Chair: Tucker Amidon, Faculty
Co-Chair: Dr. Chip West, Administrative
C-Chair: Stephen Ashby, Staff

Members Present
Dr. Chip West, Patricia Avila, Stephen Ashby, Kimberly Reimer, Paul O'Connell, Tucker Amidon, Charles Richard, Natalie Halsell, Patrick Scullin, Liz Tatum, Dan Hogan, Robert Beebe, Tonya Huff, Jennifer Lawson, Leo Truttmann, Bill Manges, Amber Casolari, and Dr. Sandy Baker.

Call to Order: 9:06 a.m.

Approval of the Agenda
Stephen Ashby motioned to approve and Patricia seconded. Adjustment: Add Faculty Co-Chair Election as Action Item. Motion carried.

Approval of February 24, 2020 and April 13, 2020 Minutes
February 24th minutes: Stephen Ashby motioned to approve and Natalie Halsell seconded. Kimberly Reimer, Leo Truttmann, Tonya Huff, and Jennifer Lawson abstained. Motion carried. April 13th minutes: Stephen Ashby motioned and Amber Casolari seconded. Tonya Huff abstained. Motion carried.

Action Items

Faculty Co-Chair Election
Faculty vote only. Paul O'Connell nominated Tucker Amidon. Patrick Scullin seconded. Motion carried.

RCCD Technology Plan
The Technology Plan was reviewed by the committee. The goal is to build redundancy within the plan so if one campus goes down, we can piggyback off another campus.

RCC gets redevelopment money every year but last year the District kept it for district-wide infrastructure upgrades. RCC has $900,000 in redevelopment funds, Moreno Valley has $230,000, and Norco has $190,000. We may not get redevelopment money this year either. The new Enterprise Resource Platform (ERP) is the new platform that will replace EduNav, the HR module, the finance module, WebAdvisor, and the student module.

Patrick Scullin motioned to accept the RCCD Technology Plan and move it forward to EPOC and Patricia Avila seconded. Unanimous acceptance.

Informational Items

Chairs' Report & Financial Budget Update

The Governor's budget (may revise) came out. It anticipates a state-wide 2 billion short-fall and a 16-17 million short-fall for the District's operating budget. Considering all of our money-generating resources, we are looking at a $24 million short-fall. It's anticipated that this crisis will last two years and ideas are being put together to soften the hit on the district as a whole. The goal is to become more financially conservative and lessen the impact to our students and employees. We need to look at contracts that we may no longer need since we are not on campus. CARES Act phase one came out and the money was distributed to students. We are putting together information for the CARES Act phase two and the HEROES Act.

The Chancellor has convened a taskforce called The Chancellor's Taskforce for Safe Return. It's made up of the presidents, vice presidents, CTA members, CSEA members, and Senate members from each of the colleges and District. From this taskforce, 8 workgroups (lectures, labs, student services, student support services, facilities and operations, safety, and communications) have been formed. These workgroups are looking at what needs to be done to get back on campus safely.

SSSP is $500,000 upside own for next year. SSSP funds a lot of positions, student resources, and student workers. We may be able to take the hit year 1 on but not for year 2. Food Services is another area that took a big hit. The retirees this year will save us 1.6 million, maybe more. Unfortunately, Strong Workforce is looking at a big cut. The new Business and CIS building (replacing Life and Physical Science building) is approved and moving forward, though there is a $2 million dollar gap after Measure C's $6 million and RCC will have to cover that. We will also look at the lottery money, as well as money for travel that is not being used.

Website Update

At this point the website team is taking the videos, content, and images that have been created and obtained and putting it all together. The website is about 80% built but it needs a lot of tweaks. There are 6 sections total: About, Academics, Become a Student, Student Support, Life at RCC, and RCC Community. Once these sections are complete in 6 weeks, they will be sent to the stakeholders for review. Mid-September is the tentative launch date. There is a strong RCC branding campaign being put together to launch at the same time as the website. We are moving away from PDFs (because of accessibility issues) and toward form integration within the website.

Subcommittee/Workgroup Discussion

Move to Fall meeting agenda

Committee Reports

Financial Resources Committee: We are expecting another $400,000 in COTOP funds. The Hunger-Free Campus initiative has a lot of money being carried over to the next year because food is relatively inexpensive. Auxiliary Business Services has been busy with COVID 19 student drop reports. As of May

19th the district as a whole has over 5,000 sections to reevaluate. AB1313 is a state policy from January 2020 that states when a student has an outstanding balance on their account, colleges can no longer put a hold on their transcripts.

Human Resources Committee: The committee is still working on the human resources staffing plan and data metrics. The Chancellor has asked RCC to prioritize recruitments moving forward.

Physical Resources Committee: There are a lot of scheduled maintenance projects that are still ongoing. Boilers for the Math and Science and Nursing buildings are being replaced by the end of June. The elevator monetarization rebid is going to Board this month. It will take about a year to finish 3 elevators (there are two at Bradshaw and one at the Quad). The electric vehicle chargers will be installed by the end of the month. The Greenhouse is going to Board. There is a parking lot maintenance project to repair 4 lots.

Technology Resources Committee: The committee has been trying to pilot a VDI for students with the District but no momentum yet. They discussed inserting emergency language into the Tech plan in the Fall. The Adobe license is coming to an end in July. They would like to create a contingency plan for additional laptops in case of another emergency.

Adjourned: 10:47 a.m.