



Curriculum Committee **Draft** Minutes

<https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/resources.html>

October 14, 2025 • 2:30-4:30 pm • Hall of Fame

Zoom link for 2025-2026 public attendees: <https://rccd-edu.zoom.us/j/84509114251?pwd=vbRhaHTaCtObtbCVNdLM2PWTICCV8S.1>

1. Call to Order at 2:34pm

Voting Committee Members Present	Voting Committee Members Absent
Juan Ahumada , <i>Communication Studies Dept. Rep. (25-27)</i>	Nicole Banerjee , <i>Articulation Officer</i>
Tucker Amidon , <i>English & Media Studies Dept. faculty. (25-27)</i>	Parissa Clark , <i>Economics/Geography/Political Science Dept. Rep. (25-26)***</i>
Madeline Bettencourt , <i>Cosmetology Dept. Rep. (24-26)</i>	Robert Jew , <i>Art Dept. Rep. (25-26)***</i>
Paul Conrad , <i>Business Admin/Info Sys Tech Dept. Rep. (25-27)</i>	
Doug Finfrock , <i>Kinesiology/Athletics Dept. Rep. (25-26)***</i>	
Bobbie Grey , <i>Chemistry Dept. Rep. (23-25 and Fall 25; Emily Spencer will serve Spring 26 and 26-28)</i>	
Mark Haines , <i>Dance and Theater Dept. Rep. (24-26)</i>	
Shannon Hammock , <i>Library/Learning Resources Dept. Rep. (25-27)</i>	
Ryan Joseph , <i>Life Sciences Dept. Rep. (25-27)</i>	
Tommy Korn , <i>World Languages Dept. Rep. (25-27)</i>	
Amber Lappin , <i>School of Education and Teacher Preparation Dept. Rep. (24-26)</i>	
Karyn Magno , <i>Counseling Dept. Rep. (24-26)</i>	
Skyler Murdock , <i>Applied Technology Dept. Rep. (25-27)</i>	
Doris Namala , <i>History/Humanities/Philosophy/Ethnic Studies Dept. Rep. (25-27)</i>	
Brock Russell , <i>Physical Sciences Dept. Rep. (25-26)***</i>	
Marc Sanchez , <i>Mathematics Dept. Rep. (25-27)</i>	Observing in zoom; not counted in votes
Steven Schmidt , <i>Music Dept. Rep. (25-27); Technical Review Com Chair</i>	
Amy Vermillion , <i>Nursing Dept. Rep. (24-26)</i>	
Kweku Williams , <i>Behavioral Science / Psychology Dept. Rep. (25-27)</i>	
Non-Voting Committee Members	
Kelly Douglass , <i>Faculty Chair**, Curriculum Committee (24-26); English</i>	
Casandra Greene , <i>RCC Curriculum Instructional Support Coordinator</i>	
Abraham Jefferson , <i>ASRCC Student Representative</i>	
Isabella Semin , <i>ASRCC Student Representative</i>	
Lynn Wright , <i>VP of Academic Affairs; Administrative Co-Chair of CC</i>	
Liaisons/Admin/Staff/Guests	

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villasenor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

Kelley Bader , <i>English & Media Studies Dept. faculty member</i>	
Jeanine Gardner , <i>Admissions and Records</i>	In Zoom
Kristin Nemecek , <i>Dance and Theater Dept. faculty member</i>	In Zoom
Mia Timme , <i>Instructional Department Specialist, English Media Studies and World Languages; IDS Liaison</i>	

2. **Approval of the Agenda:** 1st Conrad; 2nd Amidon; approved by consensus
The agenda will be reviewed, discussed, and considered for approval.
3. **Approval of Minutes from September 23, 2025:** 1st Amidon; 2nd Joseph; approved by consensus
The minutes will be reviewed, discussed, and considered for approval.
4. **Public comment - none**
Public comment period provided for members of the public; Curriculum Committee Chair may limit comment period by a vote of the committee.
5. **Action Items:** See curriculum proposals below
6. **Reports**
 - a. Curriculum Chair – Kelly Douglass
 - i. Update on Curricunet FSA Clean-Up
 1. We have a temporary fix for negatively impacted disciplines. Please notify curriculum chair or curriculum coordinator to help with solution.
 2. Can a curriculum rep be added as a contributor to a course they don't have a FSA in? Yes. As long as the discipline expert wants them added, they can set it up.
 3. If there is an ongoing conflict within your discipline/department please reach out to Curriculum chair with details so we can address those issues.
 4. Chair Douglass has a proposal on the tech review agenda to take an annually approved solution for departments/disciplines whose operating norms don't fit into regular rules of curriculum rights and responsibilities go with areas people were hired to work in; unlikely to get to at next meeting though – largest agenda in the history of curriculum.
 - ii. Update on CCN phases / future / status (?)
 1. Per CCN webinar on September 11 - it is the eventual intention to have outcomes as part of the CCN template.
 2. Title 5 is being written to include Outcomes – previously they were required only by accrediting agency.
 3. Can we set aside time at a future meeting to discuss options and brainstorm to address this potential change?
 4. As of 30 September 2025 message at <https://www.asccc.org/common-course-numbering-ccn-development-and-faculty-engagement> – Discussions on future phases are in discussion. Current intention is to expand past phase III:

“The CCC Chancellor's Office CCN Council is engaged in extended discussions about future CCN template development phases and sustainability of the project. Phases I-III were intended as initial

implementation phases so the work is not done. There will be Phases IV+ to further build an inventory of commonly numbered courses as expected by AB 1111 (2021 Berman) and needed by students.

