



Vice President of Academic Affairs 2025-2026 Program Review Summary

Updated 11/04/2025

VPAA #1

Associate Dean for Languages, Humanities, and Social Sciences Division

The LHSS Division is by far the largest academic division, offering about 1,500 sections annually and generating 2,590 FTES (Fall 2023) or 36.9% of RCC's F23 FTES target. For comparison, the next largest division, STEM-K, generated 1,700 FTES (F23) or 24.3% of our F23 target. This means that STEM-K as the second largest academic division is about a third smaller than LHSS. For further comparison, LHSS's annual FTES is approximately 80% of our sister colleges' individual annual FTES generation. The nearly 200 full- and part-time faculty and multiple programs under LHSS (Honors, WRC, Community Action Leadership Academy, Administration of Justice Internship program, plus the anticipated growth of Ethnic Studies and Communication Studies (new CalGETC requirements), require equitable administrative attention to ensure we serve and support the constituents of the area equitably and effectively.

Requesting an Associate Dean for LHSS to support the LHSS Dean of Instruction to meet the needs of students (enrollment management (access), transfer/goal attainment (success), and FTES target generation and productivity.

Resources Needed	Resource Category	Funding Source	Amount
Associate Dean of LHSS	Administrative Position	General Fund	\$240K
TOTAL			\$240K

VPAA #2

Associate Dean of Health-Related Sciences

Historically, the SON had an Associate Dean to support increased enrollment at an off-site location as required by regulatory body. Once the grant had ended and the off-site location reintegrated with the main campus this position was disbanded. With continued growth of all SON programs, and the addition of the Anesthesia Technology program, this position is a strategic necessity for program growth and student success. This dedicated leadership position will provide focused administrative oversight, facilitate curriculum development and accreditation efforts, enhance clinical partnerships, and directly support faculty and students within a high-demand and critical healthcare field. The BRN requires programs to have an Assistant Director and this is currently being fulfilled by the ADN Department Chair however the Assistant Director duties are not currently outlined collective bargaining agreement. This adds additional workload to this role. This dual role ensures efficient program management and strengthens the SON's capacity to produce highly qualified nursing professionals.

Resources Needed	Resource Category	Funding Source	Amount
Associate Dean of Health-Related Science	Administrative Position	General Fund	\$243K
TOTAL			\$243K

VPAA #3

Nursing Enrollment Specialist

The Student Success Team plays a pivotal and multifaceted role in supporting Riverside City College's commitment to the Guided Pathways Framework, student equity, and overall student success. By providing dedicated support and expertise, the team directly contributes to achieving college and School of Nursing (SON) goals. The SON currently has two positions Enrollment Specialists; however, they are currently grant-funded and funding for one position will expire next year with no option for grant's renewal. Over the last two years, the two Program Specialists number have reviewed a total of 3,940 applications (RN 1,885; VN 386; NATP 1,372; Anesthesia Technology 297). The Technology of applications programs. submitted is exponentially increasing especially in the NATP, VN, and Anesthesia. The SON has significantly expanded over the last 5 years and has sustained these positions through grant funding, but now at least one of these positions will need to be supported by the college.

Resources Needed	Resource Category	Funding Source	Amount
Nursing Enrollment Specialist	Classified Professional	General Fund	\$180K
TOTAL			\$180K

VPAA #4

CCAP Office Assistant-Increase from part-time 10 months to full-time 12 months

- Supports the office in processing the increase of applications and student paperwork due to increased enrollments.
- Maintains program and student files, which have increased by staggering amounts due to the addition of CCAP, causing a growth greater than 16 times the RECHS numbers at which she was originally hired to service.
- Provides direct support and information to students and high school staff to assist with matriculation.

Resources Needed	Resource Category	Funding Source	Amount
CCAP Office Assistant- Increase PT to FT	Classified Professional	General Fund	\$57,000
TOTAL			\$57,000

VPAA #5

Dual Enrollment Student Success Coordinator

Our CCAP/Dual Enrollment program has experienced tremendous growth. To meet our Strategic Plan's objectives to grow CCAP 5% each year as well as to meet the CCCC's Vision 2030 strategic directives action item 1.1.a (and move toward fulfilling the goal of every high school student completing 12 or more units of college credit), the Office of Educational Partnerships is seeking a Student Success Coordinator to strategically expand access to and success within dual enrollment classes for disproportionately impacted students, especially Black, Latinx, American Indian or Alaska Native, Native Hawaiian and Pacific Islanders, and foster youth, and historically underrepresented first generation, and low-income students.

Resources Needed	Resource Category	Funding Source	Amount
Dual Enrollment Student Success Coordinator	Classified Professional	General Fund	\$175,000
TOTAL			\$175,000