

GEMQ Minutes  
3:00 pm – 5:00 pm March 23, 2026 via zoom

Present	Voting Membership	Representing	Term Dates
x	Brandon Owashi	Administration	
x	Bryn Glover	Classified Professional	
x	Denise Kruiuzenga-Muro	LHSS	Fall 2024-Spring 2026
x	Janet Hill	LHSS	Fall 2024-Spring 2026
	Kevin Maroufkhani	LHSS	Fall 2024-Spring 2026
x	Beatris Briceno	Classified Professional	
x	Kristi Woods (Co-Chair)	Administration	Fall 2024-Spring 2026
x	Natalie Vazquez (Interim Co-Chair)	Classified Professional	
	Tara Osekowsky	Classified Professional	
x	Michael Love	CLLRAS	Fall 2024-Spring 2026
x	Rebecca Kessler	CTE	Fall 2025- Spring 2027
x	Rosa Frazier	FPA	Fall 2024-Spring 2026
x	Adam Korick	NE	Fall 2023- Spring 2025
x	Piper Watkins	Classified Professional	
x	Abraham Jefferson	ASRCC	Fall 2024-Spring 2026
x	Sally Lebow	Classified Professional	
x	Jennifer Corr	CTE	Fall 2025- Spring 2027
x	Virginia White (Co-Chair)	STEM	Fall 2024-Spring 2026
x	Wendy McKeen	STEM	Fall 2024-Spring 2026
Guests:	Liz Lecona, Leo Pan	Marketing	

1) Call to Order 3:01pm

2) Approval of Agenda M/S/C D. Kruiuzenga-Muro/W. McKeen

3) Approval of 2/23/2026 Minutes MS/C A. Jefferson/R. Kessler

4) Chairs' Report

- Encouraging people to use the report out forms, will be making some requests of members, this is useful to make notes.
- Final announcement what was prioritized has not come out yet, working with VPBS on the budget, figuring out funding.

5) Old Business

a. Report Out Form – Virginia White

- Report out forms have been made available.
- How to best get the information to divisions. This is a share report out form to use at department meetings. Send the forms to your dean and they can send it out.
- Utilize the form however it suits you. Want to make sure classified feel welcome to contribute. Classified may reflect different from faculty. Different eye to the conversation. Will continue to attach the forms to the calendar invite.

- Trying to close feedback loop, serves the purpose of having folks know what is going on.
  - b. Institutional Service Form – Virginia White
- Sent out the request to complete the survey so we can gather an estimate of hours each council or committee feels they do. Sent out emails to chairs of sub committees and councils.
  - c. Committee Calendar- Virginia White
- V. White has been sending out emails regarding the committee calendar.
- Will be updating the calendar to reflect the correct committees.
- Added in election cycles for academic divisions.

## 6) New Business

### a. New accessibility requirements- Liz Lecona

- Federal accessibility requirements are changing in April. Biggest change is going from do your best, to make it a priority to an actual federal requirement.
- L. Lecona gave an update on accessibility requirements. Update: what it means for our college: PDF compliance, inclusive flyers, accessible social media, our responsibility.
- Will have trainings available on accessibility.
- Marketing team is working on the website, headings, contrast, alt text tagged, checking accessibility on the backend doing thousands of changes to be in compliance.
- The website has a tool to make sure the website is accessibility compliant.
- Ongoing discussion on accessibility.
- Deadline is 4/24/2026 for the new regulations.

### b. Strategic Communication Plan- Kristi Woods

- The plan is a parallel plan to the strategic plan. Have been working with consultant and planning launch party 1-3pm will include; data walk, new plans available, overview. Celebration to bring to fruition. Plan to communicate the theme.
- K. Woods shared the strategic communications plan. Frame work of the student journey.
- Conceptualize the plan, understand B.E.S.T. to support each other.

### c. Teams and Project Planner- Natalie Vázquez

- Review of TEAMS app in my apps and where the GEMQ documents live.
- Review of the Planner app. This is a project management tool to create a plan.

d. Meeting Summary- Virginia White/Kristi Woods/Natalie Vázquez

- At the last EPOC meeting a decision was made to move council meetings. Starting fall meetings will be the 3<sup>rd</sup> Wednesdays 3-5pm. Monday holidays conflict with EPOC, made sense to move both EPOC and LC's. In between Wednesdays allows us time to work on different tasks.
- Format that senate uses Learn, Share, Do. At the end of the meeting what's happening, why it matters, summary that your coworkers might need to know about. What you should be reporting out to your colleagues from GEMQ. Example: Strategic Plan why it matters: student success, our role: address particular tasks associated with the plan. Set timelines, mission, vision, values. Example: 4/6 gallery walk, accessibility requirement. Get the word out, changes are rapidly approaching. Why does it matter: Accessibility matters. Our role: provide equity and sustain the new practices.

7) Committee Reports (as time allows)

a. ASRCC (representative)

- Bunny hop April 3<sup>rd</sup> 9am
- b. Report from EPOC (Virginia White /Wendy McKeen)
- Talked about how strategic plan is implemented, emphasized LC's subcommittees and bylaws, in progress of revisions.
- c. Program Review Committee (Virginia White)
- Met to focus in on new prompts individual programs are being asked to address. Student success and equity document sent out by W. McEwen.
- Program review will calendar out recommended conversations to have in fall. Program review plans are due by April 31.
- d. Assessment Committee (Denise Krueger-Muro/Rosa Frazier) no report
- e. Methods and Metrics (Brandon Owashi)
- Importance of liberatory outcomes, creating a one-page graphic to share out.

8) Open Forum

- Think about institutional service hours, what we think appropriate number of hours are for GEMQ. 2 hours per month? Document review 1 hour? 3 hours per meeting? 12 hours per semester?

9) Adjourn 4:57