

x			Guests
x	Wendy McKeen	EPOC Faculty Co-Chair	
x	Kristi Woods	EPOC Administrative Co-Chair	Micherri Wiggs
	Joanne Solis	ASRCC President	Herb English
x	Courtney Carter	Faculty Chair – Guided Pathways	Natalie Vazquez
x	Melissa Harman	Faculty Chair – Faculty Development	Lorena Newson
x	Virginia White	Faculty Co-Chair – Program Review	Rachel Weiss
x	Jacqueline Lesch	Faculty Co-Chair – Accreditation	Wendy McEwen
	Vacant	Faculty Co-Chair – S.A.S.	
	Thomas Cruz-Soto	Administrative Co-Chair– S.A.S.	
x	Allan Weyant-Forbes	Classified Professional Co-Chair – S.A.S.	
x	LaShonda Carter	Faculty Co-Chair – T.L.	
x	Lynn Wright	Administrative Co-Chair – T.L.	
x	Mia Timme	Classified Professional Co-Chair – T.L.	
x	Patrick Scullin	Faculty Co-Chair – R.D.A.S.	
	Kristine Di Memmo	Administrative Co-Chair R.D.A.S.	
	Stephen Ashby	Classified Professional Co-Chair – R.D.A.S.	
x	Jennifer Bielman	Classified Professional Co-Chair – G.E.M.Q.	
	Araceli Calderon	Ex Officio – CTA Design	
x	Jo Scott-Coe	Ex Officio – Academic Senate President	
x	Claire Oliveros	Ex Officio – College President	

I. Call to Order and Check-In 3:08pm

II. Approval of Agenda M/S/C (M. Timme/A. Forbes)

➤ Dr. Oliveros to report out at the beginning of the meeting.

III. Approval of Oct 14, 2024 Minutes M/S/C (S. Ashby/M. Timme)

IV. Cultural Introductions – (10 mins)

- Only one person volunteered to share and would rather have at least two people share. Will continue to keep it on the agenda.

V. Old Business / Discussion

A. Reflections on GRAD (5 mins)

- Last month we looked at the GRAD terms and came up with new words. A GRAD Spotify playlist with songs was created and will be sent out to everyone.
- Jumping on the CHATgpt bandwagon. Reflect on the acronym and give a sense of the meaning.
- Focus on students and empowerment.

- This could be new wording to impact changes and focus on changes within the leadership councils.

B. Leadership Council Spring 2025 Goals (15 minutes)

- EPOC directly supports the LC's.
- Wanting to make the time meaningful. SAS has been struggling for years. How can we support. EPOC should address that SAS needs help.
- Reenergize EPOC and make our work epic. Give support and drive conversations. Tease out where problems are instead of creating more agenda items.
- Create a survey make it anonymous. One for LC's and one for subcommittees. Need to get feedback before changing the structure.
- Suggestion to have a retreat to lay the foundation how it works moving forward, go over surveys collected. Be intentional and get folks engaged.
- Suggestion to create onboarding for leadership chairs. Have a draft for the faculty co chairs and a job description.
- Challenges: vacancies, quorum, doing the work outside the committee, speaking up, people that stay silent with cameras off.

VI. New Business / Discussion

A. How can EPOC support you as an LC Chair? Discussion (10 minutes)

- Training and direction for chairs.
- Classified Professional leading the meeting and not respected enough to speak up to faculty. This is part of the campus culture and should not happen.
- Respectful culture starts with EPOC to set the norms.
- Suggestion for EPOC leadership to reach out instead of doing a survey. Might get better data since there has been too many surveys.
- Ongoing discussion regarding the issues in LC's and how to address it.
- LC's need to be aligned to what we actually do. Not so much reporting out. More operational.
- Transitional management for a new chair.

B. Priority Registration Workgroup/Committee- TLLC Chairs (10 minutes)

- TLLC came up with a charge and membership, want to reviewing groups that already have priority
- This does not need to be taken to senate. Take as information item to senate to reactive.

- Motion to reconvene priority registration workgroup (M. Timme/L. Carter) motion passed
 - Suggestion to be an Adhoc group, only meets when it needs to meet and as needed. Provide oversight.
 - Support the reconvening of this work to be tasked to SAS.
- Motion that SAS will look at this at the first meeting spring 2025 (L. Wright/P. Scullin) 1 abstention. W. McKeen and S. Yates will be sure to attend the first SAS meeting to support this motion.
 - Senate will vote on Monday to approve EPOC co chair for classified.

C. Strategic Planning Session

1) Silent reflection (10 minutes)

- Working on a strategic plan and what and where do we want to be in five years and how do we get there.
- Structure our strategic plan around different stages of the college student.
- How do we engage the student in the first month, what strategically do we do to welcome them and feel that they really matter?
- Look at the slides, K. Woods vision.

2) Place stickies (5 minutes) n/a

3) Small group discussion (10 minutes) n/a

4) Report out key findings (15 minutes) n/a

VII. ASRCC Updates n/a

VIII. Professional Learning – M. Harman/ N. Vázquez

- N. Vazquez reported participating in the State Chancellor Office lab. Working on a Concur chatbot. In spring will expand the training and have a workspace to teach how to create a chatbot.

IX. President Report

- Work on fundamentals, relating to all and show up and be present for each other.
- First Coffee Chat on Halloween. Collegiate, friendly, some dressed in costumes. Very informative, need more space created for students and employee groups.
- Working on a date for a series in spring.
- Listening and learning for things that have happened in October and November. Wellness opportunities of possibilities of healing. Commit to addressing campus climate. Calling it cloudy with sun and a chance of rain.
- Organizationally desire to connect with everyone around budget. How we will post

budget discussions. PLT, Robert Beebe and Elia Blount are good resources.

- First launch of meeting of the minds on equity and justice. 31 folks expressed interested. Want to match and launch workgroups.
- Save the date of December 11th will host a winter gathering to honor retirees 12-2pm.

X. Leadership Council and Subcommittee Reports

A. GEMQ: Co-Chairs

- How to represent constituents with prioritization.
- Challenges with program review process, adjusting timeline.
- Equity activity looked at data, equity gaps, good discussion.
- Revisiting the mission statement. Accreditation standards and ESCALA conference helped facilitate.
- What are our goals for the year?
- Report out form how to disseminate information out easily. Centralize a form.

B. RDAS: Co-Chairs

- Some prioritization things should be requests instead of prioritization.
- Is there a report out of what was funded and what wasn't? Is there a way for people to find out.
- Subcommittee's charge is to evaluate the budget. The structure needs to be worked on.
- Received complaints about classrooms not being opened in the quad. Requests for faculty having keys to quad classrooms.

C. SAS: Co-Chairs

- Equitable seating presentation. SAS in full support.
- Worked on accreditation standards in groups and submitted evidence.
- Discussion about prioritization and opportunity to ask questions.
- Meeting this Friday and how to support students through the election.

D. TL: Co-Chairs

- EMLI presentation regarding seating for students.
- Discussed goals and norms.
- Went over accreditation and prioritization.
- What are our goals? Frustrating need to look at the structure.

XI. Adjourn – 5:01pm

Meeting minutes submitted by Melinda Miles