Curriculum Committee Draft Minutes
https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/resources.html
November 13 (THURSDAY), 2025 • 2:30-4:30 pm • Hall of Fame
Zoom link for 2025-2026 public attendees: https://rccd-edu.zoom.us/j/84509114251?pwd=vbRhaHTaCtObtbCVNdLM2PWTICCV8S.1

RCC

1. Call to Order at 2:30pm

Voting Committee Members Present	Voting Committee Members Absent
Juan Ahumada, *Communication Studies Dept. Rep. (25-27)*	**Bobbie Grey**, *Chemistry Dept. Rep. (23-25 and Fall 25*
Tucker Amidon, *English & Media Studies Dept. faculty. (25-27)*	
Nicole Banerjee, *Articulation Officer*	**Shannon Hammock,** *Library/Learning Resources Dept. Rep. (25-27)* **(library duty)**
Madeline Bettencourt, *Cosmetology Dept. Rep. (24-26)* **(arrived at 3:09pm)**	
Parissa Clark, *Economics/Geography/Political Science Dept. Rep. (25-26)****	**Amber Lappin** *School of Education and Teacher Preparation Dept. Rep. (24-26)* **(Thursday class assignment)**
Paul Conrad, *Business Admin/Info Sys Tech Dept. Rep. (25-27)*	
Doug Finfrock, *Kinesiology/Athletics Dept. Rep. (25-26)****	**Marc Sanchez**, *Mathematics Dept. Rep. (25-27)*
Mark Haines, *Dance and Theater Dept. Rep. (24-26)*	
Robert Jew, *Art Dept. Rep. (25-26)****	
Ryan Joseph, *Life Sciences Dept. Rep. (25-27)*	
Tommy Korn, *World Languages Dept. Rep. (25-27)*	
Karyn Magno, *Counseling Dept. Rep. (24-26)*	
Skyler Murdock, *Applied Technology Dept. Rep. (25-27)*	
Doris Namala, *History/Humanities/Philosophy/Ethnic Studies Dept. Rep. (25-27)*	
Brock Russell, *Physical Sciences Dept. Rep. (25-26)****	
Steven Schmidt, *Music Dept. Rep. (25-27); Technical Review Com Chair*	
Amy Vermillion, *Nursing Dept. Rep. (24-26)*	
Kweku Williams, *Behavioral Science / Psychology Dept. Rep. (25-27)*	
Non-Voting Committee Members Present	
Kelly Douglass, *Faculty Chair**, Curriculum Committee (24-26); English*	
Casandra Greene, *RCC Curriculum Instructional Support Coordinator*	
Abraham Jefferson, *ASRCC Student Representative*	
Isabella Semin, *ASRCC Student Representative*	
Lynn Wright, *VP of Academic Affairs; Administrative Co-Chair of CC* **(via Zoom)**	
Liaisons/Admin/Staff/Guests PResent	
Jennifer Corr, *Business Admin/Info Sys Tech Dept. faculty member* **(via Zoom)**	
Bryan Medina, *District Curriculum Analyst*	
Kristin Nemecek, *Dance and Theater Dept. faculty member*	

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villasenor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

2. Approval of the Agenda: 1st Williams; 2nd Amidon; approved by consensus
   The agenda will be reviewed, discussed, and considered for approval.

3. Approval of Minutes from October 21, 2025: 1st Amidon; 2nd Williams; approved by consensus
   The minutes will be reviewed, discussed, and considered for approval.

4. Public comment - none
   Public comment period provided for members of the public; Curriculum Committee Chair may limit comment period by a vote of the committee.

5. **Action Items:** See curriculum proposals below

6. Reports – all report were deferred to make time for action items

   a. ~~Curriculum Chair – Kelly Douglass~~

   b. ~~Articulation Officer – Nicole Banerjee~~

   c. ~~Curriculum Coordinator – Casandra Greene~~

   d. ~~Tech Review Chair – Steven Schmidt~~

   e. ~~Academic Standards – Brock Russell~~

   f. ~~VPAA – Lynn Wright~~

   g. ~~ASRCC Co-Representatives – Isabella Semin and Abraham Jefferson~~

   h. ~~SAAM-related tips from the disciplines~~

   i. ~~Equity-Minded Curriculum~~

7. Curriculum Policy & Procedure

   a. The textbook rules for courses articulation to the UC have changed; the course materials list should have a book from within 7 years (changed from current rule of 5 years)

   b. District Curriculum Committee is trying to figure out alternative deadlines for 2026 to better manage the expected onslaught of curriculum proposals (anticipated to be bigger than this year's biggest ever (? – at least in last six years)

8. Open Forum:
   Discussion forum provided for members of the committee to clarify points on agendized topics or request an item be added to a future agenda..
   Chair Douglass thanked Rep Bobbie Gray for her service on the Curriculum Committee. In the spring Emily Spencer will be joining the committee for Chemistry.

9. Next Meeting: ~~February 24, 2026~~ ← error noted in email following the meeting; we have one meeting left for Fall 2025 on **December 9**.

Action Items:

1. **Technical/Proofreading edits** from shared spreadsheet – *list ONLY items that are technical/grammar edits and require NO discussion to fix* – p. 4-7
2. **Modifications**
   a. Course Major Modifications: pg. 7-9
   b. Program (Certificate/Degree) Modifications: pg. 9-11
3. **RCC Catalog Additions/Removals**
   a. Course Deletions: pg. 11-13
   b. Course Exclusions: pg. 13-14
4. **New Courses and Programs**
   a. New Courses: pg. 14-16

Attachments: Minutes from October 28, 2025 meeting

Action Items:

Technical Corrections on Spreadsheet:
- All corrections were addressed in the days before or during the meeting due to DCC approval that immediately followed this meeting (and left no time for post-meeting follow-up)
- Motion to approve technical edits: 1st Conrad; 2nd Vermillion; unanimously approved

Proposal Type	Subject	Title	Comments/ Concerns for Discussion	Completed before meeting
COURSE MAJ	BUS-53	Introduction to Personal Finance		In Methods of Instruction, change "task" to "tasks" in the third bullet point, and change "student" to "students" and add a hyphen to "real world" in the fourth; no semicolon in the second bullet point of Out-of-Class Writing Assignments after "include"; and change the semicolon to a colon in second point under Other Assignments
COURSE MAJ	CUL-825	Menu Planning		Objectives updated
COURSE MAJ	CUL-826	Food Cost Accounting		Updated
COURSE MAJ	CUL-827	Culinary Purchasing and Receiving		Objectives updated
COURSE MAJ	ESL-90D	Special Topics in ESL: Verb Tense Review		ESL-847 linked with a "historical" advisory rather than "active" under Requisites & Content Review; Course Content 1.1 typo, should be "Past"
COURSE MAJ	ESL-90L	Special Topics in ESL: Punctuation of Phrases and Clauses		ESL-847 linked with a "historical" advisory rather than "active" under Content Review & Entrance Skills
COURSE MAJ	KIN-29	Soccer Theory		Delete "Evaluation of" in the first bullet point under Methods of Evaluation
COURSE MAJ	KIN-44A	Yoga Instructor Fundamentals		Use of "you" in course description seems wrong. Students'?
COURSE MAJ	KIN-44B	Yoga Instructor Methodologies	SLO #3 now reads "Design and demonstrate a 30 minute intelligently sequenced beginner to intermediate level yoga class that includes breath, postures, and meditation with benefits and contraindications." -S	Under Entrance Skills their is a #3 that appears with the link to KIN-44A; SLO #2 needs an edit: "Design and demonstrate a 30 minute intelligently sequenced yoga class at the beginner to intermediate level, including breath, postures, meditation with benefits and contraindications. [Delete "including a beginner to"]
COURSE MAJ	KIN-A44	T'ai-chi Ch'uan, Intermediate		MoI stem verbs are "ING" forms rather than imperatives. MoE stem words are "Administration of ..." which feels wrong.

COURSE MAJ	PHI-14	Survey of Black Thought		Objective 11 needs a space "anddiasporic"
COURSE MAJ	PHO-12	Photojournalism		Objectives changes. Course content added.
COURSE MAJ	PHO-15	Wedding and Event Photography		Objectives changed.
PROG MOD	POLS-	Political Science	The ADT Program Form that was uploaded is the master document and not for the Political Science ADT; on the uploaded TMC that was attached POLS-20 & POLS-22 that have been excluded from the college catalog are still listed.	
PROG MOD	BUS-	Business Administration: Accounting Concentration	CurrIQūnet Glitch! Attachments there but titles "invisible". Click download to view. -S Unable to review as there are no attachments. Tried different browsers.	
PROG MOD	BUS-	Business Administration: Marketing Concentration	CurrIQūnet Glitch! Attachments there but titles "invisible". Click download to view. -S Unable to review as there are no attachments. Tried different browsers.	
PROG MOD	THE-	Acting	CurrIQūnet Glitch! Attachments there but titles "invisible". Click download to view. -S Unable to review as there are no attachments. Tried different browsers.	
PROG MOD	THE-	Musical Theatre	Unable to determine which course was added or deleted from the Program Mod and minutes	Dance Tech block went from 2 unit requirement to 3; music block went from 2-4 units to 1-4 units; primary change was to expand certificate only to certificate and degree
PROG MOD	WEL-	Welding Technology	Rationale states removing WEL-200 but it is still in on the attaced POR modification and AIR-200 was not added to the POR as indicated in rationale. There are no minutes	Curricunet program narrative shows AIR 200 and not WEL 200; changed from launch to in progress edit on 11/10. Minutes added 11/10 -- curricunet glitch that shows empty file title; name appears when you download.
COURSE DEL	NXN-81	Introduction to Critical Care Nursing	Not in Approvals for review by representatives. (Can be accessed in Course search; limit "status" to "In Review" and choose discipline under "subject" and put the course number in the keyword bar. -KD)	

COURSE EXCL	POLS-22	Politics of the Middle East	POLS 20 was also submitted for exclusion and is part of the program mod for the POLS ADT but POLS 20 is not on this agenda, only POLS 22	*POLS 20 exclusion was put on hold after original launch so can't be removed at this time -KD*
COURSE NEW	ACC-68	Taxation of Business Entities and Fiduciaries	Has 35 Course Objectives. Is this excessive; should some be merged? (This is a discussion item. KD/SS/CG can't fix for discipline. -KD)	
COURSE NEW	CIS-911	Intermediate Canvas: Communicating and Interacting in Canvas	Delete "Follows the Introduction to Canvas course (CIS-910)." from the course description?	
COURSE NEW	CIS-912	Advanced Canvas: Assignments and Quizzes	Delete "Follows the Intermediate Canvas course (CIS-911)." from the course description?	
COURSE NEW	MAT-5E	Calculus for Business and Life Science with Embedded Support	Is it ok in the course description to state "Review of skills..." for AB 705/1705?	Brackets in the course description okay? Life science or Life sciences? Usually it's the latter.
COURSE NEW	PSYC-2H	Honors Biological Psychology		No colon in the course description after "include." (Done - KD) Seems like the use of "basis" on Course Objectives should be "bases" (plural) most of the time. (asked originator; waiting - KD)
COURSE NEW	THE-60	Acting for Non-Majors	Objectives and SLOs flipped. -S	Lowercase "Acting" in SLOs 1 and 3; Add a hyphen in "self exploration in Course Content 8 Course objectives #1 & #3 are the same; in MOE it states "Participation and regular attendance..."
COURSE NEW	THE-70	Drama in the Classroom	Objectives more like SLOs. -S	Change "level" to "levels" in course description. Course objectives #1 & #3 are the same; in MOE it states "Participation and regular attendance..."
PROG NEW	ADM-	Design Agency Production	CurrIQūnet Glitch! Attachments there but titles "invisible". Click download to view. -S Unable to review as their are no attachments. Tried different browsers.	Note: program name change to Design Agency Production -KD
PROG NEW	ENGL-	Global Studies	Two guys walked into a bar. The second one should've seen it coming.	

