</i>	R
AUB-57	Antique and Classic Auto Restoration and Fabrication	<i>Course reviewed, no modifications needed at this time.</i>	R
AUB-59A	Automotive Collision Service and Repair	<i>Course reviewed, no modifications needed at this time.</i>	R
AUB-59B	Automotive Refinishing Service and Repair	<i>Course reviewed, no modifications needed at this time.</i>	R
AUB-60	Automotive Trim and Upholstery I	<i>Course reviewed, no modifications needed at this time.</i>	R
AUB-61	Automotive Trim and Upholstery II	<i>Course reviewed, no modifications needed at this time.</i>	R
AUT-13A	Hybrid and Electric Vehicle Technology 1	<i>Review of Course Outline</i>	R
AUT-13B	Advanced Hybrid and Electric Vehicle Technology	<i>Review of Course Outline</i>	R
AUT-1A	Automotive Engine Repair (Upper End)	<i>Two year review. No modifications needed.</i>	R
AUT-1B	Automotive Engine Repair (Lower End)	<i>2 year review and course update as needed.</i>	R
AUT-2	Automotive Automatic Transmission/Transaxles	<i>Two-year review. No modifications needed.</i>	R
AUT-3	Automotive Manual Drivetrain Systems	<i>Two-year review and book update as needed.</i>	R
AUT-4A	Automotive Steering and Suspension	<i>Two-year review and book update as needed.</i>	R
AUT-4B	Advanced Suspension and Brake Systems	<i>Review of Course Outline</i>	R
AUT-5	Automotive Brakes	<i>Two-year review and book update as needed.</i>	R
AUT-50	Automotive Principles	<i>2 year review. Course update as needed</i>	R
AUT-6A	Automotive Electrical Systems 1	<i>2 year review. Course update as needed.</i>	R
AUT-6B	Automotive Electrical Systems 2	<i>Review of Course Outline</i>	R

AUT-7	Automotive Heating and Air Conditioning	<i>Two-year review and book update as needed.</i>	R
AUT-801	ASE Test Preparation- Engine Repair	<i>Two-year review and book update as needed.</i>	R
AUT-802	ASE Test Preparation- Automatic Transmission/ Transaxle	<i>Two-year review and book update as needed.</i>	R
AUT-803	ASE Test Preparation- Manual Drive Train and Axles	<i>Two-year review and book update as needed.</i>	R
AUT-804	ASE Test Preparation - Suspension and Steering	<i>Two-year review and book update as needed.</i>	R
AUT-805	ASE Test Preparation- Brakes	<i>Two-year review and book update as needed.</i>	R
AUT-806	ASE Test Preparation- Electrical/Electronic Systems	<i>Two-year review and book update as needed.</i>	R
AUT-807	ASE Test Preparation- Heating and Air Conditioning	<i>Two-year review and book update as needed.</i>	R
AUT-808	ASE Test Preparation- Engine Performance	<i>Two-year review and book update as needed.</i>	R
AUT-811	ASE Test Preparation- Advanced Engine Performance	<i>Two-year review and book update as needed.</i>	R
AUT-8A	Automotive Engine Performance 1	<i>Two-year review and book update as needed.</i>	R
AUT-8B	Automotive Engine Performance 2	<i>Two-year review and book update as needed.</i>	R
AUT-8C	Automotive Emission Controls	<i>Two-year review and book update as needed.</i>	R
CAT-1A	Business Etiquette	<i>Two-year CTE review. Book update.</i>	MNR
CAT-3	Computer Applications for Business	<i>Two-year CTE Review of content and materials.</i>	MNR
CAT-30A	Business English 30A	<i>Two-year CTE review of content and materials.</i>	R
CAT-50	Beginning Computer Keyboarding	<i>Check and update for CTE 2-Year Review</i>	MR
CAT-51	Intermediate Keyboarding/Document Formatting	<i>Two-year CTE review of content and course materials.</i>	MNR
CAT-62	Records Management	<i>Two-year CTE review of content and course materials.</i>	MR
CAT-93	Computers for Beginners	<i>Two-year CTE Review of content and materials</i>	MNR
CAT-98A	Introduction to Excel	<i>Two-year CTE Review of content and materials.</i>	MNR
CAT-98B	Advanced Excel	<i>Two-year CTE review of content and materials.</i>	MNR
CIS-3	Computer Applications for Business	<i>Two-year CTE review of content and course materials.</i>	MNR
CIS-93	Computers for Beginners	<i>Two-year CTE review of content and materials.</i>	MNR
CIS-98A	Introduction to Excel	<i>Two year CTE review of content and materials.</i>	MNR
CIS-98B	Advanced Excel	<i>Two year CTE review of content and materials.</i>	MNR
JOU-20A	Newspaper: Beginning	<i>2-year CTE review. No changes needed.</i>	MR

