

x	Wendy McKeen	EPOC Faculty Co-Chair	Guests
x	Kristi Woods	EPOC Administrative Co-Chair	x-Lorena Newson
x	Natalie Vázquez	EPOC Classified Co-Chair	x-Wendy McEwen
		ASRCC President	
x	Courtney Carter	Faculty Chair – Guided Pathways	x-Shari Yates
x	Melissa Harman	Faculty Chair – Faculty Development	
x	Virginia White	Faculty Co-Chair – Program Review	
x	Jacqueline Lesch	Faculty Co-Chair – Accreditation	
	Vacant	Faculty Co-Chair – S.A.S.	
	Thomas Cruz-Soto	Administrative Co-Chair– S.A.S.	
	Allan Weyant-Forbes	Classified Professional Co-Chair – S.A.S.	x-Lorena Franco
x	LaShonda Carter	Faculty Co-Chair – T.L.	
	Lynn Wright	Administrative Co-Chair – T.L.	
x	Mia Timme	Classified Professional Co-Chair – T.L.	
x	Patrick Scullin	Faculty Co-Chair – R.D.A.S.	
X	Kristine Di Memmo	Administrative Co-Chair R.D.A.S.	
x	Casandra Greene	Classified Professional Co-Chair – R.D.A.S.	
x	Jennifer Bielman	Classified Professional Co-Chair – G.E.M.Q.	
	Araceli Calderon	Ex Officio – CTA Design	
	Jo Scott-Coe	Ex Officio – Academic Senate President	
x	Claire Oliveros	Ex Officio – College President	

- I. Call to order and Check In 3:07pm
- II. Approval of Agenda M/S/C M. Timme/L. Carter
- III. Approval of November 13, 2024 M/S/C J. Bielman/M. Timme
- IV. Cultural Introductions – ideas for sharing
 - o Consider signing up next meeting, want to get to know you as people. Expanded show and tell to engage a dialogue and humanize our surroundings. An example is sharing a song, food you like, recipes, a certain scent that has meaning.

Activity: Rhyming words

- V. EPOC Co-chair updates
 - o PT McEwen guided us through a rewarding Lego creative process to think about our own purpose as leaders. Went over the college mission and purpose. Brought ideas into a visual build, made connections between each other’s design and what it meant to each one of us. Everyone that participated really enjoyed this type of meeting/experience.
 - o Working towards leaders feeling confident and what we want to see in the leadership councils.
 - o K. Woods went over RCC strategic plan framework and vision 2025-2030

Build, Engage, Sustain, Treasure – BEST

- Goal is to focus on relationships, build relationship with students, orientation, faculty advising, engagement centers, what would be ideal in the student journey for their success.
- Key first pivotal semester begins to engage, what are the aspects of that journey important for their success to keep them.
- What would best practices for standard of care for students first key months.
- Sustaining over their time at college, should be servingness. How to serve throughout their time here.

Treasure: this experience

- Interweave vision 2030 goals: Equity in access, Equity in success, Equity in support
- Comprehensive communication plan – want it to be bigger, how to change the culture to communicate better, how to have an effective communication culture.
- Intensive focus – GP standard of care
- Professional learning – roles how to interact with one another, transition planning, strategically where we are and where we want to be.
- Budget/funding planning alignment

Dr. Oliveros shared high impact practice works, first time first year students have built in support. Course schedule mapped out, SEP, first year English and Math. Support of pathways, Ed Advisors, Counselors.

- Promise program is a built-in feature for a built in first year experience. Use Promise to prepare our students get onboarding and how to build out and experience fall and spring schedules.
- Ongoing discussion regarding promise program/first year experience

Update: Working on prioritization and finalization budget. Hoping to have it out by the end of the week. Delay from the executive order that came out. May have to use those funds. District promise of new positions is still intact.

A. Weyant Forbes will end his term as SASLC co chair and L. Franco will be replacing. Welcoming back C. Greene replacing S. Ashby on RDAS.

VI. Old Business / Discussion

- a. Leadership Council Spring 2025 Goals

- In fall talked about identifying goals. Think about spring goals and how to make it work all together. EPOC supports the leadership councils. How can EPOC help the LC's with goals. While writing the strategic plan think about goals you would like to pursue.

b. Supporting the Councils

c. Priority Registration Workgroup SAS Assignment Follow-Up

- During fall the plan was to create a priority workgroup. SAS should have it on their radar.

VII. New Business / Discussion

a. Meeting Schedule

i. EPOC Meeting Conflicts

- Suggestion made to support councils during April meeting.
- Weekly workgroup meetings. Wednesdays 3-5pm
- Next meeting dates 4/9 and 5/12.

- ii. LC Meeting Frequency, holiday conflicts, meeting modality, and other concerns – discussed

b. Council Purpose & Bylaw Review

- Strategic and operational responsibilities review and update. General council overview.
- How much power does a council have to make a recommendation?
- Identify an issue that needs to be addressed. Bring it to the council and elevate it.
- Work to be done, bylaws are outdated. Are we doing the operational responsibilities? Are there things missing?

c. SAS Faculty Co-Chair Discussion

- It has been 2 years without a faculty co chair, how can we recruit
- Senate wants a job description for the co-chair. W. McKeen is working on it.
- We need to support each other, have fun and encourage people.
- Communicate out to everyone agendas, zoom links, etc.
- Creating a report out form.
- Suggestion to have some councils meet on a Friday.
- CTE faculty have classes, hard to meet in afternoons.

- Ongoing discussion regarding leadership councils, day and times to meet, faculty members

VIII. ASRCC Updates – no report

IX. Professional Learning – M. Harman/ N. Vázquez

- A.I. on going, launching workshops for the month of April
- Servingness series
- Call out for fall flex workshops
- Need a co-chair for Faculty Development

X. President Report – no report at this time

XI. Leadership Council and Subcommittee Reports

a. GEMQ: Co-Chairs

- Discussed subcommittee and bylaws

b. RDAS: Co-Chairs – no report

c. SAS: Co-Chairs – no report

d. TL: Co-Chairs

- DEIA glossary
- Working on accreditation standard II

XII. Adjourn 5:00pm

Next meeting April 9, 2025

Minutes submitted by Melinda Miles