Course	Long_Title	Rationale		CCRIV Decision
PROG NEW	ESL-	Intermediate American College English	CurrIQūnet Glitch! Attachments there but titles "invisible". Click download to view. -S Unable to review as their are no attachments. Tried different browsers.	
PROG NEW	ESL-	Medical Terminology for English Language Learners		"with the goal of entering the healthcare field" removed from the PLO - KD

Course	Long_Title	Rationale	Campus	CCRIV Decision

Course Major Modifications

Motion to approve all course major modifications except for CUL-825-, 826, and 827: 1st Haines; 2nd Joseph; approved unanimously

Course	Long_Title	Rationale	Campus	CCRIV Decision
ASL-10	Introduction to Sign Language Interpreting	*Updating course to add co-requisite and text updates*	R	**Approved**
BUS-20	Business Mathematics	*This course's major modification is to add BUS 10 as an advisory.*	MNR	**Approved**
BUS-53	Introduction to Personal Finance	*This course's major modification is to add BUS 10 as an advisory.*	MR	**Approved**
CIS-17A	Programming Concepts and Methodology II: C++	*SAAM modifications for Lecture/Lab Hours - 54/18 to 45/27.*	MNR	**Approved**
CSC-17A	Programming Concepts and Methodology II: C++	*SAAM modifications for Lecture/Lab Hours - 54/18 to 45/27*	NR	**Approved**
CUL-825	Menu Planning	*This course has been reviewed and requires no changes except for a Textbook update at this time. Hold to wait for program update because hours changed*	R	**HOLD**
CUL-826	Food Cost Accounting	*This course is required for the RCC Cook & Pastry Apprenticeship Program Hold to wait for program update because hours changed*	R	**HOLD**
CUL-827	Culinary Purchasing and Receiving	*This course has been reviewed and requires no changes except for a Textbook update at this time. Hold to wait for program update because hours changed*	R	**HOLD**
ECO-4	Introduction to Economics	*As part of the periodic comprehensive program review process for economics, all CORs in economics shall be updated for materials. Held at RCC CC 10/28 because of fewer objectives than outcomes. - Fixed*	MNR	**Approved**
ESL-90D	Special Topics in ESL: Verb Tense Review	*The course materials for this COR are being updated as part of the routine updating procedure and so that when the discipline creates a new mirrored non-credit course, it can be copied directly without modification. No other changes have been made.*	MNR	**Approved**

ESL-90L	Special Topics in English as a Second Language: Punctuation of Phrases and Clauses	*The course materials for this COR are being updated as part of the routine updating procedure and so that when the discipline creates a new mirrored non-credit course, it can be copied directly without modification. No other changes have been made.*	NR	**Approved**
ESL-90P	Special Topics in ESL: Mastering Academic Vocabulary	*Updating course materials.*	MNR	**Approved**
ESL-95	Pronunciation	*The course materials for this COR are being updated as part of the routine updating procedure and so that when the discipline creates a new mirrored non-credit course, it can be copied directly without modification. No other changes have been made.* *Held at RCC CC 10/28 for course title and misc. smaller edits. Edits have been made and title change was approved by the discipline. - Fixed*	NR	**Approved**
ETS-13	Survey of Black Thought	*Reviewers' comments said that this course did not meet the standard for Area 6. It read as a humanities course*	MNR	**Approved**
HCA-5	Anesthesia Technology Clinical Experience I	*Increasing from 4.5 units to 5 units (256 hours to 270 hours) to comply with the new SAAM. Regulation for AT programs requires a minimum of 500 clinical hours in the program and, therefore, the only solution was to increase the hours of the course.*	R	**Approved**
HCA-6	Anesthesia Technology Clinical Experience II	*Increasing from 4.5 units to 5 units (256 hours to 270 hours) to comply with the new SAAM. Regulation for AT programs requires a minimum of 500 clinical hours in the program and, therefore, the only solution was to increase the hours of the course.*	R	**Approved**
KIN-29	Soccer Theory	*Updating description, objectives, SLOs, content, and materials.*	NR	**Approved**
KIN-44A	Yoga Instructor Fundamentals	*Updated the last sentence to align the description with becoming a Registered Yoga Teacher through Yoga Alliance.*	MR	**Approved**
KIN-44B	Yoga Instructor Methodologies	*Add a richer course description that includes topics and the connection to Yoga Alliance.*	MR	**Approved**
KIN-A43	T'ai-chi Ch'uan, Beginning	*Updated Course Description* *Updated Course Objectives* *Updated Student Learning Outcomes* *Updated Course Materials*	NR	**Approved**
KIN-A44	T'ai-chi Ch'uan, Intermediate	*Updated Course Description* *Updated Course Objectives* *Updated Course Materials*	NR	**Approved**
NNA-80	Nursing Assistant Training Program (NATP)	*Update course hours/units for new SAAM regulation.*	R	**Approved**
NNA-81	Certified Home Health Aide	*Change hours & units due to new SAAM regulation.*	R	**Approved**

NRN-18	Transition Course for Advanced Placement Students	*Need to increase by 0.5 units, so there are additional hours to accommodate for testing as Advanced Placement students are having difficulty when transitioning into the RN program on theory exams. Faculty are finding it difficult to cover the content adequately. Added additional content and restructured some of the course content. Updated MOI and MOE, along with course materials.*	R	**Approved**
PHI-14	Survey of Black Thought	*This course is being updated to maintain Area 6 CalGETC transferability alongside its cross-listed course, ETS-13.*	R	**Approved**
PHO-12	Photojournalism	*Book updated, and lighting added to description.* *RCC CC held 10/28 for requested edits to objectives and content about lighting; no changes at time of agenda publication. - Fixed*	R	**Approved**
PHO-15	Wedding and Event Photography	*Reviewed course and updated book. Course description updated to make verba* *RCC CC held 10/28 for requested edits to objectives; no changes at time of agenda publication.- Fixed*	R	**Approved**
PSYC-11	Psychology of Human Sexuality	*This major modification is designed to update the included textbooks and make the following changes to the course content: -Replace "intersexuality" with "differences of sexual development." The preferred language is evolving and this is currently the terminology that is most widely used. Delete a section that focused on the legal system, ethics, religious traditions, and education. This course is packed with content and these topics do not appear on the matching C-ID.*	MNR	**Approved**

Motion to approve all Program Modifications: 1ˢᵗ Williams; 2ⁿᵈ Russell; approved unanimously

Program Modifications - ADT

POLS-	Political Science	*Removal of POLS 20 and 22 which have been excluded from the college catalog.*	R	**Approved**

Program Modifications - Certificate

NNA-	Acute Care Nursing Assistant	*Update course hours/units for new SAAM regulation. NNA-86 remains at 2 units, but the lecture and lab hours had to be adjusted. This certificate is being revised as NNA-80 has gone from 5 to 5.5 units as a result of SAAM.*	R	**Approved**
NNA-	Home Health Aide	*Update course hours/units for new SAAM regulation. NNA-81 increased from 1 unit to 1.5 units (20 lecture hours, 21 lab hours). This certificate is also being revised as NNA-80 has gone from 5 to 5.5 units because of SAAM.*	R	**Approved**
NNA-	Nursing Assistant	*Update course hours/units for new SAAM regulation. Course units have been adjusted from 5 units (60 hours lecture, 100 hours lab) to 5.5 units (60 hours lecture, 117 hours lab). According to CDPH, students must have a minimum of 100 hours direct patient care and thus approved this change. This will still ensure compliance with Title IV Department of Education 34 CFR 668.14(b)(26)(ii).*	R	**Approved**

Program Modifications - Degree and Certificate

BUS-	Business Administration: Accounting Concentration	*This program modification accomplishes attaching all accounting courses to the Business Administration: Accounting Concentration – Associate of Science Degree and Certificate of Achievement. Course Deletion: The material in the course that we are deleting, ACC 61 – Cost Accounting is already covered by one of the required courses for this program, Principles of Accounting II (ACC 1B). Course Additions: ACC 55 is a course attached to our Small Business Accounting certificate (CE859) and Small Business Payroll Accounting certificate (CE860). This course should also be an elective in the Accounting Concentration program. ACC 19, ACC 19L, ACC 40, and ACC 68 are all recently developed and approved courses that need to be attached to the Accounting Concentration degree and certificate. ACC 67 was adopted into RCC inventory and needs to be associated with the Accounting Concentration degree and certificate.*	R	**Approved**
BUS-	Business Administration: Marketing Concentration	*Change of name of MKT 25 from current name "Marketing for Professionals" to new name "Marketing for Workplace Success".*	R	**Approved**
HCA-	Anesthesia Technology	*This is modification to an existing certificate/degree as the units needed to be increased to be in compliance with the new SAAM. HCA-5 and HCA-6 are increasing from 4.5 units to 5 units (256 hours to 270 hours). Regulation for AT programs requires a minimum of 500 clinical hours in the program and, therefore, the only solution was to increase the hours of the course.*	R	**Approved**
THE-	Acting	*Changing from a Certificate program to an AA in Acting.*	R	**Approved**
THE-	Musical Theatre	*Program is being updated to remove course that are no longer in the inventory. Adding an additional music course option. Adding a degree counterpart.*	R	**Approved**
WEL-	Welding Technology	*The removal of WEL-200 reflects its deletion from the catalog and ensures program requirements remain accurate and up to date. The addition of AIR-200 as an elective will expand student options, enhance flexibility in course selection, timely completion of the certificate/degree. These adjustments strengthen program accessibility while maintaining alignment with industry needs and leaving core learning outcomes unchanged.*	R	**Approved**