JOU-20B	Newspaper: Intermediate	<i>2-year CTE review. No changes needed.</i>	MR
JOU-20C	Newspaper: Advanced	<i>2-year CTE review. No changes needed.</i>	MR
JOU-20D	Newspaper: Professional	<i>2-year CTE review. No changes needed.</i>	MR
KIN-V07	Golf, Varsity, Men	<i>Update course materials</i>	R
KIN-V08	Tennis, Varsity, Men	<i>Update course materials</i>	R
KIN-V18	Tennis, Varsity, Women	<i>Update course materials</i>	R
KIN-V22	Fastpitch, Varsity, Women	<i>Update course materials</i>	R
THE-2	Play Practicum-Special Projects Laboratory I	<i>Graded on acting, set construction, lighting, costuming, house management, props and make-up on a small scale.</i>	NR
THE-25	Makeup for the Stage	<i>Graded on makeup techniques of makeup application, painterly techniques and three dimensional techniques in relation to production and performance.</i>	NR
THE-26	Directing for the Stage	<i>A study of the director's interpretation of dramatic literature, with emphasis on the communication of intellectual and emotional concepts through composition, visualization, picturization, movement and rhythm.</i>	NR
THE-29	Musical Theater Appreciation	<i>Graded on stylistic distinctions of the musical and the contribution of individual composers, librettists, lyricists, choreographers, directors, and designers to the genre of musical theatre.</i>	NR
THE-3	Introduction to the Theater	<i>Graded on the historical and modern aspects of acting, directing, playwriting, scenic design, costume design, sound design,</i>	MNR
THE-30	Voice and Movement for the Stage	<i>Grading will be based on principles and techniques of voices and movement needed for the actor to perform on stage, including stage movement, alignment, voice production, breathing, diction, accents, flexibility, projection, and voice care.</i>	R
THE-32	Acting Fundamentals - Theater Games and Exercises	<i>Grading will be based on creativity, relaxation, sensory awareness, and concentration. Development and preparation of the actor's instrument: voice, speech, body, and imagination.</i>	MNR
THE-33	Scene Acting-Creating a Role	<i>Grading is based on text analysis and practical applications such as use of body, voice, and imagination. Continued development of actor's body through exercises. Advanced work in motivation, relationships, and emotional discovery and release.</i>	NR

THE-34	Scene Study in Various Theatrical Styles	<i>Grading will be based on the development of the actor's artistic sense and presentation with regard to text, environment, actions and choices.</i>	NR
THE-35	Classical Acting with Emphasis in Shakespearean Verse	<i>Grading will be based on analysis and thematic aspects of Shakespeare and elevated verse, especially meter, rhythm, structure, imagery, antithesis, word games, patterns, stressing, and inflections.</i>	NR
THE-36	Improviseational Acting	<i>Graded on short and long form , dramatic and comedic, group work , spontaneity and characterization .</i>	NR
THE-37	Musical Theater Techniques	<i>To apply various acting techniques through Dialogue , song and dance.</i>	R
THE-38	Auditioning for the Stage	<i>Students will Create a repetoir of material for auditions</i>	R
THE-39	Acting for the Camera	<i>Grading on performance on film , shots positions, acting before a camera, actor behavior for both television, gaming, and motion pictures.</i>	NR
THE-4	Play Practicum-Special Projects Lab II	<i>Graded on performance including units in acting, set construction, lighting, costuming, house management, props and make-up for various productions .</i>	NR
THE-41	Elementary Stagecraft	<i>Grading is based on safety, elementary set construction, scenic painting, drafting, and critical analysis of scenic design for the theater.</i>	NR
THE-44	Theatrical Set Design	<i>Graded on analysis of space, movement, mood, period, style, texture, materials, and color to achieve the execution of design concepts.</i>	NR
THE-46	Theatrical Costume Design	<i>Grading will be based on use and manipulation of patterns, textiles, jewelry, and accessories to imitate the historical needs of the production while maintaining production budget guidelines.</i>	NR
THE-48	Theatrical Lighting Design	<i>Grading will be based on creative concepts of lighting design, how to create a light plot, hang the lighting instruments for a show, as well as the practical use and operation of lighting equipment used to execute the design.</i>	NR
THE-49	Scenic Painting for the Theater	<i>Grading will be brush, roller, spray gun, texturing, rock background, wood graining, wallpaper, masonry, scenic drops, and other scene painting techniques.</i>	R



