

GEMQ Minutes
3:00 pm – 5:00 pm March 24, 2025
Via Zoom. Click [here](#) to join

Attn.	Voting Membership	Representing	Term Dates
x	Brandon Owashi	Administration	
	Bryn Glover	Classified Professionals	
x	Denise Kruizenga-Muro	LHSS	Fall 2024-Spring 2026
	Janet Hill	LHSS	Fall 2024-Spring 2026
x	Jennifer Bielman (Co-Chair)	Classified Professionals	
	Beatris Briceno	Classified Professionals	
x	Kevin Maroufkhani	LHSS	Fall 2024-Spring 2026
x	Kristi Woods (Co-Chair)	Administration	Fall 2024-Spring 2026
	Mejgan Ahmadi	Classified Professionals	
x	Michael Love	CLLRAS	Fall 2024-Spring 2026
	Mike Herrera	CTE	Fall 2023- Spring 2025
x	Rebecca Kessler	CTE	Fall 2023- Spring 2025
x	Rosa Frazier	FPA	
x	Tara Osekowsky	Classified Professionals	
x	Virginia White	STEMK	Fall 2024-Spring 2026
x	Wendy McKeen (Co-Chair)	STEMK	Fall 2024-Spring 2026
X	Piper Watkins		

1) Call to order and check-in 3:05pm

K. Woods showed a video on renewal, everyone shared their favorite part of spring

2) Approval of Agenda M/S/C (D. Kruizenga-Muro/V. White)

3) Approval of Minutes (Feb24th) M/S/C V. (White/T. Osekowsky)

4) Chairs' Report (10 minutes)

- C. Carter requested to remind everyone about the guided pathways work groups and the alignment. B. Owashi offered to be a lead but we need one more person. Guided pathways committee meets April 30 and May 21.
- Working on the strategic planning frame work. Logic modeling of the strategic plan with Al Solano. Incorporate planning for a first year experience at scale. Infusing servingness and get a good solid draft by May or June.
- RCC was selected to be a case study for student college futures foundation. Public Agenda advocacy will do the case study.
- Etrieve will be replaced with time clock plus.
- Trying out Onbase for the contract transmittal process tracked online. Will start tracking all documents through Onbase if it works out.

5) Old Business – n/a

- a. Bylaws Breakout Rooms (20 minutes Breakout rooms + 15 minutes report out)

- o Group 1

- Looked over the strategic responsibilities and determined things that need to be discussed further.

- Facilitating completion of PR and plan by providing support. Discuss more with program review.

- Bullet 6,7,8 – assume responsibility for accreditation standard I and IV need more info.

- Operational: 2 and 3 are similar need a further discussion.

- Group 2

- Strike out #3

- How can we use our time meaningful and effectively?

- Whose job is it and how is it related.

- How can GEMQ support assessment.

- Suggestion made ask people that don't do assessment why?

- Ongoing discussion regarding assessment GEMQ can look at data and outcomes to find out more.

- Group 3 – incentivize idea to standard 1 and IV looking at how to look at innovation and improvement. Bring in other voices to our meetings.

- LHSS ways to be innovative with servingness.

- Having conversations in these spaces will create trust.

- Group 4

- IE and data analysis already there, idea of GEMQ help identify areas to gather data from a new area. Data around engagement centers. Track students and what events they attend.

- Utilizing data coaching, elevate conversation, raise awareness.

- Discussed assessment what gets assessed and what doesn't.

- b. Committee/Council Effectiveness Survey/Input Report (5 minutes)

- o Decided to hold off until the new strategic plan comes out. Shouldn't assess something that may be changing. New strategic plan to drive the structure.

6) New Business

- a. Creation of a Standing Committee/Council Meeting Calendar for Website (30 minutes)

- o W. McKeen went over the document that she created. Thought this could be controlled by GEMQ and help track all the meetings. Will send the link out for everyone to help add to.

7) Committee Reports (as time allows)

- a. ASRCC (representative) – n/a
- b. Report from EPOC (Wendy McKeen/Jennifer Bielman)
 - Intro for “BEST” frame work for strategic plan
 - How EPOC can support LC’s and see our connection again.
 - EPOC constitution and bylaws discussed.
- c. Program Review Committee (Virginia White)
 - Department plans are due Friday. This is the five-year comprehensive planning year. Series of narrative prompts, build your initiatives over the next five years.
 - Drop-in hours – good turnout.
 - Deans should be meeting with department chairs or program review rep on how to structure the deans plans. Due at the end of semester then on to VPs.
 - Think about the strategy how to help deans what needs to rise to the top.
- d. Assessment Committee (Denise Kruienga-Muro/Rosa Frazier)
 - ILA workgroup webpage. Change the language of ILO. Information on the webpage of what we are doing. Went to Curriculum got thumbs up on changing the language and now taking it to senate.
 - Worked on wording of onboarding guide.
- e. Methods and Metrics (Brandon Owashi) – n/a

8) Open Forum

- Women in STEM week, STEM engagement centers, free food, STEM faculty spotlight, panel of student researchers, jewelry making workshop, Lift off movie.

9) Adjourn 4:57pm

Minutes submitted by Melinda Miles