

Physical Resources Committee

Minutes

Tuesday, April 19, 2022

12:50-1:50 pm

Zoom

Zoom link: <https://cccconfer.zoom.us/j/95923252354>

Meeting Attendance:

Chairs

- Charlie Richard (**Chair**)
- Robert Beebe (**Co-Chair**)
- Ismael Davila (**Co-Chair**)

Voting Members:

- Stephen Ashby – Classified
- Amber Casolari – Faculty
- Tonya Huff – Faculty
- Leo Truttman – Faculty
- Chris Williams – Faculty
- Vacant – Student Rep

Guests

- Hussain Agah

Attendees:

- Scott Blair
- Megan Bottoms
- Leslie Brown
- Sean DiSalvio
- Todd Faux
- Shauna Gates
- Bobbie Grey
- Lin Howard
- Ron Kluth
- Jodi Julian

- Jessica Kelvington
- Juan Lopez
- Jim McCarron
- Stephen Sigloch
- Krystin Steranka
- John Taack
- Rebecca Turner (minute recorder)
- Chip West
- Jarrod Williamson
- Janelle Wortman

1. Call to Order 12:52 pm

2. Motion to approve April 19th Agenda and March 15th Minutes – Approved by Consensus

3. District Wide Sustainability Plan

a. Presentation by DLR Group

Hussain Agah, Associate Vice Chancellor of Facilities Planning & Development, provided a brief summary of the work that has been completed up to this point. Last year the district engaged DLR Group to help the colleges with the Sustainability and Climate Actions Plan. In 2011, the board of trustees adopted the sustainability/environmental responsibility policy ([BP 5775](#)). The Board has authorized an update to sustainability and climate action policies by adopting a new resolution that aligns with state requirements for 2022. The district office established a sustainability committee with representations from each college and various constituency groups. The committee has been meeting since last August convening over 50 meetings during that time.

Lindsey Perez from DLR Group began the presentation. This project includes the following deliverables:

- Districtwide sustainability and climate action plan.
- Intergraded energy master plan,
- Total cost of ownership model
- AASHE Stars Report

Lindsey shared that the first read of the draft plan will be set for May 2022, with the final approval going to Board in the fall. The district is now an AASHE member which gives the district necessary tools for reporting etc. Each college will have a dashboard to illustrate the goals and objectives for the sustainability action plan, as well as progress to date from the 1990 baselines. Meetings have been taking place in pursuit of partnerships for resources and grants to help propel toward these goals.

Lindsey broke down some of the planning framework that is included in the creation of the goals and metrics within the S-CAP:

- Decarbonization and climate justice
- Waste/procurement
- Eco-systems/water
- Health and well-being
- Resiliency

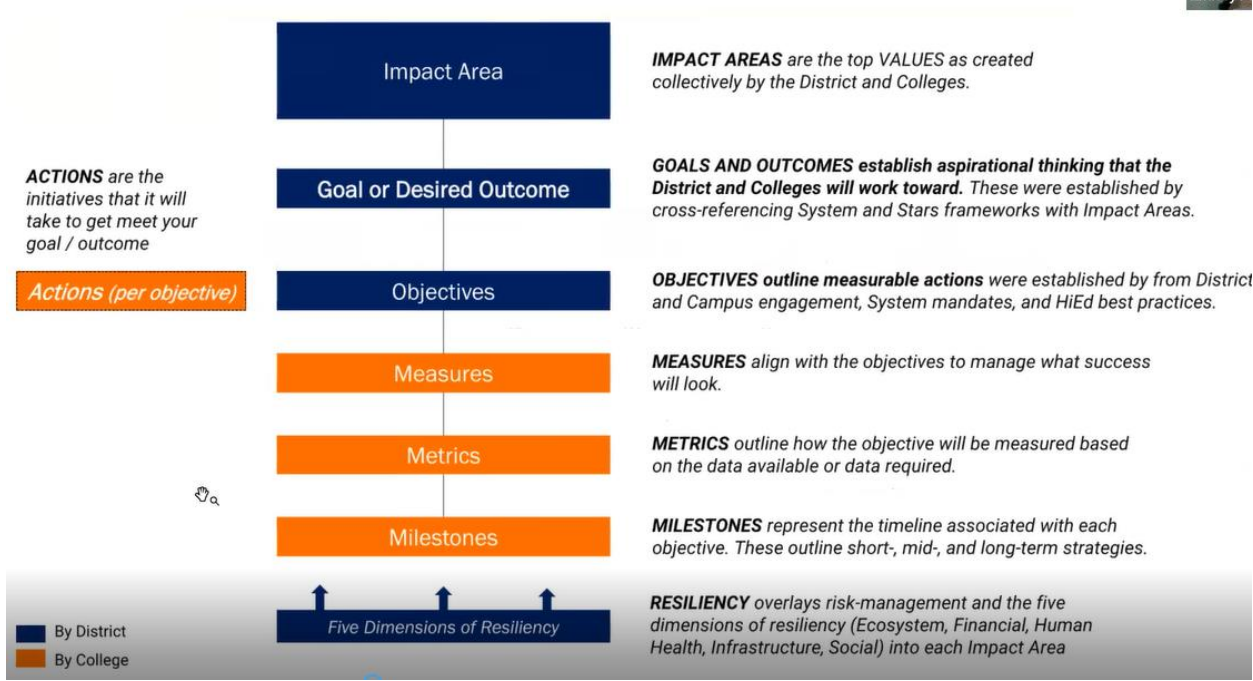
Included in an update with a sustainability lens/new plan:

- Academics
- Engagement
- Trust and transparency

Planning and metrics already exist in other plans:

- Community partnerships
- Equity and social justice

Lindsey shared the following impact areas:



4. Action Items:

a. Create a Buy Nothing Group on RCC Campus & Share/Swap Bins on Campus

Tonya Huff shared that both the Buy Nothing and Share/Swap Bins were discussed briefly in RD&AS, and was referred to Risk Management. An email was sent regarding this and it was recommended by Risk Management to add a disclaimer, for the Buy

Nothing, within the rules. Tonya read the following language provided by Risk Management:

When retrieving or depositing any items in the bins, the participants acknowledge that they voluntarily participate in the activity, are aware of the risks associated with their participation, agree to assume all related risks and release from liability and promise not to sue the riverside community college district, its colleges, namely, Norco, Moreno Valley, and Riverside City, trustees, employees, officers, directors, volunteers, and agents from any and all claims including claims of the district's negligence resulting in any physical or psychological injury including paralysis and death, illness, damages, or economical or emotional loss they may suffer because of their participation in this activity.

Questions/Comments:

Question: Robert inquired about which strategy Tonya was leaning toward in respect to the swap bins, it was previously discussed to potentially have it near ASRCC.

Response: Tonya indicated that the traditional Buy Nothing has two options, to either run through Facebook, or run through an app. The app however, does not have a community focus and the goal was to keep this RCCD specific. The point of this is to create more of a sense of community, give it a slightly different name and utilize their rules and do it over Discord. The share/swap bins are physical, and we are currently looking to put these near the ASRCC area.

Question: Ron Kluth inquired why the app cannot be concurrently run through both Facebook and Discord.

Response: Tonya shared that this would involve twice the work; the biggest time input needed for moderating the sites.

Question: Sean DiSalvio inquired what kind of virtual tools are being used to confirm student identify.

Response: Tonya indicated that there is nothing in place at this time.

Question: Charlie Richard inquired if it is feasible to have a message displayed on the app to help the students identify a safe place to swap.

Response: Tonya indicated that this could be looked into.

Action:

The PRC Committee agreed to move the Create a Buy Nothing Group & Share/Swap Bins forward to RD&AS, contingent upon the following concerns being notated: That the swap bins not fall to classified professionals (particularly in Grounds and Custodial) to maintain and oversee, as this is not written as part of their job descriptions, and to also note the safety concerns utilizing Discord, as well as the safety concerns of potential increase in homeless activity on campus.

b. Approve IPP/FPP Submission.

Mehran Mohtasham discussed the sequence of the projects, and shared the 5-year capital construction plan for RCCD that will be submitted to Board in June. The College Priority column shown below is based on the Master Plan.

College Priority	District Priority	FMP Phase	Project Name	Category	Funding Status	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31
1	2	I	Life Science/Physical Science Reconstruction (CIS + Business)	M	State Funded	P/W	C/E	C/E	C/E	O					
2	5	I	Old Financial Services Building Renovation (TSS Relocations)	M	Locally Funded		P/W	C/E/O							
3	6	I	Digital Library (STEM)	M	Locally Funded		P/W	C	E/O						
4	11	I	Solar/Battery Storage	A	Locally Funded		P/W	C	O						
5	15	I	Student Housing (SB 169)	G	Future Project		P	P/W	C/E	C/E	O				
6	18	II	Cosmetology Building	M	FPP Preparing				P/W	C/E	C/E	C/E	O		
7	21	I	Visual Arts Complex Phase 1	M	IPP Preparing					P/W	C/E	C/E	C/E	O	
8	24	II	Advanced Tech	G	IPP Preparing					P/W	C/E	C/E	C/E	O	
9	28	I	MLK Renovation	M	IPP Preparing					P/W	C/E	C/E	C/E	O	
10	32	I	Infrastructure Ph. 1	M	Future Project									P	W
11	35	II	Stadium Complex	G	Future Project										P
12	38	II	Performing Arts Complex Ph. II	G	Future Project										
13	41	II	Kinesiology	G	Future Project										
14	44	II	Student Center	G	Future Project										
15	47	II	Infrastructure Ph. 2	M	Future Project										
16	50	III	Parking Structure	G	Future Project										
17	54	III	Bradshaw Renovation	M	Future Project										
18	57	III	Campus Signage	M	Future Project										
19	60	III	Facilities Complex	G	Future Project										
20	63	III	Police	G	Future Project										

