



Physical Resources Committee

Minutes

Tuesday, October 19, 2021

12:50-1:50 pm

Zoom

Zoom link: <https://cccconfer.zoom.us/j/95923252354>

Meeting Attendance:

Chairs

- Charlie Richard (**Chair**)
- Robert Beebe (**Co-Chair**)
- Ismael Davila (**Co-Chair**)

Voting Members:

- Stephen Ashby – Classified
- Amber Casolari – Faculty
- Tonya Huff – Faculty
- Leo Truttman – Faculty
- Chris Williams – Faculty
- Vacant – Student Rep

Attendees:

- Scott Blair
- Megan Bottoms
- Leslie Brown
- Sean DiSalvio
- Todd Faux
- Shauna Gates
- Bobbie Grey
- Lin Howard
- Ron Kluth
- Jodi Julian

- Jessica Kelvington
- Juan Lopez
- Jim McCarron
- Stephen Sigloch
- Krystin Steranka
- John Taack
- Rebecca Turner (minute recorder)
- Chip West
- Jarrod Williamson
- Janelle Wortman

1. **Call to Order 12:52 pm**
2. **Motion to approve September 21, 2021 Minutes and October 19th Agenda** – Approved by consensus

Action Items:

3. None

Information Items:

4. **Schedule Maintenance Project Updates – R. Beebe**
 - a. **MLK Automatic Doors**

Robert indicated that this project was identified as part of the state funded, scheduled maintenance monies.
 - b. **Scheduled Maintenance Funded Projects for 2021**

Robert gave a brief overview of what the scheduled maintenance funds are and how we intend to utilize the monies. The state has not funded scheduled maintenance for the last three years. Robert indicated that there will be roughly \$5.9 million for scheduled maintenance projects for RCC. Nineteen infrastructure support projects have been submitted to state, and are now in the capital project summary form phase.

Question: Bobbie inquired if all the funding was spoken for.

Response: Robert shared that the Preferred Maintenance database and Fusion data bases are utilized to identify deficiencies and need etc.

5. Other Project Updates – R. Beebe

a. Throwing Sports Facility Project

Robert provided a brief overview of the project. The Throwing Sports Facility will be moved to football practice field, and receive a new layout as well as safety upgrades. The next step will be to obtain the topographical survey. Director Mehran Mohtasham is working to schedule a time for the survey to be completed. Once completed, it will take roughly a month to get the reports back to the architect and then these documents will be submitted to Division of the State Architect (DSA) which can take 6-8 weeks. It will go to bid after that.

b. Football Field and Track Assessment

Robert shared that in the master plan, the football and track field are to be replaced. However, after the bond failed there were no allocated funds for this project. LPA Architects came out and provided some recommendations to have an ASTM test run by an independent company. The ASTM test is essentially a concussion test. Facilities is working to get a PO in place with Firefly Sports Testing to have this work completed. Firefly Sports Testing will provide their report to Athletics and President's Leadership Team (PLT). Based on the findings next steps will be determined.

Robert discussed some of the other issues involved with regards to the fields. ADA issues and path of travel must also be addressed as well as stadium seating with must also meet code. PLT has authorized an expenditure of up to \$250k to have the architect provide plans for all of this. Athletics is working with VP Carter, VP West and President Anderson to form a committee to begin a planning phase to address this. As it currently stands, there is no timeline as it is too early in the planning phase to give deadlines.

Question: Charlie inquired about the warranty life for the fields and discussed the replacement roughly eight years prior due to the rainstorm.

Response: Robert indicated that it is typical to get 10 years for a football field and about 8 years for a track.

Question: Amber inquired how the Facilities projects are ranked and prioritized and how it is determined which expenses are due to ADA needs. Amber indicated that it would be very helpful to have background knowledge for each project in terms of historical info as well as how/why the projects were prioritized.

Response: Robert indicated that with a lot of the projects there has been no ranking as most of them have already been funded. Recommendations from this committee go up through RD&AS LC and filter up through PLT for ultimate decision making. Robert will provide a brief historical overview where feasible on project updates.

c. Digital Library Lounge and Reception Renovation

Robert shared that this project is complete. A wall was removed and some stacks relocated.

d. Ceramics Elevator

Robert informed the committee that this project was initially part of scheduled maintenance from previous years. The budget at the time did not accommodate the updating/renovation of all four elevators, therefore the ceramics elevator was removed

from the queue. However, it was later discovered that this elevator had ample operational issues and modernization needs were identified upon further inspection.

e. Remodel of Old Financial Services Building

Robert shared that TSS will be moving to this building once it is complete. It is in the design phase now, there are a lot of electrical issues, Facilities was asked by the electrical engineer to hire a contractor to go into the distribution panel and distribution loop and put 20-day recorders in because they are concerned we may not have enough power which may necessitate an upgraded.

f. Lovekin 12 Remodel

Robert shared that this project is being paid out of an insurance claim and as such there are many delays. The need for this remodel arose from a leak in plumbing that began 3 days after the pandemic began and continued for 3 months before it was noticed. Mold was growing up the wall and a remodel of this area was necessary. This project is almost complete.

6. Changes for Reopening

a. Taskforce Created Protocols

Robert – no updates at this time

b. Plexiglass Installations

Robert – no updates at this time

c. Revised Cleaning Schedules

Robert – no updates at this time

7. Sub-Committee/Task Force Report

a. Safety – S. DiSalvio

Sean indicated that the Safety sub-committee has met. Sean conveyed to PRC that should there be any need of supplies for classrooms or other areas, please communicate that to himself and Assistant Director Krystin Steranka.

Question: Steve inquired about the request that was put in some time ago regarding a spray gun for the fitness room.

Response: Sean asked Steve to send a follow up email to himself and Krystin so this can be resolved.

b. Sustainability – T. Huff

Tonya shared that an associate's degree of art and an associate's of science in sustainability has moved forward through the curriculum process at District Curriculum Committee (DCC) and is now at the campus Curriculum Committee for additional discussion on pre-requisites. Tonya shared information about the district sustainability master planning process happening this academic year. The hope is to make academic year 2022-23 the year of sustainability district-wide. Tonya also discussed the EV units for electric cars and any plans to expand in the future. Robert indicated that as of yet, there are no plans to add additional units.

c. Food – T. Huff

Tonya indicated that this sub-committee has not yet met. Updates will be provided after first meeting.

d. Parking – B. Grey

Bobbie shared that the first meeting is scheduled for next Friday. Bobbie also reiterated the need to address the parking issue that was discussed at the May 18th PRC meeting regarding parking for disabled students. There is a discrepancy in the language on the district website and what is written per Ed Code ([Codes Display Text \(ca.gov\)](#)). Bobbie expressed the need to address this issue. Robert indicated that this is scheduled to be discussed at the next Resource Development & Administrative Services Leadership Council (RD&AS LC).

Meeting Adjourned: 1:48 pm