Determining how many courses will be commonly numbered and what the criteria will be for whether a course is commonly numbered are important parts of this conversation. In recognition that curriculum is never static, sustainability conversations include considerations for continued template development processes and for regular CCN template review cycles. Development of an updated Common Course Numbering Project Strategic Plan, including goals and strategies, will continue into the early fall. Once finalized, it will be available on the [CCC Chancellor's Office CCN Project webpage](#) and will guide CCN efforts in 2025-2026 and beyond.”

- b. Articulation Officer – Nicole Banerjee – no report
- c. Curriculum Coordinator – Casandra Greene
 - i. Update on Program Mapper
 - 1. Meeting held 10/10. Great turn out
 - 2. All maps in by mid-November 2025
 - ii. Program Maps are not the responsibility of curriculum reps. Communication has been going to Dept Chairs and Deans.
- d. Tech Review Chair – Steven Schmidt
 - i. If a course is based on a template, please attach it to the proposal
 - ii. Obviously for CCN, but any time there is a template that faculty are required to adhere to
- e. Academic Standards – Brock Russell
 - i. Reviewing board policies on the BA programs.
 - ii. Still in process.
- f. VPAA – Lynn Wright
 - i. No Nursing BA program – vetoed by the governor.
 - ii. ACCJC/ISER
 - 1. In the Winter, a small writing group needed to clean up the ISER as part of accreditation.
 - 2. Possible discussion of two faculty per standard as part of writing team.
 - 3. Team is looking for story telling as part of the process. Identifying process and concerns, and looking at solutions.
 - 4. Part of ISER is that we have a process DE. For them, only consider fully online as DE. We have minutes going back to 2014-2015. We need to show a plan and a time line to update pre-curricunet DE approvals
- g. ASRCC Representative – Isabella Semin and Abraham Jefferson

- i. Halloween Town – 24 October 2025 – costume contest, trick or treating, spooky maze.
 - ii. Student coffee chat -23 October 2025
 - iii. Taste of Nation – 20 November 2025
- h. SAAM Change Ideas and Updates
 - i. Updates from Committee from your Departments regarding staggered/accelerated CCN Phase IIB/SAAM changes
 - 1. CNA – was only able to get min number not max. Was able to get their courses in by this year’s deadline.
 - 2. HCA course – required 500 minimum hours, so they had to increase the hours/units.
 - 3. NVN – one course they can’t do anything about. There is no adjustment that meets the regulations.
 - 4. Many departments are looking to launch in spring to lessen the impact in fall.
 - 5. Question about increasing units and the impact to students and financial aid. If they lessen the hours how does it impact faculty load.
 - a. This is faculty responsibility as it impacts how the course is taught.
 - b. If adding hours/units – there typically needs to be content increase to explain (which in some limited cases may be expanding on what is being done programmatically but not captured in COR)
 - 6. Dance courses will be done in winter/spring.
 - 7. Curriculum is approx. half of the 10+1 and is faculty responsibility.
 - ii. District is indicating course should be updated to be solid units with no overhang since overhang won’t be funded by the states anymore – but are leaving it to discipline experts (faculty) to determine what the best solution is for their courses. Those discussions should happen at the discipline level about what is best for the pedagogy for that class; but, to address question about impacts beyond teaching, may also result in questions by discipline for Deans/Chairs/Admins about scheduling grid or program implications or union regarding load changes that impact faculty negatively to maintain course structure.
- i. Equity-Minded Curriculum
 - i. 24-25 and 20-25 Reports:
 - 1. 24-25 report provided at first meeting
 - 2. Chair Douglass will send a pdf of all resources discussed at each meeting since we started this in 2020.
 - ii. COR review tool has an update proposal, but TR is overwhelmed and we had to table it; not sure when we will get to it this semester, but it highlights “equity” in title so folks remember that that tool is also an equity tool. This and our Equity-minded Curriculum Report will be linked at RCC Equity page.

