

RIVERSIDE ASSESSMENT COMMITTEE

Meeting Minutes -

Date: 04/4/25

12:00-2:00 PM, via Zoom

Members			
x	Angie Burkhart	x	Arya Parsa
x	Anne Lenox		Cecilia Lusk
x	Christina Rivera	x	Daniel Slota
E	David Shin Lee		Deborah Muganza
x	Denise Kruizenga-Muro*		Delia Tijerina
	Eyad Alfattal	x	Evan Enright
	Humberto Reynoso	x	Jasminka Knecht
x	Joshua Orlando	x	Katie Johnson
x	Kelly Brautigam	x	Katie Kern
x	Kevin Maroufkhan (Phil)		Nick Robinson
	Riyad Abubaker	x	Rana Tayyar
x	Rochelle Smith	x	Rosa Frazier*
x	Scott McLeod		Sharon Alexander
x	Wendy McEwen*	x	Takashi Suzuki
	Piper Walkins	x	Mary Fehn
x	Vivian Harris		
Guests/Liaisons/Admins			
x	Sef Girgis (recorder)	x	Jacquie Lesch, Accreditation Co-Chair

1. The meeting was called to order at 12:06

Scott, Rosa, and Denise had an informal discussion about changing the ILO's actual meaning and content. We are currently in the information-gathering stage to determine how this might happen.

Icebreaker: Personal Introduction. Share your theme song for this semester.

- a. Each member shared a theme song, which reflects the mood and energy at this point of the semester.
2. Motion to approve meeting agenda: (motion by Angie B., seconded by Wendy McEwen) approved by consent.
 3. Motion to approve minutes from March 7, 2025 (motion by Rosa F., seconded by Katie K.), approved by consent.

4. Reports

a. EPOC;

- Wendy reported that most conversations are around strategic planning and accreditation. They are trying to include a classified professional try check; we have never had that before.

b. GEM-Q:

- Rosa reported that the group worked on the bylaws and clarification of the role of the group. How to collaborate with others

c. Program Review:

- No meeting today, but we continue to meet the deans.

d. Accreditation:

- The group is meeting today to continue working on all the standards

e. Co-curricular Activities:

- Anne Lenox reported that they continue to do mid-semester counseling to assess students' progress and help them plan and select classes for next semester's (Summer and Fall) registration. A recognition ceremony is planned with TRIO on May 16 in the Hall of Fame. Students will bring their kids and families.
- Each Student receives a \$50 gas card when they meet with the counselor.

f. ASRCC: No Report

g. Student Equity Committee:

- Daniel S. reported that the committee met today and is almost done finalizing the bylaws.

h. ILO Workgroup:

- All three colleges have agreed to the Language change of ILO #1.
- Rosa and Denise will attend the Senate on April 7th to present and approve the updated language. The next step will be District approval.

5. Ongoing Business—Equity Discussion: What is the role of the Assessment Committee in improving course success rates?

- Wendy shared that we can report on course success at RCC with diverse demographic data.
- There is a significant disconnect between meeting the SLO and student course success. We need to examine the course design to support student learning outcomes better.

- We need to create more feedback opportunities that focus on student learning.
- What is this committee's role in creating an assessment that improves student learning?
- SLO vis-à-vis ILO: We need to assess ourselves and our mode of delivery from the students' perspective.
- The Biology Department utilizes SGL (study group leader) to help the students. It offers extra credit for attending two sessions; however, the students attend more sessions as they experience the benefit. This program is now spreading across other departments. We have seen significant improvement in the grades.
- How do you share the information about the assessment within your department?
- A suggestion is to offer a workshop on assessment for equity on Fall flex days, followed by a lab-style drop-in session during the semester where people can get direct support.

a. Fall flex and 2025-2026 as the year of assessment

- What can Fall Flex look like, and what theme can kick off this year's assessment? How the drop-in session can work to support the larger community. We need assistance from committee members to implement the drop-in sessions.
- We need to be more proactive in sharing the assessment findings and motivating other individuals and departments to consider the implications.
- Please forward your ideas for the fall flex to Rosa or Denise, along with your preferred participation method for the fall flex.

6. New Business

a. Officially changing the name of the GE SLOs to ILOs

- How would we officially proceed to implement this change?
- It should then go to GEMQ, EPAC, and the Academic Senate

Action Item: Motion by Wendy McEwen to officially change the name from GE SLO to ILO, seconded by Denise, No discussion, ... approved by 19 (Majority)

- RCCD Librarians are meeting on Monday to discuss the language change.

7. Old Business:

- a. ILO 2 assessment this semester

Information competency and technology literacy: *(2.1) Students will be able to use technology to locate, organize, and evaluate information. (2.2) They will be able to locate relevant information, judge the reliability of sources, and evaluate the evidence contained in those sources as they construct arguments, make decisions, and solve problems.*

- Log in to Microsoft Teams ILO 2 to view the artifact and upload your own artifacts. If you have any questions, contact Rosa.
- Please forward the students' emails to invite them to the ILO2 assessment portal.

- b. Looking Ahead: Spring Semester Assessment Plan

MARCH

- Collect assignments and student artifacts from each division.
- Enhance student involvement in the ILO assessment process.

APRIL

- Upload artifacts to OneDrive by early May.
- Invite students to the May meeting.

MAY

- Complete Part 1 & Part 2

JUNE

- In-person meeting to complete Parts 3-5.

8. **Other:** None

9. **Adjournment:** The meeting adjourned at 1:32 pm.