

Methods and Metrics Committee Minutes
 February 4, 2021
 12:50 - 1:50 – Zoom

	Members	Guests
X	Paola Barrera, ASRCC	
X	Ali Salinas, A&R	
X	Paul Richardson, Chemistry	
X	Brandon Owashi, IE	

1. Discussed what occurred in the GEMQ, TLLC, and Student Equity Committees during their previous meetings
2. Data Coaching
 - a. The second data coaching training session happened in late January and went well. The Triage Report was shared with that group and will be used in their work.
 - b. The data coaches are starting to host data conversations, with the first being an English Equity Workshop that happened last month.
3. Triage Report
 - a. The suggestions were added to the figure and has resulted in a flier in Canva.
 - b. This will be taken to the Student Equity Committee and GEMQ for feedback.
 - c. The initial feedback from the original request was very positive.
4. Strategic Plan Strategies
 - a. We started working on developing more specific strategies that could provide a starting point for individual departments to work on to achieve the Strategic Planning goals
 - b. We addressed two goals:
 - i. Increase the college going rate by 3% annually in order to increase attainment of living wages in our community.
 1. CampusNexus Engage will hopefully provide a platform that allows for more outreach and more efficient communication with students
 2. Encourage academic departments to identify gender and race/ethnicity groups that are underrepresented in their departments and have outreach targeted specifically to those groups.
 3. Encourage academic departments to develop a one-page flier that highlights the interesting projects, majors, etc. that have come out of the department.
 4. Have a department fair that is similar to a job fair or club rush where current and potential students can get to know the individuals who work in the department and/or engagement centers.
 - ii. Increase the number (headcount) of high school students participating in dual enrollment programs (inclusive of CCAP, middle college, and concurrent enrollment) 5% annually.
 1. Direct communication with students and their parents is vital

2. Need clear communication between RCC faculty/administrators and their high school counterparts
 3. Need to provide potential CCAP students a reason why they should participate
 - a. Example: guaranteed spot in Nursing program with completion of CCAP program
 4. Need the high schools to recognize the importance of the CCAP programs and take ownership and pride about them.
5. Methods and Metrics Committee Spring Term Meeting Time
- a. We will continue meeting on the first Thursday of each month from 12:50-1:50