7. Curriculum Policy & Procedure:

- a. CCN Webinar Report from September 11 via Bryan Medina – addressed in Chair’s report
 - b. Reports from Curriculum Institute 2025 – permanently removed from agenda for time (has been here since first agenda but keep running out of time), but Chair Douglass invited attendees to request specific agendaing of anything from CI that they want to report to committee.
8. Open Forum: Chair Douglass warned the committee that the October 28 meeting is likely to have a very large agenda that they should make extra time to review in Curricunet.
Discussion forum provided for members of the committee to clarify points on agendaed topics or request an item be added to a future agenda..
9. Meeting adjourned at 4:30pm
10. Next Meeting: October 28

Action Items:

1. Technical/Proofreading edits from shared spreadsheet – *please list ONLY items that are technical/grammar edits and require NO discussion to fix; if there is any question about the item, don’t list here; please save for discussion.* p. 6
2. Course Deletions: pg. 6-8
3. Course Major Modifications: pg. 9-10
4. Distance Education: pg. 10
5. New Courses: pg. 10
6. State/Locally Approved Certificate/Degree Modifications: pg. 11

Information Items: Course Minor Modifications for RCC: pg. 11-13

Information Items: All Information and Action Items for MVC and NC: pg. 14-20

1. Course Deletions
2. Course Exclusions
3. Course Major Modifications
4. Course Minor Modifications
5. Program Discontinuances
6. State/Locally Approved Certificate/Degree Modifications

Attachments:

- September 23, 2025 minutes
- Equity Report Compilation 2020-2025

Action Items:

Motion to approve proofreading and technical edits: 1st Amidon; 2nd Conrad; approved unanimously; question about BUS 51 SLO#2; will be addressed during modification discussion.

MAJ	BUS-47	Applied Business and Management Ethics	Typos 1) in Objective #1: delete “and” 2) Delete semicolon in #6 3) #9 should be “issues” SS FIXED
MAJ	BUS-51	Principles of Electronic Commerce	1) Objective #1 has a phrasing error “be managed and effectively.” Either delete "and" or add a word after "managed." 2) #5: “industry standard platforms” offered twice 3) #14: should be “strategies OF inventory turnover” 4) Course Objective 2 has the number two at the start of the sentence. SS FIXED
MAJ	MAG-40	The American Management Association Certified Professional in Management	textbook from 2019.
MAJ	MAG-47	Applied Business and Management Ethics	Typos 1) in Objective #1: delete “and” 2) Delete semicolon in #6 3) #9 should be “issues” SS FIXED
MAJ	MAG-54	HRM: Employee Labor Relations	Objective #7: no colon, and capitalize National Labor Relations Act SS FIXED
MAJ	MAG-60	Introduction to Hospitality Management	textbook from 2017.
MAJ	PHY-4B	Electricity and Magnetism	Unneeded space and missing space in SLO #1. SS FIXED

Course	Long Title	Rationale	Cam-pus	
Course Deletions: <i>Motion to approve: 1st Amidon; 2nd Hammock; approved unanimously</i>				
AUB-200	Autobody Work Experience	<i>No longer needed as class per discipline. Moving to a "department" Work Experience class model</i>	R	Approved
AUB-53	Automotive Collision Repair Special Projects	<i>Course is no longer relevant</i>	R	Approved
COS-60A	Beginning Cosmetology Concepts	<i>Courses will not be offered, a replacement course has been created.</i>	R	Approved
COS-60B	Level II Cosmetology Concepts	<i>Courses will not be offered, a replacement course has been created.</i>	R	Approved
COS-60C	Level III Cosmetology Concepts	<i>Courses will not be offered, a replacement course has been created.</i>	R	Approved
COS-60D	Level IV Cosmetology Concepts	<i>Courses will not be offered, a replacement course has been created.</i>	R	Approved

COS-68A	Principles and Practices of Competition Hairstyling	<i>Course is being deleted. It has never been offered.</i>	R	Approved
FRE-3	French 3	<i>We have not taught French 3 since 2010.</i>	R	Approved
FRE-8	Intermediate Conversation	<i>We have not taught this course since 2008.</i>	NR	Approved
NRN-200	Nursing Work Experience	<i>The department has decided there is no longer a need for this course given clinical agency requirements</i>	R	Approved
NVN-62	Intermediate Concepts of Vocational Nursing-Medical/Surgical	<i>Needed to redistribute hours and units in order to conform to the District's summer session calendar and change in regulatory allowable hours. The Spring courses were too many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. The VN curriculum was changed and re-numbered.</i>	R	Approved
NVN-62A	Nursing Learning Laboratory	<i>Needed to redistribute hours and units in order to conform to the District's summer session calendar and change in regulatory allowable hours. The Spring courses were too many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. The VN curriculum was changed and re-numbered.</i>	R	Approved
NVN-62ADE	Nursing Learning Laboratory		R	Approved
NVN-62ADX	Nursing Learning Laboratory		R	Approved
NVN-62BDE	Nursing Learning Laboratory		R	Approved
NVN-62BDX	Nursing Learning Laboratory		R	Approved
NVN-62DE	Intermediate Concepts of Vocational Nursing – Medical-Surgical		R	Approved

		<i>Needed to redistribute hours and units in order to conform to the District's summer session calendar and change in regulatory allowable hours. The Spring courses were too many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. The VN curriculum was changed and re-numbered.</i>		
NVN-63	Intermediate Concepts of Vocational Nursing - Mental Health		R	Approved
NVN-63DE	Intermediate Concepts of Vocational Nursing – Mental Health		R	Approved
		<i>Needed to redistribute hours and units in order to conform to the District's summer session calendar and change in regulatory allowable hours. The Spring courses were too many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. The VN curriculum was changed and re-numbered.</i>		
NVN-70	Advanced Vocational Nursing Foundations-Role Transition		R	Approved
NVN-70DE	Advanced Vocational Nursing Foundations-Role Transition		R	Approved
		<i>Needed to redistribute hours and units in order to conform to the District's summer session calendar and change in regulatory allowable hours. The Spring courses were too many units and students needed to have override clearance each year. In addition, in preparing for the BVNPT 4-year continued approval self-study, it was determined that there was duplication of course content and content needed to be better distributed across the program curriculum. Took the VN program from 6 required courses in the program to 4 required courses. The VN curriculum was changed and re-numbered.</i>		
NVN-71	Advanced Vocational Nursing Foundations-Medical/Surgical		R	Approved
NVN-71DE	Advanced Vocational Nursing Foundations– Medical-Surgical		R	Approved
POR-1	Portuguese 1	<i>As a department, we voted to delete this course because it has not been offered since 2016.</i>	R	Approved

Course Major Modifications: 1st Haines; 2nd Amidon; approved unanimously with amendment to hold MAG 40 and 52

BUS-47	Applied Business and Management Ethics	Adding BUS-10: Introduction to Business course as an advisory requisite Updating textbook and course content	MN R	Approved
BUS-51	Principles of Electronic Commerce	This Course Major Modification reflects the course updated to the current industry standard in the areas of: 1. Course Description 2. Student Learning Outcome 3. Course Objectives 4. Course Outline 5. Course Material 6. Methods of Instruction 7. Methods of Evaluation	MR	Approved
MAG-40	The American Management Association Certified Professional in Management	Adding BUS-10: Introduction to Business course as an advisory requisite <i>Held at 14 October 2025 RCC CC for concern that perhaps content should be expanded particularly in light of number of objectives; book is from 2019; and question about what "channels" refers to in objective 1.</i>	R	HOLD
MAG-44	Principles of Management	Adding BUS-10: Introduction to Business course as an advisory requisite	MN R	Approved
MAG-47	Applied Business and Management Ethics	Adding BUS-10: Introduction to Business course as an advisory requisite Updating textbook and course content	MN R	Approved
MAG-52	Employee Training & Development	Adding BUS-10: Introduction to Business course as an advisory requisite <i>Held at 14 October 2025 RCC CC for concern that perhaps content should be expanded particularly in light of number of objectives</i>	R	HOLD
MAG-53	Human Relations	Adding BUS-10: Introduction to Business course as an advisory requisite Updating textbook and course content	MN R	Approved
MAG-54	HRM: Employee Labor Relations	Adding BUS-10: Introduction to Business course as an advisory requisite	R	Approved
MAG-60	Introduction to Hospitality Management	Adding BUS-10: Introduction to Business course as an advisory requisite	R	Approved
MAG-70	Introduction to Organization Development	Adding BUS-10: Introduction to Business course as an advisory requisite Updating Textbook & course content	R	Approved
MKT-25	Marketing for Workplace Success	This course's major modification is to add BUS 10 as advisory. Change the name of the course from "Marketing for Professionals" to revised "Marketing for Workplace Success".	R	Approved

MUS-101	Introduction to Music Technology	<i>Change prerequisite to advisory. Update materials.</i>	MR	Approved
PHI-11	Critical Thinking and Analytic Writing	<i>Updating course per C-ID reviewer recommendations with discipline support, including updated course materials.</i>	MNR	Approved
PHY-4A	Mechanics	<i>Changing pre-reqs and co-reqs to match new requirements from UCs for transferability, clarifying objective and SLO language.</i>	MNR	Approved
PHY-4B	Electricity and Magnetism	<i>Changing pre-reqs and co-reqs to match new requirements from UCs for transferability.</i>	MNR	Approved
PHY-4C	Heat, Light and Waves	<i>Changing pre-reqs and co-reqs to match new requirements from UCs for transferability and updating course objective and SLO language.</i>	MNR	Approved
Distance Education Proposal: Motion to approve with changes submitted by faculty through curriculum rep Amidon: 1st Amidon; 2nd Russell; approved unanimously				
JOU-1DE	Introduction to Journalism	<i>Held at 9/9/25 and 9/23/25 RCC CC to request more detailed info (for example, language in addendum doesn't address how SLOs will be met in online format)</i>	MR	Approved
New Courses: Motion to approve CIS 64: 1st Murdock; 2nd Conrad; discussion focused on GE SLOs and large number and if they are attainable through course SLO. Decision to hold course for further clarification; motion abandoned.				
CIS-64	Data and Technology Ethics	<i>This course is created to better aligned with university programs, Data Science and Cyber-security. It also helps students learn ethical practices when using technologies, access data to better protect individual privacy and organization intellectual property for legal, compliance and professional purposes.</i>	MR	HOLD
ESL-820	Medical Terminology I for English Language Learners	<i>This non-credit course is part of a non-credit ESL certificate designed to prepare English Language Learners to enter healthcare fields. This course offers an accessible entry-point for students leading to the preliminary course on a healthcare pathway by providing them with the vocabulary and language functions necessary to access the curriculum. The medical field in Riverside County will benefit from dual language or multilingual healthcare professionals. Held at 9/23/25 for a variety of concerns (see 9/23/25 minutes); held at 14 October 25 RCC CC to input changes from discipline.</i>	MNR	HOLD
ESL-821	Medical Terminology II for English Language Learners	<i>This course is intended as the second of two non-credit ESL courses leading students to other preliminary healthcare content courses. Held at 9/23/25 for a variety of concerns (see 9/23/25 minutes); held at 14 October 25 RCC CC to input changes from discipline.</i>	MNR	HOLD

Program Modifications - Degree and Certificates: *Motion to approve program modifications: 1st Amidon; 2nd Hammock; approved unanimously*

BUS	Business Administration: General Business Concentration	RCC campus offers SAC (Specialized Area Credential – local certificate) that is offered as the first step in the stackable pathway. By making this change to add MKT 25 and MAG 40 as options in the electives, students who take SAC at Riverside campus can complete Degree or Certificate of Achievement at RCC, Norco, or MV.	R	Approved
BUS	Business Administration: Global Business Concentration	Change the name of the degree and Certificate of Achievement to match the naming convention of local certificate.	R	Approved
BUS	Business Administration: Management Concentration	RCC campus offers SAC (Specialized Area Credential – local certificate) that is offered as the first step in the stackable pathway. By making this change to add MAG 40 and MAG 44 as options in the Concentration Requirements, students who take SAC at Riverside campus can complete Degree or Certificate of Achievement at RCC, Norco, or MV.	R	Approved

Information Items -- RCC MINOR MODIFICATIONS

COS-61A	Level I Cosmetology Instructor Concepts A	Update textbook	R
COS-61B	Level II Cosmetology Instructor Concepts B	Update textbook.	R
FRE-11	Culture and Civilization	Periodic review no changes.	R
FTV-38A	Beginning Film, Television and Video Production Project	After careful review, no updates required.	R
FTV-38B	Advanced Film, Television and Video Production Project	After careful review, no update is needed.	R
FTV-41	Introduction to Telecommunications	After careful review, a new book update, no other updates needed.	R
FTV-42	Writing for Broadcast Television	After review, no changes. The course is up-to-date.	R
FTV-44A	Beginning Television Production	No changes, this course is up-to-date.	R
FTV-45A	Beginning Television News Production	After review, no updates needed,	R
FTV-51A	Film, Television and Video Laboratory I	Course reviewed, no update needed.	R
FTV-52	Film, Television and Video Laboratory	Course reviewed, no update needed.	R
FTV-53	Telecommunications Laboratory	Course reviewed, no update needed.	R

FTV-64A	Beginning Digital Editing Principles and Techniques	<i>Course reviewed, no update needed.</i>	R
FTV-67	Introduction to Video Production	<i>After careful review, no update is needed.</i>	R
FTV-68	Story Development Process in the Entertainment Industry	<i>After careful review, no update is needed.</i>	R
FTV-71A	Beginning Sound Engineering for Audio in Media	<i>After careful review, no update is needed.</i>	R
FTV-72	Introduction to Lighting Design for Film and Television	<i>After careful review, no update is needed.</i>	R
FTV-74	Production Planning and Management	<i>After careful review, no update is needed.</i>	R
FTV-77	Intermediate Lighting Techniques for Film, TV and Video	<i>After careful review, no update is needed.</i>	R
FTV-79	Introduction to Special Effects Make-Up for Film, Television and Video	<i>After careful review, no update is needed.</i>	R
GEG-30C	Field Studies in Geography	<i>Ensuring COR is up-to-date, less than 4 years old, and has relevant materials updated.</i>	MN R
GEG-30D	Field Studies in Geography	<i>This course provides students with hands-on experience in the field, including but not limited to, learning how to use geographic tools and field techniques in a variety of natural and cultural environs. Ensuring COR is up-to-date, less than 4 years old, and has relevant materials updated.</i>	MN R
GEG-4	Geography of California	<i>To update GEG-4 with a current, OER textbook that will allow for the use of a zero cost textbook for students.</i>	MN R
GEO-1	Physical Geology	<i>Update textbooks.</i>	R
GEO-1B	Historical Geology	<i>Update textbooks.</i>	R
GEO-1L	Physical Geology Laboratory	<i>Update textbooks.</i>	R
GEO-2	Geology of National Parks and Monuments	<i>Update textbooks.</i>	R
GEO-3	Geology of California	<i>Update textbooks.</i>	R
GEO-30A	Geologic Field Studies of Southern California	<i>Update textbooks</i>	R
GEO-30B	Geologic Field Studies of Southern California	<i>Update textbooks.</i>	R
GEO-31	Regional Field Studies in Geology	<i>Update textbooks.</i>	R
GEO-4	Earth Science for Educators	<i>Update textbooks.</i>	MR
GEO-5	Natural Hazards and Disasters	<i>Update textbooks.</i>	R

ITA-3	Italian 3	<i>The Department of World Languages aims to continue growing the discipline.</i>	R
JOU-150	Introduction to Public Relations	<i>2-year CTE review. No changes needed.</i>	MR
JOU-52A	Newspaper Editing: Beginning	<i>2-year CTE review. No changes needed.</i>	R
JOU-52B	Newspaper Editing: Intermediate	<i>2-year CTE review. No changes needed.</i>	R
JOU-52C	Newspaper Editing: Advanced	<i>2-year CTE review. No changes needed.</i>	R
JOU-52D	Newspaper Editing: Executive	<i>2-year CTE review. No changes needed.</i>	R
JOU-7	Mass Communications	<i>2-year CTE review. No other changes</i>	MN R
KIN-V34	Track and Field Techniques: Field Event Techniques	<i>Update course materials</i>	R
LIB-1	Introduction to Information Literacy	<i>The discipline has reviewed the current COR and found it to be up to date.</i>	MN R
MUS-10	Digital Music Production and Mixing	<i>Update textbooks.</i>	R
MUS-11	Studio Recording Techniques I	<i>Update materials.</i>	R
MUS-22	Survey of Music Literature	<i>Discipline has reviewed the COR and has updated textbook information as well as made some minor grammatical corrections.</i>	MR
MUS-25	Jazz Appreciation	<i>Discipline has reviewed the COR and has added a textbook option in addition to updating the existing textbooks to reflect current editions.</i>	MN R
MUS-8A	Music Technology I	<i>Update materials.</i>	R
MUS-8B	Music Technology II	<i>Update materials.</i>	R
MUS-98	Careers in Music	<i>Update course materials.</i>	R
MUS-P11	Live Sound Techniques I	<i>Update materials.</i>	R
MUS-P51	Live and Studio Sound Techniques II	<i>Update materials.</i>	R
OCE-1	Introduction to Oceanography	<i>Update textbooks.</i>	R
OCE-1L	Introduction to Oceanography Laboratory	<i>Update textbooks.</i>	R

Information Items -- MVC and NC Action Items for October 14, 2025

Course Deletions

HLS-50	Developing a Personal Philosophy of Leadership and Ethics	<i>This course was being offered in conjunction with the Riverside County Sheriff's Department, who is no longer interested in offering the course. The curriculum was proprietary, and the Sheriff's Department paid for instructors to go to the required instructor training. With the Sheriff's loss of interest, it is no longer feasible to offer this class.</i>	M
HLS-51	Leading Others Ethically	<i>This course was being offered in conjunction with the Riverside County Sheriff's Department, who is no longer interested in offering the course. The curriculum was proprietary, and the Sheriff's Department paid for instructors to go to the required instructor training. With the Sheriff's loss of interest, it is no longer feasible to offer this class.</i>	M
HLS-52	Ethical Leadership in Organizations	<i>This course was being offered in conjunction with the Riverside County Sheriff's Department, who is no longer interested in offering the course. The curriculum was proprietary, and the Sheriff's Department paid for instructors to go to the required instructor training. With the Sheriff's loss of interest, it is no longer feasible to offer this class.</i>	M
HLS-53	Ethics and the Challenge of Leadership	<i>This course was being offered in conjunction with the Riverside County Sheriff's Department, who is no longer interested in offering the course. The curriculum was proprietary, and the Sheriff's Department paid for instructors to go to the required instructor training. With the Sheriff's loss of interest, it is no longer feasible to offer this class.</i>	M

Course Exclusions

AHS-11	Visual Description: Writing About Art	<i>Program numbers and course rotations for Art History and the MVC Honors Program do not support scheduling of these classes at this time. Proposals for inclusion will be submitted as conditions change.</i>	M
AHS-15	Rome: The Ancient City	<i>Program numbers and course rotations for Art History and the MVC Honors Program do not support scheduling of these classes at this time. Proposals for inclusion will be submitted as conditions change.</i>	M
AHS-1H	Honors History of Western Art Prehistoric to Medieval	<i>Program numbers and course rotations for Art History and the MVC Honors Program do not support scheduling of these classes at this time. Proposals for inclusion will be submitted as conditions change.</i>	M
BIO-85	Special Topics in Biology	<i>This course is no longer offered at Moreno Valley College.</i>	M

BUS-10H	Introduction to Business Honors	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M
BUS-53	Intro to Personal Finance	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M
CHE-1BH	Honors General Chemistry, II	<i>Course is no longer offered by the Science faculty at Moreno Valley College. Move to exclude to remove this class from the MVC sunset list.</i>	M
EAR-23	Family, Home Childcare Program	<i>This course has not been included in the rotation due to offering the non-credit Family Childcare Provider certificate. This course is no longer required to obtain a certificate.</i>	M
ENGL-24	Asian-American Literature	<i>Has never been taught, and there are no plans to teach it.</i>	M
ENP-801	Facebook for Business	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M
ENP-802	Pinterest and Instagram for Business	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M
ENP-803	YouTube for Business	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M
ENP-804	Twitter for Business	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M
ENP-805	LinkedIn for Business	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M
ENP-850	Introduction to Entrepreneurship	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M
ENP-851	Entrepreneurship Basics	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M
ENP-852	Starting a Business with Limited Resources	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M

HUM-10H	Honors World Religions	<i>This course has not been offered at MVC in several years and MVC Honors has no plans to offer it in the foreseeable future. MVC has no full-time faculty member in the discipline, so the department member with the secondary FSA (also the department chair) is launching the proposal. MVC Honors has voted in favor of the exclusion, minutes below.</i>	M
KIN-A89A	Beginning Body Sculpting	<i>MVC has decided to exclude all Body Sculpting courses A/B/C from our curriculum at MVC only, it is still part of the curriculum at RCC and Norco. These courses have been consistently low enrolled and as a result we have not held this class in several years.</i>	M
KIN-A89B	Intermediate Body Sculpting	<i>MVC has decided to exclude all Body Sculpting courses A/B/C from our curriculum at MVC only, it is still part of the curriculum at RCC and Norco. These courses have been consistently low enrolled and as a result we have not held this class in several years.</i>	M
KIN-A89C	Advanced Body Sculpting	<i>MVC has decided to exclude all Body Sculpting courses A/B/C from our curriculum at MVC only, it is still part of the curriculum at RCC and Norco. These courses have been consistently low enrolled and as a result we have not held this class in several years.</i>	M
MUS-1	Teaching Music to Young Children	<i>This course has only been offered 3 times at MVC: First in 2011, again in 2015 and the last time occurred in the Fall of 2020. It has never reached the cap (in any of those offerings) and the last time it was offered it was extremely low enrolled (6 students at census). This course doesn't fit into any music degree or certificate and the MVC music faculty have no interest in offering it in the future (as it serves no curricular or supporting role within the music program). It is an elective component within the Associate of Science Degree and Certificate of Achievement for Early Childhood Education. However, the ECE at MVC also have no interest in offering it and are planning to complete a program modification to remove this course from their certificate. Therefore, MUS-1 should be excluded from the catalog.</i>	M
PHO-67	Business Practices for Photographers	<i>MVC has only offered this course once (in 2018) and it didn't even reach 1/3 of the course capacity by census. It is not being used as a requisite for any course nor is it part of any degree or certificate at MVC. The SVPA has no plans to offer this course in the future. For these reasons, PHO-67 should be excluded from the MVC catalog.</i>	M

POLS-22	Politics of the Middle East	<i>MVC has made efforts to maintain degree pathways per regulations of the California Community College Chancellor's Office, and will implement a sunseting policy for courses that have not been offered for the prior three academic years. These courses have not been offered in that time, or if attempted to be offered by discipline faculty they were cancelled for low enrollment. Following discussion with the discipline faculty and the MVC Honors Program, based on enrollment needs and degree pathways, the discipline faculty have elected not to offer POLS-2H or POLS-4H to focus on POLS-C1000H Honors American Politics which does meet enrollment numbers and is transferable to many programs. These courses will still be offered at other Colleges in the District, and the college will teach non-Honors sections of POLS-2 & POLS-4 on a regular basis which does fulfill the ADT Political Science and other degree program pathways.</i>	M
POLS-22	Politics of the Middle East	<i>The Political Science discipline at Norco College does not currently have the staff to offer this course. However, we will be searching for faculty who can teach POLS-22 Politics of the Middle East in future academic years.</i>	N
POLS-2H	Honors Comparative Politics	<i>MVC has made efforts to maintain degree pathways per regulations of the California Community College Chancellor's Office, and will implement a sunseting policy for courses that have not been offered for the prior three academic years. These courses have not been offered in that time, or if attempted to be offered by discipline faculty they were cancelled for low enrollment. Following discussion with the discipline faculty and the MVC Honors Program, based on enrollment needs and degree pathways, the discipline faculty have elected not to offer POLS-2H or POLS-4H to focus on POLS-C1000H Honors American Politics which does meet enrollment numbers and is transferable to many programs. These courses will still be offered at other Colleges in the District, and the college will teach non-Honors sections of POLS-2 & POLS-4 on a regular basis which does fulfill the ADT Political Science and other degree program pathways.</i>	M

POLS-4H	Honors World Politics	<i>MVC has made efforts to maintain degree pathways per regulations of the California Community College Chancellor's Office, and will implement a sunset policy for courses that have not been offered for the prior three academic years. These courses have not been offered in that time, or if attempted to be offered by discipline faculty they were cancelled for low enrollment. Following discussion with the discipline faculty and the MVC Honors Program, based on enrollment needs and degree pathways, the discipline faculty have elected not to offer POLS-2H or POLS-4H to focus on POLS-C1000H Honors American Politics which does meet enrollment numbers and is transferable to many programs. These courses will still be offered at other Colleges in the District, and the college will teach non-Honors sections of POLS-2 & POLS-4 on a regular basis which does fulfill the ADT Political Science and other degree program pathways.</i>	M
POLS-8	Introduction to Public Policy and Administration	<i>MVC has made efforts to maintain degree pathways per regulations of the California Community College Chancellor's Office, and will implement a sunset policy for courses that have not been offered for the prior three academic years. These courses have not been offered in that time, or if attempted to be offered by discipline faculty they were cancelled for low enrollment. Following discussion with the discipline faculty and the MVC Honors Program, based on enrollment needs and degree pathways, the discipline faculty have elected not to offer POLS-2H or POLS-4H to focus on POLS-C1000H Honors American Politics which does meet enrollment numbers and is transferable to many programs. These courses will still be offered at other Colleges in the District, and the college will teach non-Honors sections of POLS-2 & POLS-4 on a regular basis which does fulfill the ADT Political Science and other degree program pathways.</i>	M
Course Major Modifications			
MIS-11A	Studio Arts Ensemble I	<i>The previous COR revision did not include course objectives. This major modification was necessary in order to bring the COR into compliance with transfer requirements.</i>	MN
MIS-11B	Studio Arts Ensemble II	<i>The previous COR revision did not include course objectives. This major modification was necessary in order to bring the COR into compliance with transfer requirements.</i>	MN
Course Minor Modifications			
KIN-A86	Step Aerobics	<i>Small edits to methods of instruction, methods of evaluation and sample assignments to include more current step aerobic trends and updated information.</i>	M
Program Discontinuance - Certificate			

ADJ	Administration of Justice/Basic Correctional Deputy Academy	<i>Per updates to Title 5, certificates may no longer be comprised of a single course.</i>	M
ADJ	Administration of Justice/Basic Public Safety Dispatch	<i>Per updates to Title 5, certificates may no longer be comprised of a single course.</i>	M
Program Discontinuance - Degree and Certificate			
		<i>There are insufficient resources to realistically support the Program at a sufficient level of quality and the Program has experienced either consistent low enrollment (an average of 50% or more below maximum seat load capacity for courses in the Program over four consecutive semesters) or statistically significant declining Program persistence and completion rates each semester for four semesters, as evidenced by reliable, longitudinal data. There is universal agreement among regular faculty in a Program that it be merged with or replaced by another related Program.</i>	
HLS	Emergency Management and Homeland Security - Leadership		M
Program Discontinuance - Non-Credit Certificate			
		<i>The decision to discontinue ESL 810 and ESL 811 is based on a thorough analysis of the current educational landscape, labor market demands, and student outcomes. The courses no longer meet the needs of the ESL student population, and their discontinuance will allow for a more strategic allocation of resources towards programs that align with industry requirements and support student academic success for social and economic development.</i>	
ESL	Introduction to Basic Computer and IT Careers for ESL Students		M
Program Modification - ADT			
ANT	Anthropology	<i>Modifications were made to the ADT in Anthropology to appropriately be aligned with the updated TMC (Transfer Model Curriculum).</i>	M
ART	Studio Arts	<i>Removing Honors course: AHS-1H</i>	M
ENGL	English	<i>The discipline is seeking to modify the ADT to reflect current course offerings, in particular the removal of ENGL-16 and the addition of ENGL-66.</i>	N
KIN	Kinesiology	<i>Deleting KIN A88 (Adv. Step Aerobics) from Movement Based Courses. Excluding Body Sculpting (KIN A89A and B).</i>	M
MAT	Mathematics 2.0	<i>This ADT aligns with the new Mathematics 2.0 Transfer Model Curriculum and will replace the existing ADT in Mathematics.</i>	N
Program Modification - Certificate			
		<i>To include CIS-64, Technology and Data Ethics course into the program Electives course listing as this is an option for students to possibly receive university transferable credit and meet industry demands for knowledge in ethical practices in data, technology and AI.</i>	
CIS	Data Analytics		M
Program Modification - Degree			

To include CIS-64, Technology and Data Ethics course into the program Electives course listing as this is an option for students to possibly receive university transferable credit and meet industry demands for knowledge in ethical practices in data, technology and AI.

CIS	Data Science		M
Program Modification - Degree and Certificate			
ADJ	Administration of Justice/Law Enforcement Basic Peace Officer Academy Intensive	<i>The certificate counterpart to this associates degree is being discontinued. Per updates to Title 5, certificates may no longer be comprised of a single course. The associates degree will continue to be offered.</i>	M
EAR	Early Childhood Education	<i>Modification of program due to courses being excluded from the college curriculum, which will not affect completing the program.</i>	M
EAR	Early Childhood Intervention Assistant	<i>The EAR 23 course was expanded to a non-credit certificate. Modification of program due to courses being excluded from the college curriculum will not affect completing the program.</i>	M
FIT	Fire Technology	<i>Revising program to accommodate course modifications.</i>	M
FIT	Firefighter Academy	<i>Unit value for FIT-S3 Fire Academy will be modified from 12.5 to 21.5</i>	M

Frequent Use Resource Links:

- [CCN finalized ASCCC templates](#)
- [CCN Sample Template with local district COR content included and labeled](#)
- [COR Review Tool](#) – checklist for curriculum proposals (and reminder tool for curriculum reviewers)
- [COR vs. C-ID vs. CCN](#) – an explainer document
- [Handbook](#) – RCCD Curriculum Handbook with explanations and checklists
- [Minutes Report Sheet for all proposals and all other District Curriculum Resources](#)
- [Standardized Attendance Accounting Method \(SAAM\) tool](#)
- [SAAM affected courses \(courses with unit overhang\)](#)
- [RCC Curriculum page](#) and multiple other useful [curriculum resources](#)