Program Modifications - Non-Credit Certificate

ESL-	Advanced American College English	*The discipline has expanded access to our community of language learners by providing reading, oral skills and special topics courses in non-credit mirrored formats. Along with that change, this noncredit certificate will expand the variety of courses students can benefit from while allowing them to target their individual language acquisition needs as they take courses at RCC.*	R	**Approved**
ESL-	Beginning American College English	*The discipline has expanded access to our community of language learners by providing reading, oral skills and special topics courses in non-credit mirrored formats. Along with that change, this noncredit certificate will expand the variety of courses students can benefit from while allowing them to target their individual language acquisition needs as they take courses at RCC.*	R	**Approved**

Course Deletions

Motion to approve all deletions except NXN-81: 1ˢᵗ Amidon; 2ⁿᵈ Conrad; approved unanimously

ACC-61	Cost Accounting	*ACC 1B covers the main concepts of Cost Accounting.*	R	**Approved**
CAT-200	Computer Applications and Office Technology Work Experience	*Course has never been offered due to the constraints of the old outline. Consolidating the course under CIS.*	MNR	**Approved**
CAT-37DE	Legal Terminology	*Two-Year CTE Review-program and course deletion*	R	**Approved**
CAT-38DE	Legal Word Processing and Forms	*course and program deletion*	R	**Approved**
COMM-5	Parliamentary Procedure	*This course has not been taught since prior to 2019. In department discussions, we did not see this course being taught in the near future.*	R	**Approved**
COMM-51	Enhancing Communication Skills	*This course has not been taught since spring of 2021. After department discussions, we assessed that the course is not likely to be taught in the near future, and agreed to have it deleted in order to meet discipline course compliance requirements.*	R	**Approved**
COMM-85A	Communication Studies Clinic	*COMM-85A - Communication Studies Clinic has not been taught since Spring 2020. The department discussed if we were planning to have this course in the near future, and decided that for now, ourstudents are served by ILA 800 instead. As a department, we voted to delete this course. This is a riv only course.*	R	**Approved**

COMM-85B	Communication Studies Clinic II	*COMM-85B - Communication Studies II, has not been taught since Spring 2020. The department discussed if this course would be taught in the near future, and decided against it given less than ideal enrollment. Further, our students are served by ILA 800. As a department, we voted to delete this course. This is a riv only course.*	R	**Approved**
EST-10	Industrial Calculations	*The course is being deleted as the program has been discontinued.*	R	**Approved**
EST-15	Zero Net Energy Building Science	*The course is being deleted as the program has been discontinued.*	R	**Approved**
EST-20	California Energy Codes	*The course is being deleted as the program has been discontinued.*	R	**Approved**
EST-200	Energy Systems Technology Work Experience	*The course is being deleted as the program has been discontinued.*	R	**Approved**
EST-21	California Building Codes	*The course is being deleted as the program has been discontinued.*	R	**Approved**
EST-23	California Plumbing Codes	*The course is being deleted as the program has been discontinued.*	R	**Approved**
EST-24	California Electrical Codes	*The course is being deleted as the program has been discontinued.*	R	**Approved**
EST-25	California Residential Codes	*The course is being deleted as the program has been discontinued.*	R	**Approved**
EST-26	California Fire Codes	*The course is being deleted as the program has been discontinued.*	R	**Approved**
EST-30	Architectural Blueprint Reading	*The course is being deleted as the program has been discontinued.*	R	**Approved**
EST-32	Architectural Practice I	*The course is being deleted as the program has been discontinued.*	R	**Approved**
EST-33	Materials of Construction	*The course is being deleted as the program has been discontinued.*	R	**Approved**
NRN-100	Essentials of Nursing Practice	*There is no longer a need for this course, and it has not been offered since 2019.*	R	**Approved**
NRN-107	Essentials of Nursing Practice Laboratory	*There is no longer a need for this course, and it has not been offered since 2019.*	R	**Approved**
NRN-14	Health Promotion and Wellness Across the Lifespan	*The course was previously approved for Area E of the CSU transfer pattern and, with the inception of CalGETC no longer meets the Lifelong Learning requirements for the CSU. Content was reintegrated into the required course for the ADN (RN) program (Nursing 11, 12, 21 & 22)*	R	**Approved**

NVN-52	Introductory Concepts of Vocational Nursing - Nursing Fundamentals	*Needed to redistribute hours and units in order to conform to the District's summer session calendar and change in regulatory allowable hours. The Spring courses were too many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. The VN curriculum was changed and re-numbered.*	R	**Approved**
NVN-52A	Nursing Learning Laboratory	*Needed to redistribute hours and units in order to conform to the District's summer session calendar and change in regulatory allowable hours. The Spring courses were too many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. The VN curriculum was changed and re-numbered.*	R	**Approved**
NVN-60	Intermediate Vocational Nursing Foundations-Nursing Process	*Needed to redistribute hours and units in order to conform to the District's summer session calendar and change in regulatory allowable hours. The Spring courses were too many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. The VN curriculum was changed and re-numbered.*	R	**Approved**
NVN-61	Intermediate Concepts of Vocational Nursing-Care of the Family	*Needed to redistribute hours and units in order to conform to the District's summer session calendar and change in regulatory allowable hours. The Spring courses were too many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. The VN curriculum was changed and re-numbered.*	R	**Approved**

NXN-81	Introduction to Critical Care Nursing	*There is no longer a need for this course. The course has not been offered in several years.* *Hold to wait for program*	R	**HOLD**
PHO-200	Photography Work Experience	*We have decided as a department (Applied Technical Art and Trade) to consolidate 200 Work Experience courses into one class.*	MR	**Approved**
WEL-200	Welding Work Experience	*The course is no longer in compliance and has now been integrated into the Air 200 work experience class.*	R	**Approved**

Course Exclusions

Motion to approve all course exclusions: 1ˢᵗ Williams; 2ⁿᵈ Joseph; approved unanimously

ENE-51	Print Reading	*This course has not been offered at RCC since 2010.*	R	**Approved**
ENE-60	Math for Engineering Technology	*This class has not been offered at RCC since 2010.*	R	**Approved**
ENGL-16	Introduction to Linguistics	*The English & Media Studies Department has not successfully offered the course in several years and has removed it from its course rotation, with no plans to offer it going forward.*	R	**Approved**
POLS-22	Politics of the Middle East	*At RCC, we feel that POLS 2 (Comparative), offered each semester and taught by our new faculty dedicated to that course, covers these specialized topics. We also don't want students to become confused between POLS 20 Latin American Politics and the high demand POLS 21 Latinx politics. POLS 22,Politics of the Middle East, has never been taught at RCC before. These courses are occasionally taught at MVC and Norco so we need to go the exemption route.*	R	**Approved**

New Courses – *new courses were voted on in three separate motions:*

- *Motion to approve new courses except CIS-910, 911, 912, GEG-9, and PSYC-42: 1ˢᵗ Haines; 2ⁿᵈ Conrad; approved unanimously*
- *Motion to approve GEG-9: 1ˢᵗ Williams; 2ⁿᵈ Murdock; 12 yes, 2 no (Namala, Russell), 3 abstentions (Murdock, Ahumada, Haines) – motion approved*
- *Motion to approve PSYC-42: 1ˢᵗ Murdock; 2ⁿᵈ Williams; 4 yes (Clark, Korn, Namala, Russell), 12 no, 1 abstention (Haines) – motion failed*

ACC-68	Taxation of Business Entities and Fiduciaries	*Course enhances tax preparation series of courses. This course is similar to El Camino College's and Santa Moinca College's Business Taxation and Fiduciaries courses.*	R	**Approved**
CIS-910	Introduction to Canvas: Essentials for Online Learning	*This course is the first of three in a series leading to a non-credit certificate. It has been developed to help students become proficient in navigating and utilizing the platform's features effectively. As Canvas is widely used for managing course materials, assignments, and course navigation, a foundational understanding is essential for academic success.* *Committee held at November 13 meeting to request more information from discipline. Primary question was why the courses needed to be a three-course series. Committee discussed other*	R	**HOLD**

		formats based on the content like a single variable hour course or a two-course series (beginning and advanced); committee had two other concerns about some of the language in the COR; Chair Douglass will share with originator and invite to next meeting.		
CIS-911	Intermediate Canvas: Communicating and Interacting in Canvas	*This course is the second of three in a series leading to a non-credit certificate. It has been developed to help students become proficient in navigating and utilizing the platform's features effectively. As Canvas is widely used for managing course materials, assignments, and course navigation, a foundational understanding is essential for academic success. See above note.*	R	**HOLD**
CIS-912	Advanced Canvas: Assignments and Quizzes	*This course is the second of three in a series leading to a non-credit certificate. It has been developed to help students become proficient in navigating and utilizing the platform's features effectively. As Canvas is widely used for managing course materials, assignments, and course navigation, a foundational understanding is essential for academic success. See above note.*	R	**HOLD**
DAN-D15	Ballet Ensemble	*This course supports the RCC Dance Ballet Ensemble - a performance opportunity for Ballet students of all levels. Held at RCC CC10/28 for various edits; changes have been made to Course Description, Course Objectives, SLOs, and Course Content - Fixed*	R	**Approved**
ESL-890D	Special Topics in ESL: Verb Tense Review	*Mirrored course of ESL-90D.*	MNR	**Approved**
ESL-890L	Special Topics in English as a Second Language: Punctuation of Phrases and Clauses	*Mirrored ESL-90L. The course materials for this COR are being updated as part of the routine updating procedure and so that when the discipline creates a new mirrored non-credit course, it can be copied directly without modification. No other changes have been made.*	MNR	**Approved**
ESL-890P	Special Topics in ESL: Mastering Academic Vocabulary	*Mirrored noncredit course.*	MNR	**Approved**
ESL-895	Pronunciation and Accent Reduction	*Mirrored course of ESL-95.*	NR	**Approved**

GEG-9	Introduction to Environmental Remote Sensing and Image Analysis	*As interest in geographic information systems (GIS) has grown among our students, it is increasingly necessary to offer complementary and scaffolded courses. Remote sensing data and analysis are important sources of data and information in the GIS domain. Helping students learn remote sensing concepts and skills will greatly increase their abilities and career potential in GIS. GEG-9 would also serve as a building block for a planned GIS certificate being developed by the Geography faculty.* *Held at RCC CC 10/28 for content questions to clarify formatting and energy vs. light; faculty reviewed and note that content is as intended. - Noted*	MR	**Approved**
MAT-5E	Calculus for Business and Life Science with Embedded Support	*A 6-unit course combining our current MAT-5 and MAT-105 while satisfying the CCN requirements. Combining these courses can eliminate the co-requisite requirement, potentially reducing confusion for students and improving equity in access to support. This change streamlines our course offerings and enhances the overall student experience.*	MNR	**Approved**
PSYC-2H	Honors Biological Psychology	*To enhance the current honors offerings.*	NR	**Approved**
PSYC-42	Forensic and Legal Psychology	*This course is intended to serve as an additional elective course for psychology students. Roles that psychologists play in the field and how the law influences psychology will be examined. The course will highlight how psychological science (e.g., theory, methods, results, and practice) can inform the legal system.* *There is California precedent for including Forensic and Legal Psychology as a lower-division, community college level class. For example, Cerritos College and Santa Ana College already have this course offered.* *Course was held at November 13 meeting for concerns about discipline placement and crossover with ADJ area; noted in one content area in particular which Chair Douglass will follow up on with originator.*	MNR	**HOLD**
THE-60	Acting for Non-Majors	*Provides an opportunity for students from various academic fields to develop essential life skills like communication, confidence, and creativity. It promotes cultural literacy and helps students approach their personal and professional challenges with a broader perspective. This class would be a valuable addition to the curriculum for students, not just as an extracurricular activity, but as a practical, enriching experience that supports their overall growth and future success.*	R	**Approved**

