

**RIVERSIDE ASSESSMENT COMMITTEE
MEETING MINUTES
June 4, 2021
12:00-2:00 PM, via Zoom**

| Members | | | |
|------------------------|------------------------|---|------------------------|
| X | Sharon Alexander | X | Kevin Maroufkhani |
| | Kelly Brautigam | X | Wendy McEwen |
| | Kathryn Brooks | | Scott McLeod |
| | Deborah Brown | X | Mike Medina |
| X | Debbie Cazares | X | Joseph Muganza (ASRCC) |
| | Rita Chenoweth | X | Joshua Orlando |
| X | Pamela Crampton | X | Anne Pattison |
| | Jim Elton | | Paul Richardson |
| | Mona Jazayeri | X | Nicholas Robinson |
| X | Katie Johnson | X | Daniel Slota |
| X | Katie Kern | X | Rochelle Smith |
| | Jasminka Knecht | X | Takashi Suzuki |
| X | Denise Kruiuzenga-Muro | X | Rana Tayyar |
| X | David Lee | X | Jude Whitton |
| | Cecilia Lusk | | |
| Guests/Liaisons/Admins | | | |
| X | Bryn Glover (recorder) | | |

- I. Approval of the Agenda M/S/C – Whitton / McEwen – approved
- II. Approval of the Minutes (May 2021) M/S/C – McEwen / Johnson – approved, 3 abstentions
- III. Reports
 - EPOC – Faculty Chair resigned, meeting was focused on equity, what progress has been made at the college, and what we still need to do. The Safe Return to Campus from student, faculty, and classified perspectives were discussed.
 - GEM-Q – reviewed VP Program Review and Plans, the plans weren't complete so GEMQ will hold a special meeting in the summer to continue their review and make recommendations. The goal is to share them with the Leadership Councils at the beginning of the fall semester.
 - Program Review – the committee finalized a new structure to go along with the revised charge. They plan to work on expanding membership and will offer a SPR in winter for participation in the program review planning meetings. Contact Cynthia Morrill if you are interested in joining the committee.
 - Accreditation- no report
 - Co-curricular Assessment –
 - Anne Pattison – Cal Works – Graduation numbers are lower than previous years because numbers are lower overall. Cal Works students are receiving 12 certificates, 19 degrees; it is normally double that. They also track students who were previously enrolled in the program and are still at RCC - 23 certificates, 57 degrees. Priority registration has begun for fall, they are hopeful that their numbers will increase.

- ASRCC – Joseph Muganza– ASRCC will assign new students to committees in fall.

IV. Ongoing Business

- Equity and Assessment Discussion: Reading Corner
 - Here is the link for this month's item, it is a video providing examples of [Equitable Assessment in Action](#)
 - Please be prepared to talk about your thoughts to the case studies and ways you may develop a model assessment that includes the ideas expressed by the presenters.

Members were assigned to break out groups, and discussed their thoughts on the case studies and in what ways might they develop model assessments that include the ideas from the video?

- Have an article for our reading corner next year? Please share it with Denise and Jude for one of our meetings in the coming year.

V. New Business – New Member: Katie Kern has joined the committee to represent Physical Sciences. She teaches Astronomy and Physics.

VI. Old Business

- GE SLO Report Recommendations – Brainstorming/discussion on how RAC and RAC members could support implementation of these recommendations
 1. Faculty should announce to students and/or embed in assignments/paper prompts the course SLO, GE SLO, and PLO so students know what they are supposed to be learning, and to give students agency in the learning process.
 2. The RAC should conduct FLEX training, in collaboration with Faculty Development, on how to craft assignments that do the above.
 3. Each discipline should review, and revise if necessary, the GE SLO mapping for their courses.
 4. Upon completion of each course SLO assessment, faculty should upload both their assignment and several examples of student work to facilitate GE SLO and PLO assessments.
 - Denise and Jude will work on cleaning up the committee webpage over summer and developing an infographic with results from the GE SLO assessments to share with our departments.
 - Ideas to implement recommendations (above) in the coming year:
 - Include in Assessment handbook some examples in a “how to” section and add the examples to the MS Teams site.
 - Start a best practices newsletter, we are all working on similar things in various departments but they aren't shared out.
 - Share the work of the assessment committee and examples of work done in other areas during department / discipline meetings.
- MS Teams
 - Update – Denise shared screen and showed the Assessment Teams page
 - Any suggestions for other folders to include? Let Jude and Denise know if you have suggestions.
- PLO Assessment Reminders
 - 2019-2020
 - ADT: History, Philosophy, Physics, Sociology, Anthropology, Art History, Geography, Political Science

- 2020-2021
 - ADT: Music, English,
 - Degree: Music, Nursing
 - Cert: Accounting, Banking & Finance, General Business, Human Resources, Insurance, Management, Marketing, Real Estate, Retail Management, CAT Exec Office Mgmt., CIS Comp Applications, CIS Info Security, Auto, ADM
- These reports should be in development now, departments should approve them in first meeting of fall and then upload to Nuventive. Contact Wendy McEwen for help with Nuventive.
- Drop in sessions for Assessment will be held once a month in September, October, and November. Dates will be coming soon, meetings will be held 10-11am on zoom.

VII. Other

Minutes submitted by B. Glover