

GEMQ Meeting Minutes
3:00 pm – 5:00 pm November 19, 2025 via zoom

Voting Membership	Representing	Term Dates
X Brandon Owashi	Administration	
X Bryn Glover	Classified Professional	
X Denise Kruiuzenga-Muro	LHSS	Fall 2024-Spring 2026
X Janet Hill	LHSS	Fall 2024-Spring 2026
X Kevin Maroufkhani	LHSS	Fall 2024-Spring 2026
X Beatris Briceno	Classified Professional	
Kristi Woods (Co-Chair)	Administration	Fall 2024-Spring 2026
X Jennifer Bielman (Co-Chair)	Classified Professional	
X Tara Osekowsky	Classified Professional	
X Michael Love	CLLRAS	Fall 2024-Spring 2026
Rebecca Kessler	CTE	Fall 2025- Spring 2027
X Rosa Frazier	FPA	Fall 2024-Spring 2026
Adam Korick	NE	Fall 2023- Spring 2025
Piper Watkins	Classified Professional	
X Abraham Jefferson	ASRCC	Fall 2024-Spring 2026
Sally Lebow	Classified Professional	
Jennifer Corr	CTE	Fall 2025-Spring 2027
X Virginia White (Co-Chair)	STEM	Fall 2024-Spring 2026
X Wendy McKeen	STEM	Fall 2024-Spring 2026

- 1) Call to Order 3:03pm
- 1) Approval of Agenda W. McKeen/A. Jefferson
- 2) Approval of Minutes D. Kruiuzenga-Muro/R. Frazier 1 abstention
- 3) Chairs' Report
 - EPOC met about bylaws, will meet over the winter to continue updates.
 - CLAS shared governance handbook, some other colleges have them and seems like a good idea.
 - Tomorrow, November 20 is student equity hour.
- 4) Old Business
 - a. VP Plans- Process and GEMQ's role
 - Prioritization voting is until Dec. 5 to vote and rank initiatives. Everyone should have received a link from W. McEwen to access. If you did not receive the link reach out to her. Hoping to have everyone vote. There is frustration with the process and some people are trying to boycott. We are the committee that can change the process.
 - Have positions always been in the VP plans for prioritization?
 - Discussion on the VPBS campus wide security key access service. Should this be in the plans or more of a safety issue. V. White will get more clarification on this resource.

- Blinds in the library was discussed and general agreement this should not go through the prioritization. It is a safety issue as it was said blinds fell on a student.
 - It's hard to rank when you don't know what kind of funding there will be. The idea is regardless of the price, it's what the institution needs the most. A way to acknowledge the college needs.
 - Discussion about interpreters and how they are surviving with the cut backs.
 - Most of the VP Plans are position heavy.
- b. GEMQ Website and Sub-Committee Review (Action)
- Tasked by EPOC to be sure that the GEMQ website is up to date.
 - Discussion on the governance committee. Last time the committee met Dr. Anderson was President. Does it exist in the bylaws?
 - Motion to retire the governance committee
 - Does the President have a say what to do with the Governance committee?
 - Motion to dissolve Governance committee and acknowledge charge of the committee is being carried out by the council. D. Kruizenga-Muro/K. Maroufkhani
 - Enrollment management subcommittee falls under DLC. This can be dissolved as a responsibility of GEMQ.
- c. Committee Calendar
- Started a generic calendar, what meetings are happening each day during the week. Add meetings that you are aware of.
 - Is GEMQ meetings changing to Wednesdays? We are 90 percent sure we are moving EPOC and GEMQ meetings to Wednesdays. To clearly delineate senate can have Mondays and councils would have Wednesdays. Fall of 2026 would be the earliest to make the change.
 - Ongoing discussion regarding when GEMQ would meet 1st and 3rd or 2nd and 4th.
 - Everyone has editing rights to the calendar.
- d. Council Chair Report Form
- Form shared that classified uses to report out council information and communication with CSEA.
 - Al Solano has a form he uses.
 - Discussion on a form for faculty to use to report out.

5) New Business

a. Institution Service Hours

- Faculty are asked at the beginning of the year to report how many hours they anticipate spending on institutional service hours. Some faculty are frustrated. Deans have to

receive and approve. Discussions have been happening to come up with reasonable number of hours spent on councils.

- Will ask each committee and council to discuss and provide a number of hours.
- Will ask in spring to have in place for fall for filling out the institutional service form.
- This will be old business as action item for first meeting in spring
 - Motion to task committee and councils to generate number of hours of institutional service hours – D. Kruiuzenga-Muro/W. McKeen
 - It was discussed and agreed that all members will vote on working on the numbers.

6) Committee Reports (as time allows)

a. ASRCC (representative)

- Tomorrow is Taste of Nations 12-3pm free for students 5.00 for staff

b. Report from EPOC (Virginia White /Jennifer Bielman)

- Any faculty teaching online courses will be evaluating those as a part of accreditation.
- DE has done a series of workshops available on DE website. Chairs have the rubric.
- Need to update websites.
- Conversation on process of program review. Frustration on all sides, the higher administration is really looking for PR annual updates to be more review of the program.
- Everyone is not on the same page as to what the prompts will be.

c. Program Review Committee (Virginia White)

- Discussed specific prompts to include and that was not well received.

d. Assessment Committee (Denise Kruiuzenga-Muro/Rosa Frazier)

- In process of assessing ILO #3, five-part rubric.
- 2nd go around assessing all of the ILO's.
- We have a ASRCC student rep.

e. Methods and Metrics (Brandon Owashi)

- Student stipend information still vague.
- How we collect the data is still unknown
- Working on a quick survey to see if we can get a better idea how students feel after visiting the engagement centers.
- Liberatory outcomes to imagine how we might help departments to assess liberatory outcomes. That was one of the prompts discussed.

7) Open Forum

- Friday is RCCD student research conference CIS 114 8-3pm
- RCC students will be getting the President and Chancellor awards

8) Adjourn 4:43pm

Minutes submitted by Melinda Miles