THE-70	Drama in the Classroom	*This course will prepare Theatre Arts students to apply their skills in drama and performance to a career as a K-12 educator. Similarly, it will support Education students by providing them with new and dynamic drama-based learning strategies for the K-12 classroom.*	R	**Approved**

Motion to approve all ne programs: 1st Amidon; 2nd Williams; approved unanimously

New Programs – Certificates

ADM-	Design Agency Experience	*Design agency experience is a valuable and marketable skill for students whose professional paths should lead them to the graphic design, graphic/visual communication, and illustration industries. This new Design Agency Experience certificate will greatly equip our students with advanced graphic design skillsets that are critical to real client projects and interaction.*	R	**Approved**
ENGL-	Global Studies	*The Global Studies Certificate of Achievement is a high-impact, equity-minded initiative that leverages existing general education offerings to provide students with a coherent, transcript-noted credential in global learning. It supports transfer, enhances career readiness, demonstrates students' acquisition of skills such as cross-cultural communication and adaptability, and aligns with RCCD's mission to serve the educational and workforce needs of its diverse student population while preparing graduates to navigate and contribute to an interconnected world. By rewarding students with a certificate to recognize their interest and success in internationalized courses, the program expands equitable access to global education to all students in the district. Finally, the certificate distinguishes RCCD as a leader in internationalizing the curriculum.*	R	**Approved**

New Programs - Degree and Certificate

AUB-	Advanced Collision Repair	*With changes in industry demand for skilled workers trained in new technologies and repair strategies, the RCC Collision Department has acquired industry-standard equipment and technology to support updated training. At the recommendation of the advisory*	R	**Approved**

New Programs - Non-Credit Certificate

ESL-	Intermediate American College English	*The discipline has expanded access to our community of language learners by providing reading, oral skills and special topics courses in non-credit mirrored formats. Along with that change, this noncredit certificate will expand the variety of courses students can benefit from while allowing them to target their individual language acquisition needs as they take courses at RCC.*	R	**Approved**

ESL-	Medical Terminology for English Language Learners	*English language learners who want to function and communicate in the healthcare field and medical environments often find the greatest obstacle is language used with medical terminology. The purpose of this certificate is to reduce those barriers by allowing students to practice with the specific language to help them function better within the healthcare system and/or prior to entering healthcare content classes. These ESL courses will increase language learners' ability to advocate for themselves and their families as they navigate through the medical system while also improving access to employment in the healthcare field.*	R	**Approved**

Distance Education Proposals

Motion to approve DE Proposals excepts ADM-66DE: 1st Amidon; 2nd Williams; approved unanimously

ADM-66DE	Visual Storytelling	*Held at November 13 RCC CC to request changes to MOI and MOE sections*	R	**HOLD**
AUB-81DX	Advanced Collision Repair Techniques		R	**Approved**
AUB-82DX	Introduction to Powder Coating		R	**Approved**
AUB-83DX	Advanced Powder Coating Techniques		R	**Approved**

Distance Education Modifications

Motion to approve DE Modifications except KIN-10DE and to vote before new DE proposals in case committee runs out of time: 1st Russell; 2nd Amidon; approved unanimously

EAR-20DE	Child Growth and Development		MNR	**Approved**
EAR-24DE	Introduction to Curriculum		MNR	**Approved**
EAR-25DE	Teaching in a Diverse Society		MNR	**Approved**
EAR-26DE	Health, Safety and Nutrition		MNR	**Approved**
EAR-28DE	Principles and Practices of Teaching Young Children		MNR	**Approved**
EAR-33DE	Infant and Toddler Development		MNR	**Approved**
EAR-34DE2	Infant and Toddler Care and Education		MNR	**Approved**
EAR-38DE	Adult Supervision and Mentoring in Early Care and Education		MNR	**Approved**
EAR-40DE	Introduction to Children with Special Needs		MNR	**Approved**

EAR-42DE	Child, Family, and Community		MNR	**Approved**
EAR-43DE2	Children with Challenging Behavior		MNR	**Approved**
EAR-44DE	Administration I: Programs in Early Childhood Education		MNR	**Approved**
EAR-45DE	Administration II Personnel and Leadership		MNR	**Approved**
EAR-47DE	Childhood Stress and Trauma		MNR	**Approved**
KIN-10DE	Introduction to Kinesiology	*Held at RCC CC on November 13 to request additional info*	MNR	**HOLD**

RCC Information Items:
RCC Minor Modifications approved by Tech Review to go to DCC/BOT

ACC-19	Volunteer Income Tax Assistance Training	*No changes needed. Course mirrors ACC 819.*	R
ACC-1A	Principles of Accounting I	*Two year update. Reviewed and determined textbook updates only were needed.*	MNR
ACC-1B	Principles of Accounting II	*Two year update. Reviewed and determined no updates were needed.*	MNR
ACC-62	Payroll Accounting	*Two year update. Reviewed and determined only textbook updates were needed.*	MNR
ACC-802	Monthly Procedures using QuickBooks	*Two year update. Reviewed and determined that no updates were needed.*	MNR
ACC-803	Year End Procedures with QuickBooks	*Two year updates. Reviewed and determined that no updates were needed.*	MNR
ACC-819	Volunteer Income Tax Assistance Training	*2 year CTE review. Mirrored course with ACC 19. Course was reviewed for course materials and other updates; no changes.*	MR
ASL-11	American Sign Language Interpreting I	*No modifications are proposed for ASL 11 at this time. The course content, objectives, and resources remain current and continue to meet the program's and students' learning goals.*	R
ASL-12	American Sign Language Interpreting II	*No modifications are proposed for ASL 12 at this time. The course content, objectives, and resources remain current and continue to meet the program's and students' learning goals.*	R
ASL-13	American Sign Language Interpreting III	*No modifications are proposed for ASL 13 at this time. The course content, objectives, and resources remain current and continue to meet the program's and students' learning goals.*	R
ASL-14	American Sign Language Interpreting IV/Practicum	*No modifications are proposed for ASL 14 at this time. The course content, objectives, and resources remain current and continue to meet the program's and students' learning goals.*	R

ASL-20	Ethical and Professional Standards of Interpreting	*No modifications are proposed for ASL 20 at this time. The course content, objectives, and resources remain current and continue to meet the program's and students' learning goals.*	R
BUS-10H	Honors Introduction to Business	*Textbook update*	MNR
BUS-15	Street Law: An Introduction to Law and Legal Issues	*Course has been reviewed, and no changes are needed. 2-year CTE Cycle Review*	R
BUS-18A	Business Law I	*Textbook updates, review of SLOs, Objectives, Content, 2-year CTE Cycle Review.*	MNR
BUS-18B	Business Law II	*Textbook updates, review of SLOs, Objectives, Content, 2-year CTE Cycle Review.*	MNR
BUS-813	Solopreneurs: Personal Finance and QuickBooks Quickstart	*2-year CTE Cycle Review for Content and Textbook updates*	R
BUS-814	Business Skills: Professional Communication Basics	*2-year CTE Cycle Review for Content and Textbook updates.*	MR
BUS-815	Business Skills: Professional Online Presence	*CTE 2-year Course, Content, and Material Review.*	R
BUS-816	Business Skills: Managing the Customer Experience	*CTE 2-year cycle Review o*	R
BUS-817	Business Skills: Professional Self-Management	*2-year CTE Cycle Review for Content and Textbook updates.*	MR
BUS-819	Business Success Seminar	*2-year CTE Cycle Review for Content and Textbook updates.*	R
CAT-79	Introduction to Adobe Illustrator	*COR reviewed, textbook updated, no other changes needed at this time.*	MNR
CAT-808	Critical Thinking, Problem Solving and Decision Making	*COR reviewed per 2-year course rotation review. Textbook materials are OER so no updates needed.*	MR
CAT-809	Business Writing in a Technological World	*CTE-Two-year review 5/15/25*	R
CAT-898	Windows, File Management, Internet, and Canvas Basics	*Two year review. Content and Materials review.*	R
CHE-1BH	Honors General Chemistry, II	*Textbook updates.*	MR
CIS-100	IT Workplace Readiness	*Course reviewed and no changes or updates needed.*	MR
CIS-12	PHP Dynamic Web Site Programming	*Course outline was reviewed and found to be up to date. No changes needed at this time.*	MNR
CIS-14A	Web Programming: JavaScript	*COR reviewed, textbook updated, otherwise no further changes needed.*	MR
CIS-1A	Introduction to Computer Information Systems	*COR was reviewed, textbook updates were made, otherwise no further changes are needed at this time.*	MNR

CIS-21	Introduction to Operating Systems	*Course review with text update.*	MNR
CIS-21A	Linux Operating System Administration	*This rationale is part of the CTE (Career and Technical Education) program's standard two-year curriculum review cycle, ensuring our courses remain relevant and up-to-date with industry requirements. The book section has also been updated to reflect the most current and relevant materials for this course.*	R
CIS-25	Information and Communication Technology Essentials	*This rat is part of the CTE (Career and Technical Education) program's standard two-year curriculum review cycle, ensuring our courses remain relevant and up-to-date with industry requirements. The book section has also been updated to reflect the most current and relevant materials for this course.*	MR
CIS-27	Information and Network Security	*This request is part of the CTE (Career and Technical Education) program's standard two-year curriculum review cycle, ensuring our courses remain relevant and up-to-date with industry requirements. The book section has also been updated to reflect the most current and relevant materials for this course.*	MR
CIS-27A	Computer Forensics Fundamentals	*Course review with text update.*	MR
CIS-5	Programming Concepts and Methodology I:C++	*Two year review and course material update with new IDE software.*	MNR
CIS-71	UX/UI Web Design	*Course outline was reviewed and found to be up to date. No changes needed at this time.*	R
CIS-72A	Introduction to Web Page Creation	*Course outline was reviewed and found to be up to date. No changes needed at this time.*	MR
CIS-72B	Intermediate Web Page Creation Using Cascading Style Sheets (CSS)	*Course outline was reviewed and found to be up to date. No changes needed at this time.*	MR
CIS-76B	Introduction to Dreamweaver	*COR was reviewed, no changes needed at this time.*	MR
CIS-78A	Introduction to Adobe Photoshop	*Outline reviewed, only textbook changes were needed.*	MNR
CIS-79	Introduction to Adobe Illustrator	*COR was reviewed, textbook updated, no further changes needed at this time.*	MNR
CIS-825	Cyber Skills - Introduction to Cybersecurity	*This course has been reviewed and no changes or updates are necessary.*	R
CIS-826	Cyber Skills - Introduction to Virtualization	*This course has been reviewed and no changes or updates are necessary.*	R
CIS-827	Cyber Skills - Introduction to Protocol Analysis	*This course has been reviewed and no changes or updates are necessary.*	R
CIS-830	Introduction to Python Programming: Part 1	*Regular review and updates as necessary.*	R