THE-5	Theater Practicum	<i>Graded on acting, set construction, lighting, costuming, house management, props, and make-up depending on what role they have in the production.</i>	NR
THE-54	Introduction to Stage Management	<i>Graded on their Master Rehearsal book, audition forms, cue sheets, prop sheets, line sets, Actor Tracking, scenic tracking, sign in sheets, script organization plus various worksheets depending on production assigned.</i>	R
THE-55	Beginning Musical Theatre I	<i>Grading done on acting, musical theater vocal production, dance in contemporary Musical Theatre.</i>	R
THE-56	Beginning Musical Theatre II	<i>Creating a course designed specifically for the development of the students abilities in musical theatre techniques for the stage. Created to develop technical skills as it relates to musical theatre performance.</i>	R
THE-57	Intermediate Musical Theatre I	<i>Graded on acting, movement and voice as related to pop/rock in the 50's, 60's, 70's, 80's, Contemporary Pop/Rock, Country, Bluegrass, and Hip Hop genres.</i>	R
THE-58	Intermediate Musical Theatre II	<i>scene study, callback technique, resume, head-shot, demo reel, and website development are utilized for grading purposes.</i>	R
THE-6	Advanced Theater Practicum	<i>Graded performance including units in acting, technical design and construction, lighting, costuming, house management, props and make-up.</i>	NR
THE-9	Dramatic Literature-Script Analysis	<i>Graded on p modern theatrical movements and the fundamental techniques of script analysis, including structure, genre, style, theme, character, and language.</i>	NR

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### Information Items - MVC and NC Action Items for September 23, 2025

<b>Course Exclusion:</b> ANT-16	Field Methods in Archaeology	<i>MVC does not have the equipment or outdoor lab space to run this course. While we have put in resource requests for both and the funds to purchase the equipment were approved, administration did not purchase any items due to a lack of storage. The storage</i>	M
<b>New Course:</b> MAN-33	Programmable Controller Troubleshooting 1	<i>Creating a new course for a new manufacturing certificate.</i>	N
<b>New Course:</b> PSF-1	Introduction to Homeland Security and Terrorism	<i>Migrating HLS courses to PSF discipline</i>	M

<b>Program Mod. – ADT:</b> PHY	Physics 2.0	<i>There is an updated version of the TMC (Transfer Model Curriculum) template available, updating the ADT in Physics program to the most current version template. Course Sequence and Unit change, additional Course Requirements: MAT-2 , MAT-3 and CIS-5.</i>	M
<b>Program Mod. – ADT:</b> PHY	Physics 2.0	<i>This ADT aligns with the updated Physics 2.0 TMC template and will replace the existing ADT in Physics in the catalog.</i>	N

### Frequent Use Resource Links:

- [CCN finalized ASCCC templates](#)
- [CCN Sample Template with local district COR content included and labeled](#)
- [COR Review Tool](#) – checklist for curriculum proposals (and reminder tool for curriculum reviewers)
- [COR vs. C-ID vs. CCN](#) – an explainer document
- [Handbook](#) – RCCD Curriculum Handbook with explanations and checklists
- [Minutes Report Sheet for all proposals and all other District Curriculum Resources](#)
- [Standardized Attendance Accounting Method \(SAAM\) tool](#)
- [SAAM affected courses \(courses with unit overhang\)](#)
- [RCC Curriculum page](#) and multiple other useful [curriculum resources](#)

#### TIGER PRIDE VALUES

**Tradition and Innovation:** We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

**Integrity and Transparency:** We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

**Growth and Continual Learning:** We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

**Equity-Mindedness:** We promote social justice and equity.

**Responsiveness:** We respond to the needs of our students and communities through engagement and collaboration.