

# Program Review Committee

## Meeting Minutes

9:00 – 10:30 am March 3<sup>rd</sup>, 2023

Attendance			
X	Huda Aljord, World Languages	X	Denise Kruiuzenga-Muro, English
X	Jennifer Amaya, FPA	X	Michael McCracken, Counseling
	Alicia Berber, Kinesiology	X	Wendy McEwen, IE – Co-Chair
X	Mike Dahl, STEM		Tony Musumba, STEM
	Stacie Eldridge, STEM, Physical Sciences		Pell, Diana
X	Carol Farrar, Behavioral Sciences		Regina Miller, A&R
X	Rosa Frazier, FPA	X	Nicole Render, Nursing
	Gabriel Gravina, ASRCC	X	Jo Scott-Coe, English
X	Brandie Greene, STEM, Life Sciences		Kathleen Sell, English
	Casandra Greene, Classified	X	Virginia White, STEM, Life Sciences; Co-Chair
X	Rebecca Kessler, Cosmetology	X	Bryn Glover (recorder)
X	Brian Kohl, Art		

1. Call to order – 9:03am
2. Approval of Agenda – m/s/c Kruiuzenga-Muro / Kohl – approved by consensus
3. Approval of Minutes (Dec 2022) m/s/c Kruiuzenga-Muro / Kessler – approved
4. Old Business
  - a. January 2023 Workshop – feedback
    - Seeing live updates in Nuventive were helpful
    - Well attended, good cross section of people
    - Work on Power BI on the spot
    - Opportunity to talk with the wider division about how to coordinate requests and think strategically. For example, making sure the Dean understands the high priority of an initiative because it shows up again and again across the division in different department's priorities.
    - We had very little leadership in the room, we will continue to work on this.
    - It was suggested they perhaps Deans could attend the end of the meeting and be part of the conversation about communicating the plans up to VP's and down to departments. It would be beneficial for the Deans to attend to strengthen strategic connections across the division.
    - Work to include engagement centers and co-curricular areas.
  - b. Nuventive Platform Update –
    - It is easier to navigate and find things with the 'cards'.
    - In the Report function you can create a filter to include current, initial and inactive.

- When you look at updates there are random lines on the side but you can't see what it is connected to – it's a little confusing. Wendy will request to add titles on the updates.

#### 5. New Business

- a. Virtual Drop In Sessions – Contact Bryn or Wendy for Link
  - i. Tuesday 2/28 – 12:50pm – 1:50pm
  - ii. Wednesday 3/8 – 12:50pm – 1:50pm
  - iii. Thursday 3/16 – 8:30am – 9:30am
  - iv. Monday 3/27 – 2pm – 3pm.
- b. Open Discussion – strategies for completing by end of March –
  - Wendy explained the purpose of the resource request and showed how to update in Nuventive, it needs to be updated because they were in pdf form previously.
  - You can contact Facilities or TSS for the Refresh list to find the life cycle of specific items.
  - Faculty Requests should be included in Nuventive Resource Requests, and updated when with any progress made since the request was approved.
  - In a department meeting BIO put plan up and screen and looked at it together, committee members are encouraged to do this in their own departments.

#### 6. Council / Committee Updates

- a. GEMQ – a survey assessing prioritization was sent to LC Members; the committee's faculty co-chair is unavailable to attend this spring due to her teaching load, the committee decided to go ahead without a faculty co-chair for the semester; GEMQ will provide recommendations on how to make the Annual Report Card document more readable. The Student Equity Committee is restructuring into 2 committees, the Student Equity and Success (SESC) will be faculty and classroom focused, and will report to Academic Senate. The Diversity Equity and Inclusion (DEI) Committee will be climate/culture focused and report to GEMQ.
- b. EPOC – no meeting until March 13.
- c. Assessment – At the December meeting they scored GE SLO#1 Critical Thinking, 7 students participated.
- d. District Program Review Committee update – conversations comparing how we do Program Review at the each of the colleges. Sharing ideas, and best practices, look at how things went and how to improve.

#### 7. Public Comment/Announcements – reminder for drop-in sessions

#### 8. Adjourn – 10: 01 am