CIS-831	Introduction to Python Programming: Part 2	*Regular review and updates where necessary.*	R
CIS-832	Introduction to Python Programming: Part 3	*Regular review and updates as necessary.*	R
CIS-834	Historical Perspective: Napier to Torvalds	*Regular review and updates as necessary.*	MR
CIS-835	Foundational Approach: Word Problems to Work Flow	*Regular review and updates as necessary.*	MR
CIS-836	Computational Tools: Calculators to Spreadsheets	*Regular review and updates as necessary.*	MR
CIS-837	Boolean Formulation: Logic to Relationships	*Regular review and updates as necessary.*	MR
CIS-838	Pseudocode and Flowcharts: Descriptive to Visual	*Regular review and updates as necessary.*	MR
CIS-839	Tools of the trade: IDE's to Backup	*Regular review and updates as necessary.*	MR
CIS-898	Windows, File Management, Internet, and Canvas Basics	*Two-year CTE review 5/1/2025*	R
COMM-89	Intramural Competition	*This course textbook materials are being updated for a minor mod.*	R
CSC-12	PHP Dynamic Web Site Programming	*Course outline was reviewed and found to be up to date. No changes needed at this time.*	NR
CSC-14A	Web Programming: JavaScript	*COR reviewed, textbook updated, otherwise no further changes needed.*	NR
CSC-5	Programming Concepts and Methodology I:C++	*Two year course review and course materials update.*	NR
CUL-20	Fundamentals of Baking I	*The course materials have been reviewed, and there are no changes at this time.*	R
CUL-21	Fundamentals of Baking II	*The course materials have been reviewed, and there are no changes at this time.*	R
CUL-22	Cake Decorating I	*The course materials have been reviewed, and there are no changes at this time.*	R
CUL-23	Cake Decorating II	*The course materials have been reviewed, and there are no changes at this time.*	R
CUL-36	Introduction to Culinary Arts	*This course is currently out of compliance and requires a minor modification to bring it into alignment. This course has been reviewed and requires no changes except for a Textbook update at this time.*	R
CUL-37	Intermediate Culinary Arts	*This course is currently out of compliance and requires a minor modification to bring it into alignment. This course has been reviewed and requires no changes except for a Textbook update at this time.*	R

CUL-38	Advanced Culinary Arts	*This course is currently out of compliance and requires a minor modification to bring it into alignment. This course has been reviewed and requires no changes except for a Textbook update at this time.*	R
CUL-41	Fundamentals of Exploring Wine	*This course is currently out of compliance and requires a minor modification to bring it into alignment. This course has been reviewed and requires no changes except for a Textbook update at this time.*	R
CUL-50	ServSafe Food Safety	*The course materials have been reviewed, and there are no changes at this time.*	R
CUL-824	The Art Of Garde Manger	*This course is currently out of compliance and requires a minor modifications to bring it into alignment.* *This course has been reviewed and requires no changes except for a Textbook update at this time.*	R
CUL-850	ServSafe Food Safety	*The course materials have been reviewed, and there are no changes at this time.*	R
CUL-875	Introduction to Math for Baking Professionals	*The course materials have been reviewed, and there are no changes at this time.*	R
CUL-876	Introduction to Cost Control for Professional Bakers	*The course materials have been reviewed, and there are no changes at this time.*	R
CUL-877	Baker's Percentages and Recipe Conversion	*The course materials have been reviewed, and there are no changes at this time.*	R
CUL-878	Cost Control for Baking & Pastry	*The course materials have been reviewed, and there are no changes at this time.*	R
DAN-12	Kinesiology for Pilates/Dance	*Update textbook*	R
DAN-6	Dance Appreciation	*Update textbook*	MNR
DAN-6H	Honors Dance Appreciation	*Updating textbooks*	NR
DAN-D10	Dance Performance	*Updating textbooks*	R
DAN-D20	Introduction to Social Dance	*Update textbooks*	NR
DAN-D22	Ballet, Intermediate	*Updating textbooks*	R
DAN-D23	Ballet, Advanced	*Update textbooks.*	R
DAN-D26	Mexican Ballet Folklorico	*Update textbooks*	R
DAN-D29	Celebrate Dance Rehearsal	*Update textbook*	R
DAN-D30A	Tango	*Update textbooks.*	R
DAN-D30C	Latin Social Dance	*Textbook update.*	R
DAN-D31	Hip-Hop Dance, Beginning	*Update textbooks.*	MNR

DAN-D31B	Hip-Hop Dance - Intermediate	*Updating textbooks.*	R
DAN-D32	Jazz, Beginning	*Update textbook*	NR
DAN-D33	Jazz, Intermediate	*Update textbooks.*	R
DAN-D34	Jazz, Advanced	*Updating textbook*	R
DAN-D35	Dance Repertoire, Hip-Hop	*Updating textbooks.*	R
DAN-D37	Modern Dance, Beginning	*Update textbooks.*	MNR
DAN-D38	Modern Dance, Intermediate	*Updating textbooks.*	R
DAN-D39	Modern Dance, Advanced	*Update textbooks.*	R
DAN-D43	Tap, Beginning	*Updating textbook.*	R
DAN-D44	Tap, Intermediate	*Updating curriculum.*	R
DAN-D46	Pilates Mat Work	*Updating textbooks.*	NR
DAN-D48	Universal Reformer Technique	*Update textbook.*	R
DAN-D49	Pilates, Intermediate	*Updating textbooks*	R
DAN-D5	Summer Showcase Dance Performance	*Updating textbooks.*	R
DAN-D50	Pilates for Dancers	*Updating textbooks.*	R
DAN-D51	Pilates, Advanced	*Updating textbook.*	R
DAN-D60	Musical Theater Dance	*Updating textbook.*	R
DAN-D9	Performance Lab	*Updating textbook.*	R
EAR-19	Observation and Assessment in Early Childhood Education	*Update Textbooks to reflect current publication rates*	MNR
EAR-20	Child Growth and Development	*Update textbook*	MNR
EAR-24	Introduction to Curriculum	*Updating to add current textbook versions*	MNR
EAR-25	Teaching in a Diverse Society	*Modifying to update to more current version of the text*	MNR
EAR-26	Health, Safety and Nutrition	*Modifying to include most recent textbook editions*	MNR
EAR-28	Principles and Practices of Teaching Young Children	*Modifying to include most recent textbook editions*	MNR
EAR-30	Practicum in Early Childhood Education	*Modifying to update to most recent textbook edition*	MNR

EAR-33	Infant and Toddler Development	*Modifying to reflect current textbook editions*	MNR
EAR-34	Infant and Toddler Care and Education	*Modifying to update current textbook editions*	MNR
EAR-35	Practicum in Infant and Toddler Care	*Modifying to update textbook to current editions*	MR
EAR-38	Adult Supervision and Mentoring in Early Care and Education	*Modifying to reflect updated textbook versions*	MNR
EAR-40	Introduction to Children with Special Needs	*Modifying to include updated textbook*	MNR
EAR-42	Child, Family, and Community	*Modifying to reflect current textbook editions*	MNR
EAR-44	Administration I: Programs in Early Childhood Education	*Modifying to reflect current textbook editions*	MNR
EAR-45	Administration II: Personnel and Leadership in Early Childhood Education	*Modifying to reflect current textbook editions*	MNR
EAR-46	Curriculum and Strategies for Children with Special Needs	*Modifying to reflect current textbook editions*	MNR
EAR-47	Childhood Stress and Trauma	*Modifying to reflect current textbook editions*	MNR
EDU-1	Introduction to Elementary Classroom Teaching	*To update to current textbooks.*	MNR
EDU-10	Introduction to Education Studies	*Update to reflect current textbook edition.*	R
EDU-51	Introduction to Leadership	*Update to reflect current textbook editions.*	MR
ENGL-10	Special Studies in Literature	*The course needed an updated textbook to remain current and in compliance.*	MNR
ESL-801	ESL Support for Career and Technical Programs	*This minor modification is a standard course review. Only textbooks have been updated.*	NR
ETS-21	Latinx Politics	*Minor Modification- Textbook updates including OER*	MNR
GEG-6	Geography of the United States and Canada	*Textbook update.*	NR
GEO-32	Regional Field Studies in Geology	*Update textbooks.*	R
HCA-1	Professional Aspects of Anesthesia Technology	*CTE 2 year review.*	R
HCA-2	Basic Principles of Anesthesia Technology	*CTE 2 year review.*	R
HCA-4	Anesthesia Technology Pharmacology	*CTE 2 year review.*	R

HCA-7	Anesthesia Technology Case Study Development and Program Review	*CTE 2 year review.*	R
KIN-16	Introduction to Athletic Training	*Update course materials, update methods of instruction, update methods of evaluation.*	NR
KIN-17	Athletic Training, Fall Sports, Lower Extremity	*Update course materials.*	R
KIN-18	Athletic Training, Spring Sports, Upper Extremity	*Update course materials*	R
KIN-19	Athletic Training, Fall Sports, Head, Neck, Spine, Torso, and Hip	*Update course materials*	R
KIN-20	Athletic Training, Spring Sports, General Medical	*Update course materials.*	R
KIN-21A	Athletic Training Applications A	*Update methods of instruction, update course materials.*	R
KIN-21B	Athletic Training Applications B	*Update methods of instruction, update course materials.*	R
KIN-21C	Athletic Training Applications C	*Update methods of instruction, update course materials.*	R
KIN-21D	Athletic Training Applications D	*Update methods of instruction, Update course materials.*	R
KIN-35	Foundation for Fitness and Wellness	*Update course materials.*	MNR
KIN-45	Group Fitness Instructor	*Update course materials - textbook.*	R
KIN-A64A	Soccer, Beginning	*Update course materials.*	MNR
KIN-A64B	Soccer, Intermediate	*Update course materials*	MNR
KIN-A64C	Soccer, Advanced	*Update course materials.*	MNR
KIN-A71	Beach Volleyball	*Update Course materials*	R
KIN-A75A	Walking for Fitness: Beginning	*Update course materials, update methods of instruction, update methods of evaluation.*	MNR
KIN-A77A	Jogging for Fitness, Beginning	*Update course materials.*	NR
KIN-A77B	Jogging for Fitness, Intermediate	*Update course materials.*	NR
KIN-A77C	Jogging for Fitness, Advanced	*Update course materials.*	NR
KIN-V20	Basketball, Varsity, Women	*Update Course Materials.*	R
KIN-V82	Speed, Agility, and Quickness Training	*Update course materials - textbook.*	R
MAT-2	Differential Equations	*The list of Course Materials needs to be updated*	MNR

