



Physical Resources Committee

Minutes

Tuesday, May 17, 2022

12:50-1:50 pm

Zoom

Zoom link: <https://cccconfer.zoom.us/j/95923252354>

Meeting Attendance:

Chairs

- Charlie Richard (Chair)
- Robert Beebe (Co-Chair)
- Ismael Davila (Co-Chair)

Voting Members:

- Stephen Ashby – Classified
- Amber Casolari – Faculty
- Tonya Huff – Faculty
- Leo Truttman – Faculty
- Chris Williams – Faculty
- Vacant – Student Rep

Attendees:

- Scott Blair
- Megan Bottoms
- Leslie Brown
- Sean DiSalvio
- Todd Faux
- Shauna Gates
- Bobbie Grey
- Lin Howard
- Ron Kluth
- Jodi Julian

- Jessica Kelvington
- Juan Lopez
- Jim McCarron
- Stephen Sigloch
- Krystin Steranka
- John Taack
- Rebecca Turner (minute recorder)
- Chip West
- Jarrod Williamson
- Janelle Wortman

1. Call to Order 12:51 pm
2. Motion to approve May 17th Agenda and April 19th Minutes – Approved by consensus

3. ACTION ITEMS

a. Approve Name Plate Signage Standards

Robert Beebe provided a brief summary regarding this action item. Currently there is no standard for desktop signage. Robert shared that Mehran Mohtasham had asked that there be uniformity for desktop signage, the example (below) was shared as the recommended standard.

Printing Services - Name Plate Standards

Size: 10" x 2"

Thickness: 1/16"

Material: Plastic

Color: Black plate, White Type

Font: Futura



Action: Name Plate Signage Standards – Approved by consensus.

b. Approve PRC Bylaws

Robert shared the PRC bylaws document via share screen. This document has already gone through RD&AS. Charlie Richard indicated that the only language updated on the document was to reflect *Physical Resource Committee* and *Master Plan* where appropriate.

Action: PRC Bylaws – Approved by consensus

INFORMATIONAL ITEMS

4. Schedule Maintenance Projects Update

MLK Automatic Doors

Robert provided a brief update on the three automatic doors for MLK. This project was funded with what remained from FY 18/19 scheduled maintenance projects. The state extended the deadline to expend these funds to the end of this fiscal year. The project has been awarded, however there is a supply chain issue. The ship date for the doors is set for July 2nd. Due to this delay, a request has been sent to the state to extend the deadline to August 30th.

5. Other Project Updates

a. Mine Okubo Street Conversion

Robert shared that the notice of award was issued last Friday. We are currently awaiting bonds from the contractor. Once the bonds are received, the notice to proceed will be issued. Estimated date to commence work is June 13-18. Robert indicated that the asphalt will have a 30-day cure period which is required prior to applying the sealer.

b. Amphitheater Construction

Robert shared that this project was held up in approvals at district office. We are now awaiting Purchasing to assign a job walk date. The goal is to get this done by mid to late August. Here again, there are supply chain issues.

c. Throwing Sports Facility Project

No update on the project at this time. Robert shared that the district office and campuses have been working on a project presentation for the Board.

d. Football Field and Track Assessment

This project is still ongoing, no further update.

e. Ceramics Elevator

This project received Board approval last night, will be moving forward.

f. Remodel of Old Financial Services Building

Robert indicated that this is still awaiting DSA's comments. This is likely to push the dates out to February. Robert shared that a construction management team is being employed to help the district identify timelines. The modular will be placed the week of June 13th.

g. Printing Services Electrical Upgrade

Looking at delays for this project do to supply chain issues.

h. 12KV Transformer Project

This project is still in design.

i. Repair and Seal Campus Roadways

Robert shared that the notice of award was sent, we are currently awaiting bonds. The seal coat work is scheduled to be done on June 13th. The roads will not be drivable for a 30-day period. Facilities will coordinate this to ensure there is still accessibility to the campus.

6. New Business

No new business at this time.

7. Subcommittee/Task Force Reports

a. Safety

Sean Disalvio provided an update on the cert training being offered on May 27th and 31st. Sean indicated that anyone interested in attending this training can reach out to either himself or Monica Esqueda.

b. Sustainability

No update at this time.

c. Food

No update at this time.

d. Parking

Robert provided a brief update on the behalf of Bobbie Grey. The committee is working on signage for CAADO. The next meeting is scheduled for Friday, May 27th.

8. Additional Items for the Good of the Order

Robert inquired with the committee if there is feasibility to meet on the next scheduled date, August 23rd. Stephen Ashby indicated that this falls on the first week of the fall semester. The committee agreed to leave the meeting on the calendar for now, should there be a need to meet, PRC will convene. If there is no pressing business, the meeting can be cancelled.

Meeting Adjourned: 1:14 pm