



Physical Resources Committee

Minutes

Tuesday, November 15, 2022

12:50-1:50 pm

Zoom

Zoom link: <https://rccd-edu.zoom.us/j/98348244050>

Meeting Attendance:

Chairs

- Charlie Richard (**Chair**)
- Robert Beebe (**Co-Chair**)
- Ismael Davila (**Co-Chair**)

Voting Members:

- Stephen Ashby – Classified
- Amber Casolari – Faculty
- Tonya Huff – Faculty
- Leo Truttman – Faculty
- Chris Williams – Faculty
- Vacant – Student Rep

Attendees:

- Scott Blair
- Megan Bottoms
- Leslie Brown
- Kristine DiMemmo
- Sean DiSalvio
- Todd Faux
- Shauna Gates
- Bobbie Grey
- Lin Howard
- Ron Kluth

- Jodi Julian
- Jessica Kelvington
- Juan Lopez
- Jim McCarron
- Krystin Mendez
- Stephen Sigloch
- John Taack
- Rebecca Turner (minute recorder)
- Jarrod Williamson
- Janelle Wortman
- Andy Aldasoro

1. Call to Order 12:52 pm

2. Motion to approve November 15th Agenda and October 18th Minutes – approved by consensus

3. ACTION ITEMS

None

INFORMATIONAL ITEMS

4. Schedule Maintenance Projects Update

Robert Beebe provided a brief update for each of the scheduled maintenance projects.

a. Carpet Replacement at Digital Library

The notice of award has been issued to the contractor. The next step is to procure the product, there is currently no estimated ship date on this. Once received, work will be scheduled with Digital Library staff and IT.

b. Evans Field Upgrades (ADA upgrades to restrooms)

Have received DSA approval and working to get the Inspector of Record (IOR) on board. Once completed, the project will go out to bid.

c. Modernize Tech B Elevator

The Bid walk is scheduled for September 6th.

d. Paint Exterior of Facilities Building

Still working on creating the specifications for this project.

e. Replace Boilers at Digital Library

The notice of Award was sent and we now have a notice to proceed. The next step is to meet with the contractor and mechanical engineer for a preliminary job walk. The plan is to get this work done during the holiday break.

f. Replace EST Fire Alarm System at Digital Library

This project has received DSA approval. Facilities has obtained a quote for the IOR. The purchase requisition was entered today, paper work will go to district office once the PO is received. After this is sent, the job walk can be scheduled.

g. Replace Floor Tiles and Expand Doorways and ADA Compliance at Bradshaw Restrooms

This project was submitted to DSA on November 7th.

h. Replace Roof at Facilities.

The bid date will be sometime in early 2023. The plan is to have all roofing projects meet the November board so work can start mid-December.

i. Replacement of two 10-Ton HVAC Units at Bradshaw

Units were scheduled for installation on November 14th-16th. Yesterday the old units were disconnected. The contractor is hooking up the new units today. The punch list walk is slated for tomorrow. The Hall of Fame should be up and running by 3 pm tomorrow.

j. Re-roof MLK

Same timeline as the roof replacement for Facilities.

k. Re-Roof Tech A and Elevator Tower

Same timeline as the roof replacement for Facilities.

l. Ceramics Elevator

This project is 70% complete. The remaining work is to modernize the cab. The ceramics elevator will be going down Monday-Wednesday for this work to be completed. Additionally, there will be water intrusion work done on December 19th, to be completed by the 23rd. Once this is completed, it will go to DSA.

5. Other Project Updates

a. LS/PS Remodel

Robert provided an update; this project is state funded and currently in the abatement process. The contractor management company is working on procuring contracts, goods, submittals for equipment etc. The earliest date for the estimated opening is summer 2024.

b. Amphitheater Construction

This project is currently on hold due to lack of funding.

c. Throwing Sports Facility Project

This project is being funded partially through scheduled maintenance and partially through local funds. The architect has given approval to finalize the construction drawings and send forward to DSA.

d. Football Field and Track Refurbish

This project is ongoing and currently in testing. The goal is to have the football field and track redone by August 2023.

e. Remodel of Old Financial Services Building

Currently obtaining construction management quotes, this project is a scheduled maintenance funded project.

f. RCC/RCCD Solar Project

This project is in the design phase. Parking lot E was shut down a couple weeks ago. There will be another Riv-All email coming out to announce a second shutdown for parking lot E, scheduled for November 21st. The parking lot will be shut down for one day to perform testing and coring. Additionally, on November 21st and 22nd, half of the Kane parking lot will be shut down.

g. 12KV Transformer Project

This project is in the bidding phase. The job walk is complete and the project is awaiting a bid opening date which will come later this month.

h. MTSC Office Construction

This is a locally funded project to create four new faculty offices in the MTSC building. Three of those offices will be created by converting classroom 402 into offices, and the fourth office will be a conversion of the study nook in the upstairs offices. This project is currently awaiting a PO. Once received, the architect will work on the drawings to submit to DSA.

Question: Stephen Ashby inquired if there is a timeline on this project, in respect to the needs for AV.

Response: Robert indicated that there is not a timeline yet, however, when the time comes TSS will be brought into the fold.

Question: Leo Truttmann inquired if the timeline will be for June.

Response: Robert explained that there are steps that make it difficult to determine a precise timeline. The architects will need to be brought on, drawings will have to go to DSA, in which case they need to be notified six weeks ahead of submittal, once they are with DSA that can take anywhere from 2-3 months.

Question: Charlie Richard inquired where the solar panels are going.

Response: Robert shared that the solar panels are going in parking lot E and C as well as the centennial plaza.

6. New Business

a. Next PRC Meeting

Robert indicated that last year the committee did not meet in December and January and inquired if the committee would like to follow the same meeting schedule for this academic year. The committee agreed that the next meeting will be in February.

7. Subcommittee/Task Force Reports

a. Safety

Krystin Mendez shared that everything brought forward at the last safety meeting was resolved via work order. Sean DiSalvio updated the committee on how the great shake out went and shared information about an active shooter training with the Police department coming up.

b. Sustainability

Tonya Huff shared information about an upcoming event. On December 2nd Sustainability will be hosting a community partnerships fair. This is to highlight the partnerships impact area from the sustainability and action plan. So far 25-30 community groups have been invited. We are asking them to bring in information and resources for volunteer and job opportunities.

c. Food

No update at this time.

d. Parking

No update at this time.

8. Additional Items for the Good of the Order

Nothing at this time.

Meeting Adjourned: 1:11 pm