Code	Course	Action	Status
MAT-3	Linear Algebra	*Updating Course Materials.*	MNR
NNA-79	Medical Terminology for Healthcare Professionals	*Review and update course materials.*	R
NNA-80B	Nursing Learning Laboratory	*Update textbooks.*	R
NRN-11A	Nursing Learning Laboratory	*Updating course materials*	R
NRN-11B	Nursing Learning Laboratory	*Update course materials.*	R
NRN-11C	Nursing Learning Laboratory	*Update course materials.*	R
NRN-12B	Nursing Learning Laboratory	*Update course materials.*	R
NRN-12C	Nursing Learning Laboratory	*Update course materials.*	R
NRN-21A	Nursing Learning Laboratory	*Update course materials*	R
NRN-21B	Nursing Learning Laboratory	*Update course materials.*	R
NRN-21C	Nursing Learning Laboratory	*Update course materials.*	R
NRN-22A	Nursing Learning Laboratory	*Update course materials.*	R
NRN-22B	Nursing Learning Laboratory	*Update course materials.*	R
NRN-22C	Nursing Learning Laboratory	*Update course materials.*	R
NRN-6	Nursing Learning Laboratory	*Review and update course materials.*	R
NRN-7	Nursing Learning Laboratory	*Review and update course materials*	R
NRN-8	Nursing Learning Laboratory	*Review and update course materials.*	R
NRN-93	Calculations for Healthcare Providers	*Reviewed and updated course materials.*	R
NVN-42A	Nursing Learning Laboratory	*Review and update course materials.*	R
NVN-42B	Nursing Learning Laboratory	*Review and update course materials.*	R
NVN-42C	Nursing Learning Laboratory	*Review and update course materials.*	R
NVN-44A	Nursing Learning Laboratory	*Review and update course materials.*	R
NVN-44B	Nursing Learning Laboratory	*Review and update course materials.*	R
NVN-44C	Nursing Learning Laboratory	*Review and update course materials.*	R
NVN-55B	Principles of Pathophysiology	*Review and update course materials.*	R
NXN-78	Pharmacology in Clinical Nursing Practice	*Review course content and course materials.*	R
NXN-84	Preparing for Success in Nursing School	*Review course and course materials.*	R

PAL-10	Introduction to Paralegal Studies	*ISBN Textbook update, review of SLOs, Objectives, Content, 2-year CTE Cycle Review*	R
PAL-14	Legal Ethics	*Review of SLOs, Objectives, Content, 2-year CTE Cycle Review*	R
PAL-64	Legal Research and Computer Applications	*Textbook edition update. Course has been reviewed. 2-year CTE Cycle Review*	R
PAL-65	Law Office Technology	*Course has been reviewed. Updated course materials to notate 2025 and that software for the course typically updates yearly. 2-year CTE Cycle Review*	R
PAL-68	Civil Litigation and Procedures I	*Course has been reviewed. Updated course materials to notate January and July 2025. Course materials are typically updated in January and July of each year. Updated textbooks to 2025. 2-year CTE Cycle Review.*	R
PAL-70	Law Office Policies, Procedures and Ethics	*Course has been reviewed, and no changes are needed. 2-year CTE Cycle Review.*	R
PAL-72	Legal Analysis and Writing	*Textbook edition update. Course has been reviewed. 2-year CTE Cycle Review*	R
PAL-78	Civil Litigation and Procedures II	*Course has been reviewed. Updated course materials to notate January and July 2025. Course materials are typically updated in January and July of each year. Updated textbooks to 2025. 2-year CTE Cycle Review.*	R
PAL-80	Internship Project	*Textbook updates. Course has been reviewed. 2-year CTE Cycle Review*	R
PAL-81	Bankruptcy Law and Procedures	*2-year CTE Cycle review of Content and Materials.*	R
PAL-82	Immigration Law, Practice and Procedures	*Course has been reviewed, and no changes are needed. 2-year CTE Cycle Review*	R
PAL-83	Estate Planning and Probate Procedures	*Textbook updates. SLOs, Objectives, Content, 2-year CTE Cycle Review*	R
PAL-84	Criminal Law and Procedure	*Course has been reviewed, and no changes are needed. 2-year CTE Cycle Review*	R
PAL-85	Family Law and Procedures	*Textbook edition update. Course has been reviewed. 2-year CTE Cycle Review*	R
PAL-86	Tort Law and Alternative Dispute Resolution	*Textbook updates, review of SLOs, Objectives, Content, 2-year CTE Cycle Review*	R
PAL-87	Trial Practice Preparation and Procedures	*Textbook updates, Trial Cases, review of SLOs, Objectives, Content, 2-year CTE Cycle Review*	R
PAL-89	Sports Management and Entertainment Law	*Textbook and edition updates, review of SLOs, Objectives, Content, 2-year CTE Cycle Review*	R
PAL-90	E-Discovery and Litigation Support Applications	*Course has been reviewed Software updates, typically yearly. 2-year CTE Cycle Review*	R
PDS-801	Leadership Skills	*CTE 2-year Course, Content, and Material Review.*	MNR

PDS-802	Supervisory Skills	*CTE 2-year Course, Content, and Material Review.*	MNR
PDS-803	Increasing Productivity	*COR reviewed per 2-year course rotation review. Textbook materials are OER so no updates needed*	MNR
PDS-805	Difficult Conversations	*CTE 2-year Course, Content, and Material Review.*	MNR
PDS-806	The Art of Negotiating and Collaborating	*COR reviewed per 2-year course rotation review. Textbook materials are OER so no updates needed*	MNR
PDS-807	Personality Styles and Difficult Relationships	*COR reviewed per 2-year course rotation review. Textbook materials are OER so no updates needed*	MNR
PDS-808	Critical Thinking, Problem Solving and Decision Making	*COR reviewed per 2-year course rotation review. Textbook materials are OER so no updates needed*	MNR
PDS-809	Business Writing in a Technological World	*CTE 2-year Course, Content, and Material Review.*	MNR
PDS-810	Time Management	*CTE 2-year review of material and content.*	MNR
PDS-811	High Impact Presentations and Proposals for the Work Place	*COR reviewed per 2-year course rotation review. Textbook materials are OER so no updates needed*	MNR
PDS-812	Workplace Communication Strategies	*COR reviewed per 2-year course rotation review. Textbook materials are OER so no updates needed*	MNR
PDS-813	Best Practices in Customer Service	*COR reviewed per 2-year course rotation review. Textbook materials are OER so no updates needed*	MNR
PDS-814	Closing Techniques That Win the Sale	*COR reviewed per 2-year course rotation review. Textbook materials are OER so no updates needed*	MNR
PDS-815	Winning Sales Scripts	*COR reviewed per 2-year course rotation review. Textbook materials are OER so no updates needed*	MNR
PDS-816	Personal Finance	*CTE 2-year Course, Content, and Material Review.*	MNR
PDS-817	Financial Future	*CTE 2-year Course, Content, and Material Review.*	MNR
PDS-818	The Successful Job Search	*COR reviewed per 2-year course rotation review. Textbook materials are OER so no updates needed*	MNR
PHO-11	Commercial and Advertising Photography	*Course reviewed, book updated, no other update needed.*	R
PHO-14	Lighting for Photographers	*Textbook update.*	R
PHO-19	Color Correction and the Photographic Portfolio	*Course was reviewed and the book was updated. There are no further changes needed.*	R
PHO-20	Introduction to Digital Photography	*Course reviewed, there are no changes needed to keep this course current.*	MNR

PHO-22	Photography for Social Media	*Course reviewed, there are no changes needed to keep this course current.*	R
PHO-67	Business Practices for Photographers	*Course reviewed, there are no changes needed to keep this course current.*	MR
PHO-7	Medium and Large Format Film Photography	*Textbook update.*	R
POLS-10	International Organizations	*Textbook update.*	R
POLS-17	Politics of Developing Countries	*Textbook update.*	R
POLS-21	Latinx Politics	*Updated Textbooks including new editions and OER.*	MNR
SCE-809	Computer Basics for Lifelong Learners	*Course reviewed, no changes needed.*	R
SCE-811	Drawing and Painting for Lifelong Learners	*Course reviewed, no changes needed.*	R
SCE-813	Healthy Aging for Lifelong Learners	*Course reviewed, no changes needed.*	R
SCE-830	Mature Driver Improvement for Lifelong Learners	*Course reviewed, no changes needed.*	R
SCE-840	Craft Design for Lifelong Learners	*Course reviewed, no changes needed.*	R
SPA-51	Introductory Listening Comprehension I	*The Department of World Languages will continue promoting and offering this course. There are no modifications to the course.*	R

RCC Information Items: MVC and NC Action items for November 13, 2025

Course Deletions

CAT-36BDE	Legal Office Procedures II		
CIS-1B	Advanced Concepts in Computer Information Systems	*Course has not been offered in the last 4 years. Course deletion based on sunset policy.*	M
CIS-22	Systems Auditing	*Course has not been offered in the last 4 years. Course deletion due to sunset policy.*	M
CIS-4	Practical Computer Security	*Course has not been offered in the last 4 years. Course deletion.*	M
CIS-54A	Introduction to Animate	*Course has not been offered in the last 4 years. Course deletion based on sunset policy.*	M
CIS-76A	Introduction to Microsoft Expression Web	*Course deletion due to not being offered in the last 4 years, based on sunset policy.*	M
CIS-810	Cloud Computing Fundamentals	*Course is a stand-alone course and has not been offered in the last 3 years, needs to be deleted.*	M
CMI-82	Intermediate Legal Interpreting	*This course has not been offered in several years and there are no foreseeable intentions to offer it in the near future.*	M

