

**Resource Development and  
Administrative Services  
Leadership Council**

**Strategic Responsibilities**

1. Develop the college's Midrange Financial and Allocation Plan that encompasses human, technological, and physical resource requirements as well as develop potential revenue sources;
2. Develop the college's Facilities Master Plan;
3. Develop the college's Human Resources Plan, including the college's Staff Professional Development Plan (faculty, classified, administrative);
4. Develop the college's Technology Plan; and
5. Accept and prioritize resource requests from each unit's Five-Year Comprehensive Program Review Plan; and
6. Assume responsibility for Accreditation Standard III.

**Operational Responsibilities**

1. Review periodic revenue and expenditure reports for the college;
2. Develop Integrated Action Plans for each academic year;
3. Assess and re-calibrate each year the college's resource metrics and objectives;
4. Make recommendations on Staff Professional Development Plan;
5. Advance the implementation of college goals;
6. Assess each year the college's facilities load ratio metrics;
7. Assess each year the implementation of the college's Technology Plan;
8. Assess each year the college's Human Resources Plan;
9. Assess each year the college's Finance Plan.

**RIVERSIDE CITY COLLEGE**

***Resource Development & Administrative Services Leadership Council***

**March 15, 2018**

**12:50-1:50 p.m.**

**DL 409**

**AGENDA**

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|------------|---|
| 12:50 p.m. | Call to Order   |
| 12:55 p.m. | Approval of Agenda  |
| 1:00 p.m.  | Approval of November 16, 2017 Minutes   |
| 1:05 p.m.  | Committee Reports <ul style="list-style-type: none"><li>• Financial Resources<ul style="list-style-type: none"><li>○ Action Item: Operating Procedures</li></ul></li><li>• Human Resources<ul style="list-style-type: none"><li>○ Action Item: Professional Development Plans</li></ul></li><li>• Physical Resources<ul style="list-style-type: none"><li>○ Facilities Master Plan Update</li></ul></li><li>• Technology Resources<ul style="list-style-type: none"><li>○ Database Update</li></ul></li></ul> |
| 1:30 p.m.  | Co-chair Updates <ul style="list-style-type: none"><li>• DBAC/Budget</li><li>• Standard III Leads</li><li>• Faculty Chair Elections (April)</li></ul>   |

**Spring Dates to Remember:**