



Curriculum Committee Agenda

<https://www.rcc.edu/about/strategic-planning/tllc/curriculum-committee/resources.html>

December 9 • 2:30-4:30 pm • Hall of Fame

Zoom link for 2025-2026 public attendees: <https://rccd-edu.zoom.us/j/84509114251?pwd=vbRhaHTaCtObtbCVNdLM2PWTICCV8S.1>

1. Call to Order
2. Approval of the Agenda
The agenda will be reviewed, discussed, and considered for approval.
3. **Approval of Minutes: November 13, 2025**
The minutes will be reviewed, discussed, and considered for approval.
4. Public comment
Public comment period provided for members of the public; Curriculum Committee Chair may limit comment period by a vote of the committee.
5. **Action Items:** See curriculum proposals below
6. Reports
 - a. Curriculum Chair – Kelly Douglass
 - b. Articulation Officer – Nicole Banerjee
 - c. Curriculum Coordinator – Casandra Greene
 - i. TOPS / CIP code changes
 - ii. Other?
 - d. Tech Review Chair – Steven Schmidt
 - e. Academic Standards – Brock Russell
 - f. VPAA – Lynn Wright
 - g. ASRCC Co-Representatives – Isabella Semin and Abraham Jefferson
 - h. SAAM-related tips from the disciplines
 - i. Equity-Minded Curriculum
7. Curriculum Policy & Procedure:
 - a. 2026 Curriculum Calendar
 - b. Title 5 and other updates coming next year

Riverside City College MISSION: Riverside City College serves a diverse community of learners by offering certificates, degrees, and transfer programs that help students achieve their educational and career goals. The college strives to improve the social and economic mobility of its students and communities by being ready to meet students where they are, valuing and supporting each student in the successful attainment of their goals and promoting an inclusive, equity-focused environment.

VISION: Riverside City College strives to provide excellent educational opportunities that are responsive to the diverse needs of its students and communities, and empowers both to be active participants in shaping the future.

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Riverside City College Curriculum Committee will provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Office of Diversity, Equity, & Compliance at 951-222-8039 or by email to Georgina Villaseñor-Lee: georgina.villaseñor-lee@rccd.edu or Lorraine Jones: lorraine.jones@rccd.edu.

8. Discussion Item: Non-Credit Question – Amber Lappin
9. Open Forum
Discussion forum provided for members of the committee to clarify points on agenda items or request an item be added to a future agenda.
10. Next Meeting: February 24, 2025

Action Items:

1. **Technical/Proofreading edits** from shared spreadsheet – *list ONLY items that are technical/grammar edits and require NO discussion to fix*
2. **Modifications** - Course Major Modifications: pg. 2-3
3. **RCC Catalog Additions/Removals** - Course Deletions: pg. 3
4. **New Curriculum**
 - a. New Courses: pg. 3-4
 - b. New Programs (Certificates/Degrees): pg. 4
5. **Curriculum System Changes**
 - a. Distance Education: pg. 4-5

Information Items: Course Minor Modifications for RCC: pg. 5

Information Items: All Information and Action Items for MVC and NC: pg. 5-6

1. Course Deletions
2. Course Exclusions
3. Distance Education
4. Program Discontinuance
5. Program Modifications

Attachments:

- Minutes from November 13, 2025
- 2026 Curriculum Calendar

Action Items:

Technical Corrections on Spreadsheet https://docs.google.com/spreadsheets/d/1egOnWLuOsuJ-3EH78ILS_MaELvZSlr5jXLVequ6np64/edit#gid=2018103253

See “Proposal Review Spreadsheet”

Proposal Link	Long Title	Rationale	Campus	CCRIV Decision
Course Major Modifications				
CUL-825	Menu Planning	<i>This course has been reviewed and requires no changes except for a Textbook update at this time. Hold to wait for program update because hours changed [Program not on 09 December 2025 agenda]</i>	R	
CUL-826	Food Cost Accounting	<i>This course is required for the RCC Cook & Pastry Apprenticeship Pro-</i>	R	

		<i>gram Hold to wait for program update because hours changed [Program not on 09 December 2025 agenda]</i>	
CUL-827	Culinary Purchasing and Receiving	<i>This course has been reviewed and requires no changes except for a Textbook update at this time. Hold to wait for program update because hours changed [Program not on 09 December 2025 agenda]</i>	R
EAR-41	Practicum in Early Intervention/Special Education	<i>Modifying to update textbook editions</i>	MNR
FTV-12	History of American Film	<i>Needs to be updated because of 2 year cycle.</i>	R
PHO-23	Introduction to Drone Photography	<i>Rename to Introduction to Drone Photography, in order to make sense with the new program. Removes the statement "Students are expected to supply their own camera equipped drone." Students are no longer required to provide their own drone.</i>	R
Course Deletions			
NXN-81	Introduction to Critical Care Nursing	<i>There is no longer a need for this course. The course has not been offered in several years. Hold to wait for program [Program not on 09 December 2025 agenda]</i>	R
New Courses			
CIS-910	Introduction to Canvas: Essentials for Online Learning	<i>This course is the first of three in a series leading to a non-credit certificate. It has been developed to help students become proficient in navigating and utilizing the platform's features effectively. As Canvas is widely used for managing course materials, assignments, and course navigation, a foundational understanding is essential for academic success. Committee held at November 13 meeting to request more information from discipline. Primary question was why the courses needed to be a three-course series. Committee discussed other formats based on the content like a single variable hour course or a two-course series (beginning and advanced); committee had two other concerns about some of the language in the COR; Chair Douglass will share with originator and invite to next meeting.</i>	R