GUI-48A	College Success Strategies-Study Skills	*No plans to offer this course within the next two academic years*	M
HMS-14	Job Development	*Sunset list, course deletion; HMS discipline may choose to reactivate at a later time; request to keep historical record on file.*	M
HMS-34	Counseling Emotionally Disabled Students	*Sunset list, course deletion; HMS discipline may choose to reactivate at a later time; request to keep historical record on file.*	M
HMS-35	Counseling Students with a Learning Disability	*Sunset list, course deletion; HMS discipline may choose to reactivate at a later time; request to keep historical record on file.*	M
HMS-37	Counseling Clients with Disabilities	*Sunset list, course deletion; HMS discipline may choose to reactivate at a later time; request to keep historical record on file.*	M
HMS-40	Counseling Youth and Adolescents	*Sunset list, course deletion; HMS discipline may choose to reactivate at a later time; request to keep historical record on file.*	M
HMS-45	Counseling Youth on Probation	*Sunset list, course deletion; HMS discipline may choose to reactivate at a later time; request to keep historical record on file.*	M
HMS-49	Careers in Social Work - Counseling Athletes	*Sunset list, course deletion; HMS discipline may choose to reactivate at a later time; request to keep historical record on file.*	M
HMS-70	Social Work Administration Studies - Non-Profit Organizations	*Sunset list, course deletion; HMS discipline may choose to reactivate at a later time; request to keep historical record on file.*	M
HMS-72	Social Work Administration Studies - Social Welfare Policy	*Sunset list, course deletion; HMS discipline may choose to reactivate at a later time; request to keep historical record on file.*	M
HMS-73	Social Work Administration Studies - Administration in Social Work	*Sunset list, course deletion; HMS discipline may choose to reactivate at a later time; request to keep historical record on file.*	M
HMS-74	Social Work Administration Studies - Social Work Theory	*Sunset list, course deletion; HMS discipline may choose to reactivate at a later time; request to keep historical record on file.*	M
MDA-58B	Advanced Medical Transcription	*The course is being deleted as interest in the course has declined and it has been canceled the last several times it has been offered. The last time it successfully ran was in 2011.*	M
Course Exclusions			
ACC-55	Applied Accounting and Bookkeeping	*Discipline will not offer course in the near future.*	M
ART-20	Beginning Sculpture	*The courses up for exclusion are not planned to be offered in 2YR course rotation. The courses have not been offered at MVC for at least the past 3 years and we do not offer sufficient classroom facilities to support sculpture.*	M

ART-21	Intermediate Sculpture	*The courses up for exclusion are not planned to be offered in 2YR course rotation. The courses have not been offered at MVC for at least the past 3 years and we do not offer sufficient classroom facilities to support sculpture.*	M
ART-35A	Illustration - Beginning	*The courses up for exclusion are not planned to be offered in 2YR course rotation. The courses have not been offered at MVC for at least the past 3 years and we do not offer sufficient classroom facilities to support sculpture.*	M
ART-35B	Illustration - Intermediate	*The courses up for exclusion are not planned to be offered in 2YR course rotation. The courses have not been offered at MVC for at least the past 3 years and we do not offer sufficient classroom facilities to support sculpture.*	M
ART-46	Studio Sculpture	*The courses up for exclusion are not planned to be offered in 2YR course rotation. The courses have not been offered at MVC for at least the past 3 years and we do not offer sufficient classroom facilities to support sculpture.*	M
BUS-30	Entrepreneurship	*These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.*	M
BUS-51	Principles of E-commerce	*These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.*	M
BUS-814	Business Skills: Professional Communication Basics	*These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.*	M
BUS-817	Business Skills: Professional Self-Management	*These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.*	M
BUS-82	Freight Claims	*These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.*	M
BUS-83	Contracts	*These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.*	M
BUS-86	Transportation and Traffic Management	*These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.*	M

CAT-1A	Business Etiquette	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-200	Computer Applications and Office Technology Work Experience	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-3	Computer Applications for Business	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-31	Business Communication Fundamentals	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-50	Beginning Computer Keyboarding	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-51	Intermediate Keyboarding/Document Formatting	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-53	Keyboarding Fundamentals	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-55	Applied Accounting/Bookkeeping	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M

CAT-61	Professional Office Procedures	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-62	Records Management	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-80	Word Processing: Microsoft Word for Windows	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-811	High Impact Presentations and Proposals for the Work Place	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-814	Business Skills: Professional Communication Basics	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-817	Business Skills: Professional Self-Management	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-841	MOSPrep: Microsoft Office Word-Expert Exam Preparation	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-842	MOSPrep: Microsoft Office Excel Expert Exam Preparation	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M

CAT-843	MOSPrep: Microsoft Office PowerPoint Core Exam Preparation	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-844	MOSPrep: Microsoft Office Access Core Exam Preparation	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-845	MOSPrep: Microsoft Office Outlook Core Exam Preparation	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-90	Microsoft Outlook	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-93	Computers for Beginners	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-95A	Introduction to the Internet -- Living Online	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-98A	Introduction to Excel	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CAT-98B	Advanced Excel	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CIS-17B	C++ Programming: Advanced Objects	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M

CIS-18B	Java Programming: Advanced Objects	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CIS-18C	Java Programming: Data Structures	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CIS-3	Computer Applications for Business	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CIS-78B	Advanced Adobe Photoshop	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CIS-80	Word Processing: Microsoft Word for Windows	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CIS-81	Introduction to Desktop Publishing using Adobe InDesign	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CIS-90	Microsoft Outlook	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CIS-93	Computers for Beginners	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CIS-95A	Introduction to the Internet -- Living Online	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M

CIS-98A	Introduction to Excel	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
CIS-98B	Advanced Excel	*Courses have not been offered at MVC in several years or in some cases at all. As the discipline has no plans to offer them in the foreseeable future we should remove them from the catalog to ensure the catalog represents our actual offerings.*	M
ENGL-16	Introduction to Linguistics	*While Norco had hoped to offer ENGL-16 as a collaboration between ENGL and ESL, the college has never actually offered the course. The college sees no future demand for the course and so believes it is best to exclude it from Norco's catalog.*	N
ESL-810	IT Workplace Language Support	*ESL 810 and ESL 811 are no longer pedagogically necessary, and their continued offering does not reflect the present realities of the student body.*	M
ESL-811	Basic Computer and Technology Language Support	*ESL 810 and ESL 811 are no longer pedagogically necessary, and their continued offering does not reflect the present realities of the student body.*	M
GEG-30D	Field Studies in Geography	*GEG-30D is the 4th course in a series of repeatable, similar courses, all titled "Field Studies in Geography". With four courses in this rotation, offering one each year will result in one of them always being on the course sunset list; therefore, we are requesting to exclude GEG-30D, reducing the rotation to 3 courses. This will avoid the problem of always having one of the courses on the course sunset list.*	M
GEO-4	Earth Science for Educators	*MVC has no one with the FSA and has no intention to offer this course within the foreseeable future. It is no longer a required course in any degree or certificate program.*	M
MAT-1AH	Honors Calculus I	*MVC does not have the student demand to offer a section of Honors Calculus I. We occasionally get students who want to take it, but in these instances an honors contract suffices.*	M
MKT-42	Retail Management	*This course has not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer it in the foreseeable future.*	M
PDS-805	Difficult Conversations	*These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.*	M
PDS-811	High Impact Presentations and Proposals for the Work Place	*These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.*	M

PDS-816	Personal Finance	*These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.*	M
PDS-817	Financial Future	*These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.*	M
PDS-818	The Successful Job Search	*These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.*	M
PHS-1	Introduction to Physical Science	*This course has not been offered for more than fifteen years and there are no plans for the Science faculty to offer this class at Moreno Valley College.*	M
POLS-20	Latin American Politics	*The Political Science discipline at Norco College does not currently have the staff to offer this course. However, we will be searching for faculty who can teach POLS-20 Latin American Politics in future academic years.*	N
POLS-3	Introduction to Politics	*MVC has made efforts to maintain degree pathways per regulations of the California Community College Chancellor's Office, and will implement a sunsetting policy for courses that have not been offered for the prior three academic years. These courses have not been offered in that time, or if attempted to be offered by discipline faculty they were cancelled for low enrollment. Following discussion with the discipline faculty and the MVC Honors Program, based on enrollment needs and degree pathways, the discipline faculty have elected not to offer POLS-2H or POLS-4H to focus on POLS-C1000H Honors American Politics which does meet enrollment numbers and is transferable to many programs. These courses will still be offered at other Colleges in the District, and the college will teach non-Honors sections of POLS-2 & POLS-4 on a regular basis which does fulfill the ADT Political Science and other degree program pathways.*	M
SOC-47	Special Topics in Sociology	*This course has not been offered at MVC to the knowledge of current faculty, and we do not plan to offer it in the future. RCC confirms that they will offer the course in the future.*	M
Course Major Modifications			
ADJ-R1C	Regular Basic Course, Modular Format, Module I Training	*CTE review. Update Requisites. Update materials.*	M
ARE-37	Architectural Design I	*Reduce the lab hours from 90 to 81 to match the 3. units*	N
CIS-35	Introduction to Simulation and Game Development	*SAAM adjustment – Change lecture hours to 45 and lab hours to 27.*	M

CIS-36	Introduction to Computer Game Design	*SAAM adjustment – Change lecture hours to 45 and lab hours to 27. Update textbooks*	M
CIS-37	Beginning Level Design/Computer Games	*SAAM adjustment – Change lecture hours to 45 and lab hours to 27. Update textbooks.*	M
FIT-S3	Basic Fire Fighter Academy	*Modification required to ensure unit totals meet requirements for degree.*	M
HLS-1	Introduction to Homeland Security and Terrorism	*Added cross-listing to PSF-1 and updated book.*	M
HLS-101	Introduction to Emergency Management	*Update CLOs, SLOs, Content and book to better align with forthcoming BSEM.*	M
HLS-2	Preparedness for Emergencies, Disasters & Homeland Security Incidents	*Updated SLOs and Objectives and reworded Course Content. Book updated to latest edition.*	M
HLS-3	Response to Emergencies, Disasters and Homeland Security Incidents	*This modification updates course learning objectives, student learning outcomes, content and books to better prepare students for the Bachelor of Science in Emergency Management.*	M
HLS-4	Recovery in Emergencies, Disasters and Homeland Security Incidents	*This major modification updates the course objectives, student learning outcomes, content and book to better align the course with the Bachelor of Science in Emergency Management.*	M
HLS-5	Investigation of Emergencies, Disasters and Homeland Security Incidents	*In addition to cross-listing with PSF-5, this modifications updates course objectives, learning outcomes, content and materials to better align with the Bachelor of Science in Emergency Management.*	M

Course Minor Modifications

CAT-78A	Introduction to Adobe Photoshop	*Outline reviewed, only textbook changes were needed.*	MN
DEH-10B	Pre-Clinical Dental Hygiene #2	*Revised textbook listings for currency.*	M
DEH-19	Pain Control	*Revised textbook listings for currency.*	M
DEH-20B	Clinical Dental Hygiene #2	*Revised textbook listings for currency.*	M
DEH-21	Clinical Seminar #1	*Revised textbook listings for currency*	M
DEH-22	Oral Radiology Interpretation	*Revised textbook listings for currency.*	M
DEH-23	Introduction to Periodontology	*Revised textbook listings for currency.*	M
DEH-24	Ethics	*Revised textbook listings for currency.*	M
DEH-25	Medical and Dental Emergencies	*Revised textbook listings for currency.*	M
DEH-26	Dental Treatment of Geriatric and Medically Compromised Patients	*Revised textbook listings for currency.*	M
DEH-27	Oral Pathology	*Revised textbook listings for currency.*	M
DEH-30A	Clinical Dental Hygiene #3	*Revised textbook listings for currency.*	M

