

GEMQ  
3:00 pm – 5:00 pm October 27, 2025 via zoom

Voting Membership	Representing	Term Dates
X Brandon Owashi	Administration	
Bryn Glover	Classified Professionals	
X Denise Kruizenga-Muro	LHSS	Fall 2024-Spring 2026
Janet Hill	LHSS	Fall 2024-Spring 2026
X Kevin Maroufkhani	LHSS	Fall 2024-Spring 2026
X Beatris Briceno	Classified Professionals	
X Kristi Woods (Co-Chair)	Administration	Fall 2024-Spring 2026
X Jennifer Bielman (Co-Chair)	Classified Professionals	
X Tara Osekowsky	Classified Professionals	
X Michael Love	CLLRAS	Fall 2024-Spring 2026
X Rebecca Kessler	CTE	Fall 2023- Spring 2025
X Rosa Frazier	FPA	
X Adam Korick	NE	Fall 2023- Spring 2025
Piper Watkins	Classified Professionals	
X Abraham Jefferson	ASRCC	
Wendy McKeen	STEMK	Fall 2024-Spring 2026
X Virginia White (Co-Chair)	STEMK	Fall 2024-Spring 2026

- 1) Call to order 3:03pm
- 2) Approval of Agenda M/S/C (Kruizenga-Muro/A. Jefferson)
- 3) Approval of Minutes (September 22 2025) M/S/C (Kruizenga-Muro/A. Jefferson)
- 4) Chairs' Report
  - Everyone shared a memory they made this summer.
  - There is an EPOC workgroup working on bylaws, making good progress. One classified vacancy trying to fill.
  - Strategic plan is finally going to board committee Nov. 3<sup>rd</sup> and Nov. 18 for full board approval.
  - IETTC belongs to RCC and there are weekly planning meetings. Phase 1 the new building does not exist. There is another piece of property in Rubidoux. The plan is to be ready in 2026.
- 5) Old Business
  - a. Accreditation Evidence Review (Standard I and IV)
    - We are tasked with looking at accreditation standard I and IV.
    - V. White added members to the Teams accreditation site and showed where to locate information.
    - Break out groups 15 minutes- standard IV
    - Ongoing discussion regarding reviewing the standards, how and where to put information. The task is to collect additional evidence.

- Standard 4.6 is all about the board and doesn't feel appropriate to spend time on that.
- Break out groups 15 minutes- standard I.
- 1.4 is through and detailed not much to do.
- Everyone now has access any time you have spare time and have evidence please add it. Plan is to have writing parties during winter. Contact Jacquie if interested.

#### 6) New Business

##### a. Program Review Prompts Discussion (Action)

- Programs should be evaluated but people treat program review as requesting stuff wanted. Think about ways to keep the focus in program review for the improvement of the program.
- Every 5 years is comprehensive review, assess your program, equity gaps, enough classes on evenings and weekends, what kind of faculty turn over, build a five year plan, etc.
- How do we get people to go back and think about that conversation when they wrote it and how to get that conversation to happen again?
- Three categories of prompts are proposed. Do you know your students, more specific data related, updating year to year. Look at last years data to see where you're at.
- Program review should be an annual report, what's good what's bad, what works what doesn't.
- Everyone is not examining the data and going straight to we want stuff. Trying to remove that and find out what is going on in your programs. What does the data tell you?
- How much professional development has been done, five years' worth of data when you write your comprehensive plan.
- On going discussion on program review prompts tasking program review with expanding prompts and finalizing to bring back to GEMQ to update the annual process that did not include this before. Work on some clarity and the outcome we are hoping for. Talk more about what we want to see for the outcome.
- Questions have to refer back to strategic planning goals.
- Suggestion for Deans to have narrative prompts.
- Ongoing discussion regarding resources

#### 7) Committee Reports (as time allows)

##### a. ASRCC (representative)

- October 24<sup>th</sup> Halloween town
- Taste of nations is in November everyone is welcome

##### b. Report from EPOC (Virginia White /Jennifer Bielman)

- Faculty prioritization issues with the faculty requests, will need to clarify a process

- Some faculty thought they go to W. Mc Ewen but they go to Deans.
- Accreditation review of online classes, accreditation team will get access to a number of fully online classes and will be looking at fall 2025 classes. There is a specific rubric.
- There was a DE workshop that was really helpful and interesting to learn new things and to do things differently.

c. Program Review Committee (Virginia White)

- Talked about the narrative and annual updates
- Lottery funds

d. Assessment Committee (Denise Kruizenga-Muro/Rosa Frazier)

- Reviewed the role and responsibilities of RAC reps.
- New member onboarding guide
- Assessing ILAs, calling it ILOs instead of GLOs

e. Methods and Metrics (Brandon Owashi)

- Working on trying to document how students get paid through stipends and the timelines.  
Discussing with Elia from business services but also working with the district on this as well.

8) Open Forum

Plant swap on Thursday, November 6th

9) Adjourn 4:55pm

Minutes submitted by Melinda Miles