Mehran also shared that student housing for all three colleges, is in early stages. If the state approves this plan, another grant will be provided to build this project. Mehran suggested revisiting conversations about IPPs in December 2022/January 2023 to discuss projects that have not been made into FPPs.

Questions/Comments:

Question: Charlie Richard inquired if the football field and track are being covered in a different way.

Response: Mehran indicated that this project is currently in a feasibility study, meaning at this point we don't know the cost. As of April 6th, a topographic study and underground survey was done, the result will be ready to share with Gensler on May 16th. The Architect will need 3 weeks to put together a plan for those three options for the cost estimate, at that point we will know the cost and what is required.

Action: Moving forward to RD&AS by consensus.

Information Items:

5. Schedule Maintenance Project Updates – R. Beebe

Robert provided an update on the scheduled maintenance projects. The MLK automatic doors, which is part of the scheduled maintenance money from FY 2018-19, are on order. There is a 14-week lead time on those. The majority of the other projects are currently in either the engineering or architectural services phases.

6. Other Projects

a. Mine Okubo Street Conversion

Roberts shared that the job walk for Mine Okubo is scheduled for April 26th. Additionally, there are two jobs related to asphalt also scheduled for the 26th, the two-way conversion of Mine Okubo, and the slurry project for roadways throughout campus. A sum of \$100k has been allocated for these projects. The intention is to have this work completed by June 2022, before commencement if feasible.

b. Amphitheater Construction

Robert shared that everything has been sent to the district, and is awaiting a job walk date.

c. Throwing Sports Facility Project

Robert indicated that the architect has the design 60% completed and a new rough order magnitude budget will soon be shared with the throwing sports group. Dates for this meeting are being looked at, with the hope of this being scheduled within the next week or two.

d. Football Field and Track Assessment

Robert shared that this project is in progress.

e. Ceramics Elevator

Robert indicated that this is awaiting Board approval, once approved, Purchasing will issue a notice to proceed.

f. Remodel of Old Financial Services Building

Robert shared that this is in design and going to DSA on the 26th of this month. The modular will be delivered June 13th

g. Printing Services Electrical Upgrade

Robert shared that construction is in progress, there was an issue with procurement of a distribution panel. The contractor sent a request to procure a refurbished panel. The architect and engineer had questions regarding this, and the contractor is working with subcontractor to get those answers.

h. 12KV Transformer Project

Robert shared that the PO has been issued, there is no timeline at this point.

7. New Business

a. PRC Bylaws/Recorder

Charlie Richard discussed the bylaws that were provided by RD&AS. These can be discussed more intelligently at the next meeting. Additionally, it was indicated that PRC should have a staff co-chair. Stephen Ashby indicated that historically CSEA has provided possibilities and recommended that Charlie reach out to Julie Taylor regarding this matter.

Charlie also discussed the topic of minute recording. Natalie Halsell discussed at the last RD&AS meeting that the minute recorder should not necessarily default to the admin support of the managerial co-chair, but also be offered to anyone in the committee wishing to share in minute recording. At this time, there were no additional volunteers for minute recording.

8. Subcommittee/Task Force Reports

a. Safety- Sean DiSalvio & Krystin Steranka

Sean Disalvio shared that there are safety training opportunities going out via email.

b. Sustainability-Dr. Tonya Huff

Tonya Huff discussed the flyer sent via riv_all about sustainability week for earth day. There will be events each work day, please share with students and staff.

c. Food

Tonya Huff shared that at the previous meeting sustainability was a large part of the discussion. Tonya also shared that Cheryl Ruzak discussed the Real Food Challenge and utilizing local farmers for produce.

d. Parking-Bobbie Grey

Tonya Huff shared that the last parking meeting was cancelled, there is no update.

Meeting Adjourned: 1:50 pm