

SASLC Minutes

3:00 – 5:00 pm October 27, 2025

Zoom: [Link](#)

RCC Mission Statement: Riverside City College (RCC) is an open-access, Hispanic-Serving Institution (HSI) that builds upon the strengths and socio-cultural experiences of our diverse student population and the communities we serve. Our college advances equity, access, and inclusion by supporting the attainment of workplace skills, career technical certificates, degrees, and transfer programs, which promote social and economic mobility for our students and communities.

1. Call to order
2. Approval of Agenda – Motion/Second,
3. Land Acknowledgement/ Updates
4. New Business
 - a. The meeting began with administrative matters, including agenda review, a land acknowledgment, and verification of attendance. The team discussed the ongoing 2025 ACCJC accreditation process, including the review of the self-evaluation report and coordination of writing groups, with a deadline set for October 30th. The conversation ended with presentations on the new Element 451 CRM system and the RCC Promise Program's summer experience, which demonstrated positive outcomes in student engagement and persistence rates.

Summary

Meeting Minutes and Agenda Review

- b. Meeting Agenda and Attendance Review

The meeting began with a review and approval of the agenda for October 27th, with a suggestion to classify a specific item as old business due to prior discussions. The land acknowledgment was delivered in both English and Spanish, with Professor McCracken and Lorena Franco taking turns reading the statements. The conversation ended with a discussion about matching the list of attendees with a list believed to be maintained by Cathlene Castellanos, to ensure proper credit and attendance accountability.

2025 ACCJC Accreditation Preparation

Focused on the progress and process of preparing for the 2025 ACCJC accreditation, with Professor Jacqueline Lesch explaining the current status of the self-evaluation report. Professor Lesch outlined that the report is being reviewed by different LCs, who are responsible for specific standards, and emphasized the importance of concise storytelling over extensive documentation. Lesch also mentioned that Dr. Lynn Wright is coordinating with Professor Joe Scott to organize dedicated writing groups for the winter intersession. Dr. Cruz-Soto inquired about accessing the work site, and Professor Lesch confirmed that all relevant documents are available in Microsoft Teams, with LC leads having the authority to grant access. The deadline for comments and edits was confirmed to be October 30th.

Accreditation Review and Equity Updates

The team discussed the accreditation review process, with a deadline set for the 30th and a request for all comments to be closed by end of business. Professor Melissa Harman outlined a strategy to review four standards and invited team members to contribute comments, noting that the review would focus on commentary rather than data points. Dr. Newson reported on the successful approval of the Student Equity Plan by various committees and shared details from their recent Shared Equity Leadership Retreat, which focused on building trust and addressing structural changes.

Element 451: AI-Powered Student CRM

The meeting focused on introducing Element 451, a new CRM system that will streamline student communication and caseload management through AI-powered chatbots and automated messaging. The system will replace outdated technologies, enabling departments to track student engagement and progress in multiple languages. The implementation is expected to begin in the new year, with training sessions for staff and faculty to follow. Additionally, the discussion touched on the integration of various student tracking systems and the potential for faculty involvement.

RCC Promise Summer Program Overview

Sharon Walker presented an overview of the RCC Promise Program's summer experience 2025, highlighting its evolution from a simple contract signing to a comprehensive four-day program serving 1,365 students in 2025. The program focuses on building student connections, introducing campus resources, and increasing academic readiness, with 94% of participants reporting increased confidence in their abilities to succeed at RCC. The summer experience includes activities like welcome orientations, scavenger hunts, demonstration classes, and a resource fair, with faculty and staff volunteers playing a crucial role in its implementation. The program has shown success with a 17.1% increase in fall-to-spring persistence rates for Promise students compared to non-Promise students.

- c. Other Business – N.A.
- 5. Open Forum & Other Announcements
 - a. N.A.
- 6. Adjourn (5:00)

Next Meeting: December 1, 2025, at 3:00 pm

In order to streamline and reduce copies being made, all reference documents will be made available electronically prior to this meeting.