

**GEMQ**  
**3:00 pm – 5:00 pm September 22, 2025**  
**Via Zoom**

<b>Voting Membership</b>	<b>Representing</b>	<b>Term Dates</b>
X Brandon Owashi	Administration	
X Bryn Glover	Classified Professionals	
X Denise Kruizenga-Muro	LHSS	Fall 2024-Spring 2026
X Janet Hill	LHSS	Fall 2024-Spring 2026
X Jennifer Bielman (Co-Chair)	Classified Professionals	
X Kevin Maroufkhani	LHSS	Fall 2024-Spring 2026
Beatris Briceno	Classified Professionals	
X Kristi Woods (Co-Chair)	Administration	Fall 2024-Spring 2026
Tara Osekowsky	Classified Professionals	
Michael Love	CLLRAS	Fall 2024-Spring 2026
Rebecca Kessler	CTE	Fall 2023- Spring 2025
X Rosa Frazier	FPA	
X Adam Korick	NE	Fall 2023- Spring 2025
X Piper Watkins	Classified Professionals	
X Abraham Jefferson	ASRCC	Fall 2024-Spring 2026
X Wendy McKeen	STEMK	Fall 2024-Spring 2026
X Virginia White (Co-Chair)	STEMK	Fall 2024-Spring 2026

- 1) Call to order 3:04pm
- 2) Approval of Agenda M/S/C D. Kruizenga-Muro/R. Frazier
- 3) Approval of Minutes (April 28<sup>th</sup>) M/S/C D. Kruizenga-Muro/J. Hill
- 4) Chairs' Report
  - Woods shared importance of being a representative on leadership councils for voting. Good to have management, classified, faculty voice. Most are by consensus and action items forwarded to EPOC.
  - When voting think about how do you represent a whole division or employee class. Tomorrow is new faculty positions open forum. How do you get input from other faculty? Are those positions reflective of college mission, strategic planning, effectiveness. Those positions should support the work we do at the college.
  - It was shared that classified staff met separately to discuss things, especially during prioritization and represent as much of the body as possible. To have diversified classified voices and share concerns.
  - EPOC will ask councils to look at strategic vs. operational responsibilities.
  - What does GEMQ stand for? Governance, Effectiveness, Mission and Quality.
  - Strategic and operational responsibilities were discussed.
  - Strategic plan was pushed back again and won't be approved until November board.

- How would you describe the role in college governance? Does it feel weighty? It does seem like a big ask. How to be effective, what can we do to move the work forward, what can we expect people to do outside of the meeting as well.

## 5) Old Business

### a. Review new faculty request process/timeline

- Faculty request go into program review in spring. It is possible to submit at a later time. Ideally, they are in by spring. We don't know how many faculty positions we will get. Federal monies might affect it. Faculty that serve on leadership councils vote.
- September 23<sup>rd</sup> tomorrow will be a zoom open forum to go through the justifications departments provided for those positions. Making an informed decision, does it align. Actual voting ranking will be open October 3<sup>rd</sup> closes October 12<sup>th</sup>. Please vote to rank these positions.
- This timeline gives you time to go back to your division and get feedback as the elected representative. 10- day window vote is open.
- We have had a different process in the past, the process that we're using now is that the ranking will simply be accepted at the end. There will not be a discussion and a reorganization during the final prioritization meeting.
- Once the votes come in and ranking determined. Final meeting will be to accept that ranking.
- Don't know how many positions, moving it earlier MV and Norco is always earlier than us, HR it's first come first serve. We are always behind schedule. VC HR has graciously affirmed that if we get the process going the goal is to have the positions to the BOT by April. In the past RCC got 6-8 faculty positions.

### b. Review prioritization process/timeline

- Prioritization of initiatives are based on the VP's plans that are collated, synthesized from the Deans plans that are collated from the division areas. Last year we had 21 items go through prioritization. Total amount requested of those items was 3 million plus dollars of requests. Amount partially funded 490,151.00. Amount that was not funded 281,000.
- We need to streamline this process, have conversations, immediate needs, long term needs. Do we need to keep asking for the same things each year? Keep a list and go through it each year. We need to fix the process. Tracking what gets approved each year needs to be tracked as well.

Following the prioritization process and after the letter from the President comes out:

- In the next GEMQ meeting, the committee will review the letter and identify which VP initiatives were prioritized.
- The GEMQ chairs will reach out to those VPs and ask them to begin assigning tasks to get those initiatives moving.
- VPs will assign tasks to Deans, chairs, whomever such that those items can be purchased, the positions put into OATS, etc.

### c. 2025/2026 dates: discuss a timeline

- Two dates for forums, ten days for voting
- Nov. 17 – Dec. 5 voting period, open forum Nov. 7. Results shared out at 12/10 EPOC meeting.

- d. Updates on allocation of prioritized initiatives from Fall 2024
  - Cosmetology operations assistant increase in part time evening hours
  - Resource to increase that person's hours by 5 hours per week
  - Math learning center assistant hours were not clear on the need
  - Funding not identified for Veteran's director, Associate Dean for LHSS
  - Support for La Casa was funded
  - Chemistry lab tech was funded
  - Student activities clerk moving from part-time to full-time was funded

## 6) New Business

### a. Strategic Plan tasks

- W. McEwen created a task planner. Objectives and KPI's assigned tasks around SP for each council. Different objectives that align. As well as accreditation tasks.
- Identifying which objectives map to the different councils. Assessing the state of the different objectives within the different councils.
- Expecting all four learning councils will contribute and agendaize the assigned tasks into the meetings.
- Board approval is now November. Spring meetings focus is on strategic planning

### b. Accreditation tasks

- Standard 1 and IV being asked to review materials and highlight anything missing.
- Dr. Wright sent a link to the accreditation teams site. Shows what evidence has already been collected. Draft of the ISER. New accreditation process is really streamlined. Each council to look at the draft. No more than 10 pages. Whittle it down or flesh out areas. Look over the draft and evidence. Tasks to be completed by early November. Will make the next meeting a working meeting to look at the accreditation.

### c. Discussion of prioritization terms: funded, not funded, funding not identified, partially funded, under review

## 7) Committee Reports (as time allows) – No report outs

- a. ASRCC (representative)
- b. Report from EPOC (Virginia White/Jennifer Bielman)
- c. Program Review Committee (Virginia White)
- d. Assessment Committee (Denise Kruizenga-Muro/Rosa Frazier)
- e. Methods and Metrics (Brandon Owashi)

## 8) Open Forum

## 9) Adjourn- 4:50pm