

**Resource Development and
Administrative Services
Leadership Council**

Strategic Responsibilities

1. Develop the college's Midrange Financial and Allocation Plan that encompasses human, technological, and physical resource requirements as well as develop potential revenue sources;
2. Develop the college's Facilities Master Plan;
3. Develop the college's Human Resources Plan, including the college's Staff Professional Development Plan (faculty, classified, administrative);
4. Develop the college's Technology Plan; and
5. Accept and prioritize resource requests from each unit's Five-Year Comprehensive Program Review Plan; and
6. Assume responsibility for Accreditation Standard III.

Operational Responsibilities

1. Review periodic revenue and expenditure reports for the college;
2. Develop Integrated Action Plans for each academic year;
3. Assess and re-calibrate each year the college's resource metrics and objectives;
4. Make recommendations on Staff Professional Development Plan;
5. Advance the implementation of college goals;
6. Assess each year the college's facilities load ratio metrics;
7. Assess each year the implementation of the college's Technology Plan;
8. Assess each year the college's Human Resources Plan;
9. Assess each year the college's Finance Plan.

RIVERSIDE CITY COLLEGE

Resource Development & Administrative Services Leadership Council

November 15, 2018

12:50-1:50 p.m.

DL 409

AGENDA

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|---------------------------|---|
| 12:50 p.m. | Call to Order |
| 12:55 p.m. | Approval of Agenda |
| 1:00 p.m. | Approval of May 17 and September 20, 2018 Minutes |
| 1:05 p.m.
(Membership) | Action Item: Operating Procedures Updates |
| 1:15 p.m. | Accreditation Drafts (Physical and Technical) |
| 1:30 p.m. | Action Item: Budget Principles |
- Committee Reports- emailed in advance and included in handouts for review
- Technology Resources
 - Technology Survey
 - Financial Resources
 - Human Resources
 - Physical Resources

December Meeting: November 29, 2018 (Date changed due to finals and EPOC's December meeting date on December 6, 2018)