DEH-30B	Clinical Dental Hygiene #4	*Revised textbook listings for currency.*	M
DEH-31	Clinical Seminar #2	*Revised textbook listings for currency.*	M
DEH-32	Dental Materials	*Revised textbook listings for currency.*	M
DEH-33	Periodontology	*Revised textbook listings for currency.*	M
DEH-34	Cultural Diversity in Healthcare	*Revised textbook listings for currency.*	M
DEH-35	Community Dental Health Education Practicum #1	*Revised textbook listings for currency.*	M
DEH-36	Research Methodology	*Revised textbook listings for currency.*	M
DEH-37	Nutrition in Dentistry	*Revised textbook listings for currency.*	M
DEH-40	Clinical Dental Hygiene #5	*Revised textbook listings for currency.*	M
DEH-41	Clinical Seminar #3	*Revised textbook listings for currency.*	M
DEH-42	Practice Management and Jurisprudence	*Revised textbook listings for currency.*	M
DEH-43	Advanced Periodontology	*Revised textbook listings for currency.*	M
DEH-44	Community Dental Health Education #2	*Revised textbook listings for currency.*	M
DEH-45	Community Dental Health Education Practicum #2	*Revised textbook listings for currency.*	M
DEH-46	Advanced Topics in Dental Hygiene	*Revised textbook listings for currency.*	M
FIT-4	Building Construction for Fire Protection	*Course has been reviewed for accuracy.*	M
HLS-5	Investigation of Emergencies, Disasters and Homeland Security Incidents	*Materials update.*	M
Discipline Discontinuance			
GEO-	Geology	*MVC is excluding GEO-4, the sole course in the discipline at the college. Discipline exclusion necessary to avoid an "empty" discipline in the catalog.*	M
PHS-	Physical Science	*Sole course in the discipline is being excluded from the MVC catalog. An 'empty' discipline in the catalog would be needlessly confusing for students.*	M
New Courses			
PSF-311	Whole Community Approach – Government Partners, Non-Profit and Allied Organizations in Public Safety	*This course is part of the Bachelor of Science in Emergency Management*	M
PSF-316	Emergency Management Internship	*This course is part of the core curriculum of the Bachelor of Science in Emergency Management (BSEM)*	M
PSF-4	Recovery in Emergencies, Disasters and Homeland Security Incidents	*This course is being created as part of the migration of HLS to PSF in preparation for the launch of the BSEM.*	M

PSF-5	Investigation of Emergencies, Disasters and Homeland Security Incidents	*Migration of HLS to PSF.*	M
PSF-6	Case Studies in Emergencies, Disasters and Homeland Security Incidents	*New course that migrates the HLS series to the PSF discipline to better align with the new Bachelor of Science in Emergency Management*	M
PSF-8	Public Administration for Public Safety Leaders	*This is a new course that is part of the Bachelor of Science in Emergency Management (BSEM).*	M
PSF-801	Community Emergency Response Team (CERT)	*Cross listing of HLS-801 and ADJ-801 as part of migration of HLS series to PSF.*	M
PSF-810	Basic Security Guard Training	*This course creates a PSF course cross-listed with the existing HLS-810.*	M
PSF-811	Advanced Security Guard Training	*Class created to cross list HLS-811 to PSF discipline.*	M
PSF-830	ICS 300: Intermediate Incident Command System for Expanding Incidents	*This new cross-listed course is being created as part of the migration of HLS to PSF.*	M
PSF-840	ICS 400: Advanced Incident Command System for Complex Incidents	*This course is the same as HLS-840 and is being created as part of the migration of HLS to PSF.*	M
PSYC-306	Psychology of Disaster	*This course is a requirement for the new Bachelor's of Science in Emergency Management degree.*	M
New Programs - ADT			
BIO-	Nutrition and Dietetics	*To increase the number of ADT's offered at Moreno Valley College. To offer students another ADT option at Moreno Valley College.*	M
New Programs - BACHELOR OF SCIENCE (!!!) - YAY!			

PSF-	Emergency Management	*The Riverside Community College District and Moreno Valley College are recognized throughout the region as leaders in public safety education and in addition to Administration of Justice, Fire Technology, Emergency Medical Services, and Crime Analysis, MVC's School of Public Safety currently offers associate's degrees in Emergency Management and Homeland Security. However, despite the fact over 80% of California public agencies that employ Emergency Managers require a bachelor's degree for entry level positions, there are no public institutions in California offering a Bachelor's degree in Emergency Management. The lack of a baccalaureate program limits the ability of both new and experienced professionals to gain the necessary academic credentials to advance in their careers and serve their communities effectively. Additionally, AB-89, passed by the legislature in 2021, will require California Peace Officers to hold a bachelor's degree. As demonstrated by the attached Labor Market Analysis from the Inland Empire/Desert Center of Excellence for Labor Market Research, there is a demonstrated need both regionally and statewide for Emergency Management professionals, and this degree will fill that need, leading to high paying jobs.*	M

New Programs - Certificate

ENGL-	Global Studies	*The Global Studies Certificate of Achievement is a high-impact, equity-minded initiative that leverages existing general education offerings to provide students with a coherent, transcript-noted credential in global learning. It supports transfer, enhances career readiness, demonstrates students' acquisition of skills such as cross-cultural communication and adaptability, and aligns with RCCD's mission to serve the educational and workforce needs of its diverse student population while preparing graduates to navigate and contribute to an interconnected world. By rewarding students with a certificate to recognize their interest and success in internationalized courses, the program expands equitable access to global education to all students in the district. Finally, the certificate distinguishes RCCD as a leader in internationalizing the curriculum.*	N

ENGL-	Global Studies	*The Global Studies Certificate of Achievement is a high-impact, equity-minded initiative that leverages existing general education offerings to provide students with a coherent, transcript-noted credential in global learning. It supports transfer, enhances career readiness, demonstrates students' acquisition of skills such as cross-cultural communication and adaptability, and aligns with RCCD's mission to serve the educational and workforce needs of its diverse student population while preparing graduates to navigate and contribute to an interconnected world. By rewarding students with a certificate to recognize their interest and success in internationalized courses, the program expands equitable access to global education to all students in the district. Finally, the certificate distinguishes RCCD as a leader in internationalizing the curriculum.*	M

Program Discontinuances - Certificates

BUS-	Business Information Worker	*There are insufficient resources to realistically support the Program at a sufficient level of quality and the Program has experienced either consistent low enrollment (an average of 50% or more below maximum seat load capacity for courses in the Program over four consecutive semesters) or statistically significant declining Program persistence and completion rates each semester for four semesters, as evidenced by reliable, longitudinal data.*	M
CIS-	Information Assurance Auditing	*Rationale*	M

Program Discontinuances - Degree and Certificate

CIS-	Computer Applications	*Rationale*	M

Program Discontinuances - Non-Credit Certificates

CAT-	Business Information Worker Essential Preparation: Workplace Communication	*Rationale*	M
CAT-	Business Information Worker Essential Preparation: Workplace Decision Making and Time Management	*Rationale*	M
CAT-	Business Skills: MOSPrep-Microsoft Office Specialist Master Certification Preparation	*Rationale*	M
PDS-	Financial Literacy	*Rationale*	M

Program Modifications - ADT

ADJ-	Law, Public Policy, and Society	*The Political Science discipline at Moreno Valley is submitting Course Exclusion of the following courses and we will need to modify this program and remove them TMC and Program Narrative. Does not affect the units: POLS-2H, POLS-3, POLS-4H.*	M
BUS-	Business Administration 2.0	*Course Exclusion proposals were submitted for BUS-10H, BUS-24 and MAT-1AH at MVC, removed courses from program. Does not affect the program, students still have options.*	M
EAR-	Elementary Teacher Education: Integrated Programs	*Removing one elective course, GEO-4, will not impact the program.*	M
ECO-	Economics	*Change course options in List A, did not impact the program.*	M

Program Modifications - Certificate

HMS-	Behavioral Therapist	*The reason for requested program modification is to align with CAADE accreditation requirements.*	M

Program Modifications - Degree and Certificate

ADJ-	Crime and Intelligence Analysis	*Removal of elective courses CAT/CIS-65, will not impact the program.*	M
BUS-	Business Administration: Accounting Concentration	*Removal the following courses, launched as Course Exclusion: BUS-24, CAT-3 and CIS-3, as options. Including removal of BUS-10H - Honors course only.*	M
BUS-	Business Administration: Accounting Concentration	*Deleting ACC-61; the material is covered by required course ACC-1B. Adding electives ACC-55, 19, 19L, 40, 67, and*	N
BUS-	Business Administration: General Business Concentration	*Removal the following courses, launched as Course Exclusion: BUS-24, CAT-3 and CIS-3, as options. Including removal of BUS-10H - Honors course only.*	M
BUS-	Business Administration: Logistics Management Concentration	*Removal the following courses, launched as Course Exclusion: BUS-24, CAT/CIS-3. Including removal of BUS-10H -Honors course only.*	M
BUS-	Business Administration: Management Concentration	*Removal the following courses, launched as Course Exclusion: BUS-24, CAT-3 and CIS-3, as options. Including removal of BUS-10H - Honors course only.*	M
BUS-	Business Administration: Marketing Concentration	*Removal the following courses, launched as Course Exclusion: BUS-24, BUS-51, CAT-3, CIS-3, and MKT-42 as options. Including removal of BUS-10H -Honors course only.*	M
BUS-	Business Administration: Real Estate Concentration	*Awaiting documentation.*	M

Program Modifications - Non-Credit Certificate

PDS-	Enterprise Communication	*Removal of one non credit elective course PDS-805. Did not impact program.*	M

PDS-	Successful Career Transitions	*Removal of one non credit course and modified the program total hours.*	M

Frequent Use Resource Links:

- [CCN finalized ASCCC templates](#)
- [CCN Sample Template with local district COR content included and labeled](#)
- [COR Review Tool](#) – checklist for curriculum proposals (and reminder tool for curriculum reviewers)
- [COR vs. C-ID vs. CCN](#) – an explainer document
- [Handbook](#) – RCCD Curriculum Handbook with explanations and checklists
- [Minutes Report Sheet for all proposals and all other **District Curriculum Resources**](#)
- [Standardized Attendance Accounting Method (SAAM) tool](#)
- [SAAM affected courses (courses with unit overhang)](#)

- [**RCC Curriculum page**](#) and multiple other useful [**curriculum resources**](#)