

RIVERSIDE ASSESSMENT COMMITTEE

Meeting Minutes -

Date: 03/07/25

12:00-2:00 PM, via Zoom

Members			
	Angie Burkhart	x	Arya Parsa
	Anne Lenox		Cecilia Lusk
x	Christina Rivera	x	Daniel Slota
x	David Shin Lee		Deborah Muganza
x	Denise Kruizenga-Muro*		Delia Tijerina
x	Eyad Alfattal	x	Evan Enright
	Humberto Reynoso		Jasminka Knecht
x	Joshua Orlando	x	Katie Johnson
x	Kelly Brautigam	x	Katie Kern
x	Kevin Maroufkhan (Phil)		Nick Robinson
	Riyad Abubaker	x	Rana Tayyar
	Rochelle Smith	x	Rosa Frazier*
x	Scott McLeod		Sharon Alexander
E	Wendy McEwen*	x	Takashi Suzuki
x	Piper Walkins	x	Mary Fehn
Guests/Liaisons/Admins			
	Sef Girgis (recorder)	x	Jacque Lesch, Accreditation Co-Chair

1. Meeting called to order at 12:05
2. Motion to approve meeting agenda: (motion by Katie, second by Kelly B.) approved by consent
3. Motion to approve minutes from October 4, 24 (motion by Rosa, second by Joshua O.), approved by consensus.
4. **Reports**
 - a. **EPOC**
 - Jackie attended the first meeting, and the group is now ready to develop a new strategic plan. The writing portion for SAS will take place on Wednesday afternoons in small chunks.
 - b. **GEM-Q**

- Denise: We reviewed the bylaws and discussed our strategic and operational responsibilities. We also discussed assessment, course success rates, and closing equity gaps.

c. Program Review

- Rosa reported that the committee met this morning. They discussed the target audience for this plan and who would read it.

d. Accreditation

- Jackie reported that we are now reviewing Section 2, Student Success. We plan to hold another workshop on March 21 and invite individuals to participate in this meeting.

e. Co-curricular Activities

- Anne Lenox reported that a student orientation took place at the beginning of the semester. All students in attendance received school supplies and computers.
- Eyad reported that 41 new international students attended the Spring orientation in February. Currently, 181 international students are enrolled at RCC. He thanked the various RCC departments that assisted in the orientation.

f. ASRCC – No report

g. Student Equity Committee – No Report

h. ILO Workgroup: The workgroup website is up and running; Denise & Rosa received Curriculum Committee approval on 2/25.

- Rosa and Denise K. updated the ILO webpage. The curriculum committee blessed these efforts.

5. New Business

a. RAC onboarding guide (attached)

- The primary purpose of the onboarding guide is to support incoming faculty in learning about various committees. How can we help new faculty members integrate into campus life and serve on committees? We will get this onboarding guide on the WAC website.
- Jackie recommended having a title page with the name of the committee and the last update.

b. ILO 2 assessment this semester

Information competency and technology literacy: *(2.1) Students will be able to use technology to locate, organize, and evaluate information. (2.2) They will be able to locate relevant information, judge the reliability of sources, and evaluate the evidence contained in those sources as they construct arguments, make decisions, and solve problems.*

c. Looking Ahead: Spring Semester Assessment Plan

MARCH

- Collect assignments and student artifacts from each division.
- Enhance student involvement in the ILO assessment process.
 - Denise and Rosa created a subchannel for S25 ILO#2 to collect all the art of facts for the assessment. The channel lists courses and invites all faculty to upload artifacts of facts related to their classes.
 - To enhance students' involvement in this process, we invite you to recruit students to share their voices on this channel. We need between 5 and 6 students, one student per group.
 - Artifacts can take the form of an assignment, a presentation, a research paper, etc.

APRIL

- Upload artifacts to OneDrive by early May.
- Invite students to the May meeting.

MAY

- Complete Part 1 & Part 2

JUNE

- In-person meeting to complete Parts 3-5.

6. Old Business

a. PLO Assessment Reminders

i. 2024-2025

- Please submit your materials to be ready for a comprehensive program review. We are currently undergoing accreditation, and having more evidence is beneficial.

7. Other – None

8. The meeting adjourned at 12:41 pm.