

GEMQ  
3:00 pm – 5:00 pm April 28, 2025  
Via Zoom

Attn.	Voting Membership	Representing	Term Dates
x	Brandon Owashi	Administration	
x	Bryn Glover	Classified Professional	
x	Denise Kruizenga-Muro	LHSS	Fall 2024-Spring 2026
x	Janet Hill	LHSS	Fall 2024-Spring 2026
x	Jennifer Bielman (Co-Chair)	Classified Professional	
x	Beatris Briceno	Classified Professional	
x	Kevin Maroufkhani	LHSS	Fall 2024-Spring 2026
x	Kristi Woods (Co-Chair)	Administration	Fall 2024-Spring 2026
	Mejgan Ahmadi	Classified Professional	
x	Michael Love	CLLRAS	Fall 2024-Spring 2026
	Mike Herrera	CTE	Fall 2023- Spring 2025
	Rebecca Kessler	CTE	Fall 2023- Spring 2025
	Rosa Frazier	FPA	
x	Tara Osekowsky	Classified Professional	
x	Virginia White	STEMK	Fall 2024-Spring 2026
x	Wendy McKeen (Co-Chair)	STEMK	Fall 2024-Spring 2026
X	Piper Watkins	Classified Professional	
x	Adam Korick	Nursing	

- 1) Call to order and check-in – 3:04pm
- 2) What is Privilege ([video](#))
  - Short video on Privilege
  - Ongoing discussion on how does it make you feel.
- 3) Approval of Agenda – M/S/C D. Kruizenga-Muro/V. White
- 4) Approval of Minutes (Mar 24<sup>th</sup>) – M/S/C V. White/J. Hill 2 abstentions
- 5) Chairs' Report (10 minutes)
  - W. McKeen will take bylaws to May 5<sup>th</sup> Senate meeting. Taking the revised bylaws from the strategic planning workgroup meetings rather than what is on line.
  - Program review timelines are incorrect on web.
  - During the first GEMQ meeting in fall we will be proofreading the plans.
  - SP workgroup meets on Wednesdays and close to getting a good solid draft. Goal is to get it to BOT for June meeting.
  - W. McEwen gives an update every year to assess numbers and write a report.
  - BEST – handout gives description of the four goals, 10 strategies within the goals. Talk about how to measure those goals.
  - Our time with Dr. Oliveros provided a good discussion on desk manual.

## 6) Old Business

- a. Bylaws Update (10 minutes)
  - o Last meeting split in groups and had good discussion, need your notes. Send to co-chairs. Will make additional edits in the fall.
- b. Standing Committee/Council Meeting Calendar for Website Update (10 minutes)
  - o Started working on master committee calendar. If you have any updates feel free to add to the calendar.

## 7) New Business

- a. Faculty Co-Chair Nominations (possible action item)
  - o W. McKeen stepping down call for nominations.
  - o Duties include: attend senate meetings, member of EPOC, meet with GEMQ co chairs to plan agenda. Support faculty on GEMQ and sub committees.
  - o Invited to district retreats, collegewide committee meetings, added volume of emails.
  - o .2 release time
  - o W. McKeen nominated V. White, D. Kruizenga-Muro second.
    - All in favor Virginia White to be GEMQ co chair beginning of fall – unanimous
- b. Program Review Process Brainstorm (30 minutes)
  - o What can we do to improve the process? Resource request is a key issue. Hard to revise that portion. Asked RDAS to continue the conversation that was started and come up with a process.
  - o District PR chairs meet twice a year to discuss process. MVC has a different process to create the form asking for resources and create the budget line. Last year identified who each resource request belongs to and the budget it comes from.
  - o Should these types of things should go to the Dean or the VP's?
  - o Everyone should have access to Nuventive to see what is in program review.
  - o Ongoing discussion regarding resource requests separate from program review.
  - o Ongoing discussion regarding program review process.

## 8) Committee Reports (as time allows)

- a. ASRCC (representative) – no report
- b. Report from EPOC (Wendy McKeen/Jennifer Bielman) – no report
- c. Program Review Committee (Virginia White) – no report
- d. Assessment Committee (Denise Kruizenga-Muro/Rosa Frazier)

- Last meeting, voted to change the name from student learning outcomes to institutional learning outcomes. What are next steps?
- Take to senate, give background. Get first and second read.
- e. Methods and Metrics (Brandon Owashi) – no report

9) Open Forum- none

10) Adjourn 5:00pm

Minutes submitted by Melinda Miles