

SEC Meeting Minutes

Meeting Details

- **Team Name:** Student Equity Committee
- **Date:** February 21, 2025
- **Time:** 10:00 AM - 12:00 Noon
- **Location:** Bradshaw Building, Hall of Fame (2nd Floor)
- **Attendees:** Rosalina Hernandez, Adrienne Grayson, Daniel Slota, Kheesa Slaughter, Tara Osekowsky, Corey Timberlake, Mark Robinson, Tim Gutierrez, Malika Bratton, Sharon Walker, Pamela Starr, Micherri Wiggs, Terry Welker, Deborah Brown, Alicia Berber, Jacquie Lesch, Bryan Keene, Monique Greene, Virginia White, Kyla Teufel, Courtney Carter, Sal Soto, Lucretia Rose, Lilia Acevedo, Delia Tijerina, Herb English, John Adkins, Maurice Bowers

Call to Order

- **Opening:** The meeting was called to order at 10:12 AM by Lorena Newson.

Review of Previous Action Items

- **Recap:** December 6, 2024 meeting – Crafted community norms and expectations at start of meeting; held an activity of student equity plan metrics (completion, transfer, enrollment, persistence); convened groups working on posters as we craft and develop the student equity plan.
- **Updates:**
 - Student equity data from the Chancellor's Office was provided based on our MIS data – not all underrepresented/disproportionately impacted student groups are listed.
 - Former Student Equity committee agreements (2022/2023) were presented and read aloud.

- An agreement was made by consensus to address committee members by first names and reduce the use of titles/positions.
- Revisited intent versus impact as an agreement and spaces of interruption with the introduction of the R-I-R Protocol.

New Business

1. Student Equity Plan & Timeline:

- SEP due November 2025
 - Building
 - Learning
 - Crafting
 - Committing
- Draft of plan to Academic Senate on June 9th (first read)
- Return draft with edits to Academic Senate Fall 2025 (second read)
- Introduce plan to District Planning Council on September 19th
- Introduce plan to Chancellor's Cabinet on October 13th or 27th
- Equity Plan Presentation November 3rd at Board Meeting (RCC, MVC & NC)
- Elements of plan:
 - Create a reflection plan and continuity plan
 - What went well during the 2022 – 2025 cycle
 - What we wish to continue
 - Provide Executive Summary, review student populations experiencing disproportionate impact, review of metrics and create an intensive focus.
 - Student Educational Plan Component now in place
 - Account for number of comprehensive ed plans created by the end of the first year.
 - First-time students by end of Fall
 - First-time students by end of academic year.
 - Align programs and services with Vision 2030
 - Increase completion
 - Integrate and collaborate with Guided

Pathways, DRC, Financial Aid,
EOPS/CalWORKS, Foster Youth, Veterans,
justice-impacted students, low-income
adults, credit for prior learning, dual
enrollment and strong workforce.

2. **Planning & Development Workshops:**

- SEPI Team (ad-hoc)
- Strategic equity workshops
 - Focused on metrics, allowing departments to elaborate on data respective to their area.
 - Thursday, March 13 – 3:30 – 5 p.m.
(Bradshaw Bldg – 1st Floor, Heritage Room)
 - Wednesday, March 26 – 3:30 – 5 p.m. (CIS 114B)
 - Thursday, April 10 – 3:30 – 5 p.m. (CIS 114B)
 - Wednesday, April 23 – 3:30 – 5 p.m. (CIS 114B)
 - Thursday, May 8 – 3:30 – 5 p.m. (CIS 114B)
 - Wednesday, May 21 – 3:30 – 5 p.m. (CIS 114B)
 - Thursday, June 5 – 3:30 – 5 p.m.
(Bradshaw Bldg – 1st Floor, Heritage Room)

3. **Student Equity Hour**

- Thursdays during College Hour (12:50 – 1:50 p.m.), Kane Building Room #140
 - March 20 – La Casa Program
 - April 10 – Umoja Program
 - April 24 – Guardian Scholars
 - May 15 – Rising Scholars

4. **Faculty Spotlight Applications**

- Create a series of questions to nominate faculty members in work surrounding equity.

5. **Upcoming Conferences**

- A2MEND (March 6–8)
- NADOHE (March 3–8)
- Undocumented Students Faculty Training (March 21)
- Girl Trek – Umoja Queenz (March 29)

- National Conference (April 10–11)

Discussion Items

- **Approval of meeting minutes from 12/6/2024 (10 Minutes):**
Moved by Maurice, second by Monique.
- **Bylaws and Committee Structure (30 minutes):**
Moved by Lucretia, second by Deborah.
 - Discussion was had to review the bylaws provided by Herbert English and Kristi Woods as well as the version furnished by Lucretia Rose and additional details discussed as a committee; discussion was extended once by fifteen minutes – moved by Maurice and second by Delia, discussion was a second time by five minutes – moved by Maurice, second by Deborah; a decision was made by consensus to merge the documents along with changes identified.
 - Committee Structure/Establishment: Lorena offered details related to funding activities within the SEA plan for sake of transparency. Suggestion to revisit this topic as a budget overview presentation by the VP of Business Services outside of the Bylaws and Committee Structure by Monique.
- **Committee Membership:** Lorena opened the floor to discuss membership; in terms of voting members, a representative of each department across the campus was once suggested in historical meetings. Membership can be open in terms of volunteers, but voting members need to be structured. A quorum system was also suggested to account for representation among constituency groups. Conversation tabled for future discussion by Lorena.
- **Feedback Survey and Goal Setting:** Discussion was tabled for the next meeting – moved by Lucretia, second by Sal.
- **Meeting Modality:** Lorena offered to submit a Mentee survey with the options of meeting in person, online, hybrid, rotational. A suggestion was also given to have one in person and the remaining three meetings online.
- **Co-Chair Nominations:** Moved by Deborah, second by Delia.

Per the committee bylaws, leadership is a tri-chair model with the allowance of student leader nominated by ASRCC.

Faculty co-chair nomination of Monique Greene and Deborah Brown.

Classified co-chair nomination of Jennifer Bielman and Maurice Bowers.

Voting to be done via Mentee poll sent via Lorena Newson.

Good of the Order

- **Land Acknowledgement:** Bryan Keene offered information on the establishment of this acknowledgement and representation based on the lands we stand on and provide services based on the historical context of the community we work in. Lorena would like for us to revisit this topic at our next meeting.

Next Meeting

- **Date and Time:** Scheduled for March 21, 2025, at 10:00 AM in the same location.

Adjournment

- **Closing:** The meeting was adjourned at 12:07 PM by Lorena Newson.

Prepared by:

- Maurice Bowers, Student Equity Administrative Specialist

Date:

- March 13, 2025