CIS-911	Intermediate Canvas: Communicating and Interacting in Canvas	<i>This course is the second of three in a series leading to a non-credit certificate. It has been developed to help students become proficient in navigating and utilizing the platform's features effectively. As Canvas is widely used for managing course materials, assignments, and course navigation, a foundational understanding is essential for academic success. See above note.</i>	R
CIS-912	Advanced Canvas: Assignments and Quizzes	<i>This course is the second of three in a series leading to a non-credit certificate. It has been developed to help students become proficient in navigating and utilizing the platform's features effectively. As Canvas is widely used for managing course materials, assignments, and course navigation, a foundational understanding is essential for academic success. See above note.</i>	R
New Programs - Non-Credit Certificate			
CIS-	Canvas Skills Mastery: From Basics to Advanced	<i>The Canvas Skills Mastery non-credit certificate will equip learners with essential skills to effectively navigate and utilize Canvas for academic success. As the primary platform for web-enhanced, hybrid, and online instruction, mastering Canvas ensures students can fully engage with course materials, submit assignments, and communicate with instructors and peers. This program courses enhance digital literacy and fosters independence in managing learning in an increasingly technology-driven educational environment.</i>	R
Distance Education Proposals			
ADM-66DE	Visual Storytelling	<i>Held at November 13 RCC CC to request changes to MOI and MOE sections [Revised proposal uploaded in Curricunet with December 1 date in title]</i>	R
CIS-910DE	Introduction to Canvas: Essentials for Online Learning		R

CIS-911DE	Intermediate Canvas: Communicating and Interacting in Canvas		R
CIS-912DE	Advanced Canvas: Assignments and Quizzes		R
RCC Information Items: Minor Modifications approved for RCC			
AHS-10	Modern and Contemporary Art History	<i>Periodic review.</i>	MNR
AHS-12	Asian Art History	<i>Reviewed for up-to-date content.</i>	MNR
AHS-3	Islamic Art History	<i>Periodic review.</i>	MR
AHS-5	Arts of Africa, Oceania, and Indigenous North America	<i>Reviewed to ensure up-to-date content.</i>	MNR
AHS-8	Art History of the Photographic Image	<i>Periodic review.</i>	MNR
AHS-9	African Art History	<i>Reviewed to ensure up-to-date information.</i>	MNR
PHO-9	Intermediate Photography	<i>Course reviewed, and there no updates needed.</i>	R
Information Items: Action Items at MVC/NC for December 9, 2025			
Course Deletion			
CIS-65	Introduction to Microsoft PowerPoint	<i>Courses has not been offered over the last four years. Course deletion due to sunset policy.</i>	M
Course Exclusions			
BUS-24	Business Communications	<i>These courses have not been offered at MVC for several years (in some cases, not at all), and the department has no plans to offer them in the foreseeable future.</i>	M
GUI-845	College Readiness	<i>Course has not been offered in several years and faculty do not intend to offer the course in the future.</i>	M
GUI-847A	Career Readiness	<i>Course has not been offered and faculty do not intend to offer the course.</i>	M
GUI-847B	Educational Planning	<i>Course has not been offered and faculty do not intend to offer the course.</i>	M
GUI-848	Student Success	<i>Course has not been offered and faculty do not intend to offer the course.</i>	M
Distance Education Proposal			

GUI-47ADE	Introduction to Career Exploration	<i>See attachments.</i>	MN
Program Discontinuance - Certificates			
GUI	College Career Readiness and Student Educational Planning	<i>There is universal agreement among regular faculty in a Program that it be merged with or replaced by another related Program.</i>	M
GUI	College Student Success	<i>There is universal agreement among regular faculty in a Program that it be merged with or replaced by another related Program.</i>	M
Program Modification - Certificate			
CIS	IT Technician Pathway: IT Systems Support and Sales	<i>Removal of required course and update to the certificate program.</i>	M

Frequent Use Resource Links:

- [CCN finalized ASCCC templates](#)
- [CCN Sample Template with local district COR content included and labeled](#)
- [COR Review Tool](#) – checklist for curriculum proposals (and reminder tool for curriculum reviewers)
- [COR vs. C-ID vs. CCN](#) – an explainer document
- [Handbook](#) – RCCD Curriculum Handbook with explanations and checklists
- [Minutes Report Sheet for all proposals and all other District Curriculum Resources](#)
- [Standardized Attendance Accounting Method \(SAAM\) tool](#)
- [SAAM affected courses \(courses with unit overhang\)](#)
- [RCC Curriculum page](#) and multiple other useful [curriculum resources](#)

TIGER PRIDE VALUES

Tradition and Innovation: We work collaboratively to develop flexible and creative solutions to meet the evolving needs of our community and embrace change while respecting our tradition and legacy of strong partnerships.

Integrity and Transparency: We promote an environment of trust by being honest, fair, transparent, and equitable. We honor our commitments to our students, staff, and communities.

Growth and Continual Learning: We commit to intellectual inquiry, reflection, professional development, and growth for all stakeholders. We adjust our teaching practices to provide equitable opportunities and outcomes and to encourage continual learning for our students, faculty, and staff.

Equity-Mindedness: We promote social justice and equity.

Responsiveness: We respond to the needs of our students and communities through engagement and collaboration.

Student-Centeredness: We create meaningful learning environments that value the strengths and experiences our students bring and that support students in developing and accomplishing their personal, education, and career goals.