



1. Call to order at 12:04
2. Approval of today's meeting agenda:
  - a. Motion to approve: Rana T, Wendy M. with one change of moving old business as the first item on the agenda.
  - b. Approved by consent
3. Approval of the Minutes from December 5<sup>th</sup>, 2025:
  - a. Motion to approve: Rosa F; Angie P.
  - b. Approved by consent

#### 4. Old Business

- a. Review and approve [ILO #3 Assessment Narrative](#)
  - The document was reviewed. Motion to approve by Wendy M., a second from Rana T, approved by consent.
- b. Nuventive Assessment Housekeeping
  - **Adding / updating courses**
    1. All new courses or updates to existing courses need to be manually added to Nuventive. Please forward information to Wendy.
  - **Assessment Results entry**
    1. Wendy M. highlighted the importance of scheduling assessments for both SLOs and ELOs as part of the new strategic planning cycle (2025-2030). She is available for any assistance.
    2. Wendy also announced a strategic plan kickoff event scheduled for April 6th and mentioned ongoing work to combine assessment results with quantitative grades to improve student success
    3. SLO needs to be assessed once every cycle. ILO is assessed twice a semester.

#### 5. Reports

- a. **EPOC:** No report
- b. **GEM-Q:**
  - The committee calendar is being finalized, not sure where it will be posted.
  - Removing resource request from the program review.
  - The district is involving the graphic designer to edit and produce the document.
- c. **Program Review:**
  - Program review is focusing on doing an evaluation of what you have done last years.
- d. **Accreditation:**
  - Most evidence are turned in and we are in the process of writing the final draft.
- e. **Co-curricular:**
  - CALWORKS has 210 students. We sent our online orientation to 55 new students; all received laptops and school supplies. We are checking regularly with our student to ensure they are on track toward their graduation.
- f. **ASRCC:** No report
- g. **Student Equity Committee:** No report

- h. **ILO Workgroup:** we currently have no work, but next year 26-27, we will connect with our colleagues across the three colleges to take another look at ILO 2,3, and 4 for any updates or revisions

**6. New Business**

a. **Complete [ILO assessment survey](#)**

- The aim of the survey is to decide on the best option for gathering members to complete the ILO assessment. Please take your vote and select one of the four options.

b. **Institutional service:**

- We need to establish a baseline time commitment for reporting institutional service hours and for informing new members of workload expectation for serving on this committee.
- After brief discussion, members agreed that expected service hours on the committee should be 20 hours/ semester. Individual members may add additional hours for special circumstances and based on their personal involvement in the assessment process.

c. **Equity in Assessment:** Read “[Theoretical Matrix of Culturally Relevant Assessment](#)” (2019) by Singer-Freeman, Hobbes, and Robinson. Think about these questions as you read:

- What barriers might you face when trying to implement more inclusive assessment types?
- **In what ways does the assessment *environment* (e.g., group, timed in-person tests versus online, open-ended tasks) impact underrepresented students according to the article’s findings?** Reflect on your own practices — how might online or alternative environments minimize stereotype threat or other contextual barriers?
- **The matrix highlights the interplay between *inclusive content* (students’ ability to see themselves reflected in an assignment) and *utility value* (students’ perception of relevance).** How can faculty intentionally design assignments that both reflect diverse cultural experiences and connect to students’ perceived utility? What support or resources do faculty need to do this effectively?

*The article is intended to help committee members better understand and apply the utility value and inclusivity criteria when evaluating learning outcomes. Members discussed challenges and strategies for implementing more inclusive assessment methods in variety of courses and disciplines.*

7. Open forum - None  
8. Adjournment at 1:29 PM.