

## Program Review Committee Agenda

**9:00 – 10:00 am September 4<sup>th</sup> 2020**

	Members	Liaisons/Admin./Staff/Guests
X	Huda Aljord, World Languages	Bryn Glover
X	Jennifer Amaya, FPA	Kristine Di Memmo, Interim VP PD
X	Alicia Berber, Kinesiology	
X	Casandra Greene, Classified	
X	Rebecca Kessler, Cosmetology	
X	Michael McCracken, Counseling	
X	Wendy McEwen, IE – Co-Chair	
X	Wendy McKeen, STEM	
	Regina Miller, A&R	
X	Cynthia Morrill, Eng & Media, Co-Chair	
X	Nicole Render, Nursing	
	Cassandra Spinks-Gilbert	

1. Call to order – 8:59 a.m.
2. Approval of Agenda – m/s/c - Jennifer Amaya / Alicia Berber - approved
3. Approval of Minutes (June 2020) – m/s/c – Cynthia Morrill / Casandra Green – approved
4. Old Business
  - a. Faculty Co Chair – Cynthia Morrill is willing to complete the 20-21 academic year. Alicia Berber expressed an interested in the position, and will shadow Cynthia in her role. We will schedule a vote in the spring in time for the new chair to plan for the course load / course release.
  - b. Updated Prioritization Timeline – The GEMQ Leadership Council’s role in the prioritization process is to make sure the VP plans are following the college goals, priorities, and metrics. They will use the checklist that was developed to help guide their review of the VP Plans.
    - VP plans to GEMQ 9/4 – GEMQ meets to review plans on September 28.
    - VP plans to LC’s 9/28 through 10/26 – First and second reads to occur during this time period.
    - Joint prioritization meeting 10/30 (AM meeting initiative prioritization, PM meeting Faculty)
    - Prioritization to EPOC by 11/9 for approval (letter to President by 11-13)
    - Special EPOC meeting 12/4 (if needed)
  - c. VP Summaries – The documents have been streamlined based on feedback from last year.

- d. Checklist (refresher) – The checklist was tested by a GEMQ member, who gave feedback and recommended changes. Wendy McEwen shared the most recent version of the checklist, Kristi Di Memmo reviewed the changes for the committee. Kristi will send the VP Plans and supporting review documents that were distributed to GEMQ, Wendy will share with this committee.

5. New Business

- a. Updated Nuventive Platform – Wendy McEwen shared the new platform. The biggest difference will be accessing the site, it will be included in our single sign on rather than be a separate IP address. It will also have an option to display a data view side by side with the program review plan.

During the RAC meeting in May there was some discussion about the integration of Nuventive and Curricunet/Meta, there will be a feed from Meta to the upgraded Nuventive platform. The new ERP system will have capability for 'badging', which will give students the option to add a badge to their profile based on skill set or accomplishments.

- b. Resources Request (not really new but...) – Chip West and Kristi DiMemmo are revising the Resource Request form. The draft will be shared with the Committee with a request for feedback during the fall semester 2020 and implementation with the March 2021 PRaP cycle.

6. Council / Committee Updates (moved to the end for this meeting)

- a. GEMQ have not met yet for Fall
- b. EPOC have not met yet for Fall
- c. Assessment has not met yet but will be working on PLO assessments and working on doing a better job closing the loop on SAO's. Wendy met with many units over the summer to develop an assessment plan, and set up reporting system so they can to inform their program review.
- d. District Program Review Committee update – has not met yet

7. Public Comment/Announcements

- a. Wendy McEwen sent out a survey regarding the program review process in this year's comprehensive cycle, the responses were mainly positive and can be incorporated into the process going forward.

8. Adjourn